



# City of Richmond

*Where History Meets Opportunity*

## Special Scheduled City Commission Meeting (in person)

**600 Morton Street**

**Richmond, Texas 77406**

Wednesday, September 8, 2021 at 4:30 P.M.

And

**via Video/Telephone Conference call  
(pursuant to Texas Government Code,  
Section 551.125)**

Join Zoom Meeting

<https://us06web.zoom.us/j/85724944967>

Meeting ID: 857 2494 4967

One tap mobile

+13462487799,,85724944967# US (Houston)

+16699006833,,85724944967# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 857 2494 4967

Find your local number: <https://us06web.zoom.us/j/85724944967>

Mayor Rebecca K. Haas

Commissioner Terry Gaul

Commissioner Carl Drozd

Commissioner Barry Beard

Commissioner Alex BeMent

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*Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.*

City Commission Meeting Agenda

September 8, 2021

Page 1 of 2

## **AGENDA**

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)
- A3. Public Hearing on Proposed FY 2021-2022 Budget, per section 7.05 of the City Charter and section 102.006 of the Local Government Code.
- A4. Set date for the adoption of Proposed FY 2021-2022 Budget as September 20, 2021 in accordance with section 102.007 of the Local Government Code.
- A5. Review and consider appointment of Special Commission Interview Committee to interview Development Corporation Board Applicants.
- A6. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 – for purpose of consultation with attorney, on any or all subjects or matters authorized by law.

### **NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex. 504 for needed accommodations.

If you have any questions, please let me know.  
Terri Vela

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# City of Richmond

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## **Special Scheduled City Commission Meeting**

600 Morton Street

Wednesday, September 8, 2021 at 4:30 p.m.

A1. Call to Order, Quorum Determined, Meeting Declared Open.



# City of Richmond

*Where History Meets Opportunity*

## **Special Scheduled City Commission Meeting**

600 Morton Street

Wednesday, September 8, 2021, at 4:30 p.m.

- A3. Public Comments (Public Comments is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)



# City of Richmond

*Where History Meets Opportunity*

## **Special Scheduled City Commission Meeting**

600 Morton Street

Wednesday, September 8, 2021 at 4:30 p.m.

- A3. Public Hearing on Proposed FY 2021-2022 Budget, per section 7.05 of the City Charter and section 102.006 of the Local Government Code.



## **NOTICE OF PUBLIC HEARING FISCAL YEAR 2021 PROPOSED BUDGET**

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The City of Richmond will hold a public hearing at 4:30 p.m. on Wednesday, September 8, 2021, for the Proposed Fiscal Year 2022 Budget at 600 Morton Street, Richmond, Texas 77469, in the City Commission Chambers.

In accordance with Texas Local Government Code Section 102.005(b): This budget will raise more total property taxes than last year's budget by \$81,046 or 2.0%, and of that amount, \$12,545 is tax revenue to be raised from new property added to the tax roll this year.

At said time and place, all such persons shall have the right to appear and be heard. The proposed budget is available on the website at [www.richmondtx.gov](http://www.richmondtx.gov) and also is available for review in the City Secretary's office at City Hall, 402 Morton Street, Richmond, Texas 77469.

8-24

City of Richmon

PUBLISHER'S AFFIDAVIT

Budget Hearin

THE STATE OF TEXAS §
COUNTY OF FORT BEND §

Before me, the undersigned authority, on this day personally appeared Clyde King who being by me duly sworn, deposes and says that he is the Publisher of Fort Bend Herald and that said newspaper meets the requirements of Section 2051.044 of the Texas Government Code, to wit:

- 1. it devotes not less than twenty-five percent (25%) of its total column lineage to general interest items;
2. it is published at least once each week;
3. it is entered as second-class postal matter in the county where it is published; and
4. it has been published regularly and continuously since 1959.
5. it is generally circulated within Fort Bend County.

(CLIPPING) (S)
ON Back

Publisher further deposes and says that the attached notice was published in said newspaper on the following date(s) to wit:

8-24

\_\_\_\_\_, A.D. 2021

[Handwritten signature of Clyde King]

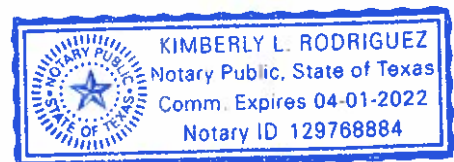
Clyde King
Publisher

SUBSCRIBED AND SWORN BEFORE ME by Clyde King, who

- X a) is personally known to me, or
b) provided the following evidence to establish his/her identity, \_\_\_\_\_

on this the 30 day of August, A.D. 2021 to certify which witness my hand and seal of office.

[Handwritten signature of Notary Public]
Notary Public, State of Texas





## **NOTICE OF PUBLIC HEARING FISCAL YEAR 2021 PROPOSED BUDGET**

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# City of Richmond

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## Special Scheduled City Commission Meeting

600 Morton Street

Wednesday, September 8, 2021, at 4:30 p.m.

- A4. Set date for the adoption of Proposed FY 2021-2022 Budget as September 20, 2021 in accordance with section 102.007 of the Local Government Code.



**CITY COMMISSION  
AGENDA ITEM COVER MEMO**

**DATE: 09/08/2021**

**Staff Review:**

City Manager \_\_\_\_\_  
City Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Fire Department \_\_\_\_\_  
Police Department \_\_\_\_\_  
Public Works \_\_\_\_\_

**AGENDA ITEM: Budget Public Hearing**

**SUBMITTED BY: Justin Alderete**

**SYNOPSIS**

**Hold Public Hearing in accordance with section 102.006 Texas Local Government Code, and City Charter Section 7.05.**

**COMPREHENSIVE PLAN GOALS ADDRESSED**

**N/A**

**BACKGROUND**

**EXECUTIVE SUMMARY:**

The Texas Government Code Section 102.007 (a) requires the governing body of a municipality to take action on the proposed budget at the conclusion of the public hearing. Staff recommends the City Commission take action to set the date for adoption of the budget as, September 20, 2021, at 600 Morton Street, Richmond, TX 77469, at 4:30 pm.

**BUDGET ANALYSIS**

**N/A**

**BUDGET AMENDMENT REQUIRED? YES \_\_\_\_\_ NO X \_\_\_\_\_**

**Requested Amendment:**

**Budgeted funds estimated for FY2021:**

Purchasing Review:

**Financial/Budget Review:**

FORM CIQ: \_\_\_\_\_

FORM 1295 \_\_\_\_\_

**SUPPORTING MATERIALS**

N/A

**STAFF'S RECOMMENDATION**

**Staff recommends the Commission take action on the budget by setting the date for adoption as September 20, 2021 in accordance with section 102.007 Local Government Code**

City Manager Approval: \_\_\_\_\_



# City of Richmond

*Where History Meets Opportunity*

## **Special Scheduled City Commission Meeting**

600 Morton Street

Wednesday, September 8, 2021, at 4:30 p.m.

- A5. Review and consider appointment of Special Commission Interview Committee to interview Development Corporation Board Applicants.



**CITY COMMISSION  
AGENDA ITEM COVER MEMO**

**DATE: September 8, 2021**

**Staff Review:**

City Manager \_\_\_\_\_  
 City Attorney \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works \_\_\_\_\_

**AGENDA ITEM: A5. Review and consider appointment of Special Commission Interview Committee to interview Development Corporation Board Applicants.**

**SUBMITTED BY: Gary W. Smith, City Attorney**

**SYNOPSIS**

Two City Commissioners have applied for appointment to the Development Corporation of Richmond. Each Commissioner is on a different Commission Interview Committee. To avoid any appearance of impropriety, a special Commission Interview Committee, consisting of the two disinterested City Commissioners, may be designated by Mayor Haas.

**COMPREHENSIVE PLAN 2019 GOALS ADDRESSED**

**BACKGROUND**

On June 28, 2021, Mayor Haas, pursuant to the recently adopted Policy on Board Member Appointment and Eligibility, designated Commission Interview Committees 1 and 2. A City Commissioner from each Commission Interview Committee has applied for appointment to the Development Corporation of Richmond (DCR).

The Policy on Board Member Appointment and Eligibility provides the Mayor with authority to “designate interview committees of two (2) City Commissioners that will thereafter interview candidates for designated Boards.”

To avoid an appearance of impropriety, the Mayor may designate a special interview committee composed of the two City Commissioners who have not applied for appointment to the DCR and designate the special interview committee to interview candidates for the DCR.

**BUDGET ANALYSIS**

FUNDING SOURCE	ACCOUNT NUMBER	PROJECT CODE/NAME	FY 2019 FUNDS BUDGETED	FY 2019 FUNDS AVAILABLE	AMOUNT REQUESTED
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**BUDGET AMENDMENT REQUIRED? YES \_\_\_\_\_ NO \_\_\_\_\_**

Requested Amendment:  
 Budgeted funds estimated for FY 2019:

Purchasing Review:  
**Financial/Budget Review:**

**FORM CIQ:** \_\_\_\_\_

**FORM 1295** \_\_\_\_\_

**SUPPORTING MATERIALS**

N/A

**STAFF'S RECOMMENDATION**

Mayor Haas may designate a special interview committee to interview candidates for the Development Corporation of Richmond.

City Manager Approval: \_\_\_\_\_



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## **Special Scheduled City Commission Meeting**

600 Morton Street

Wednesday, September 8, 2021 at 4:30 p.m.

A6. Adjournment.