

Becky Haas, Director
Joe Bonham, President
Verge Greenwood, Director
Terry Gaul, Treasurer



Kit Jones, Vice-President
William Morefield III, Director
Nancie Rain, Secretary

RICHMOND

DEVELOPMENT CORPORATION OF RICHMOND

PUBLIC NOTICE OF MEETING

A meeting of the Board of Directors of the Development Corporation of Richmond will be held **via**

Video Conference call

(pursuant to Texas Government Code, Section 551.127)

Time: January 5, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95634973999>

Meeting ID: 956 3497 3999

One tap mobile

+13462487799,,95634973999# US (Houston)

+16699006833,,95634973999# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

Meeting ID: 956 3497 3999

Find your local number: <https://zoom.us/u/ad4ikk8aCL>

on the 5th day of January 2021 commencing at 6:00 p.m. to consider the following:

In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend the meeting in person. However, members of the public may submit comments to the City Commission in any of the following ways: 1) emailing the City Secretary at lscaurato@ci.richmond.tx.us; 2) delivering written comments to City Hall drop box prior to the meeting; or 3) by notifying the City Secretary in advance that they wish to be contacted by phone at 281-342-5456 option 2 during the meeting in order to make their comments during the comments from the audience for Agenda Items portion of the meeting.

1. Call to Order.
2. Public Comments. (Public comment is limited to a maximum of 3 minutes per item. No deliberations with DCR Board. Time may not be given to another speaker.)
3. Review and consider taking action on the minutes of the regular meeting held on December 8, 2020.
4. Consider and take action on recommendations for Community and Legislative Representation Agreement between DCR and Marvin Marcell, Government Relations Consultant.
5. Consider and take action on scheduling a workshop to review and amend the DCR Strategic Plan and the Downtown Improvement Plan.
6. Consider and take action on recommendations for future agenda items.
7. Adjournment

If, during the course of the meeting covered by this Agenda, the Board shall determine that an executive session of the Board, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 for purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized bylaw.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The Development Corporation of Richmond (DCR) meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 for needed accommodations.

CERTIFICATE

I certify that the above notice of meeting was posted on a bulletin board located at a place convenient to the public in the City Hall, Richmond, Texas, on the 30th day of December, 2020, at a.m./p.m.

Laura Scarlato City Secretary



RICHMOND

DEVELOPMENT CORPORATION OF RICHMOND

January 5, 2021 Board Meeting

1. Call to Order.



January 5, 2021 Board Meeting

2. Public Comments. (Public comment is limited to a maximum of 3 minutes per item. No deliberations with DCR Board. Time may not be given to another speaker.)



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3. Review and consider taking action on the minutes of the regular meeting held on December 8, 2020.



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January 5, 2021 Board Meeting

4. Consider and take action on recommendations for Community and Legislative Representation Agreement between DCR and Marvin Marcell, Government Relations Consultant.

Community and Legislative Representation Agreement

This Business contract between the Development Corporation of Richmond ("Corporation") and Marvin Marcell, Government Relations Consultant (Marcell) is effective _____, 2020 for a period of twelve months. Marcell is retained by the Corporation to serve two distinct functions. First to assist in the city's myriad economic development outreach activities as directed by the City Manager. This includes liaison among the economic development functions of the State, County and the sister cities plus specific economic development projects as defined by the City Manager. Marcell's assistance is limited to advice and recommendation to the Corporation on evaluations of potential businesses and incentives to recruit new or retain and expand existing businesses.

In the second function Marcell will provide legislative support and representation for the Corporation in connection with the 2021 Texas Legislative Session.

Marcell agrees to monitor for legislative issues that affect the Corporation and will counsel with the Corporation on advocacy responses as appropriate and then execute that agreed response. Further, Marcell will coordinate with Corporation leadership prior to the session in to determine specific legislative matters that should be initiated by the corporation and will pro-actively execute those agreed actions.

Marcell agrees, as requested, to meet with the Corporation Board and the City Commission to discuss Marcell's obligations under this agreement and to receive guidance from the Corporation Board and City Commission related to the legislative agenda.

The Corporation agrees to pay Marcell \$3,000 per month for the period of this agreement and will pay expenses necessary to fulfillment of the agreement up to a maximum of \$5,000 for the term of this agreement.

Marcell agrees, each month, to file with the Corporation a report of his activities performed pursuant to this agreement. Marcell agrees to provide the Corporation with a list of other interests represented to assure that Marcell does not represent an interest with a conflict with the interests of the Corporation and the City. Marcell agrees to file documentation required for the provision of the services under this agreement. Marcell agrees to provide documentation of expenses requested for reimbursement.

This agreement may be terminated by either party upon thirty (30) days written notice, with Marcell being paid for all services through the date of termination.

Marvin Marcell

Consultant

Development Corporation of Richmond



January 5, 2021 Board Meeting

5. Consider and take action on scheduling a workshop to review and amend the DCR Strategic Plan and the Downtown Improvement Plan.

Suggested Dates and Times

January 12, 2021 at 9:00 am

January 20, 2021 at 10:00 am

January 26, 2021 at 9:00 am



January 5, 2021 Board Meeting

6. Consider and take action on recommendations for future agenda items.



December 8, 2020 Board Meeting

7. Adjournment.