



STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND

The Development Corporation of Richmond convened in a regular meeting open to the public and pursuant to notice thereof duly given in accordance with Section 501.072, Local Government Code, Vernon's Texas Codes, in Richmond City Hall Annex within said City on December 14, 2021, at 6:00 p.m. Directors in attendance included the following:

President, Joe Bonham	Vice President, Kit Jones
Secretary, Nancie Rain - Absent	Treasurer, Terry Gaul
Becky Haas	Tim Jeffcoat
William B. Morefield, III	Terri Vela, City Manager
City Attorney, Gary Smith	Economic Development Director "ED", Jerry Jones
City Secretary, Laura Scarlato - Absent	

President Joe Bonham proceeded to call the meeting to order at 6:00 p.m. The meeting was broadcast via video conference call. All members of the public may participate in the meeting and via video conference call.

There was a quorum present.

The Pledge of Allegiance to the U.S. flag and Texas flag were recited.

Agenda item A3. Oath of Office, Tim Jeffcoat was sworn in as a new Director by Director Becky Haas who is also the Mayor of Richmond.

Agenda item A4, Public comments. There were no individuals signed up to speak therefore the agenda item was closed.

Agenda item A5, Review and consider taking action on the minutes of the regular meeting held on November 9, 2021. President Bonham asked for changes or discussion regarding the minutes.

- Director Gaul inquired if it was correct that the minutes state the meeting is "broadcast via video conference call. All members of the public may participate in the meeting and via video conference call". City Manager Terri Vela stated that statement is correct.

- Director Gaul suggested the minutes reflect that Jess Stuart, Community Development Director expressed the expectation of a financial commitment from the City for the YMCA renovation and improvement project. City Manager Vela stated a formal proposal will be submitted to the City however, that can be included. Director Gaul made the motion to amend the language to include the expectation of financial commitment in the minutes with Director Morefield seconding the motion. All were in favor.
- Director Gaul requested a clarification of the establishment that is locating to Richmond at Jackson and 7<sup>th</sup> Street is not Tiny Boxwoods but an operation that is similar in comparison. Director Gaul made the motion to amend the minutes to reflect the correction. Director Morefield seconded the motion, and the vote was unanimous to approve.

Director Morefield made the motion to approve the minutes as amended from the November 9, 2021. Director Gaul seconded the motion, and the vote was unanimous to approve.

Agenda item A6, Public Hearing to receive comments for or against a proposed economic development project to incentivize the locate of a hotel/convention center within the environs of the City of Richmond. There were no citizens signed up to speak therefore the agenda item was closed.

Agenda item A7, Review Financial Reports through November 30, 2021. Finance Director Justin Alderete provided a recap of the financials stating there were two balance sheets included in the packet, one for Operations and the other for Capital Projects. The current actuals reflect \$372,023 in total revenue and \$155,935 in total expenditures. The sales tax was discussed stating they were higher than expected. No action was needed for this item, the item was closed.

Agenda item A8, Review and discuss website design. Economic Development Director Jerry Jones gave a presentation of the new website design. Some of the tabs included, Why Richmond, Site Selection, Local Data, Site Map, Business Assistance and About Us. Within those categories other tabs were presented in the drop-down menu such as Quality of Life and Major Employers. The website is expected to be completed in three to four months. No action was required; therefore, the agenda item was closed.

Agenda item A9, Report of activities of Economic Development Director.

- A. Bella Media
- B. Retail Coach

ED Director Jerry Jones provided the highlights of the activities for the month.

- Fort Bend EDC Board of Directors Meeting with the focus on the Amazon Fulfillment Center and the anticipated hiring of 1,500 employees grew to 3,000 employees.
- Attended Economix 2021 which focused on enhancing work in in communities.
- Manufacturing Day was held at WCJC where over 350 students participated from Lamar CISD.
- Robert Harrington and Scott Hescht with Bella Media joined the meeting via zoom discussing future plans for the website. There are plans to feature individual departments and local businesses. Over the past six months, approximately one hundred different posts have been featured on social media.

- Cary Eviritt, recruitment coordinator for Retail Coach joined the meeting via Zoom. The Retail Coach has been attending conferences and meeting with brokers. In both instances on behalf of the City of Richmond. They have been actively recruiting thirty to forty businesses.

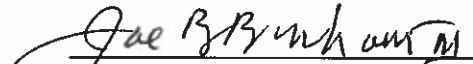
Agenda item A10, Consider taking action on requests for future agenda items.

Director Gaul mentioned the policy for murals in the City. City Manager Vela stated the policy is being developed however, several nuances have developed such as the church and others. It was stated a funding policy and guidelines are needed and should be in general not specific to Mercy Goods.

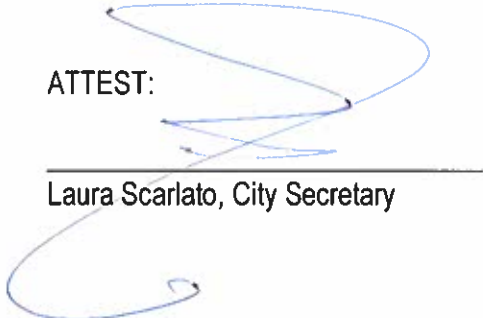
Agenda item A11, Excuse from Attendance at Regular DCR Meeting. None to discuss.

There being no further business to come before the Development Corporation of Richmond, President Bonham adjourned the meeting at 6:50 p.m.

APPROVED:

  
Joe Bonham, President

ATTEST:

  
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Laura Scarlato, City Secretary