

City of Richmond

UTILITY SERVICES

402 Morton Street
Richmond, TX 77469
(281) 342-5456
(281) 232-8626 Fax



DISCONNECT AUTHORIZATION

Date: _____

Account No. _____

I, _____, authorize the City of Richmond to disconnect my
(Account Name)

utility service at _____ on _____
(Property Address) (Final Date)

and mail my final bill or refund check to:

(For verification purposes please provide: Driver's License No. _____)

Customer's Signature

Phone Number

OFFICE USE ONLY

Entered Date: _____

Processed by: _____