



City of Richmond

A Charming Past. A Soaring Future.

Parks and Recreation Board Meeting Minutes

600 Morton Street

Richmond, Texas 77469

Wednesday, January 9, 2019 at 5:00 P.M.

PARKS AND RECREATION BOARD MINUTES

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, January 9, 2019 at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with all members present.

Chairman Haas declared the meeting open.

Chairman Haas introduced agenda item A-2., Recognition of Access Health. The Board recognized Access Health and Jalan Palak for their generous check of \$20,000. Chairman Haas spoke about the next step which would be the logistics of having the survey ordered. Howard Christian, the Assistant City Manager, did not have an update at this time.

Chairman Haas introduced agenda item A-3., public comment. He asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chairman Haas introduced agenda item A-4., review and approval of the minutes from November 11, 2018. The Minutes of November 11, 2018 was approved unanimously.

Chairman Haas introduced agenda item A-5., the Parks and Recreation Board's monthly report to City Commission. A report was sent to the Commission and highlighted the Keep Richmond Beautiful item and Access Health support. No action required.

Chairman Haas introduced agenda item A-6., announcing the next Parks and Recreation Board meeting. Chairman Haas set the date of the next meeting for February 13, 2019. No comments or action required.

Chairman Haas introduced agenda item A-7., Keep Richmond Beautiful Committee Updates: a) The board has an ordinance signed by the City Commission. Gary Smith, City Attorney, explained that Keep Richmond Beautiful is not a subcommittee of the Parks and Recreation Board because that would mean that the members of the board are the committee; it is a committee to the board. Keep Richmond Beautiful will be an Advisory Board to the Parks and Recreation Board. Any projects or items they are wanting to do will be brought to the Parks and Recreation Board as an agenda for an open discussion at the public meeting. b) Ten committee member applications have been received, and this will be the core members of Keep Richmond Beautiful. The 2019 Keep Richmond Beautiful members were approved unanimously.

Keep Richmond Beautiful Committee Members – 2019

- | | | |
|----------------------|---------------------|---------------------|
| 1. Barbara Johnson | 5. Rick Hire | 9. Vicki Seely |
| 2. Pat Pittman | 6. Meredith Millard | 10. Veronica Torres |
| 3. Peggy d'Hemecourt | 7. Larry Pittman | |
| 4. Nan Gilbert | 8. Dave Rose | |

Chairman Haas will update the application under the old ordinance and will sent over to Gary Smith and Terri Vela, City Manager, for approval. C) Keep Texas Beautiful application will be sent in so that Keep Richmond Beautiful can be affiliated with the City of Richmond and act under the Parks and Recreation Board.

Chairman Haas introduced agenda item A-8., Proposed Richmond Community Park Update: Access Health donated \$20,000 and this will help finance the survey for the project.

Chairman Haas introduced agenda item A-9., Staff information reports. Howard Christian explained that the George Park Restroom Project is advertising this month and looking to have a bid opening at the beginning of February. This is for a new restroom and a new lighted walkway to the pavilion, as well as demolishing the old restroom. For the Collins Road Sidewalk Project, staff met with the Engineers, and they are working through a scope for a proposal. The contract will be presented to the City Commissioners in February. It is a multi-use sidewalk from Collins Road and Preston Street to the George Park entrance. This will be on the East side primarily at the start where the existing sidewalk is. The sidewalk will cross over to Maiden Lane, and then it will be a straight shot to George Park. It will be 8' wide, multi-use sidewalk for bicycles and pedestrians. Staff is looking forward to starting this project. Chairman Haas explained that this will help tie into the parks; Access Health is about residents having access to the parks to exercise. Public Works is repairing sidewalks now throughout the City, and staff is waiting to hear back from the School District off of FM 762 to be able to encroach on their property for a sidewalk repair by a large oak tree. Public Works has also approached TxDOT on sidewalk access by the YMCA because it is their right-of-way, and possibly make a future project out of that. Public Works staff did some additional landscape at the Wessendorff water fountain as well as taking down the Christmas decorations downtown. Staff is working on keeping the decorative lights downtown permanent and has located an electric service to utilize, as well as working on changing the lights out to LEDs.

Chairman Haas introduced agenda item A-10., park visits by the Park and Recreation Board. Members noticed the high water by the gazebo due to the rise in the Brazos River. Public Works had installed a slide gate, and had been operating it. Members also noticed at Crawford Park that all the spotlights have been changed to LEDs. At Clay Park the river is almost to the basketball court and all the parks are in good condition for the amount of rain the City has received. Public Works staff is gearing up for a Spring Clean as well as planting a lot of color at the parks. Wessendorff has a lot of opportunity for a cleanup as well.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:28 p.m.

Approved:



Robert Haas, Parks and Recreation Board Chair