



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Tuesday, January 22, 2019 at 4:30 P.M.

Mayor Evalyn Moore

Commissioner Terry Gaul

Commissioner Barry Beard

Commissioner Carl Drozd

Commissioner Josh Lockhart

AGENDA

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Presentations:
 - a. Employee Recognition for Service with the City of Richmond:
 - 1. Ismael Yanez, 5 years of service, Parks Department.
 - 2. Kevin Teague, 15 years of service, Fire Department.
 - 3. Albert Cantu, 20 years of service, Fire Marshal Department.
 - b. Quarterly Update from Richmond Historical Commission.
- A3. Public comments (Public comment is limited to a maximum of 3 minutes per speaker and/or 21 minutes total time for all speakers. Not for items listed on Agenda. No Deliberations with the Commission. Time may not be given to another speaker.)
- A4. Public Hearing to receive comments for or against text amendments to the Unified Development Code, to replace the term “lot” with “manufactured home lot or space” within certain sections that pertain to Manufactured Home Parks and Subdivisions. The specific sections include:
 - 1) Section 4.1.204, Manufactured Home Parks and Subdivisions
 - 2) Section 6.1.107, Nonconforming MHPs and RV Parks
 - 3) Section 3.1.102A, Single-Family Detached Lot and Building Standards

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.

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- 4) Section 6.3.313, Manufactured Home Placement/Occupancy Permit
- 5) Section 5.1.103, Manufactured Home Standards.

CONSENT AGENDA

- A5. All consent agenda items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.
1. Review and consider taking action on the minutes for the December 17th and the January 10th Commission meetings (copies are enclosed).
 2. Review and consider taking action on the Fire Department report (a copy is enclosed).
 3. Review and consider taking action on the Police Department report (a copy is enclosed).
 4. Review and consider taking action on the Municipal Court report (a copy is enclosed).
 5. Review and consider taking action on the Tax Assessor/Collector Report (a copy is enclosed).
 6. Review and consider taking action on the Monthly Financial Report and Quarterly Investment Report (copies are enclosed).
 7. Review and consider taking action on the Public Works Report (a copy is enclosed).
 8. Review and consider taking action on Resolution No. 262-2019, adopting the Official Map of the City of Richmond.
 9. Set date for next meeting. (Regular City Commission Meeting on Monday, February 18th at 4:30 p.m.)

REGULAR AGENDA

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.

- A6. Review and consider taking action on Ordinance No. 2019-01, Order of General Election for the May 4, 2019 Election.
- A7. Review and consider taking action on Resolution No. 263-2019, Joint Election Agreement and Contract for Election Services with Fort Bend County.
- A8. Review and consider taking action on staff's recommendation to award contract and authorize City Manager to execute Engineering Design and Construction Phase Services Contract for the Magnolia Lane Paving and Drainage Improvement Project.
- A9. Review and consider taking action on Ordinance No. 2019-03, text amendments to the Unified Development Code, to replace the term "lot" with "manufactured home lot or space" within certain sections that pertain to Manufactured Home Parks and Subdivisions. The specific sections include:
 - 1) Section 4.1.204, Manufactured Home Parks and Subdivisions
 - 2) Section 6.1.107, Nonconforming MHPs and RV Parks
 - 3) Section 3.1.102A, Single-Family Detached Lot and Building Standards
 - 4) Section 6.3.313, Manufactured Home Placement/Occupancy Permit
 - 5) Section 5.1.103, Manufactured Home Standards.
- A10. Review and consider taking action on Ordinance No. 2019-02, amending the Ethics Ordinance.
- A11. Excuse from Attendance at Regular City Commission Meeting.
- A12. Consider taking action on requests for future agenda items.
- A13. Adjourn to Executive Session, as authorized by Texas Government Code, Section 551.074 and 551.701, Personnel Matters and Attorney Consultation.

EXECUTIVE SESSION

In accordance with Chapter 551, Government Code, Vernon's Texas Code Annotated (V.T.C.A) (Open Meetings Law), "The City Commission may meet in a Closed Executive Meeting pursuant to provisions of the Open Meetings Law, Chapter 551, Government Code, V.T.C.A. in accordance with the authority contained in the following sections"; Sections 551.074 and 551.071, Personnel Matters and Attorney Consultation.

- E1. Executive Session for Personnel Matters and Attorney Consultation.

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1) Allegations of Charter Violations against the Mayor.

OPEN MEETING

- C1. Reconvene into Open Meeting, and take action on items discussed in Executive Session, if necessary.
- C2. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.072 – for purpose of deliberating regarding real property on any or all subjects or matters authorized by law.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex.11 for needed accommodations.

If you have any questions please let me know.
Terri Vela