



STATE OF TEXAS
COUNTY OF FORT BEND
STATE OF TEXAS

The City Commission for the City of Richmond, Texas met in Regular Session on December 17, 2018 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:31 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Josh Lockhart, Commissioner P4
Terri Vela, City Manager
Gary Smith, City Attorney
Laura Scarlato, City Secretary

The Mayor proceeded to make the following announcements:

Congratulate the Richmond Oilers for their achievements.

- The Sophomore Division Champions of the Fort Bend Youth Football League won the Super Bowl 2018.
- The five and six year olds were the winners of The Lone Star Bowl 2018.
- The Showcase Cheer Squad placed 2nd in the Cheer Extravaganza.

The Share the Warmth Program which is supervised by the Richmond Fire Department is working in conjunction with Meals on Wheels is in full swing, the Mayor urged everyone to support those efforts and programs.

Mayor Moore introduced agenda item A2, Excuse from Attendance at a Regular City Commission Meeting. There were no absences to approve, the agenda item was closed.

Agenda item A3, Presentations with Employee Recognition for Service with the City.

Terri Vela, 15 years of service, General Government Department. Pictures were taken with the entire Commission. Congratulations City Manager Terri Vela.

Executive Director, Cameron Goodman presented the 2018 Annual Report from the Development Corporation of Richmond . Executive Director Goodman reviewed the completed projects those being as follows, followed by the ongoing projects in progress:

- DCR Website – viewed by 12 countries in last 90 days, largest audience is Houston.
- Downtown video – valuable marketing tool generating interest for the downtown.
- Downtown Improvement Grant – Mercy Goods awarded \$22,500. Interest from two other businesses.
- Digital Marketing Study – Strategic tool identified five key target industries for marketing Richmond for business investment and tourism. Also, key employees of businesses.
- Second Chance Job Fair – approximately 100 attendees and 10 employers. It was an educational process for next year's job fair. It was evident that it is a needed event.
- Target Industry Study – Identified the five industries that benefit from locating in Richmond; Oil & Gas, Business Services, Professional, Scientific & Technical Services, Healthcare & Social Services, Real Estate, Finance & Insurance.
- Wayfinding Signs – Positive response from citizens, 13 key areas, create a sense of place and a way of branding the City. City Manager Vela stated it has been suggested to finish the back of the signs plus one additional sign will be added.
- Opportunity Zone Program – The City has two out of the five qualifying census tracts in the County. The program is to provide developers with an incentive to invest long term in qualified zones. The City worked with Governor Greg Abbott and this is a powerful benefit for the City of Richmond.
- Pecan Harvest Festival – 600 visitors despite the weather. Next year's goal is 5000 with vendors committing to return for 2019. This event is a valuable marketing tool for the City.
- Miracle on Morton Street – largest turnout in several years. Beautiful weather and again a great marketing tool for the City.
- Hotel & Convention Center Legislature – The City has been working with Representatives Phil Stephenson and Rick Miller to joint-author the bill and Senator Kolkhorst will pick up the bill when it reaches the Senate. The bill will allow cities the ability to capture the State of Texas' portion of sales and hotel taxes for qualified hotel and convention center projects within a 1,000 foot radius of the convention center.
- Wayside Horns & Quiet Zones – close to being completed with a conservative goal of implementation being July 2019. City Manager Vela stated the City is working with TxDot and Union Pacific to finalize.
- Financials – Sales tax exceeded the budgeted amount as did all revenues. Expenses were lower, however the Wayside Horn expense has not been booked.

Commissioner Beard asked where the Award from the Central Fort Bend Chamber was and ED Goodman replied "it is in my office." Commissioner Lockhart inquired as to the difference in the opportunity zone, tax breaks, Federal programs and the EB 5 program. ED Goodman stated they are independent but because of the census tracts they do qualify. Commissioner Beard made the motion to approve the Development Corporation of Richmond 2018 Annual Report as presented with Commissioner Lockhart seconding the motion. The vote was unanimous to approve.

Mayor Moore introduced agenda item A4, Public Comments. No one was signed up to speak, therefore the agenda item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A5, the Consent Agenda. Commissioner Beard pulled Consent Agenda item (7) and Commissioner Gaul pulled Consent Agenda item (1).

Commissioner Drozd moved to approve the remaining Consent Agenda items with Commissioner Beard seconding the motion. The vote was unanimous to approve.

A5 (1). Commissioner Gaul stated two corrections to the minutes as follows.

11.19.18 Minutes, Agenda item A7, change "3% savings from what was previously discussed with the budget" to "3% savings from prior years premium".

12.10.18 Minutes, Agenda item A2, page 2, paragraph 1, change "expected to increase by 60%" to "expected to increase significantly".

A7. Commissioner Beard inquired as to the status of two projects, one being the northside sidewalks of which Assistant City Manager Howard Christian responded the Request for Qualifications for engineering was due December 18, 2018, and selection process would be finished in January. Regarding wayside horns, the BNSF rail line quiet zone design is complete and will be bid first of the year. The UP wayside horn design has not been completed by UP and will be bid as a separate project later in the year. The decision to break out the two projects was because they are essentially two different types of construction projects and there was no benefit to waiting for the UP portion.

Commissioner Beard moved to approve the Consent Agenda items A5 (1) with recommended changes and (7) with Commissioner Gaul seconding the motion and the vote was unanimous to approve.

Agenda item A6, to review and consider taking action Resolution No. 255-2018, appoint board member for the Fort Bend Subsidence District. City Manager Vela stated that Mr. Karl Baumgartner has represented the City for several years and has expressed an interest in continuing to serve as our representative with the Fort Bend Subsidence District for a two-year term. Commissioner Beard made the motion to approve Resolution No. 255-2018, to appoint Karl Baumgartner as its representative to the Fort Bend Subsidence District for a two year term. Commissioner Lockhart seconded the motion and the vote was unanimous to approve. The term will begin on February 1, 2019 and end on January 31, 2021.

Mayor Moore introduced agenda item A7, to review and consider taking action on Resolution No. 256-2018, Ingress and Egress Easement and Maintenance Agreement related to Fire Station No. 2. City Attorney Gary Smith addressed the Commission stating the goal is to have a drive through fire station off of Ransom Road and Williams Way, soon to be Richmond Parkway. To achieve the turn radius needed for the fire apparatus, access is needed through the water plant. Attorney Smith is working with MUD 121 to complete that agreement. Commissioner Beard made the motion to approve Resolution No. 256-2018 which is the Ingress and Egress Easement and Maintenance Agreement related to Fire Station No. 2 and establishes an effective date. Commissioner Lockhart seconded the motion and the vote was unanimous to approve.

Agenda item A8, to review and consider taking action on Ordinance No. 2018-21, creating Keep Richmond Beautiful as a subcommittee to the Parks and Recreation Board. City Attorney Gary

Smith addressed the Commission stating the background for the amendment to Ordinance No. 2018-19 and creating Keep Richmond Beautiful as a subcommittee to the Parks and Recreation Board vs. a standalone board. Commissioner Beard made the motion to approve the Ordinance No. 2018-21 AN ORDINANCE OF THE CITY OF RICHMOND, TEXAS, AMENDING RICHMOND CODE, CHAPTER 2 "ADMINISTRATION," ARTICLE V "COMMISSIONS, BOARDS, AND COMMITTEES," DIVISION 3 "PARKS AND RECREATION BOARD," OF THE RICHMOND CODE OF ORDINANCES TO THE KEEP RICHMOND BEAUTIFUL COMMITTEE AS A COMMITTEE TO THE PARKS AND RECREATION BOARD; REPEALING DIVISION 5, "KEEP RICHMOND BEAUTIFUL BOARD," ARTICLE V "COMMISSIONS, BOARDS, AND COMMITTEES," OF CHAPTER 2 "ADMINISTRATION" OF THE RICHMOND CODE OR ORDINANCES; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT with Commissioner Drozd seconding the motion. The vote was unanimous to approve.

Mayor Moore introduced agenda item A9, to review and consider taking action on Resolution No. 259-2018, authorizing the execution of a Special Warranty Deed conveying the old fire station property to the Development Corporation of Richmond for the use of recruitment and location of a commercial enterprise on the property. Executive Director to the DCR Cameron Goodman addressed the Commission stating the property at 112 Jackson Street is the entryway to Richmond and the Downtown area. One of the goals next year is to build the gateway to Richmond and this building would do that. Efforts are being made to establish the downtown as a financial and commercial hub for the City and the first step is attracting a business to this property. The ownership of the property would transfer from the City to the DCR however, the City would still maintain some oversight. Commissioner Drozd made the motion to approve Resolution No. 259-2018 to authorize the execution of a Special Warranty Deed conveying the old fire station property to the Development Corporation of Richmond for the use of recruitment and location of a commercial enterprise on the property. Commissioner Beard seconded the motion and the vote was unanimous to approve.

The Mayor opened agenda item A10, to review and consider taking action on Resolution No. 258-2018, amending the Resolution No. 02-2009, to determine the prevailing wage for public work contracts by using the prevailing wage rates as determined by the U.S. Department in accordance with the Davis-Bacon Act for work in Fort Bend County, Texas. City Attorney Gary Smith addressed the Commission stating the Texas Government Code Chapter 2258 requires the locality in which the work is performed for a contract for a public work to provide for prevailing wages. Commissioner Gaul inquired about the rates which Attorney Smith responded they are based on a regional survey. Commissioner Beard requested if they would be a part of the cities' contracts and would limit the exposure. Attorney Smith confirmed that they would be a part of the contracts. Commissioner Beard made the motion to approve Resolution No. 258-2018, amending Resolution No. 02-2009 to adopt the prevailing wage rates established by the United States Department of Labor for the Construction

of Public Works within the City, and providing for an effective date. Commissioner Drozd seconded the motion with the vote being unanimous to approve.

Agenda item A11 to review and consider taking action on Resolution No. 257-2018, Supporting the enactment of House Bill 486 as a tool for utilizing State taxes to encourage higher use development in the City's extraterritorial jurisdiction. Economic Director Cameron Goodman spoke regarding this agenda item stating that the lower House Bill number the better chance of being heard. The City has been working with Representatives Phil Stephenson and Rick Miller to joint-author the bill and Senator Kolkhorst will pick up the bill when it reaches the Senate. The bill will allow cities the ability to capture the State of Texas' portion of sales and hotel taxes for qualified hotel and convention center projects within a 1,000 feet radius of the convention center. There are 37 cities that have this benefit, Richmond is requesting the same benefit. Commissioner Gaul made the motion to approve Resolution No. 257-2018, supporting the enactment of House Bill 486 and providing for an effective date. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A12, Adjourn to Executive Session, as authorized by Texas Government Code, Section 551.074, Personnel Matters

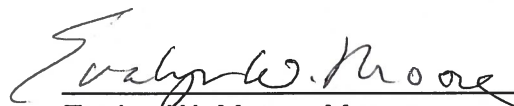
The Commission adjourned to Executive Session at 5:09 p.m.

The Commission reconvened into Open Session at 5:44 p.m.

No action was taken.

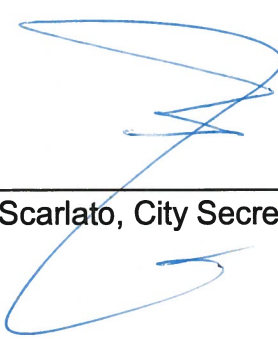
With no further business to discuss, Mayor Moore declared the meeting adjourned at 5:45 p.m.

APPROVED:



Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary