

BUILDING PERMIT ELECTRICAL APPLICATION

PROJECT INFORMATION

Project Address: _____

Check which applies: Single-Family Residential Commercial

Zoning District: _____ Historic Overlay District: Yes No

Description of Work: _____

OWNER & APPLICANT INFORMATION

Electrical Company: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Master Electrician Name: _____ Phone: _____

State Licenses: EC#: _____ Exp: _____ ME#: _____ Exp: _____

Email: _____

Property Owner's Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

SUBMITTAL ITEMS AND IMPORTANT INFORMATION	PLEASE CHECK
Completed Application.	
Code Compliance Requirements: National Electrical Code 2017, Applicable State Laws; City Ordinances; referenced codes; standards and other sources.	
All approvals on this application will expire after 180 days of filing unless a permit is issued or a written request for extension is received.	
All projects located within the Historic Overlay District may require additional approval of a Certificate of Appropriateness from the Richmond Historic Commission.	

FEES

All fees due to the City of Richmond shall be paid in full before issuance of the permit. All returned checks will be assessed a returned check fee as applicable and a stop work order will be issued and remain in effect until such time a valid complete payment is received. "Credit card payments are assessed a 3% convenience fee. No refunds or credits, all transactions are final."

DISCLAIMER & SIGNATURE

I certify that I have read and examined all pages of this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The approval of this application does not presume to give authority to violate or cancel the provisions of any other state or local law regulating such work or the operation thereof. Falsification or errors in this application may result in immediate revocation of the approval/issuance and be subject to prosecution as allowed by law.

Applicant Signature _____ Date _____

BUILDING PERMIT ELECTRICAL APPLICATION FEE SCHEDULE				
Description of Item	Unit	Fee	Quantity	Total
General Fee	Flat	\$10.00	1	\$10.00
Service Fee – Commercial	Flat	\$25.00		
Meter Loop with Disconnect	Each	\$25.00		
Temporary Cut In	Each	\$10.00		
Underground Wiring	Per 100 Linear Ft	\$10.00		
Temporary Pole Service with 1 Panel	Each	\$15.00		
Sub-Panels with 8 or more Circuits	Each	\$10.00		
Generators: Includes 1 Panel & 1 Transfer Switch	Each	\$50.00		
Swimming Pool: Includes 1 Panel Circuit, Pump, Heater, Lights & Grounding	Each	\$50.00		
Connections: Mobile Home, Manufacturing Housing, Modular Buildings	Each	\$50.00		
Lights, Switches, Receptacles	Each	\$0.50		
Appliance Outlets: Clothes Washer/Dryer, Dish Washer, Water Fountain, Oven, Range, Cooktop, Water Heater, Room Heater, Vent Fan, Central A/C, Etc.	Each	\$5.00		
Other 220 V Receptacles or Outlets	Each	\$5.00		
H/VAC Includes: Air Handler, Condenser, Compressor	Each	\$10.00		
Central Heating Circuit Includes: Electric Furnace, Heat Strip, Heat Pump	Each	\$10.00		
Stationary Appliances: 0.5hp Max	Each	\$5.00		
Sign Circuit	Each	\$20.00		
Light Pole: Parking Lot, Ballpark, Other	Each	\$25.00		
Other: Not Otherwise Specified	Each	\$15.00		
Start work without a permit	Double Fee	TBD		
Transformers	Each	\$30.00		
Motors – Permanently Installed	Each	\$30.00		
Solar Panels	Each	\$50.00		
Fees subject to change without notice. Official fee calculations at the time of issuance.				Grand Total:

CITY OF RICHMOND USE ONLY

Building Official: _____ Date: _____

Historic Preservation Officer: _____ Date: _____

Comments