



**RICHMOND**

EST. **TEXAS** 1837

*Where History Meets Opportunity*

## **Parks and Recreation Board Meeting Minutes**

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Wednesday, October 13, 2021, at 5:00 p.m.

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The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, October 13, 2021, at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas - Chairman  
Pat Pittman  
Robert Hodge  
Barbara Johnson  
Susan Farris  
Carrie Jackson  
Veronica Torres

Staff in attendance: Terri Vela, City Manager; Howard Christian, Assistant City Manager / Public Works Director; Gary Smith, City Attorney; and Brittany Mullings, Public Works Executive Secretary.

Elected Officials in attendance: Mayor Rebecca K. Haas.

Chairman Haas introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. The Pledge of Allegiance to the U.S. Flag and Texas Flag was recited by the Board.

Chairman Haas introduced agenda item A3., Public Comments. He asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairman Haas introduced agenda item A4., Review and consider acting on the Minutes of the Regular Meeting held on Wednesday, September 1, 2021. Ms. Johnson moved to approve the minutes. Mr. Hodge seconded the motion. The vote for approval was unanimous.

Chairman Haas introduced agenda item A5., Monthly Park Board to City Commission. Chairman Haas submitted a letter of consideration to the Mayor and City Commissioners on September 8, 2021, requesting approval for preliminary concepts and minimal funding for the new Richmond Community Park and Golfview / Richmond Parkway Trail in the FY 2021-2022 budget. The Commission has agreed to discuss this item at the next Commission Meeting on October 18, 2021. No further discussion.

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Chairman Haas introduced agenda item A6., Date of next meeting: Wednesday, November 17, 2021, at 5:00 p.m. There was no objection.

Chairman Haas introduced regular agenda item A7., Keep Richmond Beautiful (KRB) Committee.

- a) KRB Monthly Report. Ms. Pittman reported that the Keep Richmond Beautiful Committee participated in a Keep Texas Beautiful webinar, called Expand Your Clean Up Impact Through Regional Collaboration. She also mentioned they need one more class to complete the required four hours of training.
- b) KRB Notifications, Requests, Projects, Plans, and Others. – Ms. Pittman stated next week, Keep Texas Beautiful will have a training class on their new Texas Litter Database. This is an online tool that enables municipal employees, volunteers, and others to better track and analyze litter collected during cleanups. Ms. Johnson and Ms. Pittman will be attending this training session. Ms. Pittman mentioned the KRB Shred event that will be held on October 16, 2021.
- c) Membership for KRB. Ms. Pittman stated there are currently no new members, but they are always looking for new members.

Chairman Haas introduced regular agenda item A8., Electrical Outlet at Freeman Town Park. Mr. Christian stated an electrical outlet with a timer was installed the following day after the September 1, 2021 meeting. No further discussion.

Chairman Haas introduced regular agenda item A9., Staff Information Reports. Mr. Christian stated since the monument at City Hall was removed, it has created a void in that space. The City will repave the area and put in seating. He also mentioned, next week the City will be submitting a grant request to HGAC, requesting trash can upgrades in George Park. Mr. Christian also stated the recommendation on the new Richmond Community Park and Golfview/Richmond Parkway Trail will be presented to the Commission at the next meeting. No further discussion.

Chairman Haas introduced regular agenda item A10., Park visits by park board members. Ms. Torres mentioned that at Wessendorff Park, the shipping containers were moved. She said it makes the park look a lot cleaner. Mr. Hodge mentioned to Mr. Christian that there is a small water leak at the water fountain in Freeman Town Park. Ms. Farris stated she was able to visit all City parks, except for George Park. She said the flowers looked great at Crawford Park, people were using the basketball court at Clay Park, Wessendorff Park looked nice. No further discussion.

Chairman Haas introduced regular agenda item A11., Future Agenda Items. Item to be discussed will be the new Richmond Community Park and Golfview/Richmond Parkway Trail. Chairman Haas also requested there be a rolling update on Access Health.

Chairman Haas introduced regular agenda item A12., Excuse from attendance at regular Park and Recreation Board Meeting. None to approve.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:25 p.m.

Approved:



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Robert Haas, Parks and Recreation Board Chair