



STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Special Session on August 1, 2023, at 3:00 p.m. The meeting was broadcast via video conference call. All members of the public may participate in the meeting and via video conference call.

A quorum was present, with the following members in attendance:

Becky Haas, Mayor-not in attendance
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4- Mayor Pro Tem
Terri Vela, City Manager
Howard Christian, Assistant City Manager "ACM"
Gary Smith, City Attorney
Lasha Gillespie, City Secretary

Agenda item A1. Call to Order, Quorum Determined and Meeting Declared Open.

- Mayor Pro Tem BeMent called the meeting to order at 3:01 p.m.

Agenda item A2. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)

- None at this time.

Agenda item A3. Review and discuss FY 2023-24 Annual Budget Workshop to discuss Revenue and Expenditures.

- A summary of the planned FY24 Budget was provided by Finance Director Preza. This is the first of two workshops. The major revenues and expenditures for the city's general budget and utilities fund were discussed. Grants became the topic of further discussion. We require on-site personnel, according to Commissioner Beard, to follow those funds and projects through to completion. The 10% rise in the general budget is something that Commissioner Gaul said he would want to monitor. The second workshop on the tax rate and additional budget discussion will be held on August 22nd.

Agenda item A4. Review and accept 2023 Certified Appraisal Roll.

- Finance Director Preza presented the 2023 Certified Appraisal Roll. Included in this packet is the Certification Statement, Order Approving Appraisal Records, Submission of 2023 Tax Year Roll, New Property Value, and the 2023 Truth in Taxation Calculations. Following a brief discussion on the Actual Rate Percentages, Finance Director Preza stated that an actual dollar amount will be provided during the August 22nd meeting.
- Commissioner Gaul made a motion to accept the 2023 Certified Appraisal Roll as presented by Fort Bend County. Commissioner Beard seconded. Motion passes unanimously.

Agenda item A5. Review and consider taking action on authorizing City Manager to execute a contract for the South Wastewater Treatment Plant expansion.

- ACM Christian provided an overview for the project to expand the South Wastewater Treatment Plant. Key points discussed included WWTP capacity, growth, proposed improvements, and bid evaluations. ACM Christian went on to say that under the current agreement, MUD 116 owns the rights to the first phase of the plant flow which is 0.95 MGD. The city owns the next expansion phase to 2.05 MGD. One bid was received from Caprock Construction in the amount of \$3, 699, 460, which is 19% higher than budgeted. Contractors that would normally bid on this type of project are committed to other projects for the next 12-24 months or are at their bonding capacity. The consultant recommends the city accept the bid. With the saturation of the market, rebidding the project would not return better pricing of number of bidders.
- After a lengthy discussion, Commissioner Beard moved to table this item until the August 21st City Commission meeting. No second.
- Commissioner Drozd moved to authorize the City Manager to execute a construction services contract with CRT, Inc., DBA Caprock Construction for the South Wastewater Treatment Plant Expansion and Improvements in the amount of \$3,669,460. Commissioner Gaul seconded. Motion passes 3-1. Votes as follows:
Commissioner Drozd- aye
Commissioner Gaul- aye
Mayor Pro Tem BeMent- aye
Commissioner Beard- no
- Additional information requested from the City Commission:
 - Physical Impact Model
 - Minutes from May 15th City Commission meeting (Update on WWTP)
 - MUD 116 Agreement
 - Confirmation of 20% construction costs
 - Payback period
 - Life of plant/contract
 - Forecasting for potentially annexing MUD 116

Agenda item A6. Adjournment.

- With no additional business to discuss, Mayor Pro Tem BeMent adjourned the meeting at 4:24 p.m.

APPROVED:



Alex BeMent, Mayor Pro Tem

ATTEST:



Lasha Gillespie, City Secretary