



STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Regular Session on November 16, 2020 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:31 p.m. via video conference pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. All members of the public may participate in the meeting via video conference call.

A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Terry Gaul, Commissioner – P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4
Terri Vela, City Manager
Gary Smith, City Attorney
Howard Christian, Assistant City Manager
Laura Scarlato, City Secretary

Mayor Moore proceeded with the Presentations:

- a. Mayor Pro Tem proceeded to read a proclamation in honor of Mayor Evalyn W. Moore's service and achievements. City Manager Vela presented the Mayor with flowers and a key to the City. Mayor Moore will be greatly missed.
- b. Proclamations:
 1. Mayor Moore read a proclamation honoring the Stars of Essence #71, a nonprofit organization that has done numerous projects to aid the citizens and children of Richmond. Honoring founder Johnnie Mae Greenwood.
- c. The new Economic Development Director, Jerry Jones was introduced and welcomed by the Mayor and Commissioners. Mr. Jones is from Louisiana.
- d. Scott Fajkus, the new Water Quality and Code Compliance Supervisor was introduced and congratulated.
- e. The Finance Department was recognized for the Certificate of Achievement in Financial Reporting

by the Government Finance Officers Association. City Manager Vela stated the City has received this honor for 17 years.

- f. Assistant City Manager Howard Christian provided a presentation of the Capital Improvements Program. The plans are for FY 2021 and the future. The presentation reviewed the projects and how they were developed based on Master Plan Studies and evaluations. The Parks Master Plan, Street and Facility Assessments were incorporated as well. The City prioritizes the projects based on needs and the funding available. Assistant City Manager Christian reviewed each project, how it was selected and the background. The project might be pushed back over time, but it does not ever fall off the list. The plans are developed for five years and are adjusted as time goes on. Finance Director Alderete reviewed the priorities established based on citizens and staff needs. They are reviewed from three perspectives; 1.) Necessity, 2.) Asset Management, 3.) Quality of Life. The funding source is defined because the City does not commingle funds. The plans are managed on a five-year plan because of the uncertainties of the future. Following a brief question and answer period, the presentation was closed.

Agenda item A3, Public Comments.

- Tom Crayton, 509 Bayou Drive, Richmond, Texas. Mr. Crayton spoke in support of the Ordinance 2020-26 that is on the agenda regarding establishing regulations to govern donation boxes. In particular, the maintenance of donations that are placed outside and around the boxes. City Manager Vela did reply to Mr. Crayton's question as to the responsibility of enforcing the ordinance once passed, which was Code Enforcement.

Before agenda item A4, Former Mayor Evalyn W. Moore made a parting statement to the Commissioners, City Manager Terri Vela and employees. The Commissioners for their good working relationship, City Manager Vela and Administration for their patience and a job well done. Mayor Moore especially wanted to thank the employees for the remarkable job they have done. Also, what a *"humble honor and a very special privilege it has been to serve the citizens of the City of Richmond"*.

Agenda A4, Oath of Office given to newly elected Mayor, Rebecca "Becky" Kennelly Haas. The oath, given by the City Secretary Laura Scarlato, was recited by Mayor Elect, Rebecca Kennelly Haas on her late father's bible. Mayor Haas was welcomed and then proceeded to act as the presiding Mayor.

Consent agenda item A5, Mayor Haas asked if there were any items to be pulled for discussion. City Manager Vela pulled A5. (15) to discuss the December 21st meeting possibly being moved to an earlier date. After a brief discussion it was decided to leave the meeting on December 21st. Commissioner Beard made the motion to approve the remaining agenda items with Commissioner Drozd seconding the motion. The vote was approved unanimously. Commissioner Beard made the motion to approve Consent Agenda item A5. (15) with Commissioner Drozd seconded the motion and the vote was unanimous to approve.

Agenda item A6, Consider appointment of Mayor Pro Tem. Per Section 3.04, Charter "Mayor and Mayor Pro Tem" (4) The Mayor Pro Tem shall be a Commission Member appointed by the Mayor at the first regular meeting after each election of Commission Members. Mayor Haas proceeded to appoint Commissioner Terry Gaul to

replace Commissioner Drozd as Mayor Pro Tem. There was no discussion and the vote was unanimous to approve.

Mayor Haas introduced agenda item A7, to review and consider taking action on Ordinance No. 2020-29, annexing the existing and expanded right of way of 9th Street (also known as Plummer Street) from US Highway 90A to the Mandola Farms development. Commissioner Gaul stated the item was discussed at the morning meeting but to avoid confusion the street will be referred to as Mandola Farms Drive. Commissioner BeMent made the motion to approve Ordinance No. 2020-29, annexing the existing and expanded right of way of 9th Street from US Highway 90A to the Mandola Farms development. Commissioner Beard seconded the motion and the vote was unanimous to approve. Mayor Haas made note of citizen concerns of the need for signals at the intersection.

Agenda item A8, Review and consider taking action on a replat of Lots 14 & 15 of Block 2, Estates at Lakes of Williams Ranch Sec. 1 as recorded in Plat No. 20180168 of the Fort Bend County Plat Records as Estates at Lakes of Williams Ranch Sec. 1, Partial Replat No. 2 – 0.9835 acres of land – 1 Block – 1 Lot – 0 Reserves. Associate Planner Mason Garcia provided the background of the replat stating there are two lots that will be combined into one. The property is located south of US 59 and East of Williams Way. City Manager Vela stated the map of the property prior to the combining of the lots which was requested at the morning meeting was emailed earlier in the day. Commissioner Gaul made the motion to approve the replat of Lots 14 & 15 of Block 2, Estates at Lakes of Williams Ranch Sec. 1 as recorded in Plat No. 20180168 of the Fort Bend County Plat Records as Estates at Lakes of Williams Ranch Sec. 1, Partial Replat No. 2 – 0.9835 acres of land – 1 Block – 1 Lot – 0 Reserves. Commissioner BeMent seconded the motion and the vote was unanimous to approve. There were no questions and the agenda was closed.

Agenda item A9. Review and consider taking action on Resolution No. 341-2020, appointment of Planning & Zoning Commission Members. City Manager Vela stated that Board Member Libby King, Position 2 and Board Member Larry Pittman, Position 4 have notified the City upon the expiration of their terms, October 31, 2020 their desire to not be reappointed. City Manager Vela stated the City had received two applications, one from Aimee Frederick and Melissa Schultz. Also included in the packet is a recommendation from a current Planning & Zoning Member providing a recommendation for Ms. Schultz. The Mayor appointed Aimee Frederick for position 2 replacing Libby King. Commissioner Beard made the motion to approve the nomination of Ms. Frederick with Commissioner Drozd seconding the motion. The vote was unanimous. The Mayor appointed Melissa Schultz for position 4 replacing Larry Pittman. Commissioner Gaul made the motion to approve the nomination of Ms. Schultz with Commissioner Beard seconding the motion. The vote was unanimous to approve and the agenda item was closed.

Agenda item A10. Review and consider Resolution 347-2020, appointment of Board Members to the Development Corporation of Richmond. City Manager Vela stated that Director Robert Haas had removed his application due to a conflict of interest. William "Klip" Morefield's position will expire but has expressed the desire to continue to serve on the board. The City has received one application for consideration from Kit Jones. City Manager Vela stated as Mayor, Mayor Haas serves on the DCR Board and as Mayor Pro Tem, Commissioner Gaul would serve on the DCR Board as well. The Mayor reappointed William Morefield to continue serving as Director. Commissioner Beard stated the Mayor serving as President is not automatic, must be appointed by the DCR Board. The Mayor appointed Kit Jones as a Director to replace Robert Haas. The motions and members are as follows;

Mayor Haas – will replace President Moore

Mayor Pro – Tem Gaul will replace Director/Commissioner Drozd.

Morefield – Motion by Commissioner BeMent, Seconded by Commissioner Beard

Jones – Motion by Commissioner Beard, Seconded by Commissioner Drozd

The votes were unanimous to approve all.

Agenda item A11, Review and consider taking action on approving HGAC Board Member Appointment for FY 2021, Resolution No. 348-2020. Mayor Haas appointed Commissioner Barry Beard as the primary Board Member for the City of Richmond and Commissioner Alex BeMent as the alternate. Commissioner Gaul made the motion to approve the appointments with Commissioner Drozd seconding the motion. The vote was unanimous to approve.

Agenda item A12, Review and consider taking action on awarding a construction contract for the Street Barn and Water Barn generators. Assistant City Manager Christian shared the City recognized after Hurricane Harvey the need for auxiliary power at the various facilities. Three bids were received, and the recommended bidder was C.F. McDonald Electric with a bid of \$162,469 and 165 days construction time. The generators will be in place by hurricane season. Commissioner Drozd made the motion to authorize the City Manager to execute the construction contract for the Street Barn and Water Generators to C.F. McDonald Electric with Commissioner Beard seconding the motion. The vote was unanimous to approve. The agenda item was closed.

Agenda item A13, Review and consider taking action on Ordinance No. 2020-26, establishing regulations of the placement and maintenance of donation boxes. City Manager Vela stated staff had a lot of conversations and received feedback from the Commission. The insurance language has been removed but due to the removal being a "significant change" the Ordinance would need to be placed on next month's agenda. City Attorney Gary Smith clarified the need for the postponement is per a provision in the Charter. Commissioner Beard made the motion to postpone action on Ordinance No. 2020-26. Commissioner Gaul seconded the motion and the vote was unanimous to postpone.

Agenda item A14. Excuse from Attendance at Regular City Commission Meeting.
None.

Agenda item A15. Consider taking action on requests for future agenda items. Commissioner Beard requested discussion of a workshop conducted by the City Attorney Gary Smith to refresh the Commission on the Rules of Commission and the City Charter. City Manager Vela clarified the request to include the amendments that were passed on the November 3, 2020 ballot and review Commissioner interaction and potential rule changes. This was not an agenda item per se but a request for workshop.

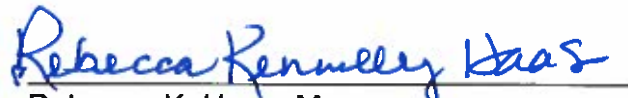
At 5:45 p.m. the Mayor adjourned to Executive Session, as authorized by Texas Government Code, Section 551.071, Attorney Consultation.

The Commission reconvened at 6:26 p.m.

There was no action taken in Executive Session as announced by Mayor Haas.

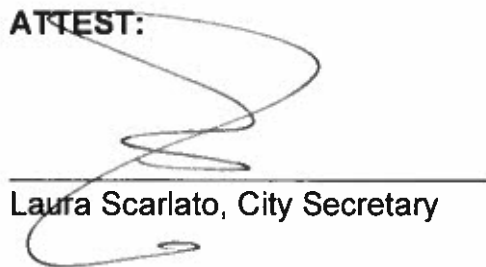
With no further business to discuss, Mayor Haas declared the meeting adjourned at 6:27 p.m.

APPROVED:



Rebecca K. Haas, Mayor

ATTEST:



Laura Scarlato, City Secretary