



STATE OF TEXAS
COUNTY OF FORT BEND
STATE OF TEXAS

The City Commission for the City of Richmond, Texas met in Special Session on February 27, 2020 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:30 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4
Terri Vela, City Manager
Gary Smith, City Attorney
Laura Scarlato, City Secretary

Agenda item A2, Public Comments was opened and there were no citizens signed up to speak therefore the agenda item was closed.

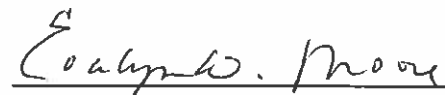
Agenda item A3, Review and consider taking action on the Comprehensive Annual Financial Report for Year Ending September 30, 2019. Finance Director Justin Alderete thanked the Mayor Moore, Commissioners, City Manager Vela, Finance Manager Maritza Salazar and staff for all of their cooperation with this year's audit of the financial records for the City of Richmond. John Manning, CPA with Pattillo, Brown & Hill, L.L.P. addressed the Commission stating this was the second year to review the City of Richmond financials and he as well thanked everyone for the cooperation they receive throughout the process. Mr. Manning stated it is the City's responsibility to prepare the financial statements and the auditor's responsibility to render an opinion on those financial statements and provide a disclosure as they are presented. Their firm provided an Unmodified Opinion or clean opinion which reflects there are no signs of internal control deficiencies and no modifications had to be made due to omissions. He stated that no noncompliance issues were found with respect to laws, regulations, contracts or grant agreements. The presentation provided the different financial highlights with a detailed review of the numbers. It was reported that the total government wide fund balance is very healthy. Commissioner Gaul inquired as to how many cities Pattillo, Brown & Hill, L.L.P. audit which the response was they have 100-

120 clients with the City of Richmond ranking on the higher end of the spectrum as far as financial stability. Commissioner Beard stated that *"going through an audit is like a root canal, uncomfortable but necessary. Great to hear that the staff has a good attitude and helps with the process"*. Commissioner Drozd inquired if during the process the firm is able to make any recommendations or ideas for improvements upon reviewing the processes based on what they see in other cities. Mr. Manning stated that yes in a way they do communicate advice because they see how the financials match up to the books. However, it was stated that the Finance Director and the City is constantly making improvements and changes with the next one being how leases are reported. Commissioner Drozd stated how he could see a benefit with both entities communicating ideas. Mayor Moore commented the report was a good report and thanked Mr. Manning for his presentation. Commissioner Gaul made the motion to accept the Comprehensive Annual Financial Report for the Year Ending September 30, 2019 both the report and the presentation. Commissioner Beard seconded the motion and the vote was unanimous to accept.

Agenda item A4, Review and consider taking action on Resolution No. 320-2020, Interlocal Agreement with Texas Department of Public Safety for OmniBase – Failure to Appear Program. Finance Director Alderete addressed the Commission stating the resolution is necessary due to legislative changes. Director Alderete explained that as a result of the changes, the Court will now collect a \$10 reimbursement fee for failure to appear (previously the amount collected was \$30, of which \$20 went to the State, \$6 to OmniBase and \$4 to the City). Because only the state amount collected is changing, there will not be an impact to the net revenue available to the City as a result of this particular change. Commissioner Gaul made the motion to approve Resolution No. 320-2020 authorizing the Execution of an Interlocal Agreement with the Texas Department of Public Safety for Participation in the Failure to Appear Program. Commissioner Drozd seconded the motion and the vote was unanimous to approve.

With no further business to discuss, Mayor Moore declared the meeting adjourned at 4:57 p.m.

APPROVED:



Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary