

### **PLANNING DEPARTMENT**

600 Morton Street RICHMOND, TX 77469 P: 281-342-0559

Fax: 281-232-1215

# **CONDITIONAL USE PERMIT APPLICATION**

PROJEC	CT INFORMA	TION				
Project Ad	dress:					
Parcel/Tax	(ID# (s):			Property Platted:	YES □ NO □	
Total Acre	age:	Total Lots:	Curren	t Zoning:		
Street Frontage: No of Existing Bl			Bldgs:	Existing Bldgs Floor Are	a:	
Legal Desc	cription:					
APPLIC	ANT INFORM	MATION				
Applicant	Name:		Company N	Company Name:		
Address:			City:	State:	Zip:	
Phone #: _			Email:			
	han Owner, subr	nit written authoriz	zation from Owr	er with application.)		
			Duanasadi	Use:		
of sta	aff):					
	ribe the existing a		ngs and parking	availability for the propos	sed use (including	



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3.	Describe the measures proposed to reduce potential environmental and traffic relative proposed Conditional Use on the surrounding area, especially the adjoining property.	·	
	SUBMITTAL CHECKLIST ITEMS	REQUIRED (PLEASE CHECK)	
On	e completed application		
\$50	00.00 application fee		
	e copy of the recorded plat of the property (Survey if plat is not available)		
	e copy of the recorded covenants and restrictions for the property (if applicable)		
	e legible copy of a site plan/ plot plan (scaled/dimensioned drawing showing location of all posed changes and explaining the need for a variance)		
Let	ter of authorization (if applicable)		
By s equ	PLICANT CERTIFICATION  signing below, I acknowledge that I have reviewed the Submittal Checklist and had been submittal items, reviewed them for completeness and accuracy. I also acknowlication will be rejected if it is deemed incomplete or inaccurate.		
 <b>\</b> рр	licant Signature Date		



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# **LETTER OF AUTHORIZATION**

(Have property owner complete and sign, if applicant differs from property owner)

Owner Name		-
Owner Address		
Owner City, State	Zip	
Date		
Planning Department 600 Morton Street Richmond, TX 77469		
located at answers made and all dat of my knowledge and beli the company project. I agree to be reapplication. Furthermore,	a, information, and ever, true, and correct. It is sponsible for paymer I understand that any and /or failure to reminer.	and that the forgoing statements an lence herewith submitted are in all respects to the best opoint wit (if applicable) to act as my representative for the of bills due to the City of Richmond related to the material misrepresentation of this application, failure to payment for services can lead to delays in this project eiting any fees paid.
Please contact me directly	<i>r</i> at	if you have any question:
Sincerely,		
Owner Name		
Owner Signature		