



# City of Richmond

*A Charming Past. A Soaring Future.*

## Parks and Recreation Board Meeting Minutes

600 Morton Street

Richmond, Texas 77469

Wednesday, June 12, 2019 at 5:00 P.M.

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### PARKS AND RECREATION BOARD MINUTES

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, June 12, 2019 at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas  
Pat Pittman  
Barbara Johnson  
Susan Farris  
Veronica Torres

Staff in attendance: Howard Christian, *Assistant City Manager*; Jamie Walker, *Public Works Executive Secretary*; Gary Smith, *City Attorney*

Chairman Haas declared the meeting open.

Chairman Haas introduced agenda item A-2., public comment. He asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chairman Haas introduced agenda item A-3., Review and approve minutes from March 20, 2019 with correction, and April 19, 2019 regular meetings. Ms. Pat Pittman moved to approve the minutes. Ms. Barbara Johnson seconded the motion. The vote was unanimous for approval.

Chairman Haas introduced agenda item A-4., the Parks and Recreation Board's monthly report to City Commission. No discussion or action required.

Chairman Haas introduced agenda item A-5., announcing the next Parks and Recreation Board meeting. Chairman Haas set the date of the next meeting for July 10, 2019. No comments or action required.

Chairman Haas introduced agenda item A-6., Keep Richmond Beautiful (KRB) Committee monthly report: a) Flags were set out around the Oak trees at City Hall Park and planters on North Street for Memorial Day. Flags will also be set out for Flag Day, June 14, 2019, and again for July 4, 2019. Chairman Haas, Ms. Pat Pittman, Ms. Barbara Johnson, and Howard Christian, Assistant City Manager, met to discuss the KRB brochure. It was decided that the brochure needs to be updated. Chairman

Haas asked the Board for input. Ms. Pittman indicated the last brochure was printed in 2016 and contact information should be updated to be current.

Chairman Haas introduced agenda item A-7., Discuss Sports Leagues using parks. Chairman Haas indicated that the George Foundation donated the land with the caveat that sports organizations have a place to put their fields. The City of Richmond agreed with the exception that the organizations are to pay for all improvements. If the organizations leave, the City of Richmond will then become owner of the improvements. Chairman Haas advised there are 4 organizations that use League Fields and George Park. Rose-Rich Girls Softball Association has a 25 year agreement that will expire in 2026. Little League has a 99 year agreement that will expire in 2100. Lamar Soccer has a 30 year agreement that will expire in 2041. Football has a 24 year agreement, no expiration date given. Chairman Haas stated that by their agreement they do have to make some of their facilities for use by the general public. Howard Christian, Assistant City Manager mentioned to the board that it be recommended to staff that all the agreements be similar making it somewhat easier to manage and clarify a few points to allow consistency with all agreements.

Chairman Haas introduced agenda item A-8., Review and consider approval of letter from the Board to Howard Christian, Assistant City Manager, outlining recommendations for future development of the new Community Park. Chairman Haas asked the Board for any comments or additions. Ms. Pat Pittman indicated that letter includes all ideas and suggestions that have been mentioned. Chairperson Haas reminded the Board that City Staff will implement and make final decisions regarding the park. Chairman Haas stated there is support from AccessHealth with a donation. Ms. Pittman moved to submit letter to Assistant City Manager Howard Christian. Ms. Barbara Johnson seconded the motion.

Chairman Haas introduced agenda item A-8., Staff reports. Howard Christian, Assistant City Manager, stated there were a lot of limbs down in George Park from a previous storm with staff doing a good job getting them cleaned up quickly. Mr. Christian indicated that the restrooms for George Park should be delivered and installed in the next couple of months. Bids will be accepted for sidewalk drainage improvements on Collins Road with intention to have a recommendation and contract to begin this project by the July Commission Meeting. Ms. Pat Pittman asked about the Park entrance work. Mr. Christian stated that staff is looking at different options for funding as well as working with the Engineer for improvements.

Chairman Haas introduced agenda item A-9., Park visits by park board members. Susan Farris indicated she visited all parks. Howard Christian, Assistant City Manager, stated there is dirt covering some of the sidewalks at Wessendorff and will get staff out to sweep the dirt and clear debris once the water level has lowered. Chairman Haas stated he went out to George Park on a Saturday during a tournament which looked to have a good turnout of people, and the park looked well taken care of. Mr. Christian indicated there is designated staff on the weekends checking restrooms and collecting trash. Ms. Farris inquired about the Freeman Town Park parking area and signage regarding parking. Mr. Christian stated that if there are complaints received from the Community, staff will look further in to it.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:29 p.m.

Approved:

  
Robert Haas, Parks and Recreation Board Chair