



STATE OF TEXAS  
COUNTY OF FORT BEND  
STATE OF TEXAS

The City Commission for the City of Richmond, Texas met in Regular Session on May 21, 2018 at 4:30 p.m.

Prior to calling the meeting to order Mayor Moore announced the three clean up weekends produced 25.95 tons of trash picked up within the City of Richmond.

Also, there are new street signs in the Historic District and they look great.

There are lots of Public Works individuals present for the proclamation to honor them and we are happy about that as well.

Mayor Moore proceeded to call the meeting to order at 4:30 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor  
Terry Gaul, Commissioner P1  
Barry Beard, Commissioner P2  
Carl Drozd, Commissioner P3  
Josh Lockhart, Commissioner P4  
Terri Vela, City Manager  
Gary Smith, City Attorney  
Laura Scarlato, City Secretary

Mayor Moore introduced agenda item A2, Excuse from Attendance. There were no absences to discuss, therefore the agenda item was closed.

Mayor Moore introduced agenda item A3, Presentations with Employee Recognition for Service with the City.

Richard Munoz, 10 years of service, Fire Department. Not Present.

A Proclamations were read for the following:

**Motorcycle Awareness Month** by Mayor Moore, Sons of Texas Motorcycle Club was present to accept the Proclamation  
**Older Americans Month** by Commissioner Beard  
**National Public Works Week** by Commissioner Drozd, members of the Public Works Department as well as Howard Christian, Public Works Director were present to accept the Proclamation.

**Building Safety Month** by Commissioner Lockhart, Building Official Lori Bownds and Fire Marshall Albert Cantu were present to accept the Proclamation.

Mayor Moore introduced agenda item A4, Public Comments. There were no individuals signed up to speak, therefore the agenda item was closed.

Agenda item A5, Public Hearing to receive comments for or against proposed annexation of a 1.974 acre tract of land described in the deed recorded under Fort Bend County Clerk's File No. 2014073799, located on the west side of Farm to Market Road 359 to be utilized as the site of an elevated water storage tank and a commercial development, immediately north of the property addressed as 1207 FM 359, Richmond. The subject site is located on the west side of FM 359 approximately 600 feet north with the Del Agua Drive intersection. It is abutting commercial uses to the north and south; single family residential to the west; and vacant/undeveloped land to the east (across FM 359). There was no one present to speak regarding the public hearing, therefore the agenda item was closed.

Agenda item A6, Public Hearing to receive comments for or against proposed Zoning to Suburban Commercial for a 1.974 acre tract of land described in the deed recorded under Fort Bend County Clerk's File No. 2014073799, located on the west side of Farm to Market Road 359 to be utilized as the site of an elevated water storage tank and a commercial development, immediately north of the property addressed as 1207 FM 359, Richmond. The subject site is located on the west side of FM 359 approximately 600 feet north with the Del Agua Drive intersection. It is abutting commercial uses to the north and south; single family residential to the west; and vacant/undeveloped land to the east (across FM 359). There was no one present to speak regarding the public hearing, therefore the agenda item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A7, the Consent Agenda. Commissioner Lockhart pulled items A7 (2) (8) (9) (10) and City Manager Vela pulled item A7 (13) for discussion. Commissioner Beard moved to approve the remainder of the Consent Agenda items with Commissioner Drozd seconding the motion and the vote was unanimous to approve.

Agenda item A7 (2) Commissioner Lockhart wished to express his appreciation to all of the Departments that fall within the Building Safety Month and Public Works Week, in looking at their Monthly Reports with the *Team Building Fridays* done by the Building Official and the "hiring of good folks by Albert Cantu". Also, items A7 (8) (9) and (10) with this being the focus of these departments Commissioner Lockhart wanted to address the request of three street closures within the City by schools, churches and organizations. Richmond is a City that is alive and the community wants to use the downtown areas and be engaged in the City. Commissioner Lockhart appreciates all that Public Works, Permits and all of the employees for what they do on a daily basis. Commission Beard echoed those sentiments. Mayor Moore also expressed her thanks to the City employees.

Agenda item A7 (13) City Manager Vela stated there were several conflicts with the June Commission Meeting date of June 18<sup>th</sup> and suggested June 25<sup>th</sup> as an alternative.

Commissioner Drozd made the motion to approve agenda item A7 (13) with the modification of the Commission Meeting being on Monday, June 25<sup>th</sup> at 4:30 p.m. Commissioner Lockhart seconded the motion and the vote was unanimous to approve.

Commissioner Beard made the motion to approve remaining agenda items A7 (2) (8) (9) and (10) with Commissioner Drozd seconding the motion. The vote was unanimous to approve.

Agenda item A8, to review and consider taking action on Ordinance No. 2018-07, Annexation of a 1.974 acre tract of land described in the deed recorded under Fort Bend County Clerk's File No. 2014073799, located on the west side of Farm to Market Road 359 to be utilized as the site of an elevated water storage tank and a commercial development, immediately north of the property addressed as 1207 FM 359, Richmond. The subject site is located on the west side of FM 359 approximately 600 feet north with the Del Agua Drive intersection. It is abutting commercial uses to the north and south; single family residential to the west; and vacant/undeveloped land to the east (across FM 359). Public Works Director Howard Christian addressed the Commission regarding this agenda item providing the background of why the site of the elevated water storage tank should be located on this tract of land. The original site was next to a playground and was too small and was part of the development of MUD 145, Rio Vista. The next site located at the 359 water treatment plant was not an ideal location. The current proposed location provides better pressure distribution, isolated emergency supply on this side of the river. Director Christian reviewed the map and the dimensions. Commissioner Drozd made the motion to approve Ordinance No. 2018-07, the Annexation of a 1.974 acre tract of land described in the deed recorded under Fort Bend County Clerk's File No. 2014073799, as the site of an elevated water storage tank and a commercial development. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Agenda item A9, to review and consider taking action on Ordinance No. 2018-08, Zoning to Suburban Commercial for a 1.974 acre tract of land described in the deed recorded under Fort Bend County Clerk's File No. 2014073799, located on the west side of Farm to Market Road 359 to be utilized as the site of an elevated water storage tank and a commercial development, immediately north of the property addressed as 1207 FM 359, Richmond. The subject site is located on the west side of FM 359 approximately 600 feet north with the Del Agua Drive intersection. It is abutting commercial uses to the north and south; single family residential to the west; and vacant/undeveloped land to the east (across FM 359). City Planner Jose Abraham spoke regarding this agenda item stating the property is currently undeveloped or vacant. City Planner Abraham reviewed the zoning vicinity map and the current zoning of the surrounding properties. Commissioner Beard made the motion to approve Ordinance No. 2018-08, Zoning to Suburban Commercial for a 1.974 acre tract of land described in the deed recorded under Fort Bend County Clerk's File No. 201407 3799,

located on the west side of Farm to Market Road 359 to be utilized as the site of an elevated water storage tank and a commercial development, immediately north of the property addressed as 1207 FM 359, Richmond. Commissioner Drozd seconded the motion and the votes were unanimous to approve.

Mayor Moore introduced agenda item A10 to review and consider taking action on Resolution No. 231-2018, appointment of Development Corporation Board Members. City Manager Terri Vela stated that Director Manual Zamora's term had expired on May 19, 2018. Also both, Director Verge Greenwood and Director Robert Haas terms expire on June 1, 2018. Mayor Moore appointed Nancie Rain as Director of the Development Corporation Board to replace Manual Zamora with a term of May 19, 2018 through May 31, 2020. Mayor Moore reappointed Verge Greenwood and Robert Haas as Directors of the Development Corporation Board for a two year term to begin on June 1, 2018 through May 31, 2020. The agenda item was closed.

Agenda item A11, consider appointment of Mayor Pro Tem. Per Section 3.04, Charter "Mayor and Mayor Pro Tem" (4) The Mayor Pro Tem shall be a Commission Member appointed by the Mayor at the first regular meeting after each election of Commission Members. Mayor Moore appointed Commissioner Beard as Mayor Pro Tem. The vote was three "ayes" and Commissioner Beard abstained.

Agenda item A12, to review and consider taking action on awarding the contract for Professional Auditing Services for the City. Finance Director Susan Lang addressed the Commission stating that the City had reached its five year consecutive maximum with the same audit firm as per the Charter Section 7.18. Proper procedures were followed with ads for bids, 5 bids were received and reviewed. At this time, Staff recommends Pattillo, Brown & Hill, and LL.P. to perform the annual audit of the City's Financial Statements for FY's ending September 2018 through 2020. Commissioner Gaul stated he reviewed the bid process with Director Lang and was satisfied with the process. Commissioner Gaul made the motion to approve the contract for Professional Auditing Services as recommended by Staff with Commissioner Beard seconding the motion.

Agenda item A13, to review and consider taking action on the execution of Contract for Ransom Road Ground Storage Tank rehabilitation design project. Public Works Director Howard Christian addressed the Commission regarding this agenda item stating the protective coating for the North Ground Storage Tank at the Ransom Road Water Treatment Plant has reached its useful life and needs to be rehabilitated. The City received three bids from engineering firms with the following main points for the proposal to include:

- Tank inspection and evaluation
- Preparation of plans and specifications with a cost estimate
- TCEQ permitting

- Bid Phase services and recommendations
- Construction administrative services
- Project inspection services

Following a brief discussion, Commissioner Beard made the motion to authorize the execution of a contract for the Ransom Road GST rehabilitation design project to Kimley Horn and Associates in the amount of \$68,300. Commissioner Gaul seconded the motion and the vote was unanimous to approve.

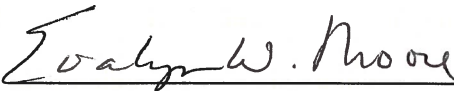
Mayor Moore announced that the Commission would now meet in Executive Session at 5:22 p.m., as authorized by Texas Government Code Section 551.071, Consultation with Attorney and 551.072, Deliberation regarding Real Estate. Mayor Moore announced that the City Commission adjourns into executive session, closed meeting.

The Commission reconvened into Open Session at 5:56 p.m.

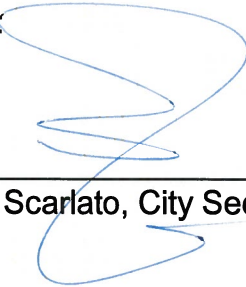
Commissioner Lockhart made the motion to authorize Staff to negotiate and execute for property related to the 2<sup>nd</sup> Street Project and any project related to Front Street issues up to the recommended amount.

With no further business to discuss, Mayor Moore declared the meeting adjourned at 5:57 p.m.

APPROVED:

  
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Evalyn W. Moore, Mayor

Attest:

  
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Laura Scarlato, City Secretary