



City of Richmond

Where History Meets Opportunity

Richmond Historical Commission Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Tuesday, December 18, 2018, at 8:00 am.

The Richmond Historical Commission met in a regular meeting on Tuesday, December 18, 2018 at 8:00 a.m. Cindy Drabek, Chairperson, called the meeting to order and a quorum was present, with the following members in attendance:

Karen Bleil
Cindy Drabek
Lonnie Meadows

Staff in attendance: Jose Abraham—*Planning Director/Historic Preservation Officer*; Gary Smith—*City Attorney*; Howard Christian—*Assistant City Manager*; Christine Cappel—*Public Works Administrative Manager*; and Jordan Adams—*GIS Specialist*.

Chairperson Cindy Drabek declared the meeting open.

Chairperson Drabek introduced agenda item number A2., public comment. She asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chairperson Drabek introduced consent agenda items B1. - Review and approve minutes from November 20, 2018 regular meeting; and B2. - Announce the next Richmond Historical Commission meeting to be held on January 15, 2018. Commission member Bleil moved to approve the Consent Agenda. Commission member Meadows seconded the motion. The vote was unanimous for approval.

Due to the absence of Commission Members Becky Haas and Claire Rogers, agenda item C1a., Downtown Richmond Updates and C1b., Community and Museum Event updates were not discussed.

Chairperson Drabek introduced agenda item C2a., a sign application for The Foley Factory Hair Salon located at 210 W Hwy 90A, Suite B. Mr. Abraham, Historic Preservation Officer (HPO), indicated that the applicant has not provided all information necessary to verify that the proposed sign area is within the allowance of the Unified Development Code. He further added that the proposed design and colors of the sign is in compliance with the Design Guidelines for Buildings in the Richmond Historic District. Mr. Abraham recommended approval of this Certificate of Appropriateness administratively upon receiving all necessary information. Commission member Bleil moved to approve this Certificate of Appropriateness

administratively and the motion was seconded by Commission member Meadows. The vote was unanimous for approval.

Chairperson Drabek mentioned that the quarterly update to the City Commission is due in January and suggested that staff ensure it is included in the agenda for the City Commission regular meeting scheduled for Tuesday, January 22, 2019.

There being no further business to be brought before the Richmond Historical Commission, Chairperson Drabek adjourned the meeting.

Approved

A handwritten signature in black ink, appearing to read "Cindy Drabek", written over a horizontal line.

Cindy Drabek, Richmond Historical Commission Chair