



# City of Richmond

*Where History Meets Opportunity*

## Special Scheduled City Commission Meeting

600 Morton Street  
Richmond, Texas 77469  
Monday, March 26, 2018 at 4:30 P.M.

Mayor Evalyn Moore

Commissioner Jesse Torres  
Commissioner Carl Drozd

Commissioner Barry Beard  
Commissioner Josh Lockhart

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### AGENDA

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Excuse from Attendance at Regular City Commission Meeting.
- A3. Presentations:
  - a. Employee Recognition for Service with the City of Richmond:
    - 1. Alfred Combs, 10 years of service, Vehicle Maintenance Department.
    - 2. Jose Martinez, 10 years of service, Water Distribution Department.
    - 3. Hector Torres, 10 years of service, Fire Department.
  - b. Delinquent Tax Collection Report – Linebarger, Goggan, Blair and Sampson, LLP.
- A4. Public comments (Public comment is limited to a maximum of 3 minutes per speaker and/or 21 minutes total time for all speakers. Not for items listed on Agenda. No Deliberations with the Commission. Time may not be given to another speaker.)
- A5. Public Hearing to receive comments for or against a request by David J. Smith and Jeanine Smith to Replat 0.5068 acres of land being a Replat of Lots 1-3, 8-10 and the east ½ of Lots 4 & 11, Block 67, City of Richmond (Vol. "A", Pg. 62; F.B.C.D.R.)

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in the John T. Edwards Survey, Abstract No. 23, City of Richmond, Fort Bend County, Texas to create two (2) Lots and one (1) block. The subject site is located on 7th Street between Main Street and Fort Street.

- A6. Public Hearing to receive comments for or against Text Amendment to the Unified Development Code to establish a Recreational Vehicle (RV) Park Zoning District.

### **CONSENT AGENDA**

- A7. All consent agenda items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Review and consider taking action on the minutes for the February 19<sup>th</sup>, 23<sup>rd</sup> and 26<sup>th</sup> Commission meetings (copies are enclosed).
2. Review and consider taking action on the Fire Department report (a copy is enclosed).
3. Review and consider taking action on the Police Department report (a copy is enclosed).
4. Review and consider taking action on the Municipal Court report (a copy is enclosed).
5. Review and consider taking action on the Tax Assessor/Collector Report and the Monthly Financial Report (copies are enclosed).
6. Review and consider taking action on the Public Works Report (a copy is enclosed).
7. Review and consider taking action waiving the street closure fees for the Shady Oak Christian School and Shady Oak Primary School Event for their families on Saturday, April 14<sup>th</sup>.
8. Review and consider taking action on a Preliminary Plat – Harvest Home Drive Street Dedication Section 2 – 10.01 acres of land, 2 blocks and 2 reserves.

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9. Review and consider taking action on a General Plan Major Amendment – Veranda – 707.3 acres of land.
10. Review and consider taking action on a Preliminary Plat – Veranda Section 22 – 12.6 acres of land, 42 lots, 3 blocks and 1 reserve.
11. Set dates for next meetings. (Monday, April 16th at 4:30 p.m.)

### REGULAR AGENDA

- A8. Review and consider taking action on the City of Richmond’s Comprehensive Annual Financial Report, Year Ending September 30, 2017.
- A9. Review and consider taking action a request by David J. Smith and Jeanine Smith to Replat 0.5068 acres of land being a Replat of Lots 1-3, 8-10 and the east ½ of Lots 4 & 11, Block 67, City of Richmond (Vol. “A”, Pg. 62; F.B.C.D.R.) in the John T. Edwards Survey, Abstract No. 23, City of Richmond, Fort Bend County, Texas to create two (2) Lots and one (1) block. The subject site is located on 7th Street between Main Street and Fort Street.
- A10. Presentation on Ordinance No. 2018-02, Text amendment to the Unified Development Code to establish a Recreational Vehicle (RV) Park Zoning District. The sections include:
  - 1) Section 2.1.101, *Zoning Districts Established*;
  - 2) Section 2.2.101, *Interpretation of Land Use Tables*;
  - 3) Section 2.2.102, *Residential and Commercial Uses of the Home*;
  - 4) Section 2.2.103, *Institutional, Recreation, and Amusement Uses*;
  - 5) Section 2.2.104, *Commercial Uses*;
  - 6) Section 2.2.105, *Agriculture, Industrial, Transportation, Utility, and Communication Uses*;
  - 7) Section 2.2.106, *Temporary Uses*;
  - 8) Section 2.2.202, *Institutional, Recreation, and Amusement Limited and Conditional Use Standards*;
  - 9) Section 2.2.203, *Commercial Limited and Conditional Use Standards*;
  - 10) Section 2.2.204, *Industrial, Transportation, Utility, and Communication Limited and Conditional Use Standards*;
  - 11) Section 2.2.205, *Temporary Use Standards*;
  - 12) Section 3.1.201, *Nonresidential and Mixed-Use Development Standards*;
  - 13) Section 4.1.205, *Recreational Vehicle Parks*;
  - 14) Section 4.4.301, *Buffering*;
  - 15) Section 4.7.202, *Message Centers*;
  - 16) Section 4.7.302, *Nonresidential, Public/Institutional, and Mixed-Use District Signs*;
  - 17) Section 4.7.401, *Standards for Temporary Signs by Type*;
  - 18) Section 5.1.201, *Building Form and Design*;
  - 19) Section 5.2.102, *Accessory Buildings and Structures*
  - 20) Division 7.1.300, *Definitions*.

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- A11. Review and consider taking action on staff recommendation on Ordinance No. 2018-03, request for Tax Exemption for the Historical Darst Home, 300 South 9<sup>th</sup> Street.
- A12. Review and consider taking action on Resolution No. 225-2018, Property Tax Exemptions for Tax Year 2018.
- A13. Review and consider taking action on Resolution No. 226-2018, awarding contract for SCADA Services for Sanitary Sewer System.
- A14. Review and consider taking action on Resolution No. 227-2018, awarding contract for the water feature project at Wessendorff Park.
- A15. Adjourn to Executive Session, as authorized by Texas Government Code, Sections 551.071 Consultation with Attorney and 551.072, Real Estate.

### **EXECUTIVE SESSION**

In accordance with Chapter 551, Government Code, Vernon's Texas Code Annotated (V.T.C.A) (Open Meetings Law), "The City Commission may meet in a Closed Executive Meeting pursuant to provisions of the Open Meetings Law, Chapter 551, Government Code, V.T.C.A. in accordance with the authority contained in the following sections": 551.071 Consultation with Attorney and 551.072 Deliberation regarding Real Estate.

- E1. Executive Session for Real Estate and Consultation with Attorney.
  - 1. Discuss Real Estate.
  - 2. Discuss threatened Lawsuit.

### **OPEN MEETING**

- C1. Reconvene into Open Meeting, and take action on items, if necessary.
- C2. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 – for purpose of a private consultation with the Board's

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attorney on any or all subjects or matters authorized by law.

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex.11 for needed accommodations.

If you have any questions please let me know.

Terri Vela

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