



STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Workshop Session on June 20, 2023, at 9:00 a.m.

Mayor Becky Haas proceeded to call the meeting to order at 9:02 a.m. The meeting was broadcast via video conference call. All members of the public may participate in the meeting and via video conference call.

A quorum was present, with the following members in attendance:

Becky Haas, Mayor  
Terry Gaul, Commissioner P1  
Barry Beard, Commissioner P2  
Carl Drozd, Commissioner P3  
Alex BeMent, Commissioner P4- (arrived at 9:06 a.m.)  
Terri Vela, City Manager  
Howard Christian, Assistant City Manager "ACM"  
Gary Smith, City Attorney  
Lasha Gillespie, City Secretary

**Agenda item A1.** Call to order, Quorum Determined and Meeting Declared Open.

*\*\*Mayor Haas proceeded to skip Agenda items A2-A6.*

**Agenda item A7.** Update on Train Report.

- Chief Craig spoke to the City Commission before taking questions. Following a brief Q&A session on standards and best practices for handling train delays, Mayor Haas requested that the discussion be continued at tonight's meeting.

**Agenda item A8.** Consent Agenda

- ❖ Commissioner Beard selected consent agenda items (2) Fire, (5) Finance, and (7) Public Works for discussion.
- ❖ Commissioner Gaul selected consent agenda (5) Finance for discussion.
- **Fire-** Commissioner commended the Fire Department on passing their biennial inspection with no violations. This inspection is conducted by the Texas Commission on Fire Protection (TCFP).
- **Finance-** Commissioner Beard/Gaul- Discussion on fund balances, fund balance days, and spending down contingency amounts.
- **Public Works-** Discussion on the Ongoing Projects Updates.

## Regular Agenda

**Agenda item A9.** Review and consider taking action on a replat an approximate 0.1743 acre tract of land – Bordens Addition Lot 9 Partial Replat No. 1- 1 Block – 1 Lot – 0 Reserve, being a portion of Lot 9, Section 1, Bordens Lots and in the John T. Edwards Survey, Abstract No. 23, City of Richmond, Fort Bend County, Texas, and a plat variance to deviate from the minimum required lot area of 12,000 square feet and minimum required 30 foot rear setback as provided in Table 3.1.102A of the Unified Development Code. The subject site is located at 1019 N. 10th street, at the southwestern corner of N. 10th street and Clay Street.

- General discussion on the subject site for clarification. Additional discussion on the process of notifying neighbors of proposed variance requests.

**Agenda item A10.** Review and consider taking action on Ordinance No. 2023-14, adopting text amendments to the Unified Development Code to include certain changes to parking requirements and standards in the DN, Downtown district. The specific sections to be amended includes:

1. Section 4.2.103, Alternatives of Modifications to Required Parking
  - Parking in the Downtown District was the subject of extensive discussion. The supply, demand, and usage of current businesses during particular times of the day were among the subjects of discussion. Placing signs for two-hour parking was another idea to aid with parking.

**Agenda item A11.** Discussion of lot size reduction within the OT, Olde Town and GR, General Residential Districts.

- The City Commission provided staff with direction/feedback so that they might come up with better solutions, perhaps even with more specific language, to prevent more issues from arising as a result of the new standards being established addressing minimum lot size to enable development.

**Agenda item A12.** Review and consider taking action on Ordinance No. 2023-15, proposed FY 24 Tax Exemptions.

- Discussion among the City Commission to provide input on the proposed FY24 Tax Exemptions. Commissioner Gaul requested a chart to compare each scenario (property tax rate, increase in homestead exemptions, and increase in over 65).

**C2.** Adjournment.

- With no further business to discuss, Mayor Haas declared the meeting adjourned at 10:41 a.m.

APPROVED:



Becky K. Haas, Mayor

ATTEST:



Lasha Gillespie, City Secretary