

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF RICHMOND



The Building and Standards Commission for the City of Richmond, Texas met on January 22, 2018 at 5:30 p.m. Meeting was held at 600 Morton Street, Richmond Annex Meeting Room.

A-1 Albert Davis called the meeting to order at 5:30 p.m. A quorum was present and verified by Secretary David Reese, with the following members in attendance:

Commission Members Present:

David Reese  
Robert Hodge  
Albert Davis

City Staff Present:

Albert Cantu- Fire Marshal/Building Inspector and City Liaison  
Kay Moss-Inspector  
Laura Scarlato-City Secretary  
Gary Smith- Attorney  
Lori Bownds-Building Official

A-2 Public Comments-

No public comments. Albert Davis requested a moment of silence in honor of Jim Jackson, commission member that is recently deceased.

A-3 Minutes for the October 23, 2017 meeting were read and approved. Motion given by Albert Davis, second by David Reese, motion carried.

A-5 The commission to discuss follow ups for properties found to be in violation.

A 5.1 406 Burnet Street- Dangerous Structure

Owner Rosie Reza was present. She stated that progress is being made. Kay Moss asked if the owner has submitted plans for remodel. The owner stated that she has not. Kay Moss said that foundation plans for the beams are necessary. Owner promised to do so and would return to the March 26, 2018 meeting. No action necessary.

A 5.2 206 Fleming Street-Dangerous Structure

Kay Moss stated that the property has been demolished and clean up is 98% complete. No action necessary. Item to be removed from the list.

A 5.3 907 South Sixth Street-Dangerous Structure

Kay Moss stated that the house has been demolished and the property is cleaned up. Complete.

A 5.4 1621 George Avenue-Dangerous Structure  
Kay Moss stated that the porch repair is complete and the remodeling to the house will continue.

A 5.5 507 Travis Street(Rear)-Dangerous Structure  
Albert Cantu stated that he has spoken with the owner. The owner advised that they are working on plans with are almost complete. Then, remodel will follow.

A-6 The commission review and take action on the dangerous buildings found to be in violation.  
A 6.1 307 Riveredge Drive-Dangerous Structure

Kay Moss stated that the City is working with the owner on the next steps and that the owner may remodel or may demo the house. No action is needed yet.  
A 6.2 314 Mellon Street- Dangerous Structure

Kay Moss stated that the City has had no further contact with the property owner. The City recommends allowing more time, until the March meeting, for her to get in touch with the owner.

A 6.3 509 Fannin Street- Dangerous Structure

Property owner Rachel De La Santos was present. Kay Moss said that the City is helping to find resources to assist the owner with acquiring a dumpster. Kay stated that the owner will need to obtain a demolition permit. Motion to allow owner until March meeting to report progress on demolition. Motion given by Robert Hodge, second by David Reese. Motion carried.

A 6.4 1104 South Third Street- Dangerous Structure

Kay Moss stated that she has had no contact with the owner and recommends that a 30 day notice letter be sent out. Kay stated that the last letter to the owner had been removed. Albert Cantu stated that the structure is unstable. Motion made to send 60 day notice letter to repair or demolish the structure. Motion given by Robert Hodge, second by David Reese. Motion carried.

A 6.5 1015 Preston Street- Dangerous Structure

Kay Moss stated that the owner had submitted remodel plans by the City denied and returned them. The City has had no further contact with the owner and that no corrected plans have been submitted. Kay Moss stated that the City recommends that 30 day notice with letter be sent out. Motion to send owner 30 day notice letter to repair or demo the structure. Motion given by Robert Hodge, second by David Reese. Motion carried.

A 6.6 1002 Rufus Street- Dangerous Structure

Kay Moss stated that there has been no contact with the owner. The house is abandoned and overgrown. They are delinquent on taxes as well. City recommends that a 30 day notice letter be sent out. Motion to send out 30 day notice letter to repair or demolish structure. Motion given by Robert Hodge, second by David Reese. Motion carried.

A 6.7 701 Lettie Street- Dangerous Structure

Kay Moss stated that the house is abandoned. A company had purchased the house in 2013 and the house is not secure. No contact with the owner. All letters have been sent out with no response from the owner. City recommends that a 30 day notice letter be sent out. Motion to send 30 day notice letter to repair or demolish the structure. Motion given by Robert Hodge, second by David Reese. Motion carried.

A-7 Upcoming addresses for consideration by commission.

A 7.1 610 Fields Street

Owner Mr. Washington was present. Kay Moss stated that the property needs to be cleaned up and repaired. House is not occupied. Kay Moss stated that the owner needs to completely secure the house as soon as possible. Kay also recommended that the owner have the City inspector come out and evaluate the house and recommend things to do in order to make the house habitable. Motion to allow until March 26 meeting to secure property, clean up and return to next meeting with progress report. Motion by Robert Hodge, second by David Reese. Motion carried.

A 7.2 1612 George Avenue

Kay Moss stated that the house is about 90% secure. City has received many complaints on this house. The letter process has been started with no response yet from the owner. City will update the commission at March meeting. No action necessary.

A 7.3 25 Avenue A

Kay Moss stated that the letter process has been started. This house had flooded twice and no work has been done since the floods. No response back from the owner. The house is secure. City will update commission on March meeting. No action necessary.

A 7.4 508 Mabel Street

Kay Moss stated that the house has been abandoned for several years. It is only partially secure. The letter process has been started, however, the letter was returned. Albert Cantu stated that he knows the owners family and will attempt to contact the owner through the family. City will update commission at March meeting. No action necessary.

A-8 Approval of next scheduled meeting

Motion to hold the next scheduled meeting set for March 26, 2018 at 4:30PM. Motion by Robert Hodge, Second by David Reese. Motion carried.

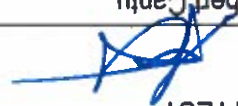
A-9 Adjournment  
Motion made to adjourn the meeting at 6:18 p.m. Motion by Robert Hodge, Second by David Reese. Motion carried.

APPROVED:



David Reese

ATTEST



Albert Cantu