



STATE OF TEXAS  
COUNTY OF FORT BEND  
STATE OF TEXAS

The City Commission for the City of Richmond, Texas met in Regular Session on November 18, 2019 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:30 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor  
Terry Gaul, Commissioner P1  
Barry Beard, Commissioner P2  
Carl Drozd, Commissioner P3  
Alex BeMent, Commissioner P4  
Terri Vela, City Manager  
Gary Smith, City Attorney  
Laura Scarlato, City Secretary

The Mayor Moore proceeded to make the following presentations for agenda item A2:

- a. Employee Recognition for Service with the City of Richmond
  - Lori Bownds, 20 years of service, Building Department.
  - James Williams, 5 years of service, Police Department - Not Present.
- Ms. Bownds was present to receive her service award and to be photographed with Mayor Moore.
- b. Proclamations: None
- c. Presentation to the Richmond Police Department on Renewal of the Recognition Program. Chief of Police for Rosenberg, Texas, Jonathan White presented the award to Assistant Police Chief Dixie Brzozowski. The Police Department was recognized by the Texas Chief of Police Association (TCPA) which requires compliance with 168 Texas Law Enforcement Best Practices. The award is the gold standard for law enforcement across the State of Texas. Of the 2,400 law enforcement agencies registered with the TCPA, only 159 have achieved recognition and 83 have achieved re-recognition. The Richmond Police Department has been a "Recognized" police agency in 2011, 2015 and now in 2019. The City is very honored and proud of the Richmond Police Department.
- d. Quarterly Update from the Richmond Historical Commission. This presentation was provided by Chairman Cindy Drabek who invited all citizens and staff to the meetings which are held on the third Tuesday of the month at 8:00 a.m.
- e. Presentation by Atlantic Housing on proposed workforce housing project. Mr. Kent Foster with the Atlantic Housing Foundation provided the background stating it is a non-profit that has been reviewing a site to build a community. Upon locating in Richmond they would partner with the

surrounding agencies such as Friends of North Richmond to weave the housing project into the community. The main concerns of the Commission were parking and City tax income versus City services provided.

Agenda item A3, Public Comments was opened and there were no individuals signed up to speak, therefore the agenda item was closed

Mayor Moore introduced Agenda item A4, asking if there was any discussion regarding the Consent Agenda. No items were pulled for discussion. Commissioner Beard made the motion to approve the Consent Agenda with Commissioner Gaul seconding the motion. The vote was unanimous to approve.

Agenda item A5, review and consider taking action on Resolution No. 304-2019, appoint a board member to the Building and Standards Commission. City Manager Terri Vela stated the Commission could consider nominating Joe Garcia, currently serving as Alternate B on the Building and Standards Commission to position 3 to replace the position vacated by board member David Reese, then nominating applicant Damacio P. Sanchez to the Alternate B position. Mayor Moore then nominated Joe Garcia to position 3 with unanimous approval by the Commission. The term will be from November 18, 2019 to October 16, 2021. Mayor Moore nominated Damacio P. Sanchez to the Alternate B position. Mr. Sanchez will complete the term of Garcia being November 18, 2019 to September 30, 2020. Mr. Sanchez was also approved unanimously. The agenda item was closed.

Mayor Moore introduced agenda item A6, to review and consider taking action on Resolution No. 305-2019, adopting the City's Investment Policy regarding the investment of the funds and funds under its control. Finance Director Justin Alderete provided a brief presentation with the policy changes provided in Chapter 2256 of the Texas Government Code. The City is required to adopt the Investment Policy annually. The revision is related to required language on ethics and conflicts of interest. The revision also details the amount of training that is required of an investment officer. Commissioner Drozd made the motion to approve Resolution No. 305-2019, adopting the rules governing the investment of funds of the City of Richmond and the funds under its control. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Agenda item A7, Review and consider taking action on Resolution No. 306-2019, adopting the City's Investment Strategy. Finance Director Alderete addressed the Commission stating the strategy will provide liquidity, marketability, diversification and yield. The resolution specifically details the investment strategy contained within the Investment Policy. There was no discussion. Commissioner Gaul made the motion to approve Resolution No. 306-2019, adopting the City of Richmond's Investment Strategy in accordance with the Public Funds Investment Act. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A8, Review and consider taking action on Resolution No. 307-2019, appointing Investment Officer (s). Finance Director Alderete

requested that under the Texas Government Code Section 2256, the City appoint two individuals that have completed the prescribed 10 hours of training in accordance with the Public Funds Investment Act, Finance Director Justin Alderete and Finance Manager Maritza Salazar. City Attorney Gary Smith confirmed that the majority of cities reviewed, appoint "positions" and not "individuals". Commissioner Beard made the motion to approve Resolution No. 307-2019 Designating Investment Officers; Finance Director and the Finance Manager. Commissioner Drozd seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A9, review and consider taking action on Resolution No. 308-2019, authorizing the creation of an account and investing in TexPool. Finance Director Alderete stated this pool offers preservation of capital, liquidity, and yield as benefits. Commissioner Drozd made the motion to approve Resolution No. 308-2019 authorizing the creation of an account and investing in TexPool. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A10, to review and consider taking action on Resolution No. 309-2019, authorizing the creation of an account and investing in Texas Class. Commissioner Gaul inquired as to the difference. Finance Director Alderete stated that by investing in multiple investment pools, and a money market mutual fund sweep account, the City is able to diversify its portfolio and maintain an appropriate yield. Commissioner Beard made the motion to approve Resolution No. 309-2019 with Commissioner Gaul seconding the motion. The vote was unanimous to approve and the agenda item was closed.


Agenda item A11, Review and consider taking action on Resolution No. 310-2019, acceptance of Grant for in-car cameras. City Manager Vela stated the amount of the grant totals \$85,837.25 which would purchase 14 in-car cameras. This would replace the budgeted amount of \$25,222. Commissioner Gaul clarified the City's matching portion is zero. Commissioner Drozd made the motion to approve Resolution No. 310-2019, accepting the Grant from the Office of the Governor for the Funding for the Police Department In-Car Cameras. Commissioner BeMent seconded the motion and the vote was unanimous to approve. The agenda item was closed.

Agenda item A12, Excuse from Attendance at Regular City Commission Meeting. The Commissioners voted unanimously to approve the excuse from Mayor Moore for the absence from Regular Commission Meeting October 21, 2019. The agenda item was closed.

Mayor Moore introduced agenda item A13, to consider taking action on requests for future agenda items. It was suggested an update on the Fort/ Front Street project be provided. It was also requested that the status of the Richmond Parkway sign on Hwy 69 be provided. The agenda item was closed.

With no further business to discuss, Mayor Moore declared the meeting adjourned at 5:12 p.m.

APPROVED:

  
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Evalyn W. Moore, Mayor

Attest:

  
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Laura Scarlato, City Secretary