



# City of Richmond

*Where History Meets Opportunity*

**Special Scheduled City Commission Meeting  
Tuesday, September 8, 2020 at 4:30 P.M.  
via Video Conference call  
(pursuant to Texas Government Code,  
Section 551.127)**

Join Zoom Meeting

<https://zoom.us/j/92540659681>

Meeting ID: 925 4065 9681

One tap mobile

+19292056099,,92540659681# US (New York)

+12532158782,,92540659681# US (Tacoma)

Dial by your location

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Mayor Evalyn Moore

Commissioner Terry Gaul

Commissioner Barry Beard

Commissioner Carl Drozd

Commissioner Alex BeMent

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**In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend the meeting in person. However, members of the public may submit comments to the City Commission in any of the following ways: 1) emailing the City Secretary at [lscarlato@ci.richmond.tx.us](mailto:lscarlato@ci.richmond.tx.us); 2) delivering written comments to City Hall drop box prior to the meeting; or 3) by notifying the City Secretary in advance that they wish to be contacted by phone at 281-342-5456 option 2 during the meeting in order to make their comments during the comments from the audience for Agenda Items portion of the meeting.**

*Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.*

City Commission Meeting Agenda

September 8, 2020

Page 1 of 2

## AGENDA

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)
- A3. Public Hearing on Proposed FY 2020-2021 Budget, per Section 7.05 of City Charter and Section 102.006 of the Local Government Code.
- A4. Set date for the adoption of Proposed FY 2020-2021 Budget as September 21, 2020 at 4:30 p.m. located at City Hall Annex, 600 Morton Street, in accordance with Section 102.007 of the Local Government Code.
- A5. Announce members of the Ad Hoc Committee and the charge of the Committee.
- A6. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.072 – for purpose of deliberating regarding real property on any or all subjects or matters authorized by law.

### NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex. 504 for needed accommodations.

If you have any questions, please let me know.  
Terri Vela

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## **Special Called City Commission Meeting**

600 Morton Street

Monday, September 8, 2020 at 4:30 p.m.

A1. Call to Order, Quorum Determined, Meeting Declared Open.



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## **Special Called City Commission Meeting**

600 Morton Street

Monday, September 8, 2020 at 4:30 p.m.

- A2. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)



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## **Special Called City Commission Meeting**

600 Morton Street

Monday, September 8, 2020 at 4:30 p.m.

- A3. Public Hearing on Proposed FY 2020-2021 Budget, per Section 7.05 of City Charter and Section 102.006 of the Local Government Code.

# Budget Public Hearing

Fiscal Year 2021



**RICHMOND**  
EST. **TEXAS** 1837

City of Richmond, Texas

# Background

- ▶ **The budget for FY21 was prepared strategically to meet the needs of the City during uncertain times**
  - **Budget built to allow for flexibility**
    - **Ensure operational and service levels are maintained**
    - **Reduce expenditures through efficiencies in operation**
    - **Centralize contingencies with City Manager**
    - **Focus on infrastructure projects where timing can be controlled to ensure revenue thresholds are achieved**



**RICHMOND**  
EST. **TEXAS** 1837

# FY2021 Proposed Budget

## Inclusive of all Funds, Net of Interfund Transfers

Fund	Annual Budget
General Fund	18,075,586
Debt Service Fund	1,575,844
Utilities Fund	9,016,742
Solid Waste Fund	1,750,000
Development Corporation Fund	3,471,046
Surface Water Fund	4,757,650
Special Revenue Funds	1,068,417
Internal Service Funds	2,812,000
<b>Operating Budget</b>	<b>42,527,286</b>
Transfers Out	(4,826,213)
Employer Benefits Contribution	(2,058,384)
<b>Total Budget, Net of Interfund Transfers</b>	<b>35,642,689</b>



**RICHMOND**  
EST. TEXAS 1837



# FY21 CIP

Project	Proposed
Police Department Renovations	\$250,000
Street Rehabilitation	500,000
Elevated Storage Tank	300,000
Water Line Rehabilitation	1,000,000
Lift station Rehabilitation	653,000
East Wastewater Treatment Plant	962,000
DCR Carry-Over Projects	1,723,420
<b>Total</b>	<b>\$5,388,420</b>



**RICHMOND**  
EST. TEXAS 1837

# Public Hearing

- ▶ **Staff recommends the Commission Open the public hearing in accordance with section 102.006 Local Government Code**



**RICHMOND**  
EST. **TEXAS** 1837

# Action Following Public Hearing

- ▶ **Staff recommends the Commission take action on the budget by setting the date for adoption as September 21, 2020 in accordance with section 102.007 Local Government Code**



**RICHMOND**  
EST. **TEXAS** 1837

# Key Dates

Date	Description
August 3 <sup>rd</sup>	Workshop #1 Major Fund Revenues & Expenditures
August 10 <sup>th</sup>	Workshop #2 Tax Rate & Additional Budget Discussion
August 24 <sup>th</sup>	Placeholder for Follow-up
September 8 <sup>th</sup>	Public Hearing
September 21 <sup>st</sup>	Budget & Adoption Public hearing on Tax Rate & Adoption



**RICHMOND**  
EST. TEXAS 1837

# Questions, Discussion or Comments



**RICHMOND**  
EST. **TEXAS** 1837

8-25

City of Richmond

# PUBLISHER'S AFFIDAVIT

Public Hearing

THE STATE OF TEXAS §  
COUNTY OF FORT BEND §

Before me, the undersigned authority, on this day personally appeared Lee Hartman who being by me duly sworn, deposes and says that he is the Publisher of *Fort Bend Herald* and that said newspaper meets the requirements of Section 2051.044 of the Texas Government Code, to wit:

1. it devotes not less than twenty-five percent (25%) of its total column lineage to general interest items;
2. it is published at least once each week;
3. it is entered as second-class postal matter in the county where it is published; and
4. it has been published regularly and continuously since 1959.
5. it is generally circulated within Fort Bend County.

(CLIPPING) (S)  
ON BACK

Publisher further deposes and says that the attached notice was published in said newspaper on the following date(s) to wit:

8-25

\_\_\_\_\_, A.D. 2020




Lee Hartman  
Publisher

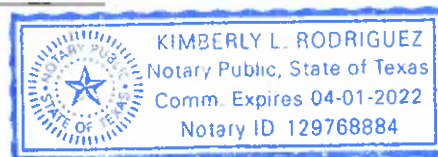
SUBSCRIBED AND SWORN BEFORE ME by Lee Hartman, who

X a) is personally known to me, or

\_\_\_\_\_ b) provided the following evidence to establish his/her identity, \_\_\_\_\_

on this the 27 day of August, A.D. 2020  
to certify which witness my hand and seal of office.

  
Notary Public, State of Texas



**NOTICE OF PUBLIC HEARING**  
**FISCAL YEAR 2021**  
**PROPOSED BUDGET**



The City of Richmond will hold a public hearing at 4:30 p.m. on Tuesday, September 8, 2020, for the Proposed Fiscal Year 2021 Budget at 600 Morton Street, Richmond, Texas 77469, in the City Commission Chambers.

In accordance with Texas Local Government Code Section 102.005(b): This budget will raise more total property taxes than last year's budget by \$132,681 or 3.38%, and of that amount, \$14,478 is tax revenue to be raised from new property added to the tax roll this year.

At said time and place, all such persons shall have the right to appear and be heard. The proposed budget is available on the website at [www.richmondtx.gov](http://www.richmondtx.gov) and also is available for review in the City Secretary's office at City Hall, 402 Morton Street, Richmond, Texas 77469.



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600 Morton Street

Monday, September 8, 2020 at 4:30 p.m.

- A4. Set date for the adoption of Proposed FY 2020-2021 Budget as September 21, 2020 located at City Hall Annex, 600 Morton Street, in accordance with Section 102.007 of the Local Government Code.



Motion \_\_\_\_\_

Move to set a date to adopt the FY 2020-2021 Budget as September 21, 2020 at 4:30 p.m. located at Richmond City Hall Annex located at 600 Morton Street, in accordance with Section 102.007 of the local Government Code.

Second \_\_\_\_\_



# City of Richmond

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## **Special Called City Commission Meeting**

600 Morton Street

Monday, September 8, 2020 at 4:30 p.m.

- A5. Announce members of the Ad Hoc Committee and the charge of the Committee.

## OBELISK/MONUMENT AD HOC COMMITTEE

The Obelisk/Monument Ad Hoc Committee (Committee) is charged with the following:

- 1) Developing recommendations related to the obelisk/monument: relocation, modification, and provision of context;
- 2) Developing estimates of costs related to accomplishing the proposed recommendations;
- 3) Making interim reports to the City Commission on its progress in meeting the assigned tasks; and
- 4) Reporting its findings and recommendations to the City Commission.

The Committee is formed pursuant to Rules of the Commission, paragraph G.2. and the members are Alex BeMent, City Commissioner; Terri Vela, City Manager; Rob Quarles, representative of Vincent Morales, County Commissioner Precinct 1; Keely Knipling, Vice-President of Fort Bend History Association. Gary Smith, City Attorney, will serve as the legal advisor to the Committee.

The City staff will provide administrative support for the Committee.

The Committee meetings will be posted in accordance with the Texas Open Meetings Act.

The Committee will keep minutes of each meeting.

The Committee will conduct at least one meeting to allow any member of the public a reasonable opportunity to express thoughts about the obelisk/monument and the person's recommendation for the future of the obelisk/monument.

The appointed Commissioner will be the chair of the Committee. The Committee may select from its membership a vice-chair.

The Chair shall preside over the meetings. In the absence of the Chair, the vice-chair shall preside over the meeting.

A majority of the Committee will constitute a quorum of the Committee. Any action or recommendation must be approved by a majority of the quorum present.

The attached rules of procedure shall govern meetings of the Committee.



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## **Special Called City Commission Meeting**

600 Morton Street

Monday, September 8, 2020 at 4:30 p.m.

A6. Adjournment.