



STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Workshop Session on July 24, 2023, at 4:30 p.m. The meeting was broadcast via video conference call. All members of the public may participate in the meeting and via video conference call.

A quorum was present, with the following members in attendance:

Becky Haas, Mayor
Terry Gaul, Commissioner P1-not in attendance
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4
Terri Vela, City Manager
Howard Christian, Assistant City Manager "ACM"
Gary Smith, City Attorney
Lasha Gillespie, City Secretary

Planning and Zoning Members

Katherine M. Graeber
Aimee Frederick
David Randolph
Noell Myska

Agenda item A1. Call to Order, Quorum Determined and Meeting Declared Open.

- Mayor Haas called the meeting to order at 4:30 p.m.

Agenda item A2. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)

- None at this time.

Agenda item A3. Review and consider taking action on the Municipal Court Judge Agreement.

Administer oath of office to Municipal Judge.

- City Manager Vela provided an overview of the selection process, the terms of the agreement, proposed hours (40) and hourly rate. The ad hoc committee consisted of City Manager Terri Vela, City Manager Gary Smith, and Commissioner.
- Commissioner BeMent moved to authorize the City Manager to execute the agreement with Lora Lenzsch. Commissioner BeMent amended his motion to authorize the City Manager to execute the agreement with Lora Lenzsch subject to the monthly hours being agreed. Commissioner Beard seconded. Motion passes unanimously.
- City Secretary Gillespie administered the oath of office for Municipal Judge to Lora Lenzsch.

Agenda item A4. Review and consider taking action on authorizing the City Manager to execute a Construction Services Contract with ISJ Underground Utilities for the Williams Way Utility Extension project.

- ACM Howard Christian provided background on this project that will provide city water services to the southwest corner of Hwy 59 and Williams way and surrounding area for future development. This project is funded by last year's bonds.
- Commissioner Drozd moved to authorize the City Manager to execute a construction services contract with ISJ Underground Utilities for the Williams Way Extension project in the amount of \$813,353.50. Commissioner BeMent seconded. Motion passes unanimously.

Agenda item A5. Review and consider taking action on authorizing the City Manager to execute a Construction Services Contract with R and B Group for the Williams Way Lift Station.

- ACM Christian provided background on this companion project for the lift station that goes along with the Williams Way project. Four bids were received. The lowest qualifying bid was from R&B Group, Inc. Landscaping will be provided by the city. Fencing and concrete work will be provided by the contractor per city code.
- Commissioner Drozd moved to authorize the City Manager to execute a construction services contract with R&B Group, Inc. for the Williams Way Lift Station project in the amount of \$1,103,914.

Agenda item A6. Discussion: Comprehensive Master Plan Update Kick-off.

- As the first stage in updating the city's Comprehensive Master Plan, Gary Mitchell with Kendig Keast provided an overview presentation to the City Commission and the Planning and Zoning Commission. During an interactive session, the commissions were asked to reflect on the past ten years as well as the opportunities and challenges they perceive for Richmond's future development. Members of both commissions shared their thoughts on what they believe this plan should cover, including how to expand infrastructure and be able to measure our progress. Additional talk included the plan's approaches to annexation, public education, preserving and safeguarding Old Towne, and lowering property taxes. Next, the plan's approach to constrained space for development, making use of the city's assets, commercial character enhancement and river front development were discussed in further detail.

Agenda item A7. Adjournment.

- Mayor Haas adjourned the meeting at 5:40 p.m.

APPROVED:


Becky K. Haas, Mayor

ATTEST:



Lasha Gillespie, City Secretary