



City of Richmond

Where History Meets Opportunity

Planning & Zoning Commission Meeting Minutes

600 Morton Street

Richmond, Texas 77584

Monday, July 2, 2018 at 5:00 P.M.

PLANNING & ZONING COMMISSION MINUTES

The Planning and Zoning Commission for the City of Richmond, Texas met in a regular meeting on Monday, July 2, 2018, at 5:00 p.m. Commissioner Hogue, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Katherine M. Graeber – Kubelka
Ernest Hogue
Libby King
Noell Myska
Larry Pittman

Staff in attendance: Jessica Duet, Planning Director; Gary Smith, City Attorney; Jose Abraham, Planner II; Cameron Goodman; Executive Director; Lori Bownds; Building Official; and Jordan Adams, GIS Specialist.

Commissioner Hogue declared the meeting open.

Commissioner Hogue introduced agenda item A2., public comment. He asked if there were any public comments. Hearing no public comment the agenda item was closed.

Commissioner Hogue introduced agenda item B1., review and approval of the minutes from June 4, 2018. The motion was presented by Commissioner Pittman for approval of the minutes with amendments to agenda item C2. from "four" votes to "three" votes, agenda item C3. from "four" votes to "three" votes, agenda item C5. the last sentence to read "The vote was unanimous for approval", agenda item C6a. page 3 "Mr. Abraham then went over each text amendment section by section beginning with Section 4.4.102, which requires a licensed Texas landscape architect for all landscape plans", agenda item C6a. page 3 "The Planning Department recommended allowance for professional engineers and architects to stamp the plans for smaller projects on a case by case basis

upon the Code Official's recommendation", agenda item C6a. page 3 "Commissioner Pittman questioned if the allowance of one wall sign per building allowance in the OT and DN districts presented a problem", and agenda item C7a. indenting and presenting the staff's presentation after the close of the public hearing. The motion was seconded by Commissioner Myska. The vote was unanimous for approval.

Commissioner Hogue introduced agenda item B2., stating the next Planning and Zoning Commission meeting will be Monday, August 6, 2018, at 5:00 p.m.

Commissioner Hogue excused himself from the discussion of agenda item C1. Commissioner Pittman introduced agenda item C1., review and recommendation of a final report to City Commission for a six month final plat extension for Veranda Section Seventeen – 9.66 acres of land – 48 Lots – 3 Blocks – 4 Reserves. City staff recommended approval of this six month final plat extension. Commissioner King motioned to recommend approval with City staff's recommendation. The motion was seconded by Commissioner Graeber - Kubelka. The vote was four "ayes" for approval. Commissioner Hogue abstained from the vote.

Commissioner Hogue excused himself from the discussion of agenda item C2. Commissioner Pittman introduced agenda item C2., review and recommendation of a final report to City Commission for a preliminary plat for Harvest Green Section 27 – 16.0± acres of land – 45 Lots – 4 Blocks – 6 Reserves. City staff recommended approval of this preliminary plat. Commissioner Myska motioned to recommend approval with City staff's recommendation. The motion was seconded by Commissioner Graeber – Kubelka. The vote was four "ayes" for approval. Commissioner Hogue abstained from the vote.

Commissioner Hogue excused himself from the discussion of agenda item C3. Commissioner Pittman introduced agenda item C3., review and recommendation of a final report to City Commission for a preliminary plat for Veranda Section Twenty-Seven – 12.0± acres of land – 20 Lots – 2 Blocks – 2 Reserves. City staff recommended approval of this preliminary plat with one condition. Commissioner Graeber – Kubelka motioned to recommend approval with City staff's recommendation. The motion was seconded by Commissioner King. The vote was four "ayes" for approval. Commissioner Hogue abstained from the vote.

Commissioner Hogue excused himself from the discussion of agenda item C4. Commissioner Pittman introduced agenda item C4., review and recommendation of a final report to City Commission for a final plat for Veranda Section Twenty-Two – 12.68 acres of land – 42 Lots – 3 Blocks – 1 Reserve. City staff recommended approval of this final plat. Commissioner King motioned to recommend approval with City staff's recommendation. The motion was seconded by Commissioner Myska. The vote was four "ayes" for approval. Commissioner Hogue abstained from the vote.

Commissioner Hogue introduced agenda item C5., the Richmond Historical Commissioner's recommendation to City Commission for mural regulations in the Historic District. Ms. Jessica Duet, Planning Director, gave an informational presentation to the Planning and Zoning Commission. She stated the locations where murals would be acceptable in the historic district; the materials which would be acceptable such as paints, MDOs, fabric materials; designs must be original artworks; responsibilities for building owners; mural application processes through Certificates of Appropriateness; and yearly mural inspections and maintenance. Commissioner Pittman inquired if the Richmond Historical Commission would have the final say for a historic district mural through a Certificate of Appropriateness. Ms. Duet responded yes but in terms of location, materials, building owner approval. The approval would not be based on aesthetics.

There being no further business to be brought before the Planning and Zoning Commission, Commissioner Myska motioned for the meeting to be adjourned. Commissioner Pittman seconded and the Commissioner was adjourned at 5:31 p.m.

Approved:



Ernest Hogue, Planning and Zoning Commission Chair