



RICHMOND

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Parks and Recreation Board Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Wednesday, July 14, 2021, at 5:00 p.m.

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, July 14, 2021, at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas - Chairman
Pat Pittman
Robert Hodge
Barbara Johnson
Susan Farris
Veronica Torres

Staff in attendance: Howard Christian, Assistant City Manager / Public Works Director; Brittany Mullings, Public Works Executive Secretary; Gary Smith, City Attorney.

Elected Officials in attendance: Mayor Rebecca K. Haas.

Chairman Haas introduced agenda item A2., Public Comments. He asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairman Haas introduced agenda item A3., Review and consider acting on the Minutes of the Regular Meeting held on Wednesday, June 16, 2021. Mr. Hodge moved to approve the minutes. Ms. Farris seconded the motion. The vote for approval was unanimous.

Chairman Haas introduced agenda item A4., Discuss and consider taking action of reciting the Pledge of Allegiance to the U.S. flag and Texas flag before each meeting. The agenda item was approved at June 16, 2021 meeting. The Pledge of Allegiance to the U.S. flag and Texas flag was recited by the Board.

Chairman Haas introduced agenda item A5., Discuss FY 2021-22 Budget for the Parks Board and priorities. Howard Christian, Assistant City Manager asked the Parks and Recreation Board if there were any opportunities that the Board may be interested, in terms of training or seminars in the future. Chairman Haas mentioned training for sidewalk, bike trail, and walking trail placement. Mr. Christian stated the City hires an Engineer for the sidewalk, bike trail, and walking trail placement, he offered a briefing from the Engineer to the Board when the projects

arise. There was a general discussion between the Board members on what kind of training or classes are available. Mr. Christian mentioned an answer is not required at this time and suggested the Board discuss amongst themselves and get back to the City at the next meeting.

Chairman Haas introduced agenda item A6., Monthly Park Board to City Commission. A discussion was not held on this item.

Chairman Haas introduced agenda item A7., Date of next meeting: Wednesday, September 15, 2021 at 5:00 p.m. There was no objection.

Chairman Haas introduced regular agenda item A8., Keep Richmond Beautiful (KRB) Committee.

- a) KRB Monthly Report. Ms. Pittman reported that Keep Richmond Beautiful helped clean up the planters and replant at Crawford Park. She also stated on the fourth of July weekend, they set out the flags.
- b) KRB Notifications, Requests, Projects, Plans, and Others. – Ms. Pittman stated that in the summer the KRB Committee focuses on education, the required hours that the Committee must have to keep their affiliation with Keep Texas Beautiful.
- c) Membership for KRB. There was no discussion on this item.

Chairman Haas introduced regular agenda item A9., Update on Parks and Trails Master Plan. Mr. Christian mentioned that the Parks Master Plan is required to be updated every five years, which will be coming up in a year or so. The City has combined a County Mobility Bond and the Wessendorff grant, to do the Clay Street Project. He stated those two grants together are \$4.2 million and will only get the City to Second Street. He mentioned putting sidewalks in, there will be box culverts installed to make it safer for everyone. There will be sidewalks on both sides of the street, one side will be the 8ft hike and bike sidewalk, and the other will be a 4ft residential sidewalk. The City is looking into working with the County to assist with the last phase, to take the sidewalk to Clay Street, down Second Street to Wessendorff Park to create the loop. Mr. Christian stated the City is also working with the County to combine old Mobility Bond money, so the City can take the draining to the Second Street outfall. No further discussion.

Chairman Haas introduced regular agenda item A10., Update on Clay Street Project. See A9 comments.

Chairman Haas introduced regular agenda item A11., Update on the new park near Seguin School. Report on Access Health donation. Mr. Christian stated there are no new developments on this project at this time. Chairman Haas stated this item will be addressed at the next meeting. No further discussion.

Chairman Haas introduced regular agenda item A12., Staff Information Reports. Mr. Christian had nothing to report at this time.

Chairman Haas introduced regular agenda item A13., Park visits by park board members. Ms. Johnson stated she was given two monarch butterfly houses that she wanting to put up at Wessendorff Park. Ms. Pittman stated that Wessendorff Park would be an ideal place to put the butterfly house because butterflies need water and pollen. Wessendorff Park has a water

feature along with beautiful plants. Mr. Christian stated if they have a recommendation of where they would like to put them, to let the City know. He stated if it is not in a well-lit area, he would be concerned about vandalism. Mr. Hodge stated he went to Freeman Town Park, he asked Mr. Christian if there were any electrical plugs. Mr. Christian stated there is an electrical plug, but they are on a timer. Mr. Hodge stated he has had citizens ask him about electrical plugs out there because they want to rent the pavilion but there is not power. Mr. Christian stated that is something the City will investigate. No further discussion.

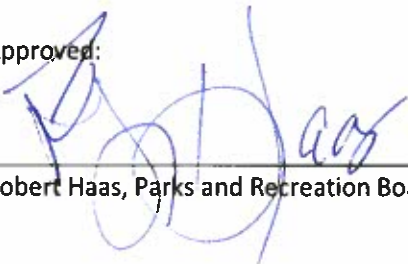
Chairman Haas introduced regular agenda item A14., Future Agenda Items. Items to be discussed:

- Discuss FY 2021-22 Budget for the Parks Board and priorities.
- Seguin School Park - Access Health Grant

Chairman Haas introduced regular agenda item A15., Excuse from attendance at regular Park and Recreation Board Meeting. Mr. Smith explained this agenda item is added to allow the Commission to approve excuse from attendance at regular meetings. Staff and Commission members generally discussed the approval process and situations in which absence may be excused.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:56 p.m.

Approved:



Robert Haas, Parks and Recreation Board Chair