



# City of Richmond

*Where History Meets Opportunity*

## Richmond Historical Commission Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

**Tuesday, April 16, 2019, at 8:00 am.**

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The Richmond Historical Commission met in a regular meeting on Tuesday, April 16, 2019 at 8:00 a.m. Cindy Drabek, Chairperson, called the meeting to order. A quorum was present, with the following members in attendance:

Carol Edwards  
Cindy Drabek  
Lonnie Meadows  
Becky Haas  
Jess Stuart  
Claire Rogers

Staff in attendance: Mason Garcia, *Associate Planner*; Jamie Walker, *Public Works Executive Secretary*; Lori Bownds, *Building Official*; Jordan Adams, *GIS Specialist*; Gary Smith, *City Attorney*.

Chairperson Cindy Drabek declared the meeting open.

Chairperson Drabek introduced agenda item number A2., public comments. She asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chairperson Drabek introduced consent agenda items B1. - Review and approve minutes from March 19, 2019 regular meeting; B2. – Review and approve minutes from April 2, 2019 special meeting. B3. - Announce the next Richmond Historical Commission meeting to be held on May 21, 2019 at 8:00 a.m. Commission member Haas noted two revisions for the April 2, 2019 meeting minutes. Having addressed the necessary corrections to the meeting minutes, Commission member Haas moved to approve the Consent Agenda. Commission member Meadows seconded the motion. The vote for approval was unanimous.

Chairperson Drabek introduced agenda item C1a., Downtown Richmond Updates. Commission member Haas reported the following updates:

- 310 Gallery on Morton Street's display of art work from Lamar Consolidated Independent School District students.
- The appointment of a new City Commissioner, A.D. Eversole.
- May 10, 2019 – Boutique Crawl
- May 4, 2019 - Art Walk and Motor Madness Car Show on Morton Street in Downtown.

Chairperson Drabek introduced agenda item C1b., Community and Museum Events. Commission member Rogers provided the following updates:

- Art Walk and Motor Madness Car Show: Saturday May 4, 2019 on Morton Street in Downtown.
- Movies on Morton Street: May 3 2019 at 7:45 p.m., featuring "Selena."
- Easter Egg Hunt at George Ranch.

Chairperson Drabek introduced agenda item C2a., Introduce Jamie Walker, Public Works, Executive Secretary.

Chairperson Drabek introduced agenda item C2b., Historic Property Tax Exemption Application for Morton-McCloy House located at 402 N 2<sup>nd</sup> Street. Mason Garcia, Associate Planner, spoke on behalf of Jose Abraham, Historic Preservation Officer, and explained that this property had not received a historic property tax exemption from the City of Richmond previously, but had received an exemption from Fort Bend County for the 2018 tax year. As the application fulfilled all eligibility criteria, Mr. Garcia stated staff's recommendation for approval of the application for an exemption from ad valorem taxes imposed by the City, in an amount not exceeding twenty-five percent (25%) of the assessed value of the subject structure for the year 2019. Commission member Meadows moved to recommend approval of the application to the City Commission. Commission member Edwards seconded the motion. The vote for approval was unanimous.

Chairperson Drabek introduced agenda item C2c., Historic Property Tax Exemption Application for Pearson-Winston House located at 404 S 9<sup>th</sup> Street. Mr. Garcia again spoke on behalf of Mr. Abraham, HPO, and explained that this property had also not received a historic property tax exemption from the City of Richmond previously, but had received an exemption from Fort Bend County for the 2018 tax year. As the application fulfilled all eligibility criteria, Mr. Garcia decreed staff's recommendation for approval of the application for an exemption from ad valorem taxes imposed by the City, in an amount not exceeding twenty-five percent (25%) of the assessed value of the subject structure for the year 2019. Commission member Edwards moved to recommend approval of the application to the City Commission. Commission member Haas seconded the motion. The vote for approval was unanimous.

Chairperson Drabek introduced agenda item C2d., Historic District Mural Guideline update. Mr. Garcia provided the update, and reported that during the City Commission Regular Meeting on March 25, 2019, the City Commission passed Resolution 264-2019 to adopt the Historic District Mural Guidelines. The mural guidelines were approved, with the following changes from the version previously presented to the Richmond Historical Commission:

- A public hearing by the Richmond Historical Commission was added to the application process;
- Language indicating "no application fee" was removed in order to allow staff to be able to include a fee to cover the cost of public hearing notices.

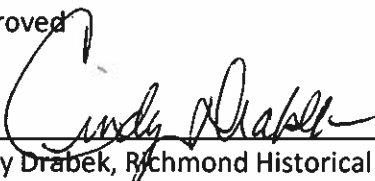
Chairperson Drabek introduced agenda item C2e., Certificate of Appropriateness for a sign application for 310 Gallery, located at 310 Morton Street. Mr. Garcia presented the details for the proposed sign application, and recommended approval for the Certificate of Appropriateness. Commission member Haas moved to approve the Certificate of Appropriateness. Commission member Meadows seconded the motion. The vote for approval was unanimous.

Chairperson Drabek introduced agenda item C2f., Certificate of Appropriateness for a building permit application for 307 S 2<sup>nd</sup> Street, to temporarily remove and replace a portion of the exterior wall. Mr. Garcia highlighted the details of the building permit application, and recommended approval for the Certificate of Appropriateness. Furthermore, Mr. Garcia recommended that these type of applications be approved administratively. Commission member Meadows moved to approve the Certificate of Appropriateness, as well as administrative approval for staff. Commission member Haas seconded the motion. The vote for approval was unanimous.

Chairperson Drabek introduced agenda item C2g., Update on preliminary determination of potential demolition by neglect for buildings located at: (a) 209 Calhoun Street; (b) 101 S 3<sup>rd</sup> Street; (c) 206 Morton Street; (d) 300-308 Morton Street. Mr. Garcia stated that Code Enforcement had contacted Ms. Nancy Hentchel, owner of the Old Theater building (206 Morton St), and were working on a plan to inspect the property. Otherwise, at the time of the meeting, Code Enforcement had not yet inspected the other three buildings discussed for potential demolition by neglect. However, Ms. Lori Bownds, Building Official, noted that the owner of 300 Morton Street had spoken with staff, and expressed his intention to replace the roof of the structure. Mr. Garcia explained that Mr. Abraham and Ms. Bownds were in the process of developing a Standard Operating Procedure for preliminary determination of demolition by neglect, as a procedure for issuing these determinations remained unestablished. For this reason, Mr. Garcia noted that Mr. Abraham was seeking additional time to coordinate inspections, and anticipated the completion of a subsequent comprehensive report by the next regular Richmond Historical Commission Meeting on May 21, 2019.

There being no further business to be brought before the Richmond Historical Commission, Chairperson Drabek adjourned the meeting.

Approved

  
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Cindy Drabek, Richmond Historical Commission Chair