



STATE OF TEXAS  
COUNTY OF FORT BEND  
STATE OF TEXAS

The City Commission for the City of Richmond, Texas met in Special Session on June 25, 2018 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:32 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor  
Terry Gaul, Commissioner P1  
Barry Beard, Commissioner P2  
Carl Drozd, Commissioner P3  
Josh Lockhart, Commissioner P4  
Terri Vela, City Manager  
Gary Smith, City Attorney  
Laura Scarlato, City Secretary

Mayor Moore introduced agenda item A2, Excuse from Attendance. There were no absences to discuss, therefore the agenda item was closed.

Agenda item A3, Presentations with Employee Recognition for Service with the City.

David Evans, 10 years of service, Police Department. Not present.  
Danell Gaydos, 10 years of service, Police Department. Present.  
Ronald Molonskey, 15 years of service, Police Department. Present  
Jesse Martin, 20 years of service, Police Department. Present.

A presentation on Municipal Court Collection Fines and Fees Report was provided by Perdue Brandon Fielder Collins and Mott, LLP. Michael Swierka was present to answer questions from the Commission and stated that collections are good and that they have seen an increase in payments in Fort Bend County, making payments much quicker and more often. This was in response to a question from Commissioner Drozd regarding the trends. Mr. Swierka believes this trend will continue.

A presentation on the Municipal Court was provided by Judge Ross. Judge Ross presented the legislative changes that impact the Municipal Court for the City. She reviewed two cases that impacted the changes in the laws because of those incidents. The Commissioners asked questions, one of which was from Commissioner Beard as to the decline in revenue which is "not a real part of revenue, only a performance

indicator". Judge Ross stated she believes the decline is due to her lecturing repeat offenders to make better decisions and having different measures in place to deal with the repeat offenders. Judge Ross genuinely, "desires for people to do better". Commissioner Lockhart stated he appreciated the way ownership was taken when she stated, "don't come back to Judge Ross's Court". The Mayor and Commissioners complimented Judge Ross and the agenda item was closed.

Mayor Moore introduced agenda item A4, no one was signed up to speak therefore the agenda item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A5, the Consent Agenda. Commissioner Beard pulled items A5 (3) and City Manager Vela made mention of the supplemental Budget Calendar that has additional meetings to be added to their calendars, one in August and two in September. Commissioner Beard moved to approve the remainder of the Consent Agenda items with Commissioner Gaul seconding the motion and the vote was unanimous to approve.

Agenda item A5 (3) Commissioner Beard wished to express his pleasure in reading over the Police Department Officer Beat Reports that so many citizens express, "how much they either enjoy living in Richmond, enjoy how quiet it is, or just how much they love living here. It is up to us to keep it that way". The Police Officers are required to meet with three citizens on their beats each month, visit with them and get to know them. This information is reported in their Beat Reports and Commissioner Beard compliments Chief Adams and the Police Department for this practice. Chief Adams stated that, "it is a collaborative effort with the Fire Department and all of the Public Safety Departments within the City but thank you".

Commissioner Beard made the motion to approve remaining agenda items A5 (3) with Commissioner Drozd seconding the motion. The vote was unanimous to approve.

Agenda item A6, to review and consider taking action on the request by Benoy V. Benny and Rose S. Benny to Replat 0.6248 acres of land in the Kuykendahl League Survey, Abstract No. 49; also being all of Lot 1, Block 2 of Lakes of Williams Ranch Section 1 and Lot 32A of Lakes of Williams Ranch Section 1 Partial Replat No. 2 to create 1 Lot and 1 Block. The subject site is located within the Lakes of Williams Ranch residential subdivision at 1010 Wavecrest Court. There was a discussion as to the wording of the Replat and as to how the motion should be made by Commissioner Beard. It was verified by City Planning Director Jessica Duet and City Planner Jose Abraham. **The motion was made by Commissioner Beard to approve the request by Benoy V. Benny and Rose S. Benny to Replat 0.6248 acres of land in the Kuykendahl League Survey, Abstract No. 49; also being all of Lot 31, Block 2 of Lakes of Williams Ranch Section 1 and Lot 32A of Lakes of Williams Ranch Section 1 Partial Replat No. 2 to create 1 Lot and 1 Block which will be 31A located within the Lakes of Williams Ranch residential subdivision at 1010**

**Wavcrest Court.** Commissioner Terry Gaul seconded the motion and the vote was unanimous to approve.

Agenda item A7, to review and consider taking action on text amendment to the Unified Development Code to establish a Recreational Vehicle (RV) Park Zoning District. The sections include:

- 1) Section 2.1.101, Zoning Districts Established;
- 2) Section 2.2.101, Interpretation of Land Use Tables;
- 3) Section 2.2.102, Residential and Commercial Uses of the Home;
- 4) Section 2.2.103, Institutional, Recreation, and Amusement Uses;
- 5) Section 2.2.104, Commercial Uses;
- 6) Section 2.2.105, Agriculture, Industrial, Transportation, Utility, and Communication Uses;
- 7) Section 2.2.106, Temporary Uses;
- 8) Section 2.2.202, Institutional, Recreation, and Amusement Limited and Conditional Use Standards;
- 9) Section 2.2.203, Commercial Limited and Conditional Use Standards;
- 10) Section 2.2.204, Industrial, Transportation, Utility, and Communication Limited and Conditional Use Standards;
- 11) Section 2.2.205, Temporary Use Standards;
- 12) Section 3.1.201, Nonresidential and Mixed-Use Development Standards;
- 13) Section 4.1.205, Recreational Vehicle Parks;
- 14) Section 4.4.301, Buffering;
- 15) Section 4.7.202, Message Centers;
- 16) Section 4.7.302, Nonresidential, Public/Institutional, and Mixed-Use District Signs;
- 17) Section 4.7.401, Standards for Temporary Signs by Type;
- 18) Section 5.1.201, Building Form and Design;
- 19) Section 5.2.102, Accessory Buildings and Structures;
- 20) Division 7.1.300, Definitions

City Planning Director Jessica Duet provided an overview of the text amendments to the UDC defining the various “uses” as well as tents and cabins. The amendments are to pull the RV Zoning District out of the Nonresidential Industrial Zoning District making it a standalone district. City Planner Duet stated there are only two other RV Zoning Park districts in the United States. City Planner Duet also reviewed the steps that have been followed including the public hearing dates, workshop, Planning and Zoning meetings and recommendation dates. Following a lengthy discussion, Commissioner Beard made the motion to table the item with Commissioner Lockhart seconded the motion. The vote was unanimous to table and Director Duet was instructed to provide additional language and possibly revise the number of days or have a “process” for the 90 day stipulation. The agenda item was closed.

Mayor Moore introduced agenda item A8, a presentation of Railroad Quiet Zone Project and to authorize staff to negotiate contract with TranSystems to design Wayside Horns/Quiet. Public Works Director Howard Christian spoke regarding the Wayside Horns/Quiet Zones providing a background whereas Richmond, Rosenberg and Fort

Bend County entered into an Interlocal Agreement in March 2017 to evaluate a quiet zone for Union Pacific (UP) and Burlington Northern Santa Fe (BNSF) railroad crossings. Director Christian reviewed the various crossings, proposals for street closures at each crossings, criteria and costs for each crossings. The Diagnostic Study was reviewed with the Commission and estimated costs for construction. Staff recommended the combination of SSM and ASM for UP rail from Collins through Second Street. Utilize wayside horns, Second Street through Myrtle, and concrete medians for Collins. The estimated construction cost is \$1,151,446. Commissioner Beard made the motion to authorize the negotiation and execution of an engineering design contract with TranSystems in an amount not to exceed \$150,000 for design of Union Pacific and Burlington Northern Santa Fe Quiet Zone/Wayside Horns. Commissioner Lockhart seconded the motion and the vote was four ayes and no nays to approve.

Agenda item A9, to review and consider taking action on Ordinance No. 2018-04, establishing a policy on abandonment of public streets, alleys, and easements. City Manager Terri Vela introduced the agenda item providing the background as to the City recommending the ordinance to abandon public streets and alleys due to a request from a citizen on Barrett Street and any future requests the City might receive. Attorney Gary Smith addressed the Mayor and Commissioners as well, stating a policy needs to be in place to abandon a portion of a street or cut off the end of a street. The value can be determined by the Central Appraisal District or an appraiser. Commissioner Gaul stated he was not comfortable with the language regarding easements in section 28.302. Commissioner Lockhart inquired as to the need to publish the sale of the land or easement. The motion was made by Commissioner Lockhart to table this item with Commissioner Beard seconding the motion. The vote was unanimous to approve, Attorney Smith was instructed to revise the language.

Agenda item A10, to review and consider taking action on Resolution No. 232-2018, authorizing the submission of an application and acceptance of award to the Office of the Governor for Grant funding for Police Department National Incident Based Reporting System Software (NIBERSS). Chief Gary Adams spoke regarding this item stating the system the City currently has dates back to 1930 when it was introduced. The new system will report all of the instances within one assault whereas on the old system it would only report one instance. It is going to appear that the crime rate has increased when in reality, it has not escalated but remained the same. The last date where all agencies need to have the new system is 2021. Chief Adams stated that it is a necessary system that the City needs and it is important to collect data. There is a onetime cost which that amount has been awarded to the City through a grant. Commissioner Lockhart motioned to approve Resolution No. 232-2018, authorizing the submission of an application and acceptance of award to the Office of the Governor for Grant funding for Police Department National Incident Based Reporting System

Software. Commissioner Beard seconded the motion and the vote was unanimous to approve.

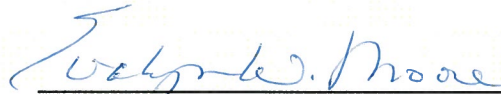
Mayor Moore announced that the Commission would now meet in Executive Session at 6:04 p.m., as authorized by Texas Government Code Section 551.071, Consultation with Attorney and 551.074, Personnel Matters. Mayor Moore announced that the City Commission adjourns into executive session, closed meeting.

The Commission reconvened into Open Session at 6:18 p.m.


Commissioner Drozd made the following motion, pursuant to section 6.06 of the City of Richmond Personnel Manual, City Commission authorizes the discussed employee to take leave without pay greater than 30 calendar days. The motion was seconded by Commissioner Beard and the vote was unanimous to approve.

With no further business to discuss, Mayor Moore declared the meeting adjourned at 6:20 p.m.

APPROVED:

  
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Evalyn W. Moore, Mayor

Attest:

  
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Laura Scarlato, City Secretary