



# City of Richmond

*Where History Meets Opportunity*

**Regular Scheduled City Commission Meeting  
via Video/Telephone Conference call  
(pursuant to Texas Government Code,  
Section 551.125) and In person at  
600 Morton Street  
Richmond, Texas 77406**

Monday, September 21, 2020 at 4:30 P.M.

Join Zoom Meeting

<https://zoom.us/j/97915479743>

Meeting ID: 979 1547 9743

One tap mobile

+13017158592,,97915479743# US (Germantown)

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Dial by your location

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+1 253 215 8782 US (Tacoma)

Mayor Evalyn Moore

Commissioner Terry Gaul

Commissioner Barry Beard

Commissioner Carl Drozd

Commissioner Alex BeMent

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**In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend the meeting in person. However, members of the public may submit comments to the City Commission in any of the following ways: 1) emailing the City Secretary at [lscarlato@ci.richmond.tx.us](mailto:lscarlato@ci.richmond.tx.us); 2) delivering written comments to City Hall drop box prior to the meeting; or 3) by notifying the City Secretary in advance that they wish to be contacted by phone at 281-342-5456 option 2 during the meeting in order to make their comments during the comments from the audience for Agenda Items portion of the meeting.**

*Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.*

City Commission Meeting Agenda

September 21, 2020

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## AGENDA

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Presentations:
  - a. Employee Recognition for Service with the City of Richmond:
    - 1. Troy Coffman, 15 years of service, Fire Department.
    - 2. Kay Moss, 20 years of service, Fire Department.
    - 3. Elizabeth Neal, 15 years of service, Police Department.
  - b. Proclamations:
    - 1. Childhood Cancer Awareness Month, September 2020.
    - 2. Breast Cancer Awareness Month, October 2020.
  - c. Report on Comprehensive Plan Update.
  - d. CARES Act Funding Update.
- A3. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.) To address the City Commission, you must be present in person at the meeting.
- A4. Public Hearing on proposed 2021 Tax Rate, per Section 26.05 of the Tax Code. To address the City Commission on the tax rate you must be present in person at the meeting.

## CONSENT AGENDA

- A5. All consent agenda items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.
  - 1. Review and consider taking action on the minutes for the Special Commission Meeting and the Workshop held on August 24, 2020 (copies are enclosed).
  - 2. Review and consider taking action on the Fire Department report (a copy is enclosed).
  - 3. Review and consider taking action on the Police Department report (a copy is enclosed).

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4. Review and consider taking action on the Municipal Court report (a copy is enclosed).
5. Review and consider taking action on the Tax Assessor/Collector Report (a copy is enclosed).
6. Review and consider taking action on the Monthly Financial Report (a copy is enclosed).
7. Review and consider taking action on the Public Works Report (a copy is enclosed).
8. Review and consider taking action on Planning Department Report (a copy is enclosed).
9. Review and consider taking action on the Building Department Report (a copy is enclosed).
10. Review and consider taking action on the Emergency Management Report (a copy is enclosed).
11. Review and consider taking action on a Preliminary Plat – Pecan Grove Municipal Utility District Administration Building – 3.461 acres of land – 0 Lots – 1 Block – 1 Reserve. The subject site is located at 684 Pitts Rd.
12. Review and consider taking action on a Preliminary Plat – Veranda Section Thirty-Seven – 10.3 acres of land – 46 Lots – 2 Blocks – 1 Reserve. The subject site is a section within the Veranda master planned community.
13. Review and consider taking action on a Final plat and associated Site Development Plan – Veranda at 762 – 15.003 acres of land – 0 Lots – 1 Block – 1 Reserve. The subject site is proposed for a multi-family residential development and is a section within the Veranda Master Planned Community.
14. Set date for next meetings. (Regular City Commission Workshop and Meeting on Monday, October 19<sup>th</sup> at 9:00 a.m. and 4:30 p.m.)

#### **REGULAR AGENDA**

- A6. Review and consider taking action on Ordinance No. 2020-23, Adopting Proposed FY 2020-21 Budget for the City of Richmond.

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- A7. Review and consider taking action on Ordinance No. 2020-24, Adopting Proposed 2020 Tax Rate.
- A8. Review and consider taking action on Ordinance No. 2020-25, Ratifying the Property Tax Rate reflected in the 2020-21 Fiscal Year Budget.
- A9. Review and consider taking action on Resolution No. 337-2020, appointment of Board Members to the Building and Standards Commission.
- A10. Review and consider taking action on Resolution No. 338-2020, appointment of Board Members to the Richmond Historical Commission.
- A11. Review and consider authorizing the City Manager to convey certain personal property, furniture, and fixtures to Fort Bend History Association.
- A12. Excuse from Attendance at Regular City Commission Meeting.
- A13. Consider taking action on requests for future agenda items.
- A14. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 – for purpose of consultation with attorney, on any or all subjects or matters authorized by law.

#### **NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex. 505 for needed accommodations.

If you have any questions please let me know.  
Terri Vela

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