



City of Richmond

A Charming Past. A Soaring Future.

Parks and Recreation Board Meeting Minutes

600 Morton Street

Richmond, Texas 77469

Wednesday, August 8, 2018 at 5:00 P.M.

PARKS AND RECREATION BOARD MINUTES

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, August 8, 2018, at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas
Robert Hodge
Barbara Johnson
Pat Pittman
Veronica Torres

Staff in attendance: Gary Smith, City Attorney; Jessica Duet, Planning Director; and Jordan Adams, GIS Specialist.

Chairman Haas declared the meeting open.

Chairman Haas introduced agenda item A2., public comment. He asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chairman Haas introduced agenda item B1., review and approval of the minutes from July 11, 2018. The motion was presented by Board Member Hodge for approval of the minutes. The motion was seconded by Board Member Johnson. The vote was unanimous for approval.

Chairman Haas introduced agenda item B2., the Parks and Recreation Board's monthly report to City Commission. Chairman Haas stated he will prepare the report after the Richmond Community Park meeting.

Chairman Haas introduced agenda item B3., announcing the next Parks and Recreation

Board meeting on Wednesday, October 10, 2018.

Chairman Haas introduced agenda item C1., update and discussion on proposed Richmond Community Park. Chairman Haas stated he met with City Manager, Mrs. Terri Vela. He stated the meeting went well. They will need to meet with Dr. Randle at Lamar Consolidated Independent School District. The process going forward will be slow but they would like to get started on preliminary work such as park sketches. The discussion concluded.

Chairman Haas introduced agenda item C2., discuss ways the Parks and Recreation Board can assist Keep Richmond Beautiful projects. The initial discussion to bring Keep Richmond Beautiful to the Parks and Recreation Board was by City Manager, Mrs. Terri Vela. Mrs. Vela spoke with the idea to Chairman Haas. Board Member Pittman explained how Keep Richmond Beautiful is set up and their affiliation with Keep Texas Beautiful. She stated Keep Richmond Beautiful is focused on litter prevention, beautification, and recycling. The Keep Richmond Beautiful chapter is four years old. The Richmond chapter is set up with Historic Richmond Association as a 501c3 organization. Currently, Board Members Pittman and Johnson are the co-chairs of Keep Richmond Beautiful. Board Member Pittman explained Keep Richmond Beautiful's main issue is keep volunteers on a year round basis. Chairman Haas stated he would like to move forward with setting up Keep Richmond Beautiful as a sub-committee to the Parks and Recreation Board. He asked that City Attorney, Mr. Gary Smith and Planning Director, Ms. Jessica Duet, research how the sub-committee can be achieved under the Parks and Recreation Board. City staff and the Parks and Recreation Board both agreed that Keep Richmond Beautiful needed to get permission from Historic Richmond Association before the Parks and Recreation Board made a decision to form the sub-committee. The Keep Richmond Beautiful co-chairs agreed to bring the discussion item to the next Historic Richmond Association meeting. The discussion concluded.

Chairman Haas introduced agenda item C3., discussion on Parks and Recreation Board member meeting attendance. Chairman Haas stated Board Member Host resigned from his Parks and Recreation Board position. He asked staff to add an agenda item for the next meeting to vote for "Chair", "Vice-Chair", and "Secretary". The discussion concluded.

Chairman Haas introduced agenda item C4a., staff information reports. Mr. Howard Christian was absent so Ms. Jessica Duet gave a report on his behalf. Ms. Duet stated she had spoken with Assistant Director of Public Works, Mr. Jim Whitehead, about the status of the girls' softball fields and soccer fields. Since the stop work order was issued by the City for the placement of the fencing, only plans for the softball fields have been received. Mr. Whitehead was not able to approve the plans for the softball fields and will submit comments back to the applicant. He will also coordinate the softball field plans with the approved George Park master plan. At this time plans for the soccer fields have

not been submitted. The next item discussed was completion of the Clay Park mural. Ms. Duet and Ms. Hawk stated the mural and cook-out would be on September 1, 2018, from 9:00 a.m. to 12:00 p.m. Ms. Duet stated she would coordinate the port-a-can use, water, food, and drinks with the City. However, if she could not get coordination for food and drinks from the City she would need to seek additional resources. She also stated certificates will be given to the 15 children who participated in the mural painting. The Parks and Recreation Board are invited. Board Members Pittman and Johnson stated they would attend.

Chairman Haas introduced agenda item C5., park visits by the Parks and Recreation Board members. Chairman Haas stated he visited Wessendorff Park and it appeared the new water feature would be completed by September 1, 2018.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:50 p.m.

Approved:

A handwritten signature in black ink, appearing to read 'R Haas', is written over a horizontal line. The signature is stylized and somewhat cursive.

Robert Haas, Parks and Recreation Board Chair