



# City of Richmond

*Where History Meets Opportunity*

## Regular Scheduled City Commission Meeting (in person)

**600 Morton Street**

**Richmond, Texas 77406**

Monday, July 19, 2021 at 4:30 P.M.

And

**via Video/Telephone Conference call  
(pursuant to Texas Government Code,  
Section 551.125)**

Join Zoom Meeting

<https://zoom.us/j/92368609715>

Meeting ID: 923 6860 9715

One tap mobile

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+16699006833,,92368609715# US (San Jose)

Dial by your location

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Meeting ID: 923 6860 9715

Find your local number: <https://zoom.us/u/ac2tDfaZhX>

Mayor Rebecca K. Haas

Commissioner Terry Gaul

Commissioner Carl Drozd

Commissioner Barry Beard

Commissioner Alex BeMent

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### AGENDA

*Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.*

City Commission Meeting Agenda

July 19, 2021

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- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Recite the Pledge of Allegiance to the U. S. Flag and the Texas Flag.
- A3. Employee Recognition for Service with the City of Richmond:  
Larry Todd Ganey - 15 years - Police Department.
- A4. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)
- A5. Presentation on the Annual Fine and Fee Court Collection Report from Perdue, Brandon, Fielder, Collins and Mott LLP.
- A6. Public hearing to receive comments for or against text amendments to the Unified Development Code, to revise the provisions pertaining to membership, qualifications, and terms of office for Zoning Board of Adjustment and Richmond Historical Commission; The specific sections include:
  - 1) Section 6.2.103, *Zoning Board of Adjustment*
  - 2) Sec. 6.2.104, *Richmond Historical Commission*

### **CONSENT AGENDA**

- A7. All consent agenda items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.
  - 1. Review and consider taking action on the minutes the Special City Commission Meeting held on June 14, 2021, Regular City Commission Meeting and the Workshop held on June 28, 2021 (copies are enclosed).
  - 2. Review and consider taking action on the Fire Department report (a copy is enclosed).
  - 3. Review and consider taking action on the Police Department report (a copy is enclosed).
  - 4. Review and consider taking action on the Municipal Court report (a copy is enclosed).

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enclosed).

5. Review and consider taking action on the Tax Assessor/Collector Report (a copy is enclosed).
6. Review and consider taking action on the Public Works Report (a copy is enclosed).
7. Review and consider taking action on Planning Department Report (a copy is enclosed).
8. Review and consider taking action on the Building Department Report (a copy is enclosed).
9. Review and consider taking action on the Code Enforcement Report (a copy is enclosed).
10. Review and consider taking action on the Emergency Management Report (a copy is enclosed).
11. Review and consider taking action on a Preliminary Plat – Veranda Section 41 – 26.4 acres of land – 3 Blocks – 47 Lots – 4 Reserves. The subject site is a section within Veranda Master Planned Community.
12. Review and consider taking action on a Preliminary Plat – Harlem Road Park – 12.817 acres of land – 0 Lots – 1 Block – 1 Reserve. The subject site is an existing Fort Bend County Park located on the west side of Harlem Road.
13. Review and consider taking action on a Short Form Final Plat – Collins Center – 2.4411 acres of land – 0 Lots – 1 Block – 1 Reserve. The subject site is located at the intersection of Collins Rd and Preston St.
14. Set date for next meetings. (City Commission Workshop, Monday, August 16<sup>th</sup> at 9:00 a.m. and City Commission Meeting on Monday, August 16<sup>th</sup> at 4:30 p.m.)

### **REGULAR AGENDA**

- A8. Review and consider taking action on the Quarterly Financial Report and Investment Report (copies are enclosed).
- A9. Review and consider taking action on Ordinance No. 2021-15, adopting text amendments to the Unified Development Code to revise the provisions pertaining

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to membership, qualifications, and terms of office for Zoning Board of Adjustment and Richmond Historical Commission; The specific sections include:

- 1) Section 6.2.103, *Zoning Board of Adjustment*.
- 2) Sec. 6.2.104, *Richmond Historical Commission*.

- A10. Presentation on Hotel Occupancy Tax Funds to develop a policy.
- A11. Review and consider taking action on 10/20 Year Write Off per Texas Property Tax Code Section 33.05 “Limitation on Collection of Taxes”.
- A12. Review and consider taking action on Resolution No. 363-2021 approving amendments to the Bylaws of the Richmond Development Corporation.
- A13. Present Proposed FY 2021-22 Budget per Charter, Section 7.02. Commission shall name the date and place of a public hearing and shall have published in official newspaper no less than 10 days before – Set public hearing for Budget, Per Section 7.05 for September 8, 2021 at City Hall Annex, 600 Morton Street.
- A14. Presentation on Economic Development Opportunities to fund a City Hall.
- A15. Presentation and update from Attack Poverty and Friends of North Richmond.
- A16. Presentation and update on Request for regulation of massage establishments.
- A17. Excuse from Attendance at Regular City Commission Meeting.
- A18. Consider taking action on requests for future agenda items.
- A19. Adjourn to Executive Session, as authorized by Texas Government Code, Sections 551.071 Consultation with Attorney and 551.072, Real Estate.

### **EXECUTIVE SESSION**

In accordance with Chapter 551, Government Code, Vernon’s Texas Code Annotated (V.T.C.A) (Open Meetings Law), “The City Commission may meet in a Closed Executive Meeting pursuant to provisions of the Open Meetings Law, Chapter 551, Government Code, V.T.C.A. in accordance with the authority contained in the following sections”; 551.071 Consultation with Attorney and 551.072 Deliberation regarding Real Estate.

- E1. Executive Session for Real Estate and Consultation with Attorney.
  1. Discuss Real Estate.
  2. Discuss pending Lawsuit.

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## **OPEN MEETING**

- C1. Reconvene into Open Meeting, and take action on items, if necessary.
- C2. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 – for purpose of consultation with attorney, on any or all subjects or matters authorized by law.

## **NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex. 505 for needed accommodations.

If you have any questions, please let me know.  
Terri Vela