



RICHMOND

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Parks and Recreation Board Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Wednesday, September 1, 2021, at 5:00 p.m.

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, September 1, 2021, at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas - Chairman
Pat Pittman
Robert Hodge
Barbara Johnson
Susan Farris

Staff in attendance: Howard Christian, Assistant City Manager / Public Works Director; Terri Vela, City Manager; Gary Smith, City Attorney; and Christine Cappel, Public Works Administrative Manager.

Elected Officials in attendance: Mayor Rebecca K. Haas.

Chairman Haas introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. The Pledge of Allegiance to the U.S. Flag and Texas Flag was recited by the Board.

Chairman Haas introduced agenda item A3., Public Comments. He asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairman Haas introduced agenda item A4., Review and consider acting on the Minutes of the Regular Meeting held on Wednesday, July 14, 2021. Ms. Pittman moved to approve the minutes. Mr. Hodge seconded the motion. The vote for approval was unanimous.

Chairman Haas introduced agenda item A5., Date of next meeting: Wednesday, September 29, 2021, at 5:00 p.m. There was no objection.

Chairman Haas introduced agenda item A6., Monthly Park Board to City Commission. See A8 comments.

Chairman Haas introduced regular agenda item A7., Keep Richmond Beautiful (KRB) Committee.

- a) KRB Monthly Report. Ms. Pittman reported that the Keep Richmond Beautiful Committee participated in a couple of Keep Texas Beautiful webinars. She also mentioned they need three more classes to complete the required four hours of training.
- b) KRB Notifications, Requests, Projects, Plans, and Others. – Ms. Pittman stated that Keep Texas Beautiful is changing its project reporting. There is now a new Texas Litter Database where the entire State of Texas will be for reporting litter. This online tool enables municipal employees, volunteers, and others to better track and analyze litter collected during cleanups. For beautification and recycling projects Keep Texas Beautiful has asked KRB to design spreadsheets to keep records of the annual plantings and cleanups. At the end of the year, this information will be submitted to the annual report. Ms. Johnson and Ms. Pittman plan on attending a training session on the new database within the new few weeks.
- c) KRB Shred Event will be held on October 16, 2021.
- d) Membership for KRB. No discussion was held.

Chairman Haas introduced regular agenda item A8., Review and consider a recommendation to the City Commission to take steps toward the establishment of a neighborhood park near Seguin School during the fiscal year 2021-2022. Chairman Haas recommends that the City and Lamar Consolidated discuss what needs to be done to get this project moving forward. No further discussion.

Chairman Haas introduced regular agenda item A9., Review and consider a recommendation to the City Commission to take steps to establish a trail along the Rabbs Bayou between Golfview Drive and Richmond Parkway. Chairman Haas stated it would be a good idea to connect those roadways. Terri Vela, City Manager, mentioned the City is looking into other ways to create the trail system, aside from the traditional cement trails. Chairman Haas mentioned that there is community support for an approximate 8-foot-wide soft service trail constructed along the drainage right of way. The Staff and Board members had a general discussion. Chairman Haas motioned to approve to send the letter to the City Commission for consideration. Mr. Hodge moved to approve the motion. Ms. Farris seconded the motion. The vote for approval was unanimous.

Chairman Haas introduced regular agenda item A10., Update on Trails Master Plan. Howard Christian mentioned that the City has sent a request to the County to participate in an interlocal agreement in cost-sharing for the Clay Street Project and the extension down Second Street to tie in Wessendorff Park. No further discussion.

Chairman Haas introduced regular agenda item A11., Staff Information Reports. Mr. Christian stated the sprinklers were fixed at Crawford Park. He also stated that the City will be weeding all the flower beds this week. Mr. Hodge asked about getting an electrical plug put in at a Freeman Town Park. Mr. Christian will investigate getting a separate electrical plug and timer put in. He stated he would get back to the Board with more information. No further discussion.

Chairman Haas introduced regular agenda item A12., Park visits by park board members. Ms. Pittman stated that Ms. Johnson and herself visited the parks on Monday and found a few issues. They notified Jim Whitehead, Assistant Director of Public Works, and the issues were resolved. Chairman Haas stated he went to George Park, Tuesday evening, he stated there were a lot of people using the park and it looked amazing. Mr. Christian mentioned an issue that

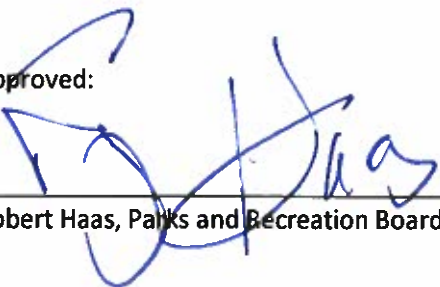
came up recently about the gate at George Park that goes down to the river being left unlocked. Protocols have been set in place to ensure the gate is locked. The City is also looking at the signage and will be spraying overgrown foliage around the gate. No further discussion.

Chairman Haas introduced regular agenda item A13., Future Agenda Items. Item to be discussed is the electrical outlet at Freeman Town Park.

Chairman Haas introduced regular agenda item A14., Excuse from attendance at regular Park and Recreation Board Meeting. Chairman Haas stated that because of the meeting being held on such short notice Ms. Torres had prior engagements and Ms. Jackson was unable to attend. Chairman Haas moved to excuse Ms. Torres and Ms. Jackson's absence. Mr. Hodge moved to approve the motion. Ms. Pittman seconded the motion. The vote for approval was unanimous.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:28 p.m.

Approved:



Robert Haas, Parks and Recreation Board Chair