



# City of Richmond

*Where History Meets Opportunity*

## Planning & Zoning Commission Meeting Minutes

600 Morton Street

Monday, June 6, 2016 at 5:00 P.M.

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### PLANNING & ZONING COMMISSION MINUTES

The Planning and Zoning Commission for the City of Richmond, Texas met in a regular meeting on Monday, June 6, 2016, at 5:00 p.m. Commissioner Murrile, called the meeting to order at 5:05 p.m. A quorum was present, with the following members in attendance:

Josh Lockhart  
Don Murrile  
Larry Pittman

Commissioner Murrile declared the meeting open.

Commissioner Murrile introduced agenda item number A2., public comment. He asked if there were any public comments. Hearing no public comment the agenda item was closed.

Commissioner Murrile introduced agenda item number B1., review and approval of the minutes from May 2, 2016. Commissioner Pittman motioned to approve the minutes with an amendment on page two for agenda item C8. to state "Commissioner Dostal motioned to recommend approval of the plat with two conditions as recommended by staff". The motion was seconded by Commissioner Lockhart. The vote was three "ayes" and no "nays" for approval.

Commissioner Murrile introduced agenda item number C1., the determination of Commission Member terms. The terms and years were explained to the Commission by City Attorney, Gary Smith. City Planner, Jessica Duet assisted with determining positions. All Commissioner names were put in a bowl. Kelly Kaluza pulled each name from the bowl. The names were pulled in the following position: Position 1) Ernest Hogue; Position 2) Josh Lockhart; Position 3) Don Murrile; Position 4) Larry Pittman; and Position 5) Bill Dostal. Positions 1, 3, and 5 will run from October 2015 to October 2017 and Positions 2

and 4 will run from October 2015 to October 2016.

Commissioner Murrile introduced agenda item number C2., to workshop text amendment language for the Richmond Historical Commission (RHC). Jessica Duet, City Planner, discussed with the Commission text language in the Unified Development Code (UDC) to qualify to serve on the Richmond Historical Commission. The UDC states a person must own a business and reside in the Historic District (HD). In order to expand the City's criteria to appoint citizens to the RHC, language must be expanded to include persons outside the Historic District, living in the City Limits, and living in the City's Extra-territorial Jurisdiction. Proposed text language for the UDC will be provided to the Planning and Zoning Commission at the next scheduled meeting for a public hearing with subsequent public hearing at the City Commission for adoption.

Commissioner Murrile introduced agenda item number C3., review and recommendation of final plat for Wildwood Park Road Street Dedication Phase I, 5.444 acres of land. Commissioner Pittman had a question about Wildwood Park Road's connection to River Park West Subdivision. City staff recommended approval of the plat. Commissioner Pittman motioned to recommend approval of the plat. The motion was seconded by Commissioner Lockhart. The vote was three "ayes" and no "nays" for approval.

Commissioner Murrile introduced agenda item number C4., review and recommendation of final plat for Veranda Section One, 10.009 acres of land – 12 Lots – 2 Blocks – 2 Reserves. City staff recommended approval of the plat. Commissioner Pittman motioned to recommend approval of the plat. The motion was seconded by Commissioner Lockhart. The vote was three "ayes" and no "nays" for approval.

Commissioner Murrile introduced agenda item number C5., review and recommendation of short form final plat for River's Edge Commercial Reserve South Tract "A", 1.50 acres of land – 1 Block – 1 Reserves. City staff recommended approval of the plat with one condition. Commissioner Pittman motioned to recommend approval of the plat with City staff's recommendation. The motion was seconded by Commissioner Lockhart. The vote was three "ayes" and no "nays" for approval.

There being no further business to be brought before the Planning and Zoning Commission, Commissioner Pittman motioned for the meeting to be adjourned. Commissioner Hogue seconded and the Commission adjourned. The meeting was adjourned at 5:50 p.m.

Approved:

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Don Murrile, Planning and Zoning Commission Chair

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**Final Plat Recommendation**

**Project:** Veranda - Wildwood Park Rd Street Dedication Final Plat  
**Applicant:** Costello, Inc. – Roberto R. Mata  
**Project Description:** A subdivision of 5.559 acres located in the Jane H. Long League, A-55 Fort Bend County, Texas  
**Agenda Item:** C4.  
**Reviewers:** City of Richmond Development Review Committee (DRC)  
(Contact information provided at end of report)



**RECOMMENDATION**

**Approval:** The Planning Department and City Engineer/Public Works Department recommend approval to the Planning and Zoning Commission.

