



City of Richmond

Where History Meets Opportunity

Building and Standards Commission Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Tuesday, April 6, 2021, at 5:00 pm.

The Building and Standards Commission for the City of Richmond, Texas met in a on Tuesday, April 6, 2021 at 5:00 p.m. Meeting was held at 600 Morton Street, Richmond City Commission Room.

Commissioner Davis called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Albert Davis
Bobbie Williams
Elise Kaufman
Joe Garcia
Alice Bijarro
Robert Hodge
Damacio Sanchez

Staff in attendance: Scott Fajkus, Code Compliance and Water Quality Supervisor; Howard Christian, Assistant City Manager / Public Works Director; Terri Vela, City Manager; Lori Bownds, Building Official; Gary Smith, City Attorney; Jose Medina Jr., IT; and Mayor Rebecca Haas.

Commissioner Davis introduced agenda item 2., Public Comments. Commissioner Davis read a statement on Texas Open Meetings Act and Public Comments. Hearing no public comments, the agenda item was closed.

Commissioner Davis introduced agenda item 3., Minutes for the January 27, 2020 meeting were read and approved. Commissioner Davis moved to approve the minutes. The motion was seconded by Commissioner Garcia. The vote for the motion was unanimous.

Commissioner Davis introduced agenda item 4., Election of Officers: Chairperson, Vice-chairperson, and Secretary. Commissioner Davis volunteered to be Chairperson. The vote was unanimous to elect Commissioner Davis as Chairperson. Commissioner Kaufman was voted for Vice-Chairperson. The Secretary position is on hold until the next meeting.

Commissioner Davis introduced agenda item 5., Discuss and consider taking action on reciting the Pledge of Allegiance to the U.S. flag and Texas flag before each meeting. City Manager Terri Vela explained that the City Commission adopted a policy to recite the Pledge of Allegiance to the United States of America and Texas flags before each meeting. She added that the policy allows each Board and Commission to decide whether or not to recite the pledges at their respective meetings.

Commissioner Davis is in favor of reciting the Pledge of Allegiance to the United States of America and Texas flags before each meeting. Commissioner Garcia moved to approve the motion. Robert Hodge seconded the motion. The vote for approval was unanimous.

Commissioner Davis introduced agenda item number 6., Discuss selection of day for meetings. Code Compliance and Water Quality Supervisor, Scott Fajkus mentioned that Mondays are the City Commission meetings. Mr. Fajkus recommends a Tuesday or Thursday meeting. Commissioner Kaufman mentioned that after 5:00 p.m. would work better for the community. Commissioner Davis recommended Thursdays at 5:30 p.m. Commissioner Bijarro opposed Thursdays at 5:30 p.m. The Commission is in favor of Tuesday Meetings. The commission agreed on the first Tuesday of the month at 5:30 p.m. No one was opposed. The vote was unanimous.

Commissioner Davis introduced agenda items 7a-7q. Discuss follow-ups for properties found to be in violation.

7a. 406 Burnet Street – Dangerous Structure

Mr. Fajkus introduced Rosie Reza, the property owner. Ms. Reza states the house has not been raised, she will be getting a permit next week to start working on the property. She mentioned that she will need assistance with the online process of how to get a permit. Mr. Fajkus lets Ms. Reza know there to call the Permitting office and they can assist her. Mr. Fajkus moves on to the presentation. The case was opened 11/15/2016. He stated that the Courtesy Notice, Violation Notice, and Notice of Enforcement Action letters have been sent out. There are no current permits currently. The City recommends restarting the letter process to bring the address back up to current.

7b. 507 Travis Street (Rear) – Dangerous Structure

Mr. Fajkus states the case was opened 11/15/2016. The Courtesy Notice, Violation Notice, and Notice of Enforcement Action letters have been sent out, all letters have been sent back. There are no current permits. The City recommends restarting the letter process to bring the address back up to current. Commissioner Davis mentions that the City had already gone through the letter process with his address, the City issued a 30-Day Notice to Repair or Remove. He is wanting to know what happened with that. Mr. Fajkus explained he is wanting to restart the letter process to bring everything up to current, he was not a part of the previous process. Commissioner Garcia mentions instead of going through all the addresses, why don't we just restart the letter process on all addresses. Mr. Fajkus asked City Manager Terri Vela if that is something we can do. Ms. Vela states it is up to the Board on how they continue the process. The Board agreed to restart the letter process for all addresses, will still go through the presentation to refresh their memory.

7c. 1104 South Third Street – Dangerous Structure

Mr. Fajkus states the case was opened 11/15/2016. The Courtesy Notice, Violation Notice, and Notice of Enforcement Action letters have been sent out. A Foundation Permit was issued on 12/31/2018, work was not inspected. There are no current permits currently.

The City recommends restarting the letter process to bring the address back up to current.

7d. 1015 Preston Street – Dangerous Structure

Mr. Fajkus states the case was opened 4/12/2016. The Courtesy Notice, Violation Notice, and Notice of Enforcement Action letters have been sent out. The demo is on hold due to taxes. The City recommends restarting the letter process to bring the address back up to current.

7e. 1110 Rufus Street – Dangerous Structure

Mr. Fajkus states the case was open 3/29/2018. Posted Notice of Substandard on the residence. In July, they went out for demolition bids. The Courtesy Notice, Violation Notice, and Notice of Enforcement Action letters have been sent out. No contact from anyone since 7/21/2020. The City recommends restarting the letter process to bring the address back up to current.

7f. 1616 George Avenue – Dangerous Structure

Mr. Fajkus stated the house was demolished. Removed from Dangerous Structure list.

7g. 1101, 1103, 1105 Jerry Street – Dangerous Structure

Mr. Fajkus goes over 1103 Jerry Street, the case was open 11/1/2018. The Courtesy Notice, Violation Notice, and Notice of Enforcement Action letters have been sent out. A Foundation Permit was issued 1/28/2019. No current permits currently. The City recommends restarting the letter process to bring the address back up to current. Mr. Fajkus goes over 1105 Jerry Street, the case was open 11/1/2018. The Courtesy Notice, Violation Notice, and Notice of Enforcement Action letters have been sent out. A Foundation Permit was issued 10/28/2019, no work was done, permit expired. No current permits currently. The City recommends restarting the letter process to bring the address back up to current.

7h. 703 Newton Drive – Dangerous Structure

Mr. Fajkus stated the house was demolished. Removed from Dangerous Structure list.

7i. 602 Mable Street – Dangerous Structure

Mr. Fajkus stated the house was demolished. Removed from Dangerous Structure list.

7j. 608 Travis Street – Dangerous Structure

Mr. Fajkus states the case was opened 8/13/2019. He states that the Courtesy Notice, Violation Notice, and Notice of Enforcement Action letters have been sent out. There are no current permits currently. The City recommends restarting the letter process to bring the address back up to current.

7k. 1000 Calhoun Street – Dangerous Structure

Mr. Fajkus states the case was opened 9/24/2019. There is a new owner as of 6/22/2020. There are no current permits currently. The City recommends restarting the letter process

to bring the address back up to current.

7l. 810 Maiden Lane – Dangerous Structure

Mr. Fajkus stated the house was demolished. Removed from Dangerous Structure list.

7m. 610 Lettie Street – Dangerous Structure

Mr. Fajkus stated the house was demolished. Removed from Dangerous Structure list.

7n. 311 Mellon Street – Dangerous Structure

Mr. Fajkus states the case was opened 11/19/2019. There is a new owner as of 12/14/2020. The property is vacant and no water service since 5/9/2019. The City recommends restarting the letter process to bring the address back up to current.

7o. 601 Pultar Road – Dangerous Structure

Mr. Fajkus states the case was opened 7/11/2019. There is a new owner as of 1/25/2021. Mr. Fajkus contacted new owner; the owner stated they will be removing the house. The City recommends restarting the letter process to bring the address back up to current.

7p. 906 Field Street – Dangerous Structure

Mr. Fajkus states the case was opened 3/4/2020. There is a new owner as of 1/14/2021. There are no current permits currently. The City recommends restarting the letter process to bring the address back up to current.

7q. 2002 Gammon Street – Dangerous Structure

Mr. Fajkus states the case was opened 6/22/2020. The property is vacant and no water service since 1/9/2018. The City recommends restarting the letter process to bring the address back up to current.

Commissioner Davis introduced agenda item 8a-8b., Upcoming addresses.

8a. 712 Center Street – Dangerous Structure

Mr. Fajkus states the case was opened 2/25/2021. He states that the Violation Notice / Notice of Enforcement Action letters were sent out on 3/22/2021. There are no current permits currently. The homeowner wants to remodel. The City is allowing time to secure permits and show progress. Update status next meeting.

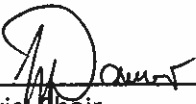
8b. 1315 Newline Drive – Dangerous Structure

Mr. Fajkus states the case was opened 3/28/2019. He states that the Courtesy Notice, Violation Notice, and Notice of Enforcement Action letters have been sent out. The house was flooded. The property is vacant and no water service since 1/14/2019. The City recommends restarting the letter process to bring the address back up to current.

Commissioner Davis introduced agenda item 9., Approval of the next scheduled meeting. The next scheduled meeting is set for Tuesday, June 1, 2021 at 5:30 p.m.

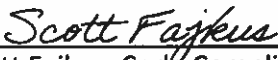
There being no further business to be brought before the Building and Standards Commission, Commissioner Davis adjourned the meeting at 5:37 p.m.

Approved



Albert Davis, Chair

Attest



Scott Fajkus, Code Compliance and Water Quality Supervisor

of re.

