



STATE OF TEXAS
COUNTY OF FORT BEND
STATE OF TEXAS

The City Commission for the City of Richmond, Texas met in Regular Session on October 15, 2018 at 4:30 p.m.

Prior to the meeting being called to order, the Mayor announced that the Police Department participated in the 8th Annual Chili Cook-off placing 3rd place with the Fire Department placing 2nd place. As always, the City is proud of our cook-off teams. This was sponsored by the Classic Chevrolet in Sugar Land for the Sugar Land Police Officers Association.

Mayor Moore proceeded to call the meeting to order at 4:30 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Josh Lockhart, Commissioner P4
Terri Vela, City Manager
Gary Smith, City Attorney
Laura Scarlato, City Secretary

Mayor Moore introduced agenda item A2, Excuse from Attendance at a Regular City Commission Meeting. There were no absences to approve, the agenda item was closed.

Agenda item A3, Presentations with Employee Recognition for Service with the City.

Scott Fajkus, 20 years of service, Water Production Department.

Mayor Moore proceeded to read the proclamation for Breast Cancer Awareness Month, October 2018. Everyone was urged to be tested regularly.

The proclamation for Delfina Loza and her 20 years of hosting National Night Out was tabled until Ms. Loza arrived and then read during the Consent Agenda A5. The Mayor honored Ms. Loza with a wonderful tribute to her dedication to the first responders of Beat 2 and the community that she resides. Ms. Loza is 90 years old and is an example of what National Night Out is all about, bringing citizens together and improving relationships. Ms. Loza received a standing ovation. Officer Vladimir

Golovine also expressed his gratitude to Ms. Loza for her assistance with National Night Out.

The Finance Department was recognized for receiving a Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for Fiscal Year Ended September 30, 2017. Susan Lang, Finance Director was present to receive the award from the Mayor which is given by the Government Finance Officers Association. The City has achieved this status for several years.

The Quarterly Update from the Richmond Historical Commission was provided by Ms. Rebecca Haas. There were two properties the board has taken action on, one allowing them to utilize the newly adopted color palette and the other to be demolished. The board meets every third Tuesday at 8:00 a.m. and everyone is urged to attend the meetings.

Mayor Moore introduced agenda item A4, there were no individuals signed up to speak, therefore the agenda item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A5, the Consent Agenda. Commissioner Gaul pulled Consent Agenda item 13 and Commissioner Beard pulled Consent Agenda item 11.

Commissioner Beard moved to approve the remaining Consent Agenda items with Commissioner Drozd seconding the motion. The vote was unanimous to approve.

A5 (11). Commissioner Beard wanted to state that he is excited about the street dedication of Prairie Barn Trail. This is an exciting time for Richmond and he is thrilled to be a part of it.

A5 (13). Commissioner Gaul questioned how far the name changes carries within the Richmond City Limits. There was a brief discussion as to whether Richmond Parkway should continue to Austin Street or Fort Street or continue to Hwy 90. After discussion Ordinance No. 2018-17 was tabled. City Manager Vela stated it would provide a cohesive feel if it continued to Hwy 90.

Commissioner Beard moved to approve the Consent Agenda item A5 (11) with Commissioner Gaul seconding the motion and the vote was unanimous to approve.

Commissioner Gaul moved to table the Consent Agenda item A5 (13) with Commissioner Beard seconding the motion and the vote was unanimous to approve.

Agenda item A6, to review and consider taking action on the **second** reading of Resolution No. 248-2018, authorizing the expenditure of funds for the Development Corporation Projects. City Manager Terri Vela provided a list of the five projects to be approved.

1. Downtown Improvement Grant Program
2. Redevelopment Plan
3. Business Park Feasibility Study
4. Downtown Holiday Decorations

5. Farmers Market and Pavilion

Commissioner Beard made the motion to approve the **second reading** of Resolution No. 248-2018, authorizing the expenditure of funds by the Development Corporation of Richmond for the Fiscal Year 2018-2019 Projects; and establishing an effective date. Commissioner Lockhart seconded the motion and the vote was four “ayes” to approve and no “nays”. The item was closed.

Mayor Moore introduced agenda item A7, to review and consider taking action on Resolution No. 249-2018, Annual Review of Investment Policy and Strategy, no changes recommended. Finance Director Susan Lang stated that although there are no recommended changes to the Investment Policy, the Annual Review of the Investment Policy is required to be memorialized in the minutes. Commissioner Beard inquired as to who would be the secondary Investment Officer. Director Lang stated it is the City Manager currently but someone could be appointed if needed. The Mayor requested that a secondary Investment Officer be appointed from the Finance Department. Commissioner Lockhart inquired about the external audit role and what that entails. Director Lang stated the auditors examine the City’s internal controls and do testing. The qualified brokers are reviewed and conflicts of interest are monitored. Commissioner Beard made the motion to approve Resolution No. 249-2018 of the City of Richmond, Adopting Rules Governing the Investment of Funds of the City of Richmond; Providing for Repeal; and Designating the Director of Finance to Be Responsible for the Investment of City of Richmond Funds with the addition of the Assistant Finance Director as the Secondary Investment Officer in Section V. Commissioner Lockhart seconded the motion and the vote was 4 “ayes” and no “nays” to approve. The agenda item was closed.

Agenda item A8, to review and consider taking action on Resolution No. 250-2018, appointment of Board Members to the Planning and Zoning Commission. City Manager Vela stated that two positions; No. 2, Libby King and No. 4, Larry Pittman are expiring on 10.15.18. Both individuals have expressed an interest in continuing to serve on the Board via emails with the City Secretary. Mayor Moore reappointed both Libby King and Larry Pittman to serve on the Planning and Zoning Commission for a term through October 31, 2020. They will both continue to serve in their current positions. The vote was unanimous to approve the appointment.

Mayor Moore introduced agenda item A9, to review and consider taking action on Resolution No. 247-2018, appointment of Board Member to the Richmond Historical Commission. City Manager Terri Vela stated that Ann Council that holds position 4 on the Richmond Historical Commission is no longer able to serve on the Board. Ms. Council’s term does not expire until 09.30.20. Mayor Moore appointed Carol Edwards to serve the remainder of the term, 09.30.20 in position 4. The vote was unanimous to approve the appointment.

The Mayor commenced to open agenda item A10, to review and consider taking action on Ordinance No. 2018-18, amending Section 6.1.107 "Nonconforming MHPs and RV Parks" and Section 7.1.300 "Definitions" to conform the nonconforming use provisions of the Unified Development Code relating to Manufactured Home Parks to Texas Local Government Code, Sections 211.018 and 214.906. City Planning Director Jose Abraham addressed the Commission regarding the Ordinance stating the amendment is in response to Senate Bill 1248. The amendments define manufactured home parks and establish regulations pertaining to certain qualifying nonconforming manufactured home parks. Certain sections of the UDC do not conform to this legislative change therefore staff is proposing these amendments to the UDC. Commissioner Drozd inquired as to what method should be adopted to monitor these changes. City Manager Vela stated the City will need to watch the legislative changes more closely. City Attorney Gary Smith stated the Texas Municipal League monitors the changes and provides information to cities because they are aware of how we are impacted. That information will be observed more closely in the future. Commissioner Drozd made the motion to approve Ordinance No. 2018-18, amending Section 6.1.107 "Nonconforming MHPs and RV Parks" and Section 7.1.300 "Definitions" to conform the nonconforming use provisions of the Unified Development Code relating to Manufactured Home Parks to Texas Local Government Code, Sections 211.018 and 214.906. Commissioner Gaul seconded the motion and the vote was unanimous to approve.

Before Agenda item A11 was introduced City Manager Terri Vela announced that Howard Christian would now be the Assistant City Manager of Development Services.

Agenda item A11 to review and consider taking action on Engineer's Recommendation of Award of Construction Contract for Fort Bend Community Block Grant Program, Phase IX, and Sanitary Sewer System Rehabilitation. The City received a total of eight construction bids on October 2, 2018. Upon review, the City Engineer, Kelly Kaluza and Associates is recommending King Solutions Services with a base bid of \$229,588.00 be awarded the project. Following a brief question and answer period, Commissioner Lockhart made the motion to approve the Engineer's Recommendation of Award of the Construction Contract for Fort Bend Community Block Grant Program, Phase IX, Sanitary Sewer System Rehabilitation be to King Solutions Services. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Agenda item A12, to review and consider taking action on Ordinance No. 2018-19 amending Chapter 2 "Administration," Article V "Commissions, Boards, and Committees," Division 3 "Parks and Recreation Board" and adopting Division 5 "Keep Richmond Beautiful Board" to create Keep Richmond Beautiful as a city entity under the direction of the City's Parks and Recreation Board. Commissioner Beard commended the participants of Keep Richmond Beautiful for all they have done and pledged the City would continue that same support as the Historical Richmond Association.

Commissioner Beard made the motion to approve Ordinance No. 2018-19 amending Chapter 2 "Administration," Article V "Commissions, Boards, and Committees," Division 3 "Parks and Recreation Board" and adopting Division 5 "Keep Richmond Beautiful Board" to create Keep Richmond Beautiful as a city entity under the direction of the City's Parks and Recreation Board. Commissioner Gaul seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A13 to review and consider taking action on Ordinance No. 2018-20 amending Section 34-122 "Private water wells" of the Richmond Code to regulate the drilling of private water wells in the City's extraterritorial jurisdiction when water is available from a public water supplier. Assistant City Manager Christian addressed the Commission regarding this ordinance stating this is a planning tool that links the City, the extraterritorial jurisdiction (ETJ), and GRP. The Subsidence District mandates a 60% reduction of groundwater withdrawal. In order to plan five to ten years out to meet the Subsidence District mandate requires the City to develop an Integrated Water Master Plan (IWMP) where the planning involves purchasing water rights, surface water plant expansion, wastewater reuse, and groundwater production. Following a brief discussion, Commissioner Lockhart made the motion to approve Ordinance No. 2018-20 amending Section 34-122 "Private water wells" of the Richmond Code to regulate the drilling of private water wells in the City's extraterritorial jurisdiction when water is available from a public water supplier. Commissioner Beard seconded the motion and the vote was unanimous to approve.

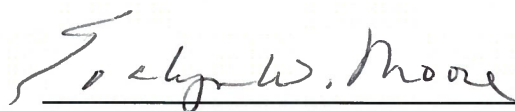
Mayor Moore announced that the Commission would now meet in Executive Session at 5:28 p.m., as authorized by Texas Government Code Section 551.072, Deliberation regarding Real Property and Section 551.087, Deliberation regarding Economic Development Negotiations. Mayor Moore announced that the City Commission adjourns into executive session, closed meeting.

The Commission reconvened into Open Session at 5:55 p.m.

No action was taken in Executive Session.

With no further business to discuss, Mayor Moore declared the meeting adjourned at 5:55 p.m.

APPROVED:



Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary