



STATE OF TEXAS
COUNTY OF FORT BEND
STATE OF TEXAS

The City Commission for the City of Richmond, Texas met in Regular Session on September 17, 2018 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:30 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Josh Lockhart, Commissioner P4
Terri Vela, City Manager
Gary Smith, City Attorney
Laura Scarlato, City Secretary

Mayor Moore introduced agenda item A2, Excuse from Attendance. Commissioner Josh Lockhart was absent from the August 20, 2018 Regular Commission Meeting. Commissioner Beard made the motion to approve Commissioner Lockhart's absence on August 20, 2018 with Commissioner Gaul seconding the motion. The vote was unanimous. The agenda item was closed.

Agenda item A3, Presentations with Employee Recognition for Service with the City.

Philip "Rico" Salazar, 5 years of service, Wastewater Treatment Department.
Jose "Joe" Rios, 35 years of service, Wastewater Treatment Department.

Mayor Moore proceeded to read the proclamation for Constitution Week celebrated September 17th -23rd marking the 231st anniversary of the drafting of the Constitution of the United States of America. Ms. Paula Burns and several members of the Daughters of the American Revolution Fort Bend County Chapter, Richmond were present to accept the Proclamation and take photographs with the Mayor.

Commissioner Beard read the proclamation for the Fort Bend County Fair Day, September 28th which will be kicked off by the annual parade. The Fair was established in 1933 and is one of the largest county fairs in the State of Texas.

Commissioner Drozd then recognized the Fire Department by reading a proclamation honoring Fire Prevention Month which is the month of October, 2018. We

were reminded of the importance of fire safety and the number of tragedies that occur across the country due to fires. Photographs were taken with several members of the Fire Department and the Mayor.

Mayor Moore introduced agenda item A4, there were no individuals signed up to speak, therefore the agenda item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A5, the Consent Agenda. Commissioner Beard pulled items Consent Agenda items 10, 11 and 12.

Commissioner Beard moved to approve the remaining Consent Agenda items with Commissioner Lockhart seconding the motion. The vote was unanimous to approve.

Interim City Planning Director Jose Abraham provided clarification to Commissioner Beard on the pulled items as follows:

A5 (10). Four conditions to the proposed Replat of Williams Way Center. This is a Replat to recontour the entire subdivision to reduce the number of reserves.

A5 (11). Eight conditions to the short form final plat of Golfview Holdings Addition, 4.642 acres of land. The acreage was not originally platted. In order to make improvements to the property, it needed to be platted.

A5 (12). Replat for Vera Construction on North 2nd Street, 1.0546 acres of land. The plans are to build a single family home which is consistent with our zoning rules.

Commissioner Beard requested that the Planning Department follow up on the staff recommendations to verify if requirements are met.

City Manager Terri Vela announced that effective immediately Jose Abraham would be the Interim Planning Director for the City of Richmond.

Commissioner Beard moved to approve the Consent Agenda items A5 (10), (11), and (12) with Commissioner Drozd seconding the motion and the vote was unanimous to approve.

Agenda item A6, to review and consider taking action on the first reading of Resolution No. 248-2018, authorizing the expenditure of funds for the Development Corporation Projects. City Attorney Gary Smith pointed out the special provision in the Texas Local Government Code Section 505.158 that provides for cities with a population less than 20,000 must have two readings for projects greater than \$10,000 to use funds that will promote new or expanded business development. Executive Director Cameron Goodman of the DCR provided background for the five projects to be approved.

1. Downtown Improvement Grant Program
2. Redevelopment Plan
3. Business Park Feasibility Study
4. Downtown Holiday Decorations
5. Farmers Market and Pavilion

Commissioner Beard made the motion to approve the *first reading* of Resolution No. 248-2018, authorizing the expenditure of funds by the Development Corporation of Richmond for the Fiscal Year 2018-2019 Projects; and establishing an effective date. Commission Gaul seconded the motion and the vote was four “ayes” to approve and no “nays”. The item was closed.

Mayor Moore introduced agenda item A7, to review and consider taking action on Ordinance No. 2018-05, Adopting Proposed FY 2018-19 Budget for the City of Richmond. Finance Director Susan Lang addressed the Commission stating the language would be different for the adopted budget versus the proposed budget. Director Lang stated there would not be a need for a ratification this year, however the City is required to take a record vote. Commission Lockhart called for an Executive Session at 4:55 p.m., as authorized by Texas Government Code Section 551.071, Consultation with Attorney. Mayor Moore announced that the City Commission would adjourn into executive session, closed meeting.

The Commission reconvened into Open Session at 6:00 p.m.

Commissioner Gaul made the motion to approve Ordinance No. 2018-05, Adopting Proposed FY 2018-19 Budget for the City of Richmond. Commissioner Beard seconded the motion and the vote of record was as follows:

Mayor Moore	Aye
Commissioner Beard	Aye
Commissioner Drozd	Aye
Commissioner Gaul	Aye
Commissioner Lockhart	Nay

Agenda item A8, to review and consider taking action on Ordinance No. 2018-16, Adopting the Proposed 2018 Tax Rate. Finance Director Susan Lang addressed the Commission pointing out the maintenance and operation portion of the tax rate, \$0.5403 is included. Also included is the debt service portion of the tax rate, \$0.1596 for each \$100 of taxable value. Commissioner Beard made the motion that the property tax rate be decreased by the adoption of a tax rate of \$0.699900. Commissioner Lockhart seconded the motion and the recorded vote was as follows:

Mayor Moore	Aye
Commissioner Beard	Aye
Commissioner Drozd	Aye
Commissioner Gaul	Aye
Commissioner Lockhart	Aye

Mayor Moore introduced agenda item A9, to review and consider taking action on Resolution No. 243-2018, the mural guidelines in the Historic District. Commissioner Beard requested the item be tabled for further consultation with the City Attorney Gary Smith regarding language. The item was tabled.

Agenda item A10, to review and consider taking action on Resolution No. 246-2018, appointment of Building and Standards Commission Board Members. City Manager Terri Vela stated there were three members of the Building and Standards Board expiring on September 30, 2018. All three members have expressed a desire to continue serving on the board. Mayor Moore reappointed Elise Kaufman, Position 2, Albert Davis, Position 4 and Joe Garcia, Alternate B. Their terms will be for a two year period expiring on September 30, 2020. The vote was unanimous to approve the appointments.

The Mayor commenced to open agenda item A11, to review and consider taking action on Resolution No. 247-2018, appointment of a Board Member to the Richmond Historical Commission. Mayor Moore requested the item be tabled until additional applications are received. The agenda item was tabled.

Agenda item A12, to review and consider taking action on BRW Architects recommendation of award of the Construction Contract for the New Fire Station No. 2, located on the corner of Williams Way and Old Ransom Road. City Manager Terri Vela introduced the agenda item stating there was a rendering of the New Fire Station No. 2 as well as back up for the award in the packet. Fire Chief Mike Youngblood addressed the Commission stating the new station is to be located at the corner of Williams Way and Old Ransom Road. The City received seven bids and the lowest bid was in the amount of \$1,981,000 by Bass Construction. Funding for the project will be through a combination of a previous sale of Certificate of Obligation bonds in the amount of \$1,500,000 for this purpose and the remainder utilizing General Fund balance reserves. Commissioner Drozd inquired about the future growth of the station and if the facility can be expanded as designed. Chief Youngblood stated that it could not be expanded as far as adding another bay or apparatuses. City Manager Vela stated the second floor could be utilized as storage and additional buildout. Chief Youngblood stated the station could be expanded upwards but not outwards. Also, Commissioner Drozd questioned the deletion of the earth, utility work, landscaping and irrigation. Chief Youngblood assured the Commission that the Public Works Department had done an outstanding job on Fire Station No. 1 and would do the same at Fire Station No. 2. Commissioner Beard questioned if permits had been obtained and plans submitted. Chief made certain that the Commission was confident that the City follows its own rules. Commissioner Drozd made the motion to award the Construction Contract for the New Fire Station No. 2 as recommended by BRW Architects to Bass Construction for the amount of \$1,981,000. Commissioner Lockhart seconded the motion and the vote was unanimous to approve.

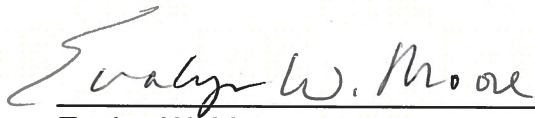
Mayor Moore announced that the Commission would now meet in Executive Session at 6:20 p.m., as authorized by Texas Government Code Section 551.072, Deliberation regarding Real Property and Section 551.087, Deliberation regarding Economic Development Negotiations. Mayor Moore announced that the City Commission adjourns into executive session, closed meeting.

The Commission reconvened into Open Session at 6:43 p.m.

No action was taken in Executive Session.

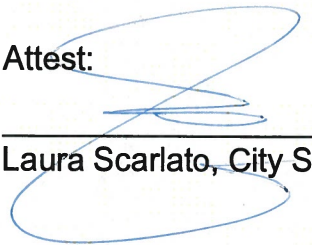
With no further business to discuss, Mayor Moore declared the meeting adjourned at 6:43 p.m.

APPROVED:



Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary