



STATE OF TEXAS
COUNTY OF FORT BEND
STATE OF TEXAS

The Ethics and Compliance Board of the City of Richmond, Texas held a Meeting on August 22, 2019 at 6:00 p.m.

Nina Schaefer, Chairperson proceeded to call the meeting to order at 6:04 p.m. A quorum was present, with the following members in attendance:

Dana C. Atkinson
Oralia Lopez
Sylvia L. Smith – Vice Chairperson
Nina M. Schaefer - Chairperson
Wolfram Von-Maszewski
Alternate Position – Larry Clark
Frank Garza – Davidson Troilo Ream & Garza, P.C. – Not Present
Terri Vela – City Manager
Gary Smith – City Attorney

Agenda item A2, Public Comments. No one was present to speak therefore the agenda item was closed.

Agenda item A3, Review and consider taking action to approve the minutes of the meeting held on August 1, 2019. Chairperson Nina Schaefer presented the minutes for approval. There were no suggestions for changes. Board Member Sylvia Smith made the motion to approve the minutes of the August 1, 2019 meeting with Board member Wolfram Von-Maszewski seconding the motion. The vote was unanimous to approve.

Agenda item A4, Review and consider amendments to the Ethics Ordinance. Before City Attorney Gary Smith proceeded to speak on the agenda item, City Manager Terri Vela introduced the new Board Member that was appointed to the Alternate Position, Mr. Larry Clark. He was welcomed by everyone.

City Attorney Smith stated he had included all the recommendations from the Board. City Manager Vela stated the conflicts between the Personnel Manual and the Ethics Ordinance had been resolved. Some of the definitions will be made more apparent. The Board reviewed and discussed several sections with Attorney Smith providing guidelines for each section. Board Member Sylvia Smith made the motion to accept the amendments to the Ethics Ordinance and refer the Ordinance to the City Commission

for review and approval. Board Member Lopez seconded the motion and the vote was unanimous to approve.

Agenda item A5, to review and consider taking action to approve the Ethics Complaint Form. City Attorney stated he preferred to have the form walk the Board through the process and by making it easier for the complainant, it subsequently will simplify the process for everyone. Chairperson Schaefer stated she was very pleased with the form. Board Member Atkinson made the motion to approve the Ethics Complaint Form with Board Member Lopez seconding the motion. The vote was unanimous to approve.

Agenda item A6, Set Future Meeting date (s). No meeting time was set.

Agenda item A7, Discuss Future agenda items. There were no suggestions at this time.

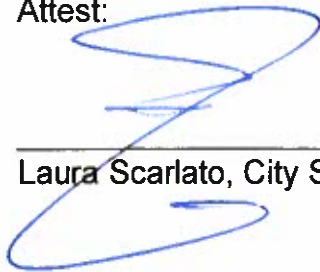
Agenda item A8, Adjournment. Board Member Sylvia Smith made the motion to adjourn and Board Member Wolfram Von-Maszewski seconded the motion. The vote was unanimous and the meeting was adjourned at 6:55 p.m.

APPROVED:



Sylvia L. Smith, Vice Chairperson

Attest:



Laura Scarlato, City Secretary