



# City of Richmond

*Where History Meets Opportunity*

## Regular Scheduled City Commission Meeting (in person)

600 Morton Street

Richmond, Texas 77406

Monday, May 17, 2021 at 4:30 P.M.

and

**via Video/Telephone Conference call  
(pursuant to Texas Government Code,  
Section 551.125)**

Join Zoom Meeting

<https://zoom.us/j/96486986796>

Meeting ID: 964 8698 6796

One tap mobile

+13462487799,,96486986796# US (Houston)

+12532158782,,96486986796# US (Tacoma)

Dial by your location

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+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 964 8698 6796

Find your local number: <https://zoom.us/u/a6Qs3OSP>

Mayor Rebecca K. Haas

Commissioner Terry Gaul

Commissioner Barry Beard

Commissioner Carl Drozd

Commissioner Alex BeMent

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**In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend the meeting**

*Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.*

City Commission Meeting Agenda

May 17, 2021

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**in person. However, members of the public may submit comments to the City Commission in any of the following ways: 1) emailing the City Secretary at [lscarlato@ci.richmond.tx.us](mailto:lscarlato@ci.richmond.tx.us); 2) delivering written comments to City Hall drop box prior to the meeting; or 3) by notifying the City Secretary in advance that they wish to be contacted by phone at 281-342-5456 option 2 during the meeting in order to make their comments during the comments from the audience for Agenda Items portion of the meeting.**

### **AGENDA**

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Recite the Pledge of Allegiance to the U. S. Flag and the Texas Flag.
- A3. Presentations:
  - a. Employee Recognition for Service with the City of Richmond.
    - 1. Laura Scarlato, 10 years of service – City Secretary.
    - 2. Michael Moody, 20 years of service – Field Operation Superintendent.
    - 3. James Whitehead, 35 years of service – Assistant Public Work Director.
  - b. Proclamations
    - 1. Honoring a Remarkable Life of Virginia Davis Scarborough.
    - 2. Motorcycle Safety Awareness Month, requested by Fort Bend Gypsy Motorcycle Club.
    - 3. Public Works Week, May 16<sup>th</sup> – 22<sup>nd</sup>.
  - c. West Fort Bend Management District Representative Update.
  - d. Traffic study update for Lamar Drive.
  - e. FM 762/10<sup>th</sup> Street Extension Update from Fort Bend County.
  - f. YMCA Update including plans on TW Davis location.
- A4. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)

### **CONSENT AGENDA**

- A5. All consent agenda items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

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1. Review and consider taking action on the minutes for the Special City Commission Workshop Meeting held on April 8, 2021, the Regular City Commission Meeting and the Workshop held on April 19, 2021 (copies are enclosed).
2. Review and consider taking action on the Fire Department report (a copy is enclosed).
3. Review and consider taking action on the Police Department report (a copy is enclosed).
4. Review and consider taking action on the Municipal Court report (a copy is enclosed).
5. Review and consider taking action on the Monthly Financial Report (a copy is enclosed).
6. Review and consider taking action on the Tax Assessor/Collector Report (a copy is enclosed).
7. Review and consider taking action on the Public Works Report (a copy is enclosed).
8. Review and consider taking action on Planning Department Report (a copy is enclosed).
9. Review and consider taking action on the Building Department Report (a copy is enclosed).
10. Review and consider taking action on the Code Enforcement Report (a copy is enclosed).
11. Review and consider taking action on the Emergency Management Report (a copy is enclosed).
12. Review and consider taking action on a Final Plat – Mandola Farms Section 2 – 25.04 acres of land – 109 Lots – 3 Blocks – 3 Reserves. The subject site is the final section within Mandola Farms Residential Development located on the south side of U.S. Highway 90A, demarcated by Hennessey Road, Edgewood Drive and Damon Street.
13. Review and consider taking action on a Preliminary Plat – FM 723 Boat and RV Storage – 2.5049 acres of land – 0 Lots – 1 Block – 1 Reserve. The subject

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site is located along the eastside of FM 723 south of Riverside Boulevard.

14. Review and consider taking action on a Preliminary Plat – Veranda Section Thirty-Two – 19.9 acres of land – 34 Lots – 1 Block – 4 Reserves. The subject site is a section within Veranda master planned community.
15. Set date for next meetings. (Regular City Commission Workshop and Meeting on Monday, June 21<sup>st</sup> at 9:00 a.m. and 4:30 p.m.)

### **REGULAR AGENDA**

- A6. Review and consider taking action on a Replat - Grand River Replat No. 5 – 9.0952 acres of land – 1 Block – 1 Lot – 0 Reserves. The subject site is part of the Grand River Residential Subdivision located at 2015 Grand River Drive and 1934 Man O War Ct.
- A7. Review and consider taking action on Ordinance No. 2021-10, amending Sec. 2-119, providing for the appointment process for members of the Board of Ethics and Compliance.
- A8. Review and consider taking action on Ordinance No. 2021-11, amending Sec. 2-324, providing for the appointment process for members of the Construction Board of Adjustments and Appeals.
- A9. Review and consider taking action on Ordinance No. 2021-12, amending Sec. 2-351, providing for the appointment process for members of the Electrical Board of Adjustments and Appeals.
- A10. Review and consider taking action on Ordinance No. 2021-13, amending Sec. 2-304, providing for the appointment process for members of the Parks and Recreation Board.
- A11. Review and consider taking action on Resolution No. 359-2021, amending Sec. 4.02 of the Bylaws of Development Corporation of Richmond, providing for the appointment process of Directors.
- A12. Review and consider taking action on Amending Section G3 and Sections H1 and H2 of the Rules of Commission related to appointments of Boards, Commissions and Committees.
- A13. Review and consider taking action on authorizing City Manager to execute a contract for residential and commercial Solid Waste Collection with Green for Life.

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- A14. Review and discuss proposed Ordinance No. 2021-08, amending solid waste fees.
- A15. Review and consider taking action on Resolution No. 360-2021, Henderson Wessendorff Foundation Grant agreement for funding Clay Street Sidewalk and Drainage Improvement Project.
- A16. Review and consider authorizing City Manager to execute contract with Retail Coach.
- A17. Discuss amending Rules of Commission to include language to add a draft agenda be prepared and emailed to the commission on Tuesday prior to a Regular Commission Meeting.
- A18. Review and consider taking action Resolution No. 361-2021, appointing Lane Ward as the joint appointee to the West Fort Bend Management District.
- A19. Excuse from Attendance at Regular City Commission Meeting.
- A20. Consider taking action on requests for future agenda items.
- A21. Adjourn to Executive Session, as authorized by Texas Government Code, Section 551.071, Attorney Consultation.

#### **EXECUTIVE SESSION**

In accordance with Chapter 551, Government Code, Vernon's Texas Code Annotated (V.T.C.A) (Open Meetings Law), "The City Commission may meet in a Closed Executive Meeting pursuant to provisions of the Open Meetings Law, Chapter 551, Government Code, V.T.C.A. in accordance with the authority contained in the following sections"; Sections 551.071, Attorney Consultation.

- E1. Executive Session for Attorney Consultation.

#### **OPEN MEETING**

- C1. Reconvene into Open Meeting, and take action on items, if necessary.
- C2. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall

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determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 – for purpose of consultation with attorney, on any or all subjects or matters authorized by law.

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex. 505 for needed accommodations.

If you have any questions, please let me know.  
Terri Vela