



STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Workshop Session on May 15, 2023, at 9:00 a.m.

Mayor Becky Haas proceeded to call the meeting to order at 9:01 a.m. The meeting was broadcast via video conference call. All members of the public may participate in the meeting and via video conference call.

A quorum was present, with the following members in attendance:

Becky Haas, Mayor  
Terry Gaul, Commissioner P1  
Barry Beard, Commissioner P2- Not in attendance  
Carl Drozd, Commissioner P3- Not in attendance  
Alex BeMent, Commissioner P4  
Terri Vela, City Manager  
Howard Christian, Assistant City Manager "ACM"  
Gary Smith, City Attorney  
Lasha Gillespie, City Secretary

**Agenda item A1.** Call to order, Quorum Determined and Meeting Declared Open.

*\*\*Mayor Haas proceeded to skip Agenda items A2-A6.*

**Agenda item A7.** Discuss Parking in Downtown and Olde Town District.

- There was discussion among the City Commission that included possibilities for alternate approaches to parking in Downtown and Olde Town District.

**Agenda item A8.** Discuss County Acquisition of real property located near or adjacent to existing County facilities.

- There was discussion regarding Fort Bend County acquiring property in Richmond's historic district. City Manager Vela provided additional information stating the city has not received any information from the county regarding their plan. Development policy and regulations were further discussed.

**Agenda item A9.** Update on residential rental property registrations

- Registration for residential rental properties and the implementation of the rental registration process were discussed.

**Agenda item A10.** Update on South Wastewater Plant and next steps.

- ACM Christian will provide the City Commission with an update during tonight's meeting.

**Agenda item A11.** Update on Emergency Operations Plan on Train Accidents.

- Emergency Management Coordinator Oliver will provide the City Commission with an update at tonight's meeting. Because of the sensitive nature of the topic, further discussion will take place in Executive session.

## **Agenda item A12. Consent Agenda**

-Commissioner Gaul selected #13 for discussion.

- Update agenda to reflect correct description item.
- Commissioner Gaul verified with CM Vela that it was previously decided that plats/replats or items requiring action would not be included in the consent agenda. CM Vela indicated that going forward they will be included in the regular agenda.
- Further discussion regarding staff's recommendations, specifically the traffic impact analysis.

-Commission BeMent selected #1 and #5 for discussion.

- Revise minutes to reflect the time Commissioner BeMent arrived at the Spring Retreat Workshop held on April 21, 2023.
- Revise minutes to reflect Commissioner Beards correct vote during the April 17 meeting (agenda item A16).

### **Regular Agenda**

**Agenda item A13.** Review and consider appointment of Mayor Pro Tem. Per Section 3.04, Charter "Mayor and Mayor Pro Tem" (4) The Mayor Pro Tem shall be a Commission Member appointed by the Mayor at the first regular meeting after each election of Commission Members.

- Will be addressed during tonight's meeting.

**Agenda item A14.** Discuss and consider taking action on Ordinance No. 2023-13, amending the Historic Property Tax Exemption ordinance to provide for staff approval of subsequent applications previously approved by the City Commission.

- There was a brief discussion on proposed amendments.

**Agenda item A15.** Review and consider taking action of a final report to City Commission for a Final Plat – Indigo Village Cottages – 1.356 acres of land – 1 Block – 17 Lots – 4 Reserves. The subject site is a section within the Indigo Master Planned Community located between Harlem Road and Grand Parkway, south of Owens Road.

- No discussion.

**Agenda item A16.** Review and consider taking action of a final report to City Commission for a Final Plat – Williams Ranch Multifamily Commercial Reserve – 18.2033 acres of land – 1 Block – 0 Lots – 2 Reserves. The subject site is located along the north side of US 59 and to the south of Williams Ranch and east of Del Webb residential subdivisions. Williams Ranch Section 6 and Del Webb Richmond Section 12-A and B and Section 13-B, residential subdivisions.

- Brief discussion among members of the City Commission. Planning Director Garcia stood for questions.

**Agenda item A17.** Review and consider taking action for a replat – Plantation Crossing Partial Replat No. 2 – 4.868 acres of land – 0 Block – 0 Lot – 1 Reserve. The subject site is located at 735 Plantation and 2015 Harlem Road; directly across from James Bowie Middle School.

- Planning Director Garcia stood for questions and provided clarification on the location of the subject site.

**Agenda item A18.** Review and discuss proposed FY 24 Tax Exemptions and Property Tax Rate.

- Feedback was requested from the City Commission to build a proposed rate as well as a budget for the upcoming 2023-24 budget. Finance Director Preza went on to provide clarification on the long-term financial impact of the presentation stating this is not staff's recommendation. He continued by saying to illustrate a long-term financial impact on the city, he had to make certain assumptions based on the number of homeowners that applied for homestead exemption and over 65 exemptions. There was further discussion regarding the peer cities in the presentation.

**Agenda item A19.** Review and consider taking action on authorizing City Manager to execute a Planning Services Contract with Kendig Keast Collaborative to provide planning services for the City Comprehensive Master Plan Update in the amount of \$130,993.

- City Manager Vela provided some background information on the current Comprehensive Master Plan for the City, which defines initiatives for projects, services, and policies for a city and the area it surrounds. The current plan was adopted in 2014, thus an update is necessary. Kendig Keast Collaborative, the firm that created the current document, has been selected to create the new updated plan. Members of the City Commission expressed some concern regarding the amount of the planning services contract.

**Agenda item A22.** Adjourn to Executive Session

- Mayor Haas adjourned to Executive Session at 10:28 a.m.

**C1.** Reconvene into Open Meeting.

- Reconvened into open meeting at 11:37 a.m.

**C2.** Adjournment.

- With no further business to discuss, Mayor Haas declared the meeting adjourned at 11:37 a.m.

APPROVED:



Becky K. Haas, Mayor

ATTEST:

  
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Lasha Gillespie, City Secretary