



STATE OF TEXAS
COUNTY OF FORT BEND
STATE OF TEXAS

The City Commission for the City of Richmond, Texas met in Regular Session on April 16, 2018 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:31 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Jesse Torres, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Josh Lockhart, Commissioner P4
Terri Vela, City Manager
Gary Smith, City Attorney
Laura Scarlato, City Secretary

Mayor Moore introduced agenda item A2, Excuse from Attendance. There was a form in the packet from Mayor Moore for the absence on March 26, 2018. No action was necessary therefore the agenda item was closed.

Mayor Moore introduced agenda item A3, Presentations with Employee Recognition for Service with the City.

Derek Brown, 15 years of service, Fire Department. Present.
Matias Govea, 5 years of service, Water Distribution Department. Not Present.
Monica Hernandez, 15 years of service, Facilities Department. Not Present.
Vernon Horelica, 25 years of service, Police Department. Present.
Sandra Knowles, 20 years of service, Facilities Department. Not Present.
Emanuel Vasquez, 5 years of service, Police Department. Present.

A Proclamation was read for Child Abuse Awareness Month by Mayor Moore. CEO Ruthanne Mefford with Child Advocates of Fort Bend was present to accept the proclamation.

A Proclamation was read for Autism Awareness Month by Mayor Moore. Mr. Carl Foy, Development Director and Mr. Justin Moehn, Volunteer with Hope For Three were present to accept the proclamation.

Mayor Moore introduced agenda item A4, Public Comments. There were no individuals signed up to speak, therefore the agenda item was closed.

Agenda item A5, Public Hearing to receive comments for or against proposed annexation of a 1.974 acre tract of land described in the deed recorded under Fort Bend County Clerk's File No. 2014073799, located on the west side of Farm to Market Road 359 to be utilized as the site of an elevated water storage tank and a commercial development, immediately north of the property addressed as 1207 FM 359, Richmond. There was no one present to speak regarding the public hearing, therefore the agenda item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A6, the Consent Agenda. Commissioner Beard pulled items A6 (2) for discussion. Commissioner Beard moved to approve the remainder of the Consent Agenda items with Commissioner Torres seconding the motion and the vote was unanimous to approve.

Agenda item A6 (2) Commissioner Beard wished to applaud the initiatives the Fire Department have included in their report for all areas especially Code Enforcement. As the City grows there will be more pressure to stay ahead in training and Commissioner Beard looks forward to seeing the results of those initiatives. Commissioner Lockhart also commented on the thank you note that was received from the Del Webb citizen regarding a call they responded to and their service to the community.

Commissioner Beard made the motion to approve consent agenda item A6 (2) with Commissioner Lockhart seconding the motion. The vote was unanimous to approve.

Agenda item A7, to review and consider taking action on Resolution No. 228-2018, authorizing the application for funding through the Fort Bend County Community Development Block Grant Program, Phase X – North Richmond Sidewalk and Drainage Improvements. Public Works Director Howard Christian addressed the Commission reviewing the request for \$1,561,883 in funds. The project was out of concern for the safety of the pedestrian and bicycle traffic on Collins Road that leads to George Park. Phase X is for North Richmond sidewalk and drainage improvements. The public improvement plan will impact approximately 2,776 persons of all age groups. There will be approximately 74 lots that will be impacted by the project. The total population of North Richmond is 5,543. Commissioner Beard made the motion to approve Resolution No. 228-2018, authorizing the application for funding through the Fort Bend County Community Development Block Grant Program, Phase X – North Richmond Sidewalk and Drainage Improvements. Commissioner Torres seconded the motion and the vote was unanimous to approve. The agenda item was closed.

Mayor Moore introduced agenda item A8 to review and consider taking action on a request by Terrence Martin of TMartin Companies on a Replat of 0.579 acres of land in the Jane H. Long Survey, A-55 also being all of Lots 1, 2, 3, 4, 9, 10, 11 and 12 in Block 2, West End Addition to create five (5) lots and one (1) block. City Planning Director Jessica Duet spoke regarding the position of the Planning and Zoning Commission of the request from landowner. Director Duet stated the proposed Replat is for 5 lots making it non-conforming. The UDC provides for a 6000 sq. ft. lot and a 50 ft. wide frontage. The recommendation from the Planning and Zoning Commission is to disallow the variance request. Mr. Terrence Martin then addressed the Commission stating he had resided in Richmond for 25 years and spent over \$700,000 in the City over the past few years. Mr. Martin would like to build Victorian style homes on the lots which are 50 ft. wide. However, the lot size is smaller than 6000 square feet requirement. City Planner Duet stated the reasons the P&Z Board recommended disallowing the request was they felt the City needed to move forward not backward to achieve the same character of the neighborhood and maintain the quality of the homes in the area. After a brief discussion, Commissioner Torres made the motion to approve the request by Terrence Martin of TMartin Companies on Replat of 0.579 acres of land in the Jane H. Long Survey, A-55 also being all of Lots 1, 2, 3, 4, 9, 10, 11 and 12 in Block 2, West End Addition to create five (5) lots and one (1) block. Commissioner Beard seconded the motion and the votes were 3 “nays”, Commissioners Beard, Drozd and Lockhart and 1 “aye” Commissioner Torres. The motion was denied and the request was not approved for the variance request by Terrence Martin on the Replat. The agenda item was closed.

Agenda item A9 to review and consider taking action on authorizing staff to execute Task Order with H2O Partners to submit a Grant application for FEMA funding. Public Works Director Howard Christian spoke regarding this agenda item stating in March 2018 the City submitted 9 Notices of Intent (NOI) to the Texas Department of Public Safety, Division of Emergency Management (TDEM) for consideration.

- Clay Street Drainage Improvements
- Fuel Storage Relocation
- Greenwood Lift Station Rehab and Raising
- Newton Dip
- North 7th Lift Station Rehab and Raising
- North Richmond Drainage Master Plan
- Rabbs Bayou Drainage Improvements
- Second Street Elevation
- Second Street Lift Station Raising

The amount of the funding request is \$86,500 and staff is recommending the authorization of Task Order 2A to H2O Partners for completing the FEMA grant applications. Commissioner Drozd made the motion to approve authorizing staff to

execute Task Order with H2O Partners to submit a Grant application for FEMA funding. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A10 to review and consider taking action on the Resolution No. 229-2018, appointment of Planning and Zoning Commission Board Member. A vacancy was created due to the resignation of Board Member and Vice-Chair Bill Dostal, position 5. Mayor Moore appointed Noell Myska to the Planning and Zoning Commission as Board Member Position 5 for the remainder of Mr. Dostal's term beginning April 16, 2018 through October 30, 2019. The vote was 4 "ayes" to approve.

Mayor Moore introduced agenda item A11 to review and consider taking action on the Resolution No. 230-2018, appointment of Zoning Board of Adjustment Board Member. Mayor Moore did not make any nominations at this time. The agenda item was closed.

Mayor Moore introduced agenda item A12 to review and consider taking action on the Resolution No. 231-2018, appointment of Development Corporation Board Member. Mayor Moore did not make any nominations at this time. The agenda item was closed.

Agenda A13, to review and consider taking action on Ordinance No. 2018-04, amending Richmond Code, Chapter 28, to provide a procedure for the abandonment of public streets, alleys and easements. City Attorney Gary Smith spoke regarding this agenda item stating the City had received a request to abandon a certain street. In response to the request the City reviewed other cities policies and procedures for the abandonment of the City's property. At this time, Attorney Smith stated he was only looking for suggestions or feedback regarding the ordinance and recommendations from staff. Commissioner Drozd stated only that the language needed to be as good as possible so that it doesn't have to be revisited every time. The agenda item was closed with no action taken.

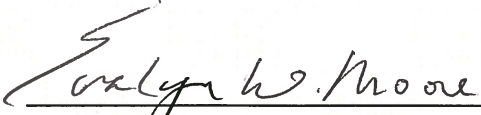
Mayor Moore announced that the Commission would now meet in Executive Session at 5:12 p.m., as authorized by Texas Government Code Section 551.074; Personnel Matters. Mayor Moore announced that the City Commission adjourns into executive session, closed meeting.

The Commission reconvened into Open Session at 5:22 p.m.

Commissioner Beard made the motion to extend leave of absence without pay to the employee and also approve the City to continue to pay the employee's City Medical Insurance until she returns to work on May 16, 2018. Commissioner Drozd seconded the motion and the vote was unanimous to approve.

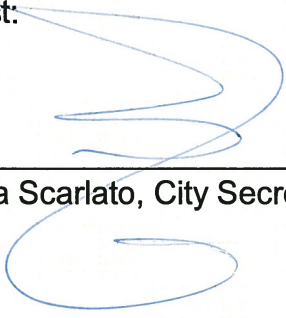
With no further business to discuss, Mayor Moore declared the meeting adjourned at 5:22 p.m.

APPROVED:



Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary