



RICHMOND

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Parks and Recreation Board Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Wednesday, May 11, 2022, at 5:00 p.m.

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, May 11, 2022, at 5:00 p.m. Chairman Haas, called the meeting to order at 4:59 p.m. A quorum was present, with the following members in attendance:

Robert Haas
Robert Hodge
Pat Pittman
Susan Farris
Veronica Torres
Ruben Cortinas
Barbara Johnson
David Pella

Staff in attendance: Howard Christian, Assistant City Manager / Public Works Director; Jim Whitehead, Assistant Public Works Director; Gary Smith, City Attorney; and Brittany Mullings, Public Works Executive Secretary.

Chairman Haas introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. The Pledge of Allegiance to the U.S. Flag and Texas Flag was recited by the Board.

Chairman Haas introduced agenda item A3., Public Comments. He asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairman Haas introduced consent agenda item B1., Review and approve minutes of the Regular Meeting held on Wednesday, April 13, 2022. Board Member Farris moved to approve the meeting minutes. The motion was seconded by Board Member Hodge. The vote for approval was unanimous.

Chairman Haas introduced consent agenda item B2., Date of next meeting: To be announced. The date of the next meeting will be Wednesday, June 15, 2022. All Board Members were in favor.

Chairman Haas introduced agenda item C1., Monthly Park Board Report to City Commission. No discussion on this item.

Chairman Haas introduced regular agenda item C2., Keep Richmond Beautiful (KRB) Committee.

- a) KRB Monthly Report. Ms. Pittman stated the Spring Shred event was a success, there were 8.36 tons of items shredded this year. The next Shred Event will be held on April 15, 2023.
- b) KRB Notifications, Requests, Projects, Plans, and Others. – Ms. Pittman stated they will be putting up flags on Morton Street and City Hall for Memorial Day. During the warmer months, KRB will focus on furthering their education.
- c) Membership for KRB. No discussion on this item.

Chairman Haas introduced regular agenda item C3., Access Health update. No discussion on this item.

Chairman Haas introduced regular agenda item C4., General discussion on the proposed neighborhood park near Juan Seguin Early Childhood Center. Mr. Christian gave the Board a copy of a map showing what area the school will relinquish to the City. A Landscape Architect was sent the map for an idea of what the plan would look like with one or two rendering options. The map was also sent to the school district to verify everyone is on the same page about the area that will go to the City. At this time, he has not heard back from the school district. Mr. Christian is expecting to get the proposal from the Landscape Architect next week. Once the scope of work is obtained, he will share it with the Board. Board Member Farris asked if the Helping Hands parking lot was part of the map layout. Mr. Christian stated it was not, the map he handed out was what was given to the Landscape Architect. He mentioned there was a possibility of shared parking since the time the park would have the most visitors would be when Helping Hands is closed for business. He also mentioned the possibility of an asphalt parking lot. The Park may also be fenced on two sides to separate the park from the school. Chairman Haas expressed his excitement about this project. Mr. Christian added that the City also requested pricing on exercise equipment for the walking trail. Chairman Haas brought up the issue of neighborhood access to the park and how it would be achieved. Mr. Christian stated he would look into access points. For the next meeting, Mr. Christian hopes to share more information. Board Member Farris asked if painting the pavilion was part of the proposal. Mr. Christian stated, that painting and rehabbing the structure was part of the proposal. Chairman Haas also mentioned another access point for the park could be from Collins which would include a crosswalk and signs. No further discussion.

Chairman Haas introduced regular agenda item C5., Staff Information Reports. Mr. Whitehead stated the Parks Department has been keeping up with mowing and normal maintenance in the parks. There was an issue with the fountain at Wessendorff Park, we are currently working through getting that repaired. Mr. Whitehead also mentioned he has been working with the baseball and softball leagues. Essentially, he is trying to get them to comply with the agreements. He also mentioned he is looking into updating the user agreements. Chairman Haas indicated to Mr. Whitehead he should look into the charter agreements. Chairman Haas also mentioned the agreements were discussed in a City Commission meeting. He is wanting the Development Corporation Director, Jerry Jones, to come to the next meeting to discuss him supplying information for Richmond businesses to the leagues and advertisement. No further discussion.

Chairman Haas introduced regular agenda item C6., Park visits by Park Board Members. Board Member Pittman stated that she and Board Member Johnson went to Crawford Park to switch

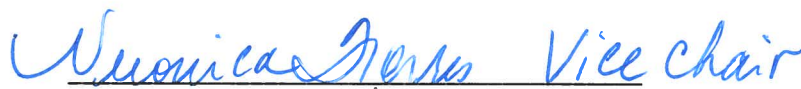
out the plants, but they looked so good, that she left them how they were. Mr. Whitehead mentioned the plants at Crawford Park will be watered every Monday, Wednesday, and Friday. Also, starting this Sunday, the Parks Department will start taking care of the pots in front of City Hall. Mr. Christian mentioned Freeman Town Park also needs to be filled in with plants. Board Member Cortinas stated the water fountain at George Park are still not working. Mr. Whitehead confirmed parts have been ordered for the fountain. Board Member Cortinas asked why the park doesn't have a road that goes around the entire area. Mr. Christian explained a road around the whole park would cut into the soccer fields. Added to that, he said there have been discussions about including a second exit in the future. Board Member Pella mentioned he went to George Park and noticed all the wildflowers. Mr. Whitehead stated they have also been working on parking lot lights since some were out. Chairman Haas stated he went to George Park on a Saturday during the peak hour. He said everyone was out there, and the overflow parking was empty. Mr. Christian also followed up on a comment from the last meeting about adding more sand to the volleyball court, which should be completed next month. No further discussion.

Chairman Haas introduced regular agenda item C7., Future agenda items. Chairman Haas explained that he wishes to discuss Park user agreements and Richmond business advertisements. He would also like to invite the Development Corporation Director, Jerry Jones.

Chairman Haas introduced regular agenda item C8., Excuse from attendance at regular Park and Recreation Board Meeting. None to approve.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:29 p.m.

Approved


~~Robert Haas, Chairman~~ *Veronica Torres, vice chair*
Parks and Recreation Board