



# City of Richmond

*Where History Meets Opportunity*

## Regular Scheduled City Commission Meeting

600 Morton Street  
Richmond, Texas 77469  
Monday, March 25, 2019 at 4:30 P.M.

Mayor Evalyn Moore

Commissioner Terry Gaul  
Commissioner Carl Drozd

Commissioner Barry Beard  
Commissioner Josh Lockhart –  
attending via teleconferencing

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### AGENDA

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Presentations:
  - a. Presentation on the City's Delinquent Tax Collection Report – Linebarger, Goggan, Blair and Sampson, LLP.
  - b. Introduction of new member of the leadership team, Shelly Freeman, Human Resources Director.
  - c. Review and consider taking action on the Comprehensive Annual Financial Report for Year Ending September 30, 2018.
- A3. Public comments (Public comment is limited to a maximum of 3 minutes per speaker and/or 21 minutes total time for all speakers. Not for items listed on Agenda. No Deliberations with the Commission. Time may not be given to another speaker.)
- A4. Public Hearing to receive comments for or against a request by Michael C. Ciavarra to rezone an approximate 7,035 square foot tract of land from General Residential (GR) to Olde Town (OT) and to the extent the rezoning deviates from the Future Land Use Plan of the Comprehensive Plan, to provide for an amendment thereto. The tract may be described as 1302 Austin Street, Richmond, Fort Bend County, Texas, at the northeast corner of South Union Street and Austin Street.
- A5. Public Hearing to receive comments for or against the proposed annexation of an

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approximate 6.567 acres of land situated in the J.T. Edwards Survey, Abstract No. 23, Fort Bend County, Texas, being part of and out of a tract of land conveyed to George Foundation, as recorded under Volume 107, pg. 526 of the Fort Bend County Deed Records (F.B.C.D.R.). The tract may be described as 2000 Preston Street, Richmond, Fort Bend County, Texas, located north of the WKM Foundry site and west of Richmond Trailer Village.

### **CONSENT AGENDA**

- A6. All consent agenda items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.
1. Review and consider taking action on the minutes for the February 18<sup>th</sup> and February 21<sup>st</sup> Commission meetings (copies are enclosed).
  2. Review and consider taking action on the Fire Department report (a copy is enclosed).
  3. Review and consider taking action on the Police Department report (a copy is enclosed).
  4. Review and consider taking action on the Municipal Court report (a copy is enclosed).
  5. Review and consider taking action on the Tax Assessor/Collector Report (a copy is enclosed).
  6. Review and consider taking action on the Monthly Financial Report (a copy is enclosed).
  7. Review and consider taking action on the Public Works Report (a copy is enclosed).
  8. Review and consider taking action on Planning Department Report (a copy is enclosed).
  9. Review and consider taking action on the Building Department Report (a copy is enclosed).

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10. Review and consider taking action on waiving the street closure fees for Attack Poverty's 8<sup>th</sup> Annual Run to Attack Poverty (a copy is enclosed).
11. Review and consider taking action on a six month plat extension – Veranda, Section 23, 8.45 acres of land, 31 Lots, 3 Blocks and 2 Reserves.
12. Review and consider taking action on a six month plat extension – Veranda, Section 24, 20.43 acres of land, 83 Lots, 2 Blocks and 3 Reserves.
13. Review and consider taking action on a Final Plat – Veranda, Section 26, 18.69 acres of land, 68 Lots, 2 Blocks and 4 Reserves.
14. Review and consider taking action on a Final Plat – Veranda, Section 28, 10.89 acres of land, 53 Lots, 3 Blocks and 2 Reserves.
15. Set date for next meeting. (Regular City Commission Meeting on Monday, April 15<sup>th</sup> at 4:30 p.m.)

#### **REGULAR AGENDA**

- A7. Review and consider taking action on Ordinance No. 2019-05, rezoning an approximate 7,035 square foot tract of land from General Residential (GR) to Olde Town (OT) and to the extent the rezoning deviates from the Future Land Use Plan of the Comprehensive Plan, to provide for an amendment thereto. The tract may be described as 1302 Austin Street, Richmond, Fort Bend County, Texas, at the northeast corner of South Union Street and Austin Street.
- A8. Review and consider taking action on Resolution No. 264-2019, mural guidelines in the Historic District.
- A9. Review and consider taking action on staff recommendation on Ordinance No. 2019-06, request for Tax Exemption for the Historical Darst Home, 300 South 9<sup>th</sup> Street.
- A10. Review and consider taking action on rejecting bids for the rehabilitation of the Regional Wastewater Treatment Plan (WWTP) Lift Station.
- A11. Review and consider taking action on the Integrated Utility Water and Wastewater Master Plan.
- A12. Review and discuss Integrated Financial Plan and Rate Analysis, Proposed Ordinance with Utility Rates.

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- A13. Review and consider taking action on the gate located in the Williams Ranch/Veranda Subdivisions.
- A14. Review and discuss strategy to obtain professional services from a qualified firm for providing group benefits and consultation services through a Request for Proposal/Qualifications process.
- A15. Review and consider the creation and appointment of a standing advisory committee for Insurance Consultant/Broker.
- A16. Review and consider taking action on Resolution No. 265-2019, nominating a Board Member to the Ethics and Compliance Board.
- A17. Review and consider taking action on Ordinance No. 2019-08, abandoning a portion of Barrett Street and authorizing the conveyance of the abandoned right of way.
- A18. Review and consider taking action on Ordinance No. 2019-07, modifying the City Commission Meeting start time.
- A19. Review and consider taking action on Resolution No. 266-2019, purchase Mobile Software through State Narcotics Fund.
- A20. Review and consider taking action on Ordinance No. 2019-09, Development and Services Agreement for Meritage Development located off of 90A.
- A21. Excuse from Attendance at Regular City Commission Meeting.
- A22. Consider taking action on requests for future agenda items.
- A23. Adjourn to Executive Session, as authorized by Texas Government Code, Section 551.071, Attorney Consultation.

### **EXECUTIVE SESSION**

In accordance with Chapter 551, Government Code, Vernon's Texas Code Annotated (V.T.C.A) (Open Meetings Law), "The City Commission may meet in a Closed Executive Meeting pursuant to provisions of the Open Meetings Law, Chapter 551, Government Code, V.T.C.A. in accordance with the authority contained in the following sections"; Section 551.071, Attorney Consultation.

- E1. Executive Session for Attorney Consultation.

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1. Sarobar, LLC's request to Exhibit Amusement Redemption Machines.
2. Municipal Utility District No. 140 and 145 Utility Rates and Credit Request.

### **OPEN MEETING**

- C1. Reconvene into Open Meeting, and take action on items, if necessary.
- C2. Review and consider taking action on Municipal Utility District Utility No. 140 and No. 145 Rates and request for credit per Utility Agreement.
- C3. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.072 – for purpose of deliberating regarding real property on any or all subjects or matters authorized by law.

### **NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex.11 for needed accommodations.

If you have any questions please let me know.  
Terri Vela

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