

CITY OF RICHMOND

Utility Service

402 Morton Street
Richmond, TX 77469
(281) 342-5456
(281) 232-8626 Fax



APPLICATION FOR UTILITY SERVICE

Service Start Date: _____

Name of Applicant(s): _____

Name of Person(s) who may make inquiries/payments on my utility account: _____

Service Address: _____

Request Recycling Bin: yes _____ no _____ or Waste Receptacle: yes _____ no _____

Previous Address: _____
(Provide Address)

HOME OWNERSHIP INFORMATION

Mailing Address: _____
(If different from services address) (Include street, city, state, zip)

Primary Telephone Number _____ - _____ - _____ Work Telephone Number _____ - _____ - _____

Driver's License Number _____ State: _____

E-Mail address (Please print): _____

House Bill 859 (Open Records Act) gives you the right to request that your personal information, (address, telephone number and social security number) not be made available to the public. You may exercise this right by indicating below.

I request that my personal information be kept confidential: Yes _____ No _____

I understand that the City will begin water service by making a physical connection located at the meter outside the building or buildings to be served. I understand that the City will not have access to any building served and will not determine if there is any open faucets or water system leaks inside the building. If there are any open faucets or water system leaks that cause damage to the property, I agree not to hold the City responsible for any damages arising there from.

Pursuant to the FTC Red Flag Policy, Implementing Section 114 Fair and Accurate transactions Act of 2003. The following documents must be submitted to our office: Copy of Driver's License _____ Copy of first and last page of the HUD Closing Settlement or signed Lease Agreement

I, the undersigned, fully understand that I am liable for any water, sewer and refuse charges incurred at the service address referenced above. I also understand that if the bill is not paid by the due date, a 10% administrative fee will be charged.

Applicant's Signature

Date of Application