



# City of Richmond

*Where History Meets Opportunity*

## Regular Scheduled City Commission Meeting via Video/Telephone Conference call (pursuant to Texas Government Code, Section 551.125)

**Richmond, Texas 77406**

Monday, December 21, 2020 at 9:00 A.M.

Join Zoom Meeting

<https://zoom.us/j/99732073655>

Meeting ID: 997 3207 3655

One tap mobile

+13462487799,,99732073655# US (Houston)

+16699006833,,99732073655# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

Meeting ID: 997 3207 3655

Find your local number: <https://zoom.us/u/abaiOfFb2L>

Mayor Rebecca K. Haas

Commissioner Terry Gaul

Commissioner Barry Beard

Commissioner Carl Drozd

Commissioner Alex BeMent

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**In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend the meeting in person. However, members of the public may submit comments to the City Commission in any of the following ways: 1) emailing the City Secretary at [lscarlato@ci.richmond.tx.us](mailto:lscarlato@ci.richmond.tx.us); 2) delivering written comments to City Hall drop box prior to the meeting; or 3) by notifying the City Secretary in advance that they**

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wish to be contacted by phone at 281-342-5456 option 2 during the meeting in order to make their comments during the comments from the audience for Agenda Items portion of the meeting.

### **AGENDA**

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Review and discuss agenda items on the December 21, 2020 Regular City Commission Meeting. See agenda attached.
- A3. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.072 – for purpose of deliberating regarding real property on any or all subjects or matters authorized by law.

### **NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex. 504 for needed accommodations.

If you have any questions, please let me know.  
Terri Vela

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# City of Richmond

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## **City Commission Workshop/Special**

Monday, December 21, 2020 at 9:00 a.m.

A1. Call to Order, Quorum Determined, Meeting Declared Open.



# City of Richmond

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## **City Commission Workshop/Special**

Monday, December 21, 2020 at 9:00 a.m.

- A2. Review and discuss agenda items on the December 21, 2020 Regular City Commission Meeting. See agenda attached.



# City of Richmond

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## Regular Scheduled City Commission Meeting via Video/Telephone Conference call (pursuant to Texas Government Code, Section 551.125)

**Richmond, Texas 77406**

Monday, December 21, 2020 at 4:30 P.M.

Join Zoom Meeting

<https://zoom.us/j/94200093838>

Meeting ID: 942 0009 3838

One tap mobile

+13462487799,,94200093838# US (Houston)

+12532158782,,94200093838# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C.)

+1 312 626 6799 US (Chicago)

Meeting ID: 942 0009 3838

Find your local number: <https://zoom.us/u/aF7uvXxQE>

Mayor Rebecca K. Haas

Commissioner Terry Gaul

Commissioner Barry Beard

Commissioner Carl Drozd

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**prior to the meeting; or 3) by notifying the City Secretary in advance that they wish to be contacted by phone at 281-342-5456 option 2 during the meeting in order to make their comments during the comments from the audience for Agenda Items portion of the meeting.**

### **AGENDA**

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Discuss and recite Pledge of Allegiance and Invocation.
- A3. Presentations:
  - a. Employee Recognition for Service with the City of Richmond:
    - 1. Howard Christian, 5 years of service, Assistant City Manager/Public Works Department.
    - 2. Gary Smith, 5 years of service, City Attorney.
  - b. Presentation and update of Comprehensive Master Plan.
  - c. Presentation on a New City Hall.
  - d. Presentation on Sidewalk Assessment and Implementation of Plan.
- A4. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)
- A5. Public hearing to receive comments for or against text amendments to the Unified Development Code to revise land use allowance and site development requirements pertaining to animal boarding and veterinarian services for small animals (Pet boarding facilities); The specific sections include:
  - 1) Table 2.2.203, Commercial Limited and Conditional Use Standards
  - 2) Division 7.1.300, Definitions.

### **CONSENT AGENDA**

- A6. All consent agenda items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.
  - 1. Review and consider taking action on the minutes for the Special and Regular City Commission Meeting and the Workshop held on November 9<sup>th</sup>

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and 16, 2020 (copies are enclosed).

2. Review and consider taking action on the Fire Department report (a copy is enclosed).
3. Review and consider taking action on the Police Department report (a copy is enclosed).
4. Review and consider taking action on the Municipal Court report (a copy is enclosed).
5. Review and consider taking action on the Tax Assessor/Collector Report (a copy is enclosed).
6. Review and consider taking action on the Monthly Financial Report and (a copy is enclosed).
7. Review and consider taking action on the Public Works Report (a copy is enclosed).
8. Review and consider taking action on Planning Department Report (a copy is enclosed).
9. Review and consider taking action on the Building Department Report (a copy is enclosed).
10. Review and consider taking action on the Code Enforcement Report (a copy is enclosed).
11. Review and consider taking action on the Emergency Management Report (a copy is enclosed).
12. Review and consider taking action on a Preliminary Plat – OSP NW 359 Reserve “A” – 4.3164 acres of land – 0 Lots – 1 Block – 1 Reserve. The subject site is located on the west side of Mason Road, south of City of Richmond Fire Station 3.
13. Review and consider taking action on a Preliminary Plat – Veranda Section Thirty-Eight – 22.8 acres of land – 58 Lots – 2 Blocks – 4 Reserves. The subject site is a section with Veranda master planned community.
14. Review and consider taking action on a Preliminary Plat – Veranda Section 39/40 – 26.1 acres of land – 93 Lots – 3 Blocks – 6 Reserves. The subject site

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is a section with Veranda master planned community.

15. Review and consider taking action on a Final Plat – Kingdom Heights Section Six – 34.1375 acres of land – 100 Lots – 7 Blocks – 7 Reserves. The subject site is a section with Kingdom Heights master planned community.
16. Set date for next meetings. (Regular City Commission Workshop and Meeting on Tuesday, January 19<sup>th</sup> at 9:00 a.m. and 4:30 p.m.)

### **REGULAR AGENDA**

- A7. Review and consider taking action on a replat of Lots 7, 8 & 9 of Block 2, Estates at Lakes of Williams Ranch Sec. 1 as recorded in Plat No. 20180168 of the Fort Bend County Plat Records as Estates at Lakes of Williams Ranch Sec. 1, Partial Replat No. 3 – 1.324 acres of land – 1 Block – 2 Lots – 0 Reserves.
- A8. Review and consider taking action on Ordinance No. 2020-30 adopting text amendments to the Unified Development Code to revise land use allowance and site development requirements pertaining to animal boarding and veterinarian services for small animals (Pet boarding facilities); The specific sections include:
  - 1) Table 2.2.203, Commercial Limited and Conditional Use Standards
  - 2) Division 7.1.300, Definitions
- A9. Review and consider taking action on Resolution No. 349–2020, appointment of Planning & Zoning Commission Members.
- A10. Review and consider taking action on Resolution No. 350-2020 appointing a member to the Fort Bend Subsidence District.
- A11. Review and consider taking action on scheduling a workshop meeting to review and discuss City Charter and Commission Rules of Procedure.
- A12. Review and consider taking action on Resolution No. 351-2020 approving an extension of the Agreement Concerning Provision of Garbage Collection Services with MUD 187.
- A13. Review and consider taking action on awarding an Engineering contract for the North Richmond Water Line Replacement Project through the Fort Bend County Community Development Block Grant, Phase XII.
- A14. Review and consider taking action on awarding an Engineering contract for the Clay Street Drainage Improvement and Sidewalk Project.

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- A15. Review and consider taking action on Resolution No. 352- 2020 approving Interlocal Agreement with Fort Bend County on FM 762/10<sup>th</sup> Street Improvement.
- A16. Review and consider taking action on Ordinance No. 2020-31 abandoning a portion of 3<sup>rd</sup> Street to Fort Bend County.
- A17. Review and consider taking action on Ordinance No. 2020-26, establishing regulations of the placement and maintenance of donation boxes.
- A18. Review and consider taking action on Consulting Agreement to assist us on legislative activity.
- A19. Excuse from Attendance at Regular City Commission Meeting.
- A20. Consider taking action on requests for future agenda items.
- A21. Adjourn to Executive Session, as authorized by Texas Government Code, Section 551.072, Deliberation Regarding Real Estate.

**EXECUTIVE SESSION**

In accordance with Chapter 551, Government Code, Vernon’s Texas Code Annotated (V.T.C.A) (Open Meetings Law), “The City Commission may meet in a Closed Executive Meeting pursuant to provisions of the Open Meetings Law, Chapter 551, Government Code, V.T.C.A. in accordance with the authority contained in the following sections”; Sections 551.072, Deliberation Regarding Real Estate.

- E1. Deliberation regarding real estate.

**OPEN MEETING**

- C1. Reconvene into Open Meeting, and take action on items, if necessary.
- C2. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects

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and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 – for purpose of consultation with attorney, on any or all subjects or matters authorized by law.

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## **City Commission Workshop/Special**

Monday, December 21, 2020 at 9:00 a.m.

A3. Adjournment.