



City of Richmond

Where History Meets Opportunity

Richmond Historical Commission Meeting Minutes

City Commission Room (In Person and Zoom)

600 Morton Street, Richmond, Texas 77469

Tuesday, November 16, 2021, at 8:00 a.m.

The Richmond Historical Commission met in a regular meeting on Tuesday, November 16, 2021, at 8:00 a.m. Vice-Chair Meadows, called the meeting to order. A quorum was present, with the following members in attendance:

Lonnie Meadows (Vice-Chair)

Carol Edwards

Claire Rogers

Jess Stuart

Staff in attendance: Jose Abraham, Historic Preservation Officer (HPO); Oanh Nguyen, Planner II; Christian Togmus, Planner I; Brittany Mullings, Public Works Executive Secretary; Lori Bownds, Building Official; Gary Smith, City Attorney.

Vice-Chair Meadows declared the meeting open.

Vice-Chair Meadows introduced agenda item number A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Vice-Chair Meadows introduced agenda item number A3., Public comments. He asked if there were any public comments. Hearing no public comment, the agenda item was closed.

Vice-Chair Meadows introduced consent agenda items B1-B2.

B1. Review and approve minutes from August 17, 2021, regular meeting.

B2. Announce the next Richmond Historical Commission meeting to be held on December 21, 2021, at 8:00 a.m.

Commission member Edwards moved to approve the minutes. Commission member Stuart seconded the motion. The vote for approval was unanimous.

Vice-Chair Meadows introduced agenda item C1a., Community and Museum Events Update. Commission member Rogers provided the following updates:

- The Pecan Harvest Festival will be on November 21, 2021, from 11:00 a.m. to 6:00 p.m.
- The Community Christmas Walk in the Historic District will be on December 3, 2021, from 6:00 p.m. to 8:00 p.m.
- Miracle on Morton Street will be on December 4, 2021, from 10:00 a.m. to 5:00 p.m.

Vice-Chair Meadows introduced agenda item C2., Certificate of appropriateness for exterior maintenance and repair for 603 Calhoun St (Old Sunset Saloon). Mr. Abraham explained the Architect has submitted revised plans, which indicated that maintenance work to address cracked glass, deteriorating wood trims around door and windows, and damages to the exterior brick finish. Mr. Abraham stated that the proposed project will help preserving the building and to avoid further deterioration and concluded by recommending approval. Commission member Edwards moved to approve the Certificate of appropriateness. Commission member Rogers seconded the motion. The vote for approval was unanimous.

Vice-Chair Meadows introduced agenda item C3., Certificate of appropriateness for a proposed monument sign at 611 Morton St (Wessendorff). Mr. Abraham stated that the applicant was proposing to reface an existing sign with black granite with metallic gold enamel letters inscribed on it. He indicated that staff has administratively approved the sign permit since the proposed refacing conformed to the Historic District Guidelines. Mr. Abraham concluded by recommending approval of a Certificate of Appropriateness for the proposed sign. Commission member Edwards moved to approve the Certificate of appropriateness for the proposed sign. Commission member Stuart seconded the motion. The vote for approval was unanimous.

Vice-Chair Meadows introduced agenda item C4., Certificate of appropriateness for the installation of a proposed Mural at 501 Morton St (Mercy Goods). Mr. Abraham stated that the location of the proposed mural would be on the rear wall of the building. He explained that the applicant is required to provide a signed letter of approval from St. Johns United Methodist Church. He added that the Development Corporation of Richmond (DCR) has approved the mural. Mr. Abraham also mentioned that a grant request for the proposed mural is under consideration by City Commission. Mr. Abraham and the Commission members generally discussed the approval process for mural provided in the Historic District Mural guideline. There were no further comments.

Vice-Chair Meadows introduced agenda item C5., Discuss and receive input on proposed designs and layouts for Certificate of appropriateness. Mr. Abraham presented design layout options for a formal Certificate of Appropriateness document. He explained that staff will work towards finalizing and presenting specific design for approval. Staff and Commission members generally discussed the proposed designs. There were no further comments.

Vice-Chair Meadows introduced agenda item C6., Consider agenda item requests by Commission Members for December 21, 2021. No request was presented.

Vice-Chair Meadows introduced agenda item C7., Excuse from attendance at regular Richmond Historical Commission Meeting. None to approve.

There being no further business to be brought before the Richmond Historical Commission, Vice-Chair Meadows, adjourned the meeting at 8:24 a.m.

Approved

Carol V Edwards

~~Lonnie Meadows, Vice Chair~~
Richmond Historical Commission

Carol V Edwards