

FIRE PROTECTION PERMIT APPLICATION

PROJECT INFORMATION

Project Address: _____

Check which applies: Alarm Sprinkler Fire Suppression System Access Control Other

OWNER & APPLICANT INFORMATION

Building Occupant/Owner: _____ Phone: _____

Email: _____

Contracting Company: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____

License Type: _____ Registration Number: _____

FIRE PROTECTION PPLICATION FEE SCHEDULE				
Description of Item	Unit	Fee	Quantity	Total
Plan Review Fee	Flat	\$100.00		
Plan Review Fee (After rejection or re-submittal)	Flat	\$150.00		
Protection Systems				
Fire Sprinkler Systems	1 to 20 Heads	\$200.00		
	21 to 150 Heads	\$250.00		
	151 to 299 Heads	\$300.00		
	300 to 499 Heads	\$350.00		
	Over 499	\$1.50 each		
Underground Fire Line	Flat	\$200.00		
Fire Pump	Flat	\$200.00		
Fire Alarm Systems	1-10 Devices	\$200.00		
	11-25 Devices	\$250.00		
	26-99 Devices	\$300.00		
	100-199 Devices	\$350.00		
	Over 199	\$1.50 each		
Fire Extinguishing System	Each	\$150.00		
Other				
Access Control/Gated Access	Per Door/Gate	\$100.00		
Re-Inspection Fee	Per Trade	\$150.00		
Starting Work without a Permit	Triple the normal fee	TBD		
Fees subject to change without notice. Official fee calculations at the time of issuance.			Grand Total:	

SUBMITTAL ITEMS AND IMPORTANT INFORMATION	PLEASE CHECK
Completed Application.	
Digital Plan Submittal.	
Plan review and approval process is dependent on the completeness and correctness of the requirements for the project. Projects may require at least 10 business days. Each resubmittal of plans and specifications require a completely new review and approval process.	
Approved stamped plans are to be kept on site during work	
Code Compliance Requirements: International Fire Code 2015: State Law enforced: referenced codes: standards and other sources	
All approvals on this application will expire after 180 days of filing unless a permit is issued or a written request for extension is received.	

NOTES

2015 International Fire Code

The City of Richmond has adopted the 2015 International Fire Code (Ordinance No. 2019-32). Effective August 19, 2019, all plan submittals shall meet the requirements of the 2015 IFC and referenced NFPA standards.

FEES

All fees due to the City of Richmond shall be paid in full before issuance of the permit. All returned checks will be assessed a returned check fee as applicable, and a stop work order will be issued and remain in effect until such time a valid complete payment is received. "Credit card payments are assessed a 3% convenience fee. No refunds or credits, all transactions are final."

DISCLAIMER & SIGNATURE

I certify that I have read and examined all pages of this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The approval of this application does not presume to give authority to violate or cancel the provisions of any other state or local law regulating such work or the operation thereof. Falsification or errors in this application may result in immediate revocation of the approval/issuance and be subject to prosecution as allowed by law.

Applicant Signature

Date