



City of Richmond

Where History Meets Opportunity

Richmond Historical Commission Meeting

City Commission Room
600 Morton Street, Richmond, Texas 77469

Tuesday, April 18, 2023, at 8:00 a.m.

Position 1: **Lonnie Meadows (Vice Chair)**

Position 2: **Jackie Atkinson**

Position 3: **Carol Edwards**

Position 4:

Position 5: **Gary Gillen**

Ex-Officio: **Madeleine Calcote-Garcia (Fort Bend History Association)**

Ex-Officio: **Jess Stuart (Fort Bend County Historical Commission)**

Alternate: **David Smith**

THE MEETING MAY BE VIEWED ZOOM TELECONFERENCING PLATFORM

Join Zoom Meeting

<https://us06web.zoom.us/j/85399031171?pwd=clp4QVF3d2hFa254MlViMnlvMGRTQT09>

Meeting ID: 853 9903 1171

Passcode: 731769

One tap mobile

+13462487799,,85399031171#,,,,*731769# US (Houston)

+17193594580,,85399031171#,,,,*731769# US

Dial by your location

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 646 931 3860 US

+1 689 278 1000 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

Meeting ID: 853 9903 1171

Passcode: 731769

Find your local number: <https://us06web.zoom.us/j/kc0Th2S1Hd>

A QUORUM OF THE CITY COMMISSION MAY BE PRESENT AT THIS MEETING.

AGENDA

- A1. Call to Order, Determine Quorum, Declare Meeting Open.
- A2. Recite the Pledge of Allegiance to the U. S. Flag and the Texas Flag.
- A3. Recognition for Service with the City of Richmond Historical Commission:
 - a. Claire Rogers – Ex-Officio
- A4. Public comments. (Public comment is limited to a maximum of 3 minutes per item. Time may not be given to another speaker. No Deliberations with the Richmond Historical Commission).

CONSENT AGENDA

- B1. Review and approve minutes from the March 21, 2023, regular meeting.
- B2. Announce the next Richmond Historical Commission meeting, May 16, 2023, at 8:00 a.m.

REGULAR AGENDA

- C1. Commission Member Reports and Presentation:
 - C1a. Mrs. Madeleine Calcote-Garcia - Community Event Updates.
- C2. Staff Reports:
 - C2a. Staff update regarding Unified Development Code Text amendment to certain regulations and provisions within the OT, Olde Town district.
- C3. Consider item request by Commission Members for May 16, 2023 regular meeting.
- C4. Excuse from attendance at regular Richmond Historical Commission Meeting.
- C5. Adjournment.

The City of Richmond Historical Commission meetings are available to all persons regardless of disability. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's Office at 281-342-5456 ext. 11 for needed accommodations.



City of Richmond

Where History Meets Opportunity

Richmond Historical Commission Meeting Minutes

City Commission Room (In-Person and Zoom)
600 Morton Street, Richmond, Texas 77469

Tuesday, March 21, 2023, at 8:00 a.m.

The Richmond Historical Commission met in a regular meeting on Tuesday, March 21, 2023, at 8:00 a.m. Vice-Chair Atkinson, called the meeting to order at 8:12 a.m. A quorum was present, with the following members in attendance:

Jackie Atkinson – Vice-Chair
Lonnie Meadows
Gary Gillen
David Smith
Madeleine Calcote-Garcia

Staff in attendance: Mason Garcia, Historic Preservation Officer (HPO); Helen Landaverde, Planner II; Gary Smith, City Attorney; Scott Fajkus, Building Official; and Brittany Mullings, Public Works Executive Secretary.

Vice-Chair Atkinson declared the meeting open.

Vice-Chair Atkinson introduced agenda item number A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Vice-Chair Atkinson introduced agenda item number A3., Public comments. She asked if there were any public comments. Hearing no public comment, the agenda item was closed.

Vice-Chair Atkinson introduced consent agenda items B1-B2. B1. Review and approve minutes from February 21, 2023, regular meeting. B2. Announce the next Richmond Historical Commission meeting to be held on April 18, 2023, at 8:00 a.m. Commission Member Gillen moved to approve the minutes. The motion was seconded by Commission Member Smith. The vote for approval was unanimous.

Vice-Chair Atkinson introduced regular agenda item C1a., Community and Museum Events Update.

- The Fort Bend History Association will be hosting their 32nd Annual Lone Star Stomp “Shooting for the Stars” on April 22, 2023, at 6:30 p.m. at the George Ranch Historical Park.
- The Art in the Bend event will be held on March 25, 2023, at 10:00 a.m. to 5:00 p.m., the event will be located on Morton Street in Downtown Richmond.

Vice-Chair Atkinson introduced regular agenda item C2., Certificate of appropriateness for proposed building façade improvement at Morton St., commercial building located at 311 Morton Streets. Mr. Garcia, HPO, explained the applicant has proposed to touch up the façade the building to ensure the brick is a uniform color. However, the proposed paint does not fall within the approved color palette per the Richmond Historic District Design Guideline, but because the improvement is a maintenance issue, Staff does not see an issue in the proposed use of like paint for the façade. He concluded by indicating that Staff recommended approval of the façade improvement. Commission Member Smith moved to approve the Certificate of appropriateness for the façade improvement at 311 Morton Street. Commission Member Meadows seconded the motion. The vote for approval was unanimous.

Vice-Chair Atkinson introduced regular agenda item C3., Review and recommendation to the City Commission for a request for Historic Property Tax Exemption Application for Darst-Yoder House located at 300 S 9th Street for the year 2023. Mr. Garcia, HPO, presented the staff report and recommended approval of the application for a tax exemption of 25% and indicated that the application fulfilled all eligibility criteria. Commission Member Meadows moved to recommend approval of an exemption from ad valorem taxes imposed by the City in an amount not exceeding twenty-five percent (25%) of the assessed value of the Darst-Yoder House for the year 2023 to the City Commission. Commission Member Smith seconded the motion. The vote for the motion was unanimous.

Vice-Chair Atkinson introduced regular agenda item C4., Review and recommendation to the City Commission for a request for Historic Property Tax Exemption Application for Morton-McCloy House located at 402 N 2nd Street for the year 2023. Mr. Garcia, HPO, presented the staff report and recommended approval of the application for a tax exemption of 25% and indicated that the application fulfilled all eligibility criteria. Commission Member Gillen moved to recommend approval of an exemption from ad valorem taxes imposed by the City in an amount not exceeding twenty-five percent (25%) of the assessed value of the Morton-McCloy House for the year 2023 to the City Commission. Commission Member Meadows seconded the motion. The vote for the motion was unanimous.

Vice-Chair Atkinson introduced regular agenda item C5., Review and recommendation to the City Commission for a request for Historic Property Tax Exemption Application for Pearson-Winston House located at 404 S 9th Street for the year 2023. Vice-Chair Atkinson abstained from participation in discussion and voting due to a conflict of interest. Mr. Garcia, HPO, presented the Staff report and recommended approval of the application for a tax exemption of 25% and indicated that the application fulfilled all eligibility criteria. Commission Member Gillen moved to recommend approval of an exemption from ad valorem taxes imposed by the City in an amount not exceeding twenty-five percent (25%) of the assessed value of the Pearson-Winston House for the year 2023 to the City Commission. Commission Member Smith seconded the motion. The vote for the motion was unanimous and included abstention by Commission member Atkinson.

Vice-Chair Atkinson introduced regular agenda item C6., Consider agenda item request by Commission Members for April 18, 2023, regular meeting. Commission Member Gillen would like

for staff to do a presentation on Ordinance 2018-09. Mr. Garcia, HPO, gave an overview of Ordinance 2018-09 to the Commission.

Vice-Chair Atkinson introduced regular agenda item C7., Excuse from attendance at regular Richmond Historical Commission Meeting. Commission Member Stuart was unable to attend the meeting due to a prior commitment. Vice-Chair Atkinson moved to approve Commission Member Stuart's absence. Commission Member Meadows seconded the motion. The vote for approval was unanimous.

There being no further business to be brought before the Richmond Historical Commission, Vice-Chair Atkinson adjourned the meeting at 8:27 a.m.

Approved

Carol Edwards, Chair
Richmond Historical Commission



RICHMOND HISTORICAL COMMISSION
Staff Report: OT District Discussion

Agenda Date: April 18, 2023
Agenda Item: C2a.
Agenda item Subject: Update regarding a Unified Development Code (UDC) text amendment to certain regulations and provisions within the OT, Olde Town district.

Executive Summary

The purpose of the Olde Town district is to preserve the traditional (and sometimes historic), older areas of the City. This area exists on a gridded street pattern with a mix of historic residential houses, houses that have been converted to nonresidential uses (e.g., law offices), and public / institutional, civic uses. Development within the Olde Town district allows a mix of uses while preserving the traditional "Olde Town" character of the City (Exhibit A). A portion of the OT district is within the Historic District.

Staff received multiple development proposals within the OT district pertaining to new residential development, suggesting a need for this type of infill development. Based on the development proposals and past project review experiences, a text amendment was taken to the Planning and Zoning Commission on March 6, 2023 and approved by the City Commission on March 20, 2023 (Ordinance No. 2023-05). The text amendment modified the Unified Development Code to allow Single Family Detached uses as a use by right. This ensures that new Single Family Residential Development can be constructed within the Olde Town district. Please see the changes below to the Sections of the Unified Development Code below.

- 1) Table 2.2.102A: Residential and Commercial Uses of the Home: Amend the classification of the Single-Family Detached use within the OT District.

Table 2.2.102A Residential and Commercial Uses of the Home												
Land Use	Limited and Conditional Use Standards	Zoning Districts										
		Residential		Nonresidential								
		SR	GR	SC	GC	OT	DN	BP	IN	MU	PI	RV
Single-Family Detached												
Single-Family Detached	Sec. 2.2.201	P	P	--	--	P	L	--	--	L ¹	--	--

Table 2.2.201 Residential and Commercial Uses of the Home Limited and Conditional Use Standards				
Use	District	Location	Design	Other
...
Single - Family Detached	OT	The use existed on the effective date of this UDC or is located within an existing building that was either constructed as a residence or matches the general residential character of the OT district.	N/A	N/A

Exhibit A

CITY OF RICHMOND - OLDE TOWN ZONING DISTRICT

