



# City of Richmond

*Where History Meets Opportunity*

## Richmond Historical Commission Meeting Minutes

Zoom Virtual Meeting Platform

**Tuesday, March 9, 2021, at 8:00 am.**

---

The Richmond Historical Commission met in a special meeting on Tuesday, March 9, 2021 at 8:00 a.m. Jose Abraham, Historic Preservation Officer, called the meeting to order. A quorum was present, with the following members in attendance:

Karen Bleil  
Jess Stuart  
Lonnie Meadows  
Clair Rogers

Staff in attendance: Jose Abraham, *Historic Preservation Officer (HPO)*; Brittany Mullings, *Public Works Executive Secretary*; Gary Smith, *City Attorney*; Mason Garcia, *Associate Planner*; and Lori Bownds, *Building Official*.

Mr. Abraham, HPO declared the meeting open.

Mr. Smith, City Attorney, explained that quorum for this meeting is determined based on the situation that two voting positions are vacant. He added that the presence of 2 members out of 3 total voting members, therefore, result in a quorum.

Mr. Abraham, HPO, introduced agenda item number A2., Public comments. He asked if there were any public comments. Hearing no public comment, the agenda item was closed.

Mr. Abraham, HPO, introduced agenda item number A3., Elect Chair and Vice-Chair. Commission member Meadows asked if he could make a nomination for the Chair position. He nominated Commission member Edwards for the Chair position with an understanding that the decision would be finalized at the next meeting upon receiving Commission member Edwards's approval. Commission member Meadows moved to elect Commission member Edwards as the Chair. Vote for the motion was unanimous.

Mr. Abraham introduced consent agenda items B1-B4.

- B1. Review and approve minutes from October 20, 2020, regular meeting.
- B2. Review and approve minutes from November 17, 2020, regular meeting.
- B3. Review and approve minutes from January 19, 2021, regular meeting.
- B4. Announce the next Richmond Historical Commission meeting to be held on April 20, 2021.

Commission member Meadows moved to approve the Consent Agenda. Commission member Bleil seconded the motion. The vote for approval was unanimous.

Mr. Abraham, HPO, introduced agenda item C1a., Community and Museum Events Update. Commission member Rogers provided the following updates:

- Museum renovation is ongoing. Opening date will be in June 2021.
- Museum is open Thursday through Saturday, online sign-in is required.
- George Park is open on Saturdays to the general public.
- Movies at Wessendorff happened on March 5, 2021.
- Historic Richmond Association is planning their annual Art Walk for April 2021.

Mr. Abraham, HPO, introduced agenda item C2a., Update on Certificate of appropriateness for a sign application for Sandy McGee's Restaurant Located at 314 Morton Street. Mr. Abraham, HPO, presented a report on the signage approved for Sandy McGee's Restaurant and indicated that based on advice from the Commission, the sign was approved administratively to avoid delays.

Mr. Abraham, HPO, introduced agenda item C2b., Review and recommendation to the City Commission for a request for Historic Property Tax Exemption Application for Darst-Yoder House located at 300 S 9th Street for the year 2021. Mr. Abraham, HPO, presented the staff report and recommended approval of the application for a tax exemption of 25% and indicated that the application fulfilled all eligibility criteria. Commission member Bleil moved to recommend approval of an exemption from ad valorem taxes imposed by the City in an amount not exceeding twenty-five percent (25%) of the assessed value of the Darst-Yoder House for the year 2021 to the City Commission. Commission member Meadows seconded the motion. The vote for the motion was unanimous.

Mr. Abraham, HPO, introduced agenda item C2c. Review and recommendation to the City Commission for a request for Historic Property Tax Exemption Application for Morton-McCloy House located at 402 N 2nd Street for the year 2021. Mr. Abraham, HPO, presented the staff report and recommended approval of the application for a tax exemption of 25% and indicated that the application fulfilled all eligibility criteria. Commission member Meadows moved to recommend approval of an exemption from ad valorem taxes imposed by the City in an amount not exceeding twenty-five percent (25%) of the assessed value of the Morton-McCloy House for the year 2021 to the City Commission. Commission member Bleil seconded the motion. The vote for the motion was unanimous.

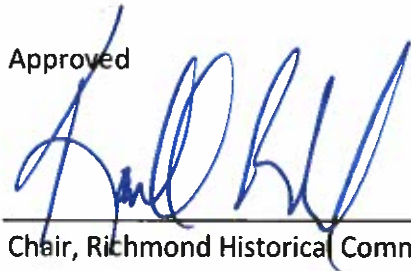
Mr. Abraham, HPO, introduced agenda item C2d. Review and recommendation to the City Commission for a request for Historic Property Tax Exemption Application for Pearson-Winston House located at 404 S 9th Street for the year 2021. Commission member Bleil moved to recommend approval of an exemption from ad valorem taxes imposed by the City in an amount not exceeding twenty-five percent (25%) of the assessed value of the Pearson-Winston House for the year 2021 to the City Commission. Commission member Meadows seconded the motion. The

vote for the motion was unanimous.

Mr. Abraham, HPO, introduced agenda item C3., Consider agenda item requests by Commission Members for April 20, 2021. Mr. Abraham, HPO, mentioned that staff would like to review and discuss the Historic District Design Guidelines and provisions of the Unified Development Code with the Commission at the next meeting

There being no further business to be brought before the Richmond Historical Commission, Mr. Abraham, HPO, adjourned the meeting.

Approved

A handwritten signature in blue ink, appearing to be 'Paul H. W.', is written over a horizontal line.

Chair, Richmond Historical Commission