



STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Regular Session on June 15, 2020 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:30 p.m. via video conference pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. All members of the public may participate in the meeting via video conference call.

A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4
Terri Vela, City Manager
Gary Smith, City Attorney
Howard Christian, Assistant City Manager
Laura Scarlato, City Secretary

Mayor Moore proceeded to make the following presentation for agenda item A2:

- Mayor Moore introduction of our New Police Chief, J.J. Craig.
- Employee Recognition for Service with the City of Richmond -
 - Diana Butinski, 25 years of service, Police Department
 - Robert Oliver, 10 years of service, Police Department

The Mayor Moore welcomed Chief Craig to the City of Richmond and thanked the employees for their service.

Agenda item A3, Public Comments. The City received one public comment to be read from citizen Robert Haas, 1716 Magnolia Lane, Richmond, Texas.

City Manager Terri Vela read the letter from Mr. Haas, recognizing Jose Abraham the City Planner and staff. Praise was given for the progress made of the Unified Development Code (UDC) as to technology and public access.

Samantha Rodgers ~ 5807 Chaste Court, Rosenberg, Texas 77471

Ms. Rodgers addressed the Commission requesting the Jaybird Monument be removed from the east side of City Hall. She considers it to have a dark history and finds it very offensive. A relocation of the monument to the Fort Bend Museum would be a good step in the right direction.

Agenda item A4, Public hearing to receive comments for or against text amendments to the Unified Development Code, to revise the minimum parking requirements pertaining to multi-family development and allowances pertaining to alternatives or modifications to required parking. The specific sections include:

- 1) Table 4.2.101A, *Residential and Commercial Uses of the Home Parking Requirements.*
- 2) Sec. 4.2.103, *Alternatives or Modifications to Required Parking*

There was no discussion regarding this item. The agenda item was closed.

Mayor Moore inquired if there were any Consent Agenda items to be discussed for agenda item A5. There were no items pulled for discussion. Commissioner Drozd made the motion to approve the Consent Agenda item A5 in its entirety with Commissioner Gaul seconding the motion. The vote was unanimous to approve.

Agenda item A6, to review and consider taking action on Ordinance No. 2020-18, adopting text amendments to the Unified Development Code, to revise the minimum parking requirements pertaining to multi-family development and allowances pertaining to alternatives or modifications to required parking. The specific sections include:

- 1) Table 4.2.101A, *Residential and Commercial Uses of the Home Parking Requirements.*
- 2) Sec. 4.2.103, *Alternatives or Modifications to Required Parking*

City Planner Jose Abraham provided a brief presentation regarding the changes recommended for the UDC text amendments. It was stated that adequate parking is critical to the quality of a project. City Planner Abraham provided the parking ratios and additional information supporting the issue of revising the parking requirements. Based on a case study of two existing multi-family development in the City of Richmond's ETJ, trends evident from the census data and comparative analysis of parking requirements of other jurisdictions in the Houston Metropolitan area, it was evident the reduction in the requirement is reasonable. There was a brief question and answer period with Commissioner Beard making the motion to approve Ordinance No. 2020-18, adopting text amendments to the Unified Development Code, to revise the minimum parking requirements pertaining to multi-family development and allowances pertaining to alternatives or modifications to required parking. Commissioner Gaul seconded the motion. The votes were as follows:

Commissioner Gaul	Aye
Commissioner Beard	Aye

Commissioner Drozd Aye
Commissioner BeMent Nay

Agenda item A7, to review and consider taking action on a Final plat and associated Site Development Plan – Huntington – 7.009 acres of land – 0 Lots – 1 Block – 1 Reserve. The subject site is proposed to be developed for an age-restricted Independent Living Facility for seniors and is located on the northeast side of Circle 7 Rd and Richmond Parkway intersection and is part of the Veranda Master Planned Development. City Planner Abraham addressed the Commission stating that based on the Development Agreement and minimum standards required, staff is recommending conditional approval based on the amended parking requirement in agenda item A6 as well as other conditions noted to the developer. Following a question and answer period, Commissioner Gaul made the motion to approve the Final plat and associated Site Development Plan for Huntington with all conditions being met. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A8, to review and consider taking action on Ordinance No. 2020-17, annexing an approximate 1.905 acres of land (more or less) into the city limits of the City of Richmond being a portion of the road right-of-way of Pitts Road (80 feet wide overall including a portion of a call 2.156 acre road widening – Fort Bend County Clerk’s File No. 9509356 and including all of a call 0.206 acre road right-of-way) – Fort Bend County Clerk’s File No. 9237267 all being in the William Morton Survey, Abstract No. 62, Fort Bend County, Texas. There was no discussion regarding this item. Commissioner Beard made the motion to approve Ordinance No. 2020-17, annexing an approximate 1.905 acres of land (more or less) into the city limits of the City of Richmond being a portion of the road right-of-way of Pitts Road (80 feet wide overall including a portion of a call 2.156 acre road widening – Fort Bend County Clerk’s File No. 9509356 and including all of a call 0.206 acre road right-of-way – Fort Bend County Clerk’s File No. 9237267 all being in the William Morton Survey, Abstract No. 62, Fort Bend County, Texas. Commissioner BeMent seconded the motion and the vote was unanimous to approve.

Agenda item A9, Review and consider taking action creating a policy on utility late fees, courtesy charges, and cut offs. Finance Director Justin Alderete provided a presentation moving toward resuming normal operations for the Water Department Customer Service. All restrictions were removed on March 23, 2020 in response to the pandemic and the lobby was closed to the public. Finance Director Alderete provided the impact to the Utility Fee Fund totaling \$85,400. It was recommended to establish a start date of July 1st to provide for lead time to notify and billing of the reinstatement of late fees and disconnection. The normal disconnect process would resume in July and pass through charges would resume at the end of the fiscal year. Commissioner Gaul inquired as to the estimated number of delinquent accounts. It was stated there are 271 delinquent accounts at this time as compared to 189 for the same period in 2019. The delinquent accounts total approximately \$41,000. Commissioner Beard inquired if

there had been an increase in online payments which Finance Director Alderete stated there had been. Commissioner Beard requested the CARES Act information remain in front of the citizens. Finance Director Alderete stated it was included in the last months billing. City Manager Terri Vela indicated Phase I of the application has been closed due to the overwhelming response the County has received. However, Phase II will be opened up in the near future. Commissioner Beard specified the City needs to help as much as possible with the current loss of jobs. Commissioner Drozd inquired about the incurrance of credit card fees absorbed by the City. Finance Director Alderete provided the breakdown of charges. Following a discussion, Commissioner Gaul made the motion to approve the creation of a policy on utility late fees, courtesy charges, and cut offs. Commissioner BeMent seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A10, review and consider taking action on Ordinance No. 2020-12 amending the budget for fiscal year 2019-2020. Finance Director Alderete indicated the amendment formalizes budget amendments and sections approved by City Commission since October 1, 2019 and appropriates emergency funding necessary to combat the COVID-19 disaster, to be reimbursed by Fort Bend County under the CARES Act allocation. Finance Director Alderete reviewed the General Fund Budget Amendment details with the Commission. Commissioner Beard inquired whether the Police Department roof had been repaired. Staff responded that it had been completed. Commissioner Drozd made the motion to approve Ordinance No. 2020-12 amending the budget for fiscal year 2019-2020. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Agenda item A11, to review and consider taking action on Resolution No. 329-2020, consent to annex a 116.78-acre tract by Fort Bend county Levee Improvement District No. 6 (former Fort Bend Country Club tract). A memorandum from the City Engineer Kaluza, Inc. provided assurance that the annexation documents proposed by FBC LID 6 are reasonable and there are no anticipated adverse impacts to the City. Commissioner Gaul made the motion to approve Resolution No. 329-2020, consent to annex a 116.78-acre tract by Fort Bend County LID 6 with Commissioner Beard seconding the motion. The votes were as follows:

Commissioner Gaul	Aye
Commissioner Beard	Aye
Commissioner Drozd	Aye
Commissioner BeMent	Abstain due to a Conflict of Interest

Agenda item A12, Review and consider taking action on Resolution No. 330-2020, authorizing and approving an Interlocal Agreement with Fort Bend County for the Coronavirus Aid, Relief, and Economic Security Act Local Allocation. There was no discussion regarding this agenda item. Commissioner Beard made the motion to approve Resolution No. 330-2020, authorizing and approving an Interlocal Agreement with Fort Bend County for the Coronavirus Aid, Relief, and Economic Security Act Local

Allocation with Commissioner Gaul seconding the motion. The vote was unanimous to approve.

Agenda item A13, Excuse from Attendance at Regular City Commission Meeting. There were no excuses to approve, the agenda item was closed.

Agenda item A14, to consider taking action on requests for future agenda items. Commissioner Beard requested an update on the train horns. City Manager Vela indicated the information is available in the Public Works monthly report but that she would provide it at the next meeting.

Agenda item A15 to adjourn to Executive Session, as authorized by Texas Government Code, Sections 551.071, Consultation with Attorney, The Mayor adjourned into Executive Session at 5:39 p.m.

The Commission reconvened into Open Session at 6:28 p.m. with no action taken in Executive Session.

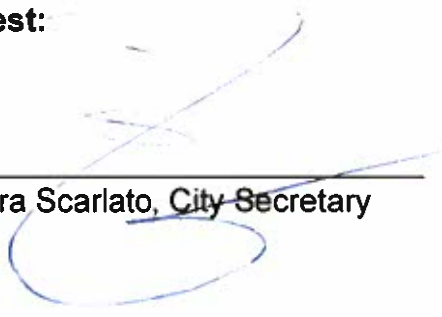
With no further business to discuss, Mayor Moore declared the meeting adjourned at 6:29 p.m.

APPROVED:



Evalyn W, Moore, Mayor

Attest:



Laura Scarlato, City Secretary