



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting (in person)

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

And

Join Zoom Meeting

<https://us06web.zoom.us/j/2240869784?omn=87833422796>

Meeting ID: 224 086 9784

One tap mobile

+13462487799,,2240869784# US (Houston)

Dial by your location

• +1 346 248 7799 US (Houston)

Mayor Rebecca K. Haas

Commissioner Terry Gaul

Commissioner Barry Beard

Commissioner Carl Drozd

Commissioner Alex BeMent

AGENDA

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Recite the Pledge of Allegiance to the U. S. Flag and the Texas Flag.
- A3. Employee Recognition for Service with the City of Richmond:
 - Tim Anderson – 5 years – Police Department.
 - Shelly Freeman – 5 years – Human Resources Department.
 - James Raven – 15 years – Street Department.Proclamations/Presentations:
 - Black History Month Proclamation – Fort Bend Heritage Society.
 - Presentation from the Government Finance Officers Association for the Distinguished Budget Presentation Award.

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.

City Commission Meeting Agenda

February 19, 2024

Page 1 of 5

- A4. Mayor, City Commissioners and City Staff Announcements per Sec. 551.0415 of the Texas Government Code.
- A5. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)
- A6. Presentation on the Richmond Police Department 2023 Annual Report.
- A7. Update on Petitions for release from Extraterritorial Jurisdiction.
- A8. Presentation on Safe Drinking Water Act regarding Consumer Confidence Report.
- A9. Presentation on the Comprehensive Master Plan Update.

CONSENT AGENDA

- A10. All consent agenda items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.
 - 1. Review and consider taking action on the minutes the Regular City Commission Meeting and the Workshop held on January 22, 2024 and Special City Commission Meeting held on January 29, 2024 (copies are enclosed).
 - 2. Review and consider taking action on the Fire Department report (a copy is enclosed).
 - 3. Review and consider taking action on the Police Department report (a copy is enclosed).
 - 4. Review and consider taking action on the Municipal Court report (a copy is enclosed).
 - 5. Review and consider taking action on the Tax Assessor/Collector Report (a copy is enclosed).

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6. Review and consider taking action on Monthly Financial Report. (a copy is enclosed)
7. Review and consider taking action on the Public Works Report (a copy is enclosed).
8. Review and consider taking action on Planning Department Report (a copy is enclosed).
9. Review and consider taking action on the Building Department Report (a copy is enclosed).
10. Review and consider taking action on the Code Enforcement Report (a copy is enclosed).
11. Review and consider taking action on the Emergency Management Report (a copy is enclosed).
12. Review and consider taking action on the Development Corporation of Richmond Report (a copy is enclosed).
13. Set date for next meeting. (Regular City Commission Meeting on Monday, March 18th at 4:30 p.m.)

REGULAR AGENDA

- A11. Review and consider taking action on Preliminary Plat – Kingdom Heights Section Nine – 45.97 acres of land – 5 Blocks – 100 Lots – 7 Reserves. The subject site is a section within the Kingdom Heights Master Planned Community located along the east side of FM 723.
- A12. Review and consider taking action on Resolution No. 472-2024, Joint Election Agreement and Contract for Election Services with Fort Bend County.
- A13. Review and consider accepting the 2023 Richmond Police Department Racial Profiling Report.
- A14. Review and consider taking action on the Annual Comprehensive Financial Report for Year Ending September 30, 2023. link
- A15. Review and consider taking action on Development Corporation FY 2023 Annual Report.

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.

- A16. Review and consider taking action on Resolution No. 473-2024, appointing board members to the Planning and Zoning Board.
- A17. Review and consider taking action on Resolution No. 474-2024, appointing board members to the Building and Standards Commission.
- A18. Review and consider taking action on Resolution No. 469-2024, request to consent to create Fort Bend County Municipal Utility District No. 263.
- A19. Review and discuss Comprehensive Parks Master Plan.
- A20. Review and consider taking action on Resolution No. 475-2024, adopting a FEMA approved Hazard Mitigation Plan.
- A21. Review and consider taking action on authorizing City Manager to execute a contract for a Branding and Marketing Plan.
- A22. Excuse from Attendance at Regular City Commission Meeting.
- A23. Consider taking action on requests for future agenda items.
- A24. Adjourn to Executive Session, as authorized by Texas Government Code, Sections 551.072, Deliberation of Real Estate Discussions and 551.074, Personnel Matters.

EXECUTIVE SESSION

In accordance with Chapter 551, Government Code, Vernon's Texas Code Annotated (V.T.C.A) (Open Meetings Law), "The City Commission may meet in a Closed Executive Meeting pursuant to provisions of the Open Meetings Law, Chapter 551, Government Code, V.T.C.A. in accordance with the authority contained in the following sections;" 551.072, Deliberation Regarding Real Estate and 551.074, Personnel Matters.

- E1. Executive Session for Deliberation Regarding Real Estate and Personnel Matters.

OPEN MEETING

- C1. Reconvene into Open Meeting, and take action on items, if necessary.
 - A. Real Estate.
- C2. Adjournment.

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 – for purpose of consultation with attorney, on any or all subjects or matters authorized by law.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex. 505 for needed accommodations.

If you have any questions, please let me know.
Terri Vela



City of Richmond

Where History Meets Opportunity

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Richmond, Texas 77469

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- A1. Call to Order, Quorum Determined, Meeting Declared Open



City of Richmond

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A2. Call to Order, Quorum Determined, Meeting Declared Open

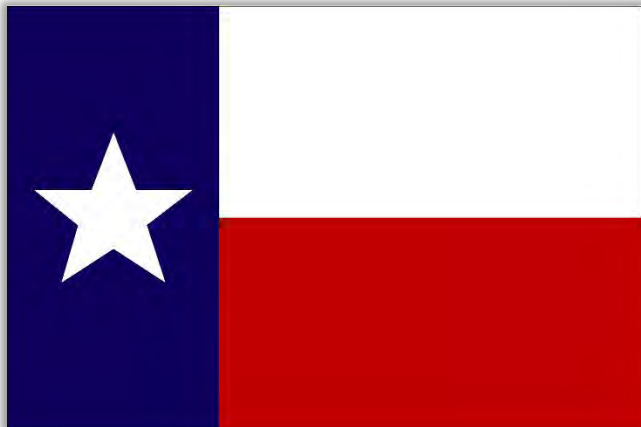
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The US Pledge of Allegiance



I pledge allegiance to the flag of the United States of America, And to the Republic for which it stands, one Nation Under God, indivisible, with liberty and justice for all.

Pledge to the Texas Flag



Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.



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- A3. Employee Recognition for Service with the City of Richmond:
Tim Anderson – 5 years – Police Department.
Shelly Freeman – 5 years – Human Resources Department.
James Raven – 15 years – Street Department.

Proclamations/Presentations:

Black History Month Proclamation – Fort Bend Heritage Society.

Presentation from the Government Finance Officers Association for the Distinguished Budget Presentation Award.



Proclamation

WHEREAS, Black History Month is an annual celebration of achievements by African Americans and a time for recognizing their central role in U.S. history; and

WHEREAS, the Fort Bend Black Heritage Society has played a pivotal role in preserving the rich history and promoting the vast contributions of African Americans in Fort Bend County and beyond; and

WHEREAS, the Society's dedication to education and cultural enrichment strengthens our community's knowledge and appreciation of African American heritage and its indispensable role in our shared history; and

Whereas, the theme for Black History Month 2024, "African Americans and the Arts," honors the profound legacy and impact of African Americans across all art forms, including literature, music, dance, visual arts, and theater; and

WHEREAS, the City of Richmond recognizes the importance of honoring the rich tapestry of African American history and the impact it has had on our society, culture, and collective progress; and

NOW, THEREFORE, I, Becky Haas, Mayor of the City of Richmond, do hereby proclaim February 2024 as

BLACK HISTORY MONTH

in the City of Richmond and commend the Fort Bend Black Heritage Society for its invaluable contributions to our community. I encourage all citizens to participate in Black History Month events and educational opportunities to gain a deeper understanding and appreciation of the African American experience.

IN TESTIMONY WHEREOF

I have hereunto set forth my hand and
caused to be affixed the seal of the
City of Richmond, Texas
on this 19th day of February 2024

Rebecca K. Haas, Mayor



City of Richmond

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- A4. Mayor, City Commissioners and City Staff Announcements per Sec. 551.0415 of the Texas Government Code

Section 551.0415 of the Texas Government Code

The City Commission may receive from staff and a member of the City Commission may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report and possible action is not discussed regarding the information provided in the report.

"Items of Community Interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen;
- (4) a reminder about an upcoming event organized or sponsored by the City Commission;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City that was attended or is scheduled to be attended by a member of the City Commission or an official or employee of the City; and
- (6) announcements involving an imminent threat to the public health and safety of people in the City that has arisen after the posting of the agenda.

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- A5. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)



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A6. Presentation on the Richmond Police Department 2023 Annual Report.

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**CITY COMMISSION
AGENDA ITEM COVER MEMO**

DATE: February 19, 2024

Staff Review:

City Manager _____

City Attorney _____

Finance _____

Fire Department _____

Police Department _____

Public Works _____

AGENDA ITEM: Police Department 2023 Annual Report

SUBMITTED BY: Jeff Craig, Chief of Police

SYNOPSIS

This is the Richmond Police Department 2023 Annual Report. This report identifies crime statistics, trends, and employee highlights in the City of Richmond for the 2023 calendar year.

COMPREHENSIVE PLAN GOALS ADDRESSED

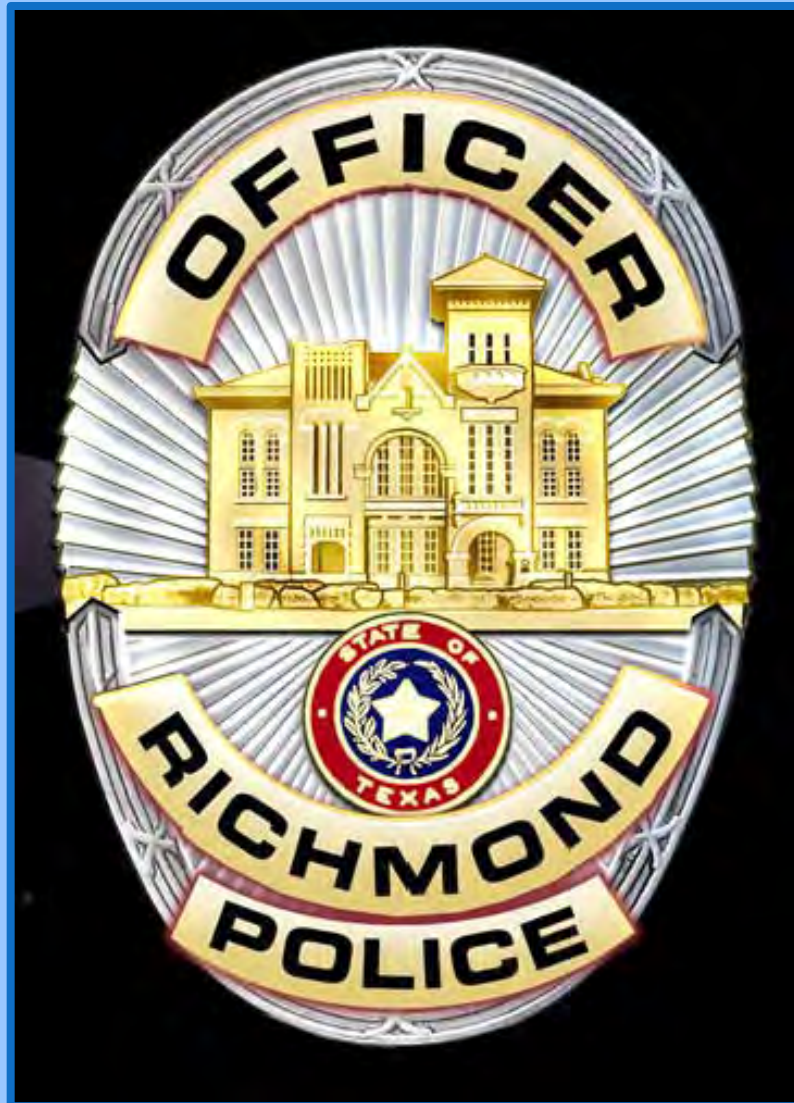
N/A

BACKGROUND

Each year the Richmond Police Department produces an annual report to brief the Commission and the public on crime statistics for the preceding year. The report also captures relevant trends in crime and policing workload benchmarks. Finally, this report highlights the impacts and significant achievements for the police department during 2023.

City of Richmond, Texas

Police Department



Annual Report for 2023

"Working Together for a Safer Community"

Mission Statement

Our mission is to provide fair and impartial service while working with the community to improve the quality of life for all. We strive to do the right thing, for the right reason, in every situation.

Core Values

PROFESSIONALISM – By treating everyone with compassion, dignity, and respect. Fair and honorable in our actions.

SERVICE – Is job one. One team, one mission, serving with courage and empathy.

INTEGRITY – The foundation of who we are. Upholding the highest standards. Adherence to moral and ethical principles.

ACCOUNTABILITY – To ourselves, our profession, and our community.



Message from the Chief



Jeff J. Craig / 42 Years of Service

On behalf of the men and women of the Richmond Police Department, I am proud to present our 2023 Annual Report.

This report will identify crime statistics, trends, community policing efforts and other key benchmark performance standards for our department. This report also highlights the hard work and dedication of our department team members who remain committed to answering the call to serve working diligently to provide a safe environment for our community.

While 2023 was not without its share of external challenges, our workforce persevered and remained committed to our Core Values of Professionalism, Service, Integrity, and Accountability.

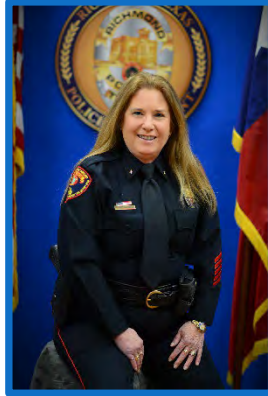
I am also proud of the support we receive from city leadership and our community. Together we are all working to make Richmond a safe place to live and visit.

Thank you

Jeff Craig

Chief of Police

Command Staff



Assistant Chief
Dixie Brzozowski
31 Years of Service



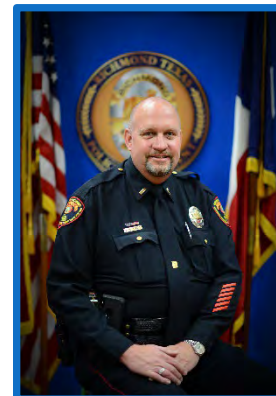
Lieutenant Diana Butinski
Support Services Division
29 Years of Service



Lieutenant Jesse Martin
Criminal Investigations Division
29 Years of Service



Lieutenant Donald Kovar
Patrol Division
31 Years of Service



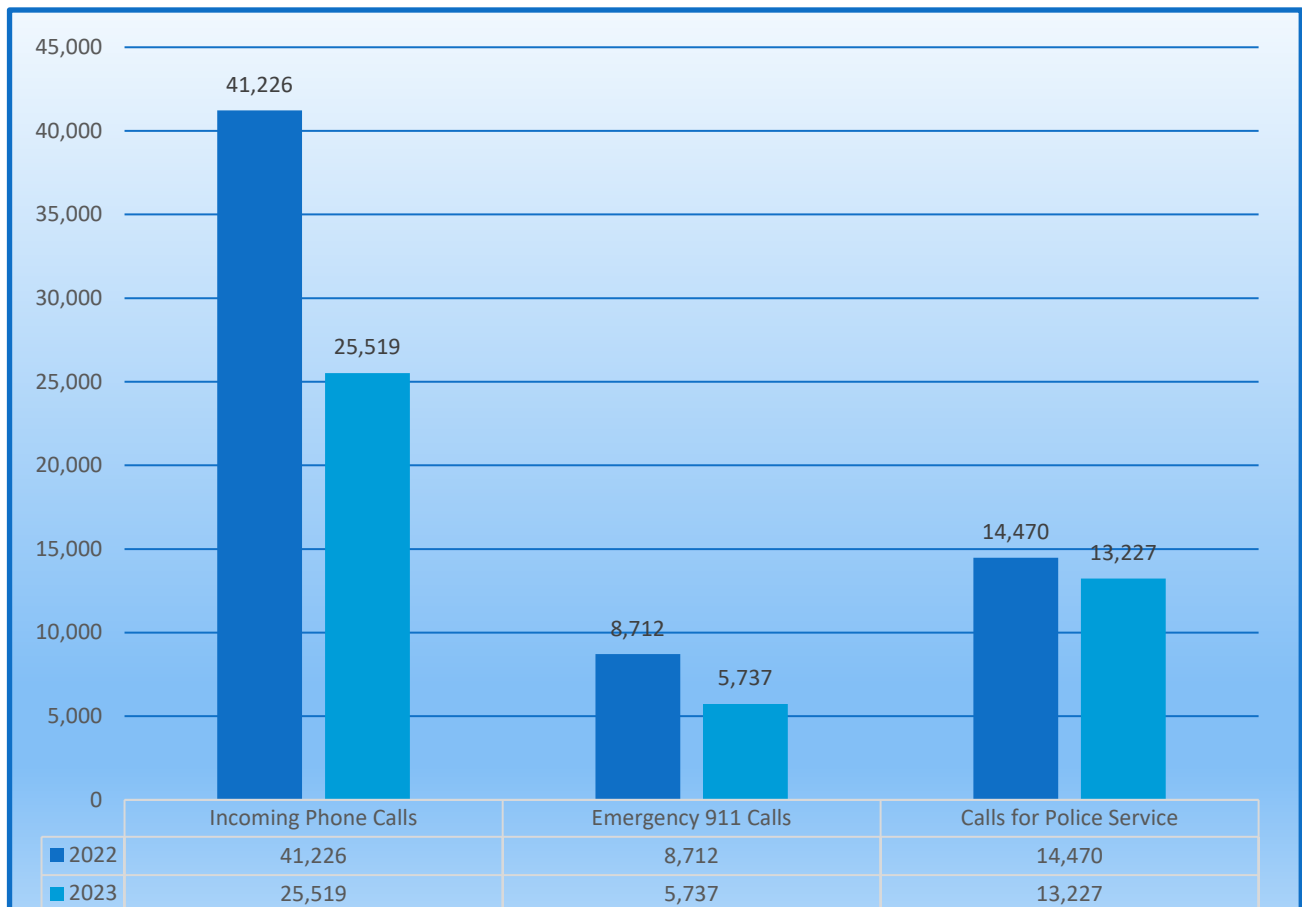
Lieutenant Lowell Neinast
Professional Development Division
37 Years of Service

2023 Workload Benchmark

The City of Richmond had a population of approximately 13,084 citizens in the year 2023. The Richmond Police Telecommunications Section received 25,519 non-emergency phone calls during 2023. There were also an additional 5,737 emergency 911 calls received in 2023, with a 97.1% answer rate within 15 seconds. In addition, Richmond Telecommunications registered 55,834 radio transmissions in 2023.

The Richmond Police Department Patrol Division responded to 13,227 calls for service in the year 2023 compared to 14,470 calls in 2022. This represents a significant reduction of requests for police calls for service 2023 compared to 2022. As we examine the statistical data in this report, we will see the major crime index for the Richmond Police Department had an overall slight decrease in 2023. The statistics of all crimes reported, and arrests made will be detailed in the following pages.

Productivity Perspective Chart



National Incident Based Reporting System (NIBRS)



In reporting crime statistics to the state and federal level, the Richmond Police Department utilizes the National Incident-Based Reporting System (NIBRS). In this system, law enforcement agencies collect and submit detailed information about crime incidents and arrests.

Most local law enforcement agencies provide a monthly count of offenses and arrests for certain offense categories to their state Uniform Crime Reporting (UCR) systems, which in turn report these totals to the FBI. The Richmond Police Department implemented NIBRS in 2020. Reporting through NIBRS enables our agency to collect more data elements allowing for better crime analysis.

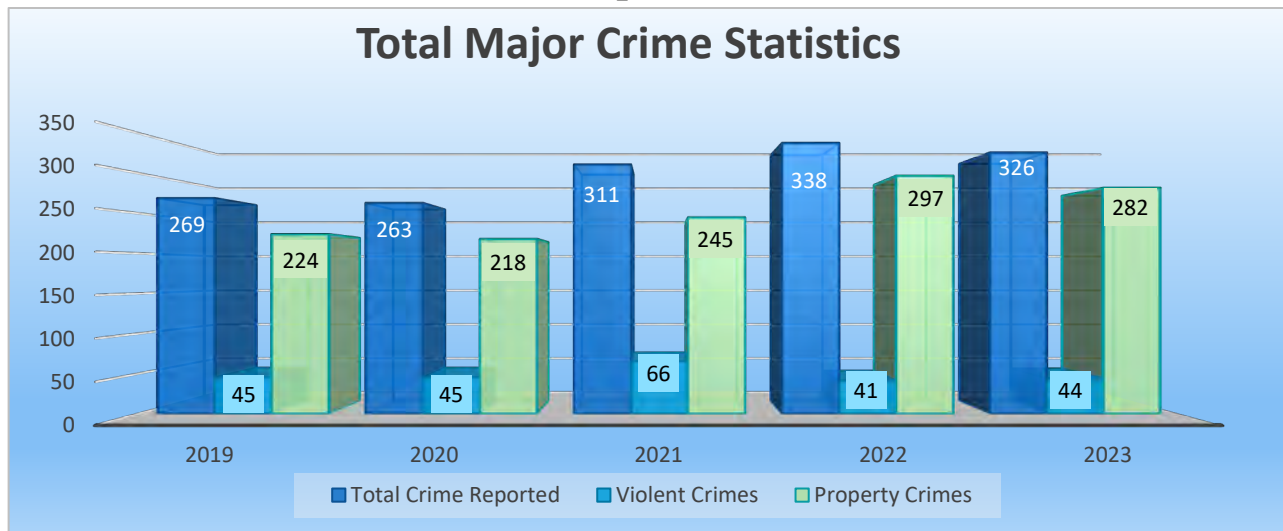
The Richmond Police Department reports violations of criminal law as either Class I or Class II crimes. The Class I crimes reported by the Richmond Police Department are murder, rape, robbery, aggravated assault, burglary, theft, and motor vehicle theft. Class II crimes encompass all other offenses which include criminal mischief/vandalism, DUI, drugs/narcotics, forgery/counterfeit, fraud, liquor law violations and other miscellaneous offenses.

This report contains Richmond's preliminary crime statistics released to the FBI. Final numbers reported may vary slightly in the FBI's report, "Crime in the United States" which will be published in the fall of 2024.

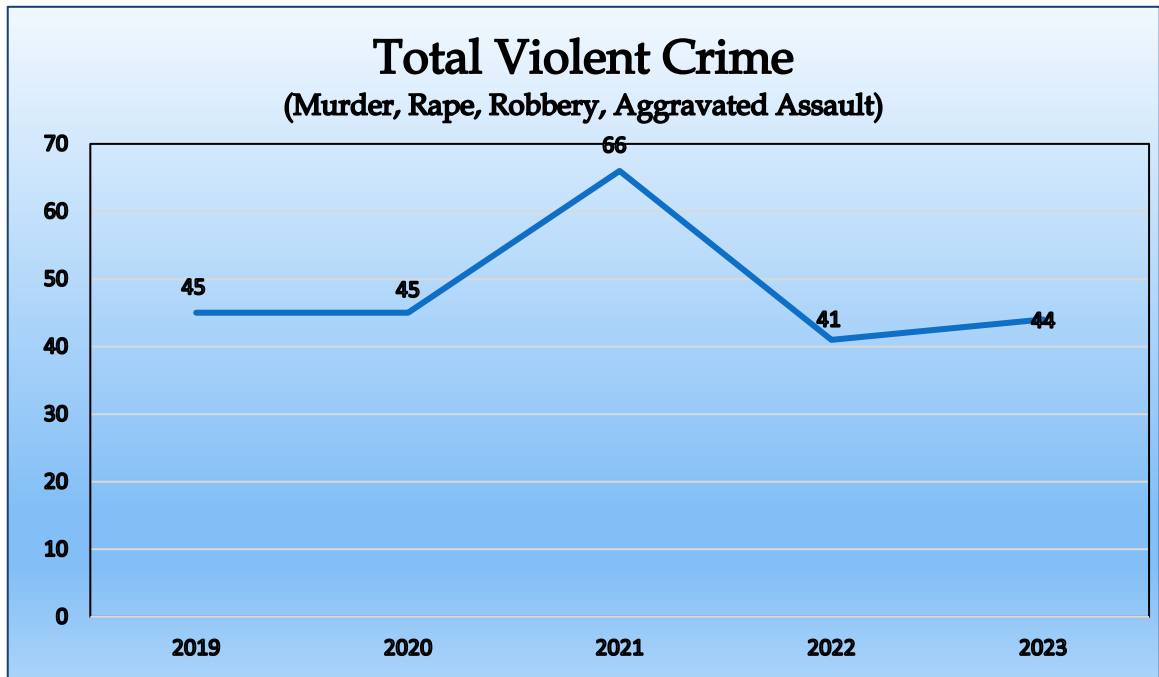
Crime Statistics for 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr/Date
Criminal Homicide													
<i>Murder/Non Negligent Manslaughter</i>	1	0	0	0	0	0	0	0	0	0	1	0	2
<i>Manslaughter by Negligence</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape													
<i>Rape</i>	0	1	1	0	0	0	0	2	1	0	0	0	5
<i>Attempted Rape</i>	0	1	0	0	0	0	0	1	0	0	0	0	2
Robbery													
<i>Firearm</i>	1	1	2	0	2	0	0	0	1	0	0	0	7
<i>Other Dangerous Weapon</i>	0	0	0	0	0	0	0	0	0	0	0	2	2
<i>Strong Arm (Hands,Fist,Feet)</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault													
<i>Gun</i>	2	2	0	0	1	1	0	0	0	0	0	1	7
<i>Other Dangerous Weapon</i>	5	2	0	2	1	1	0	0	0	0	1	3	15
<i>Hands,Fist,Feet, Etc-Aggravated</i>	0	0	0	0	0	0	0	0	1	3	0	0	4
<i>Other Assaults - Not Aggravated</i>	11	15	7	8	4	9	15	5	6	12	9	10	111
Burglary													
<i>Residential</i>	1	1	2	2	0	0	1	0	1	3	1	2	14
<i>Non-Residential</i>	0	3	1	2	2	3	2	3	3	0	1	0	20
Larceny	22	8	0	10	10	12	21	21	14	32	54	28	232
Motor Vehicle Theft													
<i>Autos</i>	1	0	1	1	1	2	1	2	0	1	1	1	12
<i>Trucks & Buses</i>	0	0	0	0	0	0	1	0	1	0	1	0	3
<i>Other Vehicles</i>	1	0	0	0	0	0	0	0	0	0	0	0	1
Arrests													
<i>Adult</i>	24	22	34	28	21	8	16	16	19	24	38	21	271
<i>Juvenile</i>	4	3	2	9	1	1	2	0	1	1	0	0	24
Traffic Crashes	12	19	17	20	20	16	24	28	14	28	23	12	233

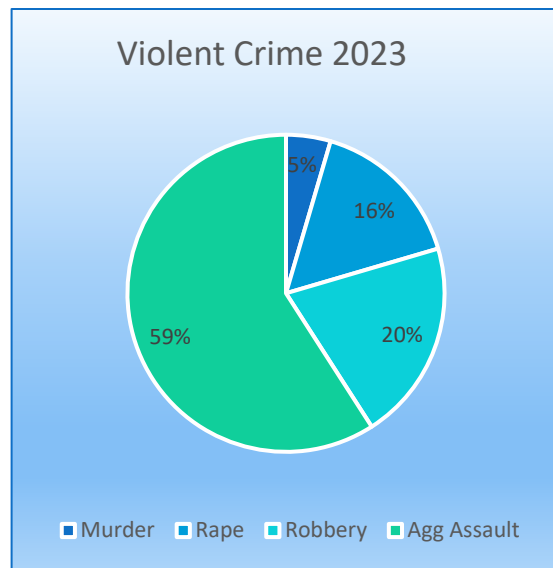
Annual Comparison Chart



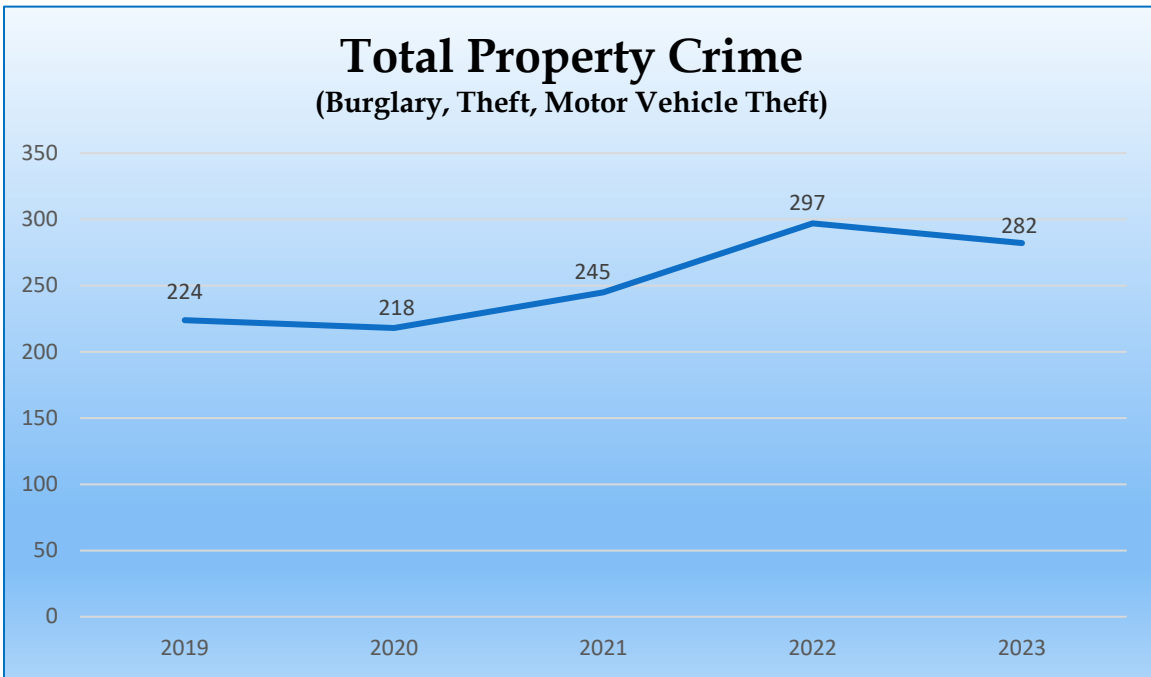
In 2023, the Richmond Police Department showed an overall 3.5% decrease in all major crime categories combined compared to 2022. Some major crime categories had a reduction in 2023 compared to the previous year while others showed an increase. Specific major crime categories are detailed on the next page. We continue to analyze our crime statistics to help determine our proactive response to reducing the overall reported crimes in the City of Richmond. Positive community interaction continues to play a vital role in the effort to reduce crime throughout the city. Positive community interaction continues to play a vital role in the effort to reduce crime throughout the city.



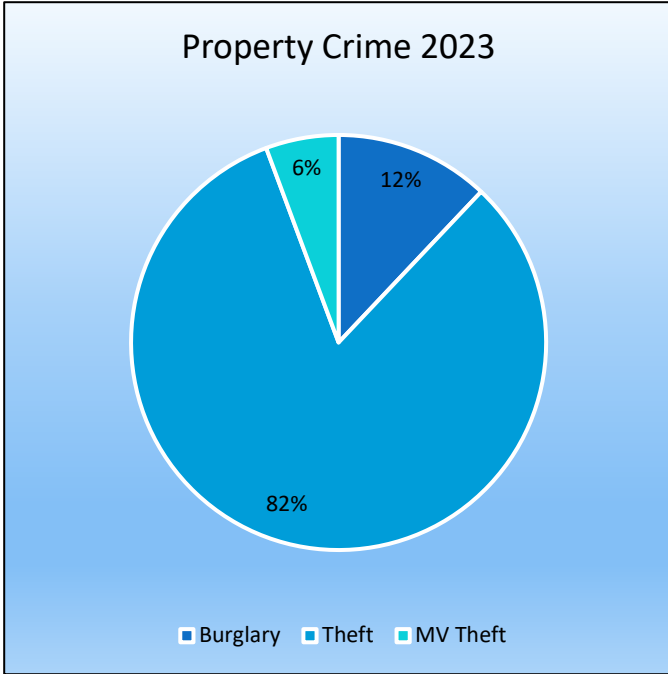
Aggravated assault in Texas consists of intentionally, knowingly or recklessly causing serious bodily injury to another person or using or exhibiting a deadly weapon in the course of committing any assault crime.



The total number of violent crimes cases reported in 2023 was 44. The number of reported violent crimes showed a slight increase over the last year. Rape or Attempted Rape and Robbery cases had a significant decrease during 2023 compared to 2022. There were 2 criminal Homicide cases reported in 2023 while there were no Homicide cases reported in 2022. The significant factor for the major crime increase was in the category of Aggravated Assaults. In 2023 there were a total of 26 reported cases of Aggravated Assault compared to 18 reported cases in 2022.

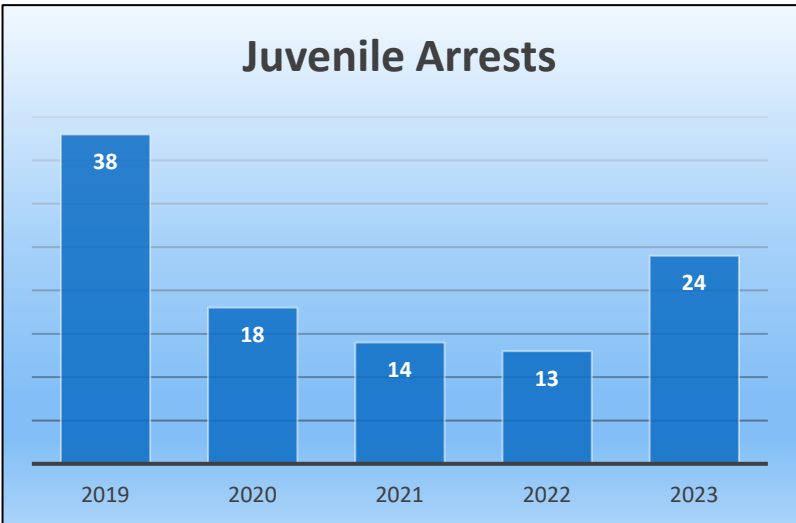
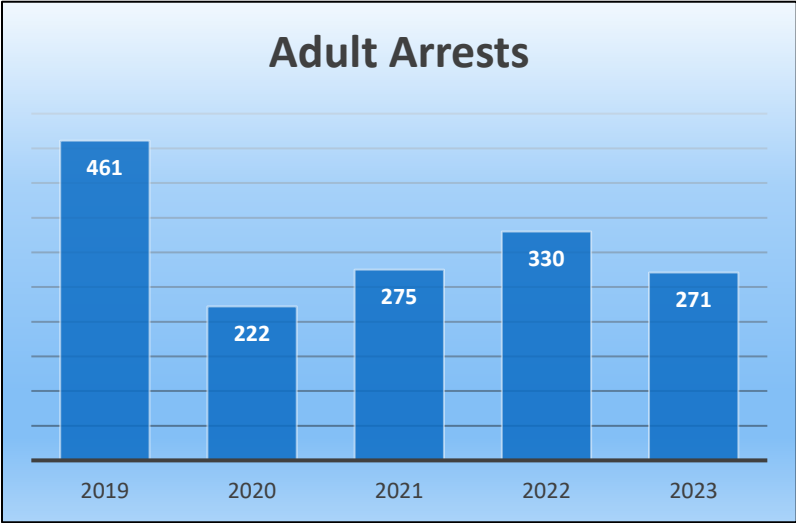


- Theft includes:**
- Shoplifting
 - Theft from Person
 - Burglary of Motor Vehicles (BMVs)



Total Property Crime decreased by 5% in 2023 compared to 2022 statistics. Theft of Motor Vehicle crimes decreased in 2023 with 16 cases being reported compared to 17 cases being reported in 2022. In 2023, there were 34 cases of Burglary reported, with 38 cases being reported in 2022. Larceny, including shoplifting, had the largest impact on reduction in Property Crimes with 232 reported incidents in 2023 compared to 242 incidents in 2022.

Arrests					
Arrest Type	2019	2020	2021	2022	2023
Adult	461	222	275	330	271
Juvenile	38	18	14	13	24
Total	499	240	289	343	295

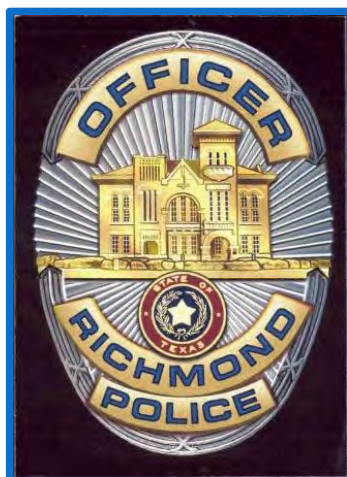


The arrests chart shown above pertains to crimes reported to NIBERS. It does not include arrests for crimes not reported to NIBERS. Some examples would be arrests for warrants, Criminal Trespass, Harassment, Public Intoxication, etc... In 2023 there were a total of 357 adult arrests made, 86 of which were not reported to NIBERS. Two additional juvenile arrests were made as well, both for warrants.

Traffic 2023

Traffic Stops	2355
Citations	1292
Warnings	1052
Arrests from Traffic	20
Crashes	372

Traffic stops and citations significantly increased in 2023 compared to only 1,932 stops and 925 citations in 2022.



Community Service

The Richmond Police Department was able to participate in some community activities in 2023. The police department participated in the National Night Out Program, held our annual Santa Behind the Badge event, and hosted and attended several community events throughout the year. We look forward to more community events, even bigger and better in 2024.



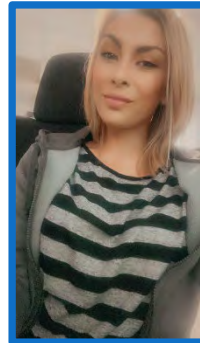
Working With and For the Community

Hosting visitors and helping out!



New Hires 2023

With a shortage of law enforcement positions nationwide, the Richmond Police Department was able to hire a few individuals in 2023. Two new Telecommunicators were brought on board in 2023. We welcomed Shontelle Onifade and Tiffany Miller to our dispatch center and have both proven to be valuable assets to our organization.



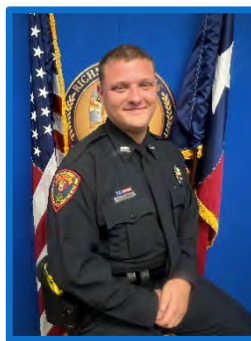
On the Patrol side we welcomed seven new officers in 2023. Officer Natalie Benitez, Officer Emily Boone, and Officer Trevor Olivett, Officer Michael Bertasz, Officer Miles Palmer, Officer Diana Aranjin, and Officer Colby Brignac were welcomed to the Richmond PD family and will be working in the Patrol Division.



Officer Natalie Benitez



Officer Emily Boone



Officer Trevor Olivett



Officer Michael Bertasz



Officer Miles Palmer



Officer Diana Aranjin



Officer Colby Brignac

Promotions

In 2023 Chief Craig promoted Officer Timothy Anderson to the rank of Corporal. He chose to have his Corporal badge pinned on by his wife.



Corporal Timothy Anderson Badge Pinning



Corporal Timothy Anderson

Tenured Achievements

Eight Police Department employees reached significant milestones on their tenure at the agency in 2023. We truly appreciate their continued commitment and dedication to the Richmond Police Department and the Citizens of Richmond.



Officer Vern Horelica – 30 years



Lieutenant Jesse Martin – 25 years



Officer Ronnie Molnoskey – 20 years



Monica Hernandez – 20 years



CSI David Evans – 15 years



TCO Danell Gaydos – 15 years



Sergeant Emanuel Vasquez – 10 years



Detective Kristie Gomez – 5 years

Training Courses

In 2023, the Richmond Police Department reported 8,081 hours of training to the Texas Commission on Law Enforcement (TCOLE), compared to 4,408 hours in 2022. Officers and Dispatchers attended numerous courses throughout the year. We continue to far exceed the mandated training requirements of TCOLE.



Texas Police Chiefs' Association Accreditation

The Richmond Police Department was presented with the Texas Law Enforcement Best Practices Accreditation for the 4th time (the 3rd Re-Accreditation). This is a 4-year accreditation presented by the Texas Police Chiefs' Association. It involves the compliance with 173 Best Practices for Texas Law Enforcement which assures efficient and effective delivery of policing service and protection of Richmond citizen's individual rights.



Thank You Richmond!

The Richmond Police Department is proud to serve the citizens of Richmond, and those who visit our city every day. We thank you for your support in 2023, and continually look forward to building positive relationships with those we serve because -



“Together We Can Make A Difference”.



City of Richmond

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600 Morton Street

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Monday, February 19, 2024 at 4:30 P.M.

- A7. Update on Petitions for release from Extraterritorial Jurisdiction.



**CITY COMMISSION
AGENDA ITEM COVER MEMO**

DATE: February 19, 2024

Staff Review:

City Manager _____
City Attorney _____
Finance _____
Fire Department _____
Police Department _____
Public Works _____

AGENDA ITEM:

**SUBMITTED BY: Mason A. Garcia, Planning Director
Planning Department**

SYNOPSIS

The Texas Legislature passed a bill (Senate Bill 2038) during the 2023 Legislative session that provides an option for property owners within a city's Extraterritorial Jurisdiction (ETJ) to petition to be released from the ETJ. This bill went into effect September 1, 2023. Chapter 42 of the Texas Local Government Code was amended to include Subchapter D and Subchapter E.

The adoption of this legislation may cause unintended consequences to all parties involved. The removal of an area from a city's Extra-territorial Jurisdiction has the following impacts:

- Hinderance of regional planning efforts
- The applicant may have an issue getting fire protection or tying into water and wastewater facilities.

COMPREHENSIVE PLAN 2014 GOALS ADDRESSED

A. Use annexation as a strategic growth tool to expand Richmond's population and tax base in a coordinated and fiscally responsible manner.

A.2. Promote compact, contiguous, and predictable growth and annexation patterns that result in the efficient use of infrastructure systems and public safety services.

A.4. Use annexation agreements and voluntary ETJ agreements to secure the City's long-term jurisdictional interests and protect its growth trajectory.

BACKGROUND

- See enclosed staff report outlining Chapter 42, Subchapter D of the Texas Local Government Code.
 - Subchapter d. Release of area by petition of landowner or resident from extraterritorial jurisdiction

- **Sec. 42.102. Authority to file petition for release.**
- **Sec. 42.103. Applicability of other law.**
- **Sec. 42.104. Petition requirements.**
- **Sec. 42.105. Results of petition.**
- **Subchapter E. Release of area by election from extraterritorial jurisdiction.**

PETITIONS RECEIVED

Release of ETJ Petitions	Petitioner Name	Received Request Date	End Date
DPEG 359	Nadyrshah Dhanani	11.6.23	1.20.24
Dry Creek	Peyton Martin	10.31.23	
FM 359 and Bob White	Karim Tejani	12.6.23	1.21.24
FM 723	Lawrence Siller	12.5.23	1.20.24
NOW Church	Adrian Singleton	11.1.23	12.17.23
PGI	Derek Franz	9.6.23	

PETITIONS RESCINDED

Release of ETJ Petitions	Petitioner Name	Received Request Date	End Date
PGI	Derek Franz	9.6.23	

BUDGET ANALYSIS

FUNDING SOURCE	ACCOUNT NUMBER	PROJECT CODE/NAME	FY 2023 - 2024 FUNDS BUDGETED	FY 2023 – 2024 FUNDS AVAILABLE	AMOUNT REQUESTED
N/A	N/A	N/A	N/A	N/A	N/A

BUDGET AMENDMENT REQUIRED? YES _____ NO X

Requested Amendment: N/A

Budgeted funds estimated for FY 2023 - 2024: N/A

Purchasing Review: N/A

Financial/Budget Review: N/A

FORM CIQ: N/A

FORM 1295 N/A

SUPPORTING MATERIALS

A staff update is included for review by the Mayor and City Commission.

STAFF'S RECOMMENDATION

NO ACTION IS REQUIRED FOR THIS ITEM.

City Manager Approval: _____



CITY COMMISSION

Staff Update: Petition for ETJ Release within City of Richmond ETJ.

Agenda Date: February 19, 2024

Agenda Item:

Agenda Item Subject: Petitions for ETJ Release within City of Richmond ETJ.

Project Description: This report is intended to provide an update on Petitions that have been received by City of Richmond for release from the ETJ.

P&Z Commission Mtg: February 13, 2024

Presenter: Mason A. Garcia, Planning Director

INTRODUCTION

The Texas Legislature passed a bill (Senate Bill 2038) during the 2023 Legislative session that provides an option for property owners within a city’s Extraterritorial Jurisdiction (ETJ) to petition to be released from the ETJ. This bill went into effect September 1, 2023. Chapter 42 of the Texas Local Government Code was amended to include Subchapter D and Subchapter E. Below you will find the aforementioned subchapters.

SUBCHAPTER D. RELEASE OF AREA BY PETITION OF LANDOWNER OR
RESIDENT FROM EXTRATERRITORIAL JURISDICTION

Sec. 42.101. APPLICABILITY. This subchapter does not apply to an area located:

(1) within five miles of the boundary of a military base, as defined by Section [43.0117](#), at which an active training program is conducted;

(2) in an area that was voluntarily annexed into the extraterritorial jurisdiction that is located in a county:

(A) in which the population grew by more than 50 percent from the previous federal decennial census in the federal decennial census conducted in 2020; and

(B) that has a population greater than 240,000;

(3) within the portion of the extraterritorial jurisdiction of a municipality with a population of more than 1.4 million that is:

(A) within 15 miles of the boundary of a military base, as defined by Section [43.0117](#), at which an active training program is conducted; and

(B) in a county with a population of more than two million;

(4) in an area designated as an industrial district under Section [42.044](#); or

(5) in an area subject to a strategic partnership agreement entered into under Section [43.0751](#).

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

Sec. 42.102. AUTHORITY TO FILE PETITION FOR RELEASE. (a) A resident of an area in a municipality's extraterritorial jurisdiction may file a petition with the municipality in accordance with this subchapter for the area to be released from the extraterritorial jurisdiction.

(b) The owner or owners of the majority in value of an area consisting of one or more parcels of land in a municipality's extraterritorial jurisdiction may file a petition with the municipality in accordance with this subchapter for the area to be released from the extraterritorial jurisdiction.

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

Sec. 42.103. APPLICABILITY OF OTHER LAW. Chapter [277](#), Election Code, applies to a petition requesting removal under this subchapter.

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

Sec. 42.104. PETITION REQUIREMENTS. (a) A petition requesting release under this subchapter must be signed by:

(1) more than 50 percent of the registered voters of the area described by the petition as of the date of the preceding uniform election date; or

(2) a majority in value of the holders of title of land in the area described by the petition, as indicated by the tax rolls of the applicable central appraisal district.

(b) A person filing a petition under this subchapter must satisfy the signature requirement described by Subsection (a) not later than the 180th day after the date the first signature for the petition is obtained.

(c) A signature collected under this section must be in writing.

(d) The petition must include a map of the land to be released and describe the boundaries of the land to be released by:

(1) metes and bounds; or

(2) lot and block number, if there is a recorded map or plat.

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

Sec. 42.105. RESULTS OF PETITION. (a) A petition requesting removal under this subchapter shall be verified by the municipal secretary or other person responsible for verifying signatures.

(b) The municipality shall notify the residents and landowners of the area described by the petition of the results of the petition. The municipality may satisfy this requirement by notifying the person who filed the petition under Section [42.102](#).

(c) If a resident or landowner obtains the number of signatures on the petition required under Section [42.104](#) to release the area from the municipality's extraterritorial jurisdiction, the municipality shall immediately release the area from the municipality's extraterritorial jurisdiction.

(d) If a municipality fails to take action to release the area under Subsection (c) by the later of the 45th day after the

date the municipality receives the petition or the next meeting of the municipality's governing body that occurs after the 30th day after the date the municipality receives the petition, the area is released by operation of law.

(e) Notwithstanding any other law, an area released from a municipality's extraterritorial jurisdiction under this section may not be included in the extraterritorial jurisdiction or the corporate boundaries of a municipality, unless the owner or owners of the area subsequently request that the area be included in the municipality's extraterritorial jurisdiction or corporate boundaries.

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

SUBCHAPTER E. RELEASE OF AREA BY ELECTION FROM EXTRATERRITORIAL JURISDICTION

Sec. 42.151. APPLICABILITY. This subchapter does not apply to an area located:

(1) within five miles of the boundary of a military base, as defined by Section [43.0117](#), at which an active training program is conducted;

(2) in an area that was voluntarily annexed into the extraterritorial jurisdiction that is located in a county:

(A) in which the population grew by more than 50 percent from the previous federal decennial census in the federal decennial census conducted in 2020; and

(B) that has a population greater than 240,000;

(3) within the portion of the extraterritorial jurisdiction of a municipality with a population of more than 1.4 million that is:

(A) within 15 miles of the boundary of a military base, as defined by Section [43.0117](#), at which an active training program is conducted; and

(B) in a county with a population of more than two million;

(4) in an area designated as an industrial district under Section [42.044](#); or

(5) in an area subject to a strategic partnership agreement entered into under Section [43.0751](#).

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

Sec. 42.152. AUTHORITY TO REQUEST ELECTION FOR RELEASE. (a) A resident of an area in a municipality's extraterritorial jurisdiction may request the municipality to hold an election in accordance with this subchapter to vote on the question of whether to release the area from the municipality's extraterritorial jurisdiction by filing with the municipality a petition that includes the signatures of at least five percent of the registered voters residing in the area as of the date of the preceding uniform election date.

(b) A resident may not request another election on the question of releasing the same or substantially same area from the municipality's extraterritorial jurisdiction before the second anniversary of the date the municipality receives a petition filed under Subsection (a).

(c) The petition must include a map of the land to be released and describe the boundaries of the land to be released by:

(1) metes and bounds; or

(2) lot and block number, if there is a recorded map or plat.

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

Sec. 42.153. ELECTION. (a) Except as provided by Section [42.156](#), a municipality shall order an election on the question of whether to release an area from the municipality's extraterritorial

jurisdiction to be held on the first uniform election date that falls on or after the 90th day after the date the municipality receives a petition that complies with Section [42.152](#).

(b) The municipality shall hold the election ordered under this section in the area described by the petition at which the qualified voters of the area described by the petition may vote on the question of the release.

(c) An election ordered under this section must be held in the same manner as general elections of the municipality. The municipality shall pay for the costs of holding the election.

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

Sec. 42.154. RESULTS OF ELECTION. (a) The governing body of a municipality shall canvass the election returns for an election held under this subchapter in accordance with Chapter [67](#), Election Code.

(b) Not later than 48 hours after the canvass of an election held under this subchapter, the municipality shall notify the residents of the area proposed to be released from the municipality's extraterritorial jurisdiction of the results of the election. The municipality may satisfy this requirement by notifying the person who filed the petition under Section [42.152](#).

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

Sec. 42.155. RELEASE OF AREA AS RESULT OF ELECTION. (a) If at the election held under this subchapter a majority of qualified voters of the area to be released approve the proposed release, the municipality shall immediately release the area from the municipality's extraterritorial jurisdiction.

(b) If the municipality fails to take action to release the area under Subsection (a) by the later of the next meeting of the

municipality's governing body or the 15th day after the canvass date for the election, the area is released by operation of law.

(c) Notwithstanding any other law, an area released from a municipality's extraterritorial jurisdiction under this section may not be included in the extraterritorial jurisdiction or the corporate boundaries of a municipality, unless the owner or owners of the area subsequently request that the area be included in the municipality's extraterritorial jurisdiction or corporate boundaries.

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

Sec. 42.156. VOLUNTARY RELEASE. Instead of holding an election under Section [42.153](#), the municipality may voluntarily release the area for which the election is to be held from the municipality's extraterritorial jurisdiction before the date on which the election would have been held under Section [42.153](#)(a).

Added by Acts 2023, 88th Leg., R.S., Ch. 106 (S.B. [2038](#)), Sec. 1, eff. September 1, 2023.

POINTS TO CONSIDER

The adoption of this legislation may cause unintended consequences to all parties involved. The removal of an area from a city's Extra-territorial Jurisdiction has the following impacts:

- Hinderance of regional planning efforts
- The applicant may have an issue getting fire protection or tying into water and wastewater facilities.

PETITIONS RECEIVED

Release of ETJ Petitions	Petitioner Name	Received Request Date	End Date
DPEG 359	Nadyrshah Dhanani	11.6.23	1.20.24
Dry Creek	Peyton Martin	10.31.23	

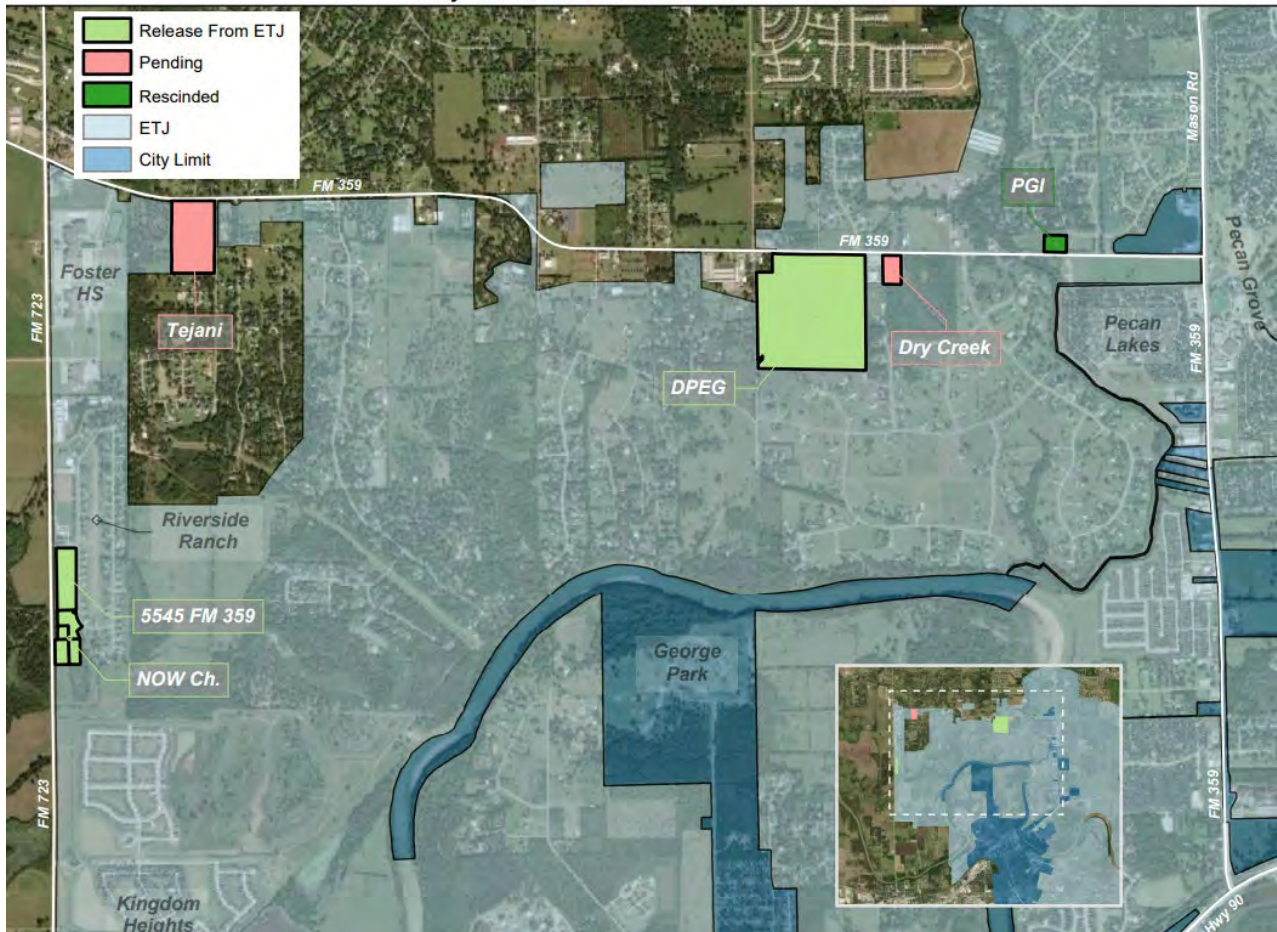
FM 359 and Bob White	Karim Tejani	12.6.23	3.16.24
FM 723	Lawrence Siller	12.5.23	1.20.24
NOW Church	Adrian Singleton	11.1.23	12.17.23
PGI	Derek Franz	9.6.23	

PETITIONS RESCINDED

PGI	Derek Franz	9.6.23	
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MAP

City of Richmond ETJ Parcel Release



-----End of Report-----



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A8. Presentation on Safe Drinking Water Act regarding Consumer Confidence Report.

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City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A9. Presentation on the Comprehensive Master Plan Update.



**CITY COMMISSION
AGENDA ITEM COVER MEMO**

DATE: February 19, 2024

Staff Review:

City Manager _____

City Attorney _____

Finance _____

Fire Department _____

Police Department _____

Public Works _____

AGENDA ITEM:

**SUBMITTED BY: Mason A. Garcia, Planning Director
Planning Department**

SYNOPSIS

On July 24, 2023, at a Special City Commission meeting, Kendig Keast Collaborative (KKC) held a Kick-off meeting with a quorum of the Planning and Zoning Commission in attendance. The consultant discussed topics including:

- **Ways in which Richmond is the same/different since the 2014 plan.**
- **Major City and community accomplishments over the last 10 years.**
- **Things considered or set out to do but did not accomplish.**
- **Phase 1- Richmond Today: Assessment of information on the existing conditions and outlook for Richmond since the 2014 Plan.**
- **Phase 2- Plan Direction and Assumptions: Highlight findings about Richmond Today to set the stage for Richmond Tomorrow phase.**
- **Phase 3- Richmond Tomorrow: Update the future-oriented portions of the Plan such as strategic priorities and policies (Utility Master Planning, Land Use and Zoning Considerations, and Mobility Planning), the Future Land Use Plan map, etc.**
- **Phase 4- Plan Implementation: Draft updated Plan to include updates to roles of City officials, advisory boards/commissions and staff, monitoring implementation efforts and reporting progress, and an in-depth evaluation of the City's current development regulations and standards.**
- **Phase 5- Plan Finalization and Adoption: Public hearing and official consideration of the draft version of the updated Comprehensive Master Plan. Following the plan adoption by City Commission, the final as-adopted version of the plan document will be finalized.**

COMPREHENSIVE PLAN 2014 GOALS ADDRESSED

The Comprehensive Master Plan recommends five-year updates that identify the successes and shortcomings of the plan, review what has changed over the last five years, and formulate recommendations on how the plan should be modified in light of those changes.

BACKGROUND

As a recap, the following steps involved in the Comprehensive Master Plan update process that have been accomplished so far:

- Three (3) listening Sessions (September- October).
- Public Forum on Richmond’s Future – November 29, 2023.
- Rotary Luncheon Presentation.
- Background discussions with local foundations representatives (George & Henderson Wessendorff).
- Launched a Community Survey from November 28, 2023 – January 31, 2024. Over 650 responses were received.

BUDGET ANALYSIS

FUNDING SOURCE	ACCOUNT NUMBER	PROJECT CODE/NAME	FY 2023 - 2024 FUNDS BUDGETED	FY 2023 - 2024 FUNDS AVAILABLE	AMOUNT REQUESTED
N/A	N/A	N/A	N/A	N/A	N/A

BUDGET AMENDMENT REQUIRED? YES _____ NO X

Requested Amendment: N/A
 Budgeted funds estimated for FY 2023 - 2024: N/A

Purchasing Review: N/A
 Financial/Budget Review: N/A

FORM CIQ: N/A

FORM 1295 N/A

SUPPORTING MATERIALS

A number of slides has been submitted by the Planning Consultant Kendig Keast Collaborative for review by the Mayor and City Commission.

STAFF'S RECOMMENDATION

Update for City Commission. Provide input on the City Commission Briefing to confirm the direction for the Richmond Tomorrow Phase of the Comprehensive Master Plan Update.

City Manager Approval: _____



Comprehensive Master Plan & Olde Town Richmond Plan

City Commission Briefing

February 19, 2024

Jul-Nov

Richmond Today PHASE
Workshop: Issues & Needs
Engagement activities

2023

Dec-Feb

Plan Direction PHASE
Briefing: Plan Direction
Richmond Today data findings
Community survey results

2023-24

Mar-May

Richmond Tomorrow PHASE
New and revised plan content

2024

May-Jun

Plan Implementation PHASE
Workshop: Draft Plan
Public Open House

2024

Jun

Hearing / Adoption PHASE
Planning Commission Public Hearing
City Commission Public Hearing
Consideration of adoption

2024

Comprehensive Master Plan Priorities

Richmond's Top Priority

A Use annexation as a strategic growth tool to expand Richmond's population and tax base.

- Key Recommendations*
- Fiscal impact model to influence growth decisions
 - Utility infrastructure provision and extension policies
 - Voluntary annexations and ETJ agreements

- Other Considerations*
- Coordination between the Capital Improvements Program, Future Land Use Plan, and Annexation Program
 - Protection of annexation areas not targeted for near-term growth
 - Intergovernmental coordination for annexation and ETJ boundaries

* Asterisk indicates a crossover recommendation
 ✓ Check mark indicates a top-ranked priority

B Leverage public investments to enhance the existing community and promote growth.

- Key Recommendations*
- Joint-funded project initiatives and shared-use facilities
 - Incremental infrastructure investments that can expand with growth
 - Landscape beautification and screening investments with major infrastructure projects

- Other Considerations*
- *Recruitment of mixed-use development opportunities at major civic destinations
 - Regional detention and recreation amenities
 - Improved GIS inventory of City and special district facilities
 - Strengthened ties between industry and education
 - Ongoing monitoring of impact fees to ensure regional competitiveness and proportional cost of impact

At the conclusion of the comprehensive planning process, community stakeholders ranked plan priorities at an Advisory Committee Workshop and on the plan's Online Discussion Forum.

C Strengthen transportation connections and increase choices between ways to travel.

- Key Recommendations*
- Regional advocacy for transportation funding and policy formation
 - Mobility and connectivity updates to land development regulations and street design standards
 - Coordinated City-County thoroughfare planning
 - Sidewalk, bike lane, and trail planning with rights-of-way protections
 - Transit feasibility study to explore local circulator

- Other Considerations*
- Traffic demand management system
 - Incorporation of a street connectivity index into the Subdivision Regulations
 - Localized traffic calming and travel speed studies
 - Regional coordination with railroads to identify viability of an alternative track that bypasses Richmond

D Elevate the appearance, quality, and compatibility of development.

- Key Recommendations*
- Updated land development regulations
 - Streamlined development review process

- Other Considerations*
- *Public investments at key community gateways
 - *Recruitment of high-quality land developers
 - Relationship between WFBMD guidelines and the City's land development regulations
 - Enhanced requirements of development agreements
 - Advocacy program to aid in code compliance (e.g., weeds, debris, junk vehicles)
 - Façade improvement grant program for commercial properties
 - Requirement of traffic impact analyses for major developments

E Create mixed-use activity centers that serve as community destinations.

- Key Recommendations*
- Recruitment of high-quality land developers
 - Cost-benefit analysis of railroad quiet zones
 - Weekend and nightlife programming
 - Mixed-use development at major civic destinations
 - Strategic corridor planning

- Other Considerations*
- *Collaborative marketing of Richmond's assets
 - *Transit feasibility study to explore local circulator
 - *Downtown redevelopment plan
 - New financing mechanisms to support redevelopment efforts

2014 PRIORITIES

Annexation to Grow
 Public Investments
 Transportation Connections/Options
 Development Quality
 Mixed-Use Activity Centers

Enhanced streetscape amenities and expanded parking options in Downtown

- Formal expansion of the Richmond Historic District to align with the Future Land Use Plan
- Assistance with conversion of second-story floors in Downtown

F Rehabilitate and preserve Richmond's existing neighborhoods and community assets.

- Key Recommendations*
- Neighborhood planning and small-scale improvement projects
 - Residential street and sidewalk revitalization program
 - Coordination of historic preservation guidelines and updated land development regulations

- Other Considerations*
- *Sidewalk, bike lane, and trail planning with rights-of-way protections
 - Partnerships with churches, civic organizations, schools, and businesses in neighborhood improvement and revitalization efforts
 - Potential relocation and expansion of the Fort Bend Museum and other historic assets
 - Education and outreach for homeowner rehabilitation and financing
 - Infill incentives (e.g., fee waivers, tax abatements) and development standards
 - Seasonal "Clean Up" events or "Neighborhood Pride" days focusing on beautification

G Partner with existing local businesses to assist in their success and improve access to resources.

- Key Recommendations*
- Strengthened ties between education and industry
 - Downtown redevelopment plan
 - Online library of business funding and technical assistance resources
 - Increased capacity of business organizations

- Other Considerations*
- *Collaborative marketing and branding of Richmond's assets
 - *Updated land development regulations
 - *Transit feasibility study to explore local circulator
 - Assistance with conversion of second-story floors in Downtown
 - Formation of task force to assess the need for business assistance programs
 - *Shop Local" programs
 - Quarterly or semi-annual meetings with largest employers to coordinate initiatives

H Diversify Richmond's business and employee mix through innovation and strategic recruitment.

- Key Recommendations*
- Hotel recruitment
 - Showel-ready business and industrial park
 - Business incubator and accelerator program
 - Enhanced website design and increased availability of City information

- Other Considerations*
- *Incremental infrastructure investments that can expand with growth
 - *Streamlined development review process
 - *Updated land development regulations
 - *Strengthened ties between education and industry
 - Housing accommodations in support of targeted professions

I Enhance and preserve Richmond's natural amenities.

- Key Recommendations*
- Low-impact development standards
 - Recreational and visual access to the Brazos River
 - Enhanced local and regional park system

- Other Considerations*
- *Joint-funded project initiatives and shared-use facilities
 - *Sidewalk, bike lane, and trail planning with rights-of-way protections
 - *Landscape beautification and screening investments with major infrastructure projects
 - Use of Future Land Use Plan as guideline to protect rural areas and natural amenities
 - "Green building" best practice guidelines
 - Formation of donor program to enhance park and downtown amenities

J Strengthen the awareness and image of Richmond throughout the region.

- Key Recommendations*
- Collaborative marketing and branding of Richmond's assets
 - Intergovernmental advocacy and coordination
 - Public investments at Richmond's key community gateways

- Other Considerations*
- *Enhanced website design and increased availability of City information
 - *Recruitment of high-quality land developers
 - *Weekend and nightlife programming
 - Comprehensive wayfinding study
 - Historic architecture as unique regional asset for arts and entertainment district

Comprehensive Master Plan Priorities

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- Other Considerations*
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 - *Transit feasibility study to explore local circulator
 - *Downtown redevelopment plan
 - New financing mechanisms to support redevelopment efforts

2014 PRIORITIES

Neighborhoods/ Assets Focus

Boost Local Businesses

Diversify Businesses/Jobs

Preserve Natural Amenities

Strengthen Richmond Image

- Enhanced streetscape amenities and expanded parking options in Downtown
- Formal expansion of the Richmond Historic District to align with the Future Land Use Plan
- Assistance with conversion of second-story floors in Downtown

F Rehabilitate and preserve Richmond's existing neighborhoods and community assets.

- Key Recommendations*
- Neighborhood planning and small-scale improvement projects
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 - *Shop Local" programs
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 - Enhanced local and regional park system

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 - *Sidewalk, bike lane, and trail planning with rights-of-way protections
 - *Landscape beautification and screening investments with major infrastructure projects
 - Use of Future Land Use Plan as guideline to protect rural areas and natural amenities
 - "Green building" best practice guidelines
 - Formation of donor program to enhance park and downtown amenities

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- Other Considerations*
- *Enhanced website design and increased availability of City information
 - *Recruitment of high-quality land developers
 - *Weekend and nightlife programming
 - Comprehensive wayfinding study
 - Historic architecture as unique regional asset for arts and entertainment district

Richmond Community Survey Report

2024 Comprehensive Master Plan Update

Take-Away

#1

QUESTION 12:

Top 5 priorities from a list of 20 items frequently mentioned in early meetings for Richmond's current Comprehensive Master Plan review process, many of which were also heard during previous plan reviews.

For this ranking question, 374 (68.6%) of the 545 eligible resident respondents answered. The following items were ranked among the top five most often, in this order:

- Safe community and City public safety services (police, fire) (56.2%)
- Ongoing growth management, for a financially sustainable future for the City, and to avoid "urban sprawl" outcomes and preserve some semi-rural character around the city (55.9%)
- Storm water management, mitigation of flooding risks, and readiness to deal with and recover from natural hazards (tied at 44.7%)
- Preserving Richmond's small-town charm amid ongoing growth (tied at 44.7%)
- Traffic congestion, speeding and safety issues on area streets and highways (40.1%)

QUESTION 12:

Top 5 priorities from a list of 20 items frequently mentioned in early meetings for Richmond's current Comprehensive Master Plan review process, many of which were also heard during previous plan reviews.

For this ranking question, 374 (68.6%) of the 545 eligible resident respondents answered. The following items were ranked among the top five most often, in this order:

- Safe community and City public safety services (police, fire) (56.2%)
- Ongoing growth management, for a financially sustainable future for the City, and to avoid "urban sprawl" outcomes and preserve some semi-rural character around the city (55.9%)
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- Traffic congestion, speeding and safety issues on area streets and highways (40.1%)

Appreciation of what you have

Take-Away

#2

“Country living
close to the city.”

“Nice blend of
old and new.”

“That it is not
overbuilt.
The purity of
Richmond is a
treasure and not
the concrete and
cookie cutter
houses.”

Growth pattern concern

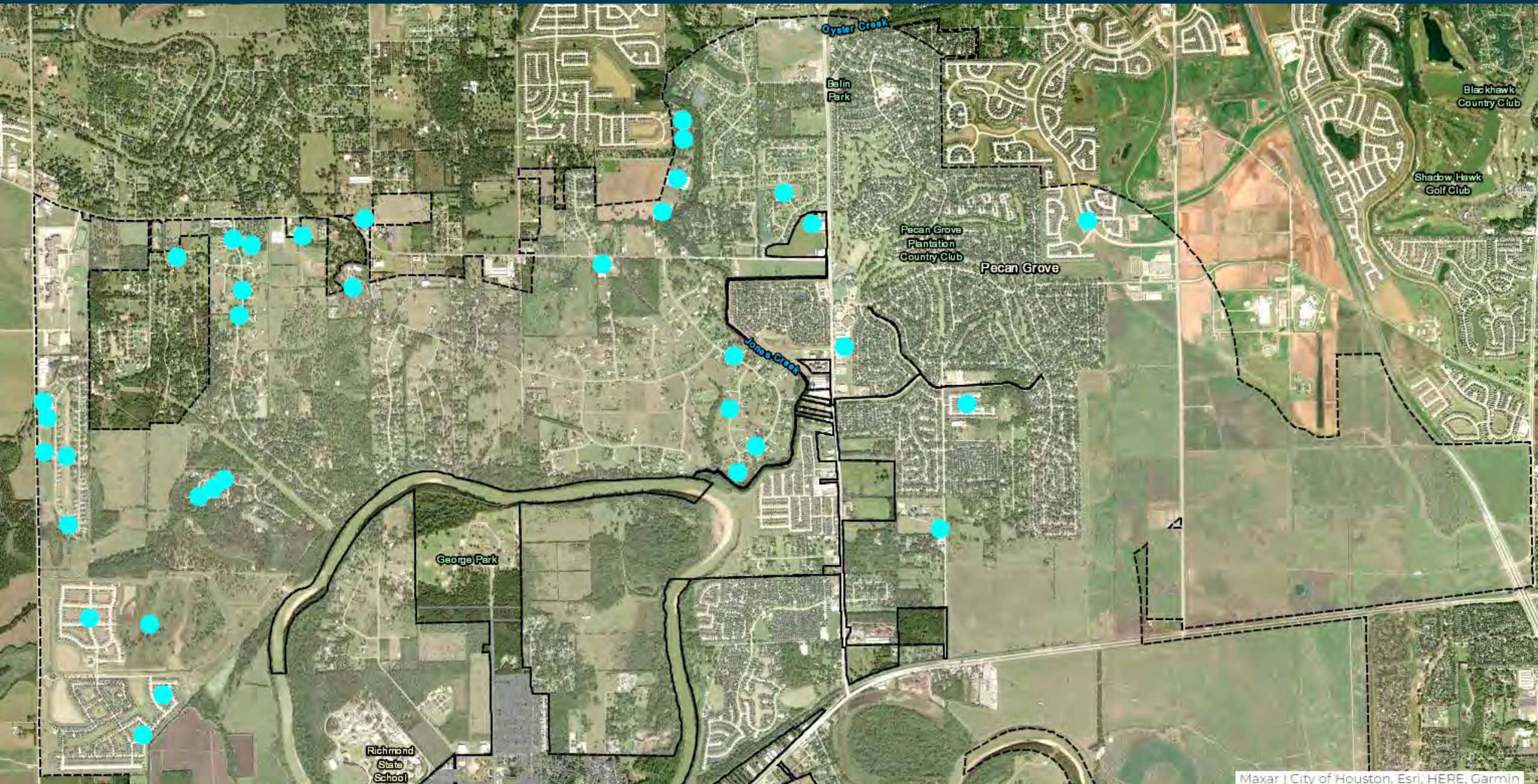
“Becoming just another suburb of Houston.”

“Too much traffic, too much development.”

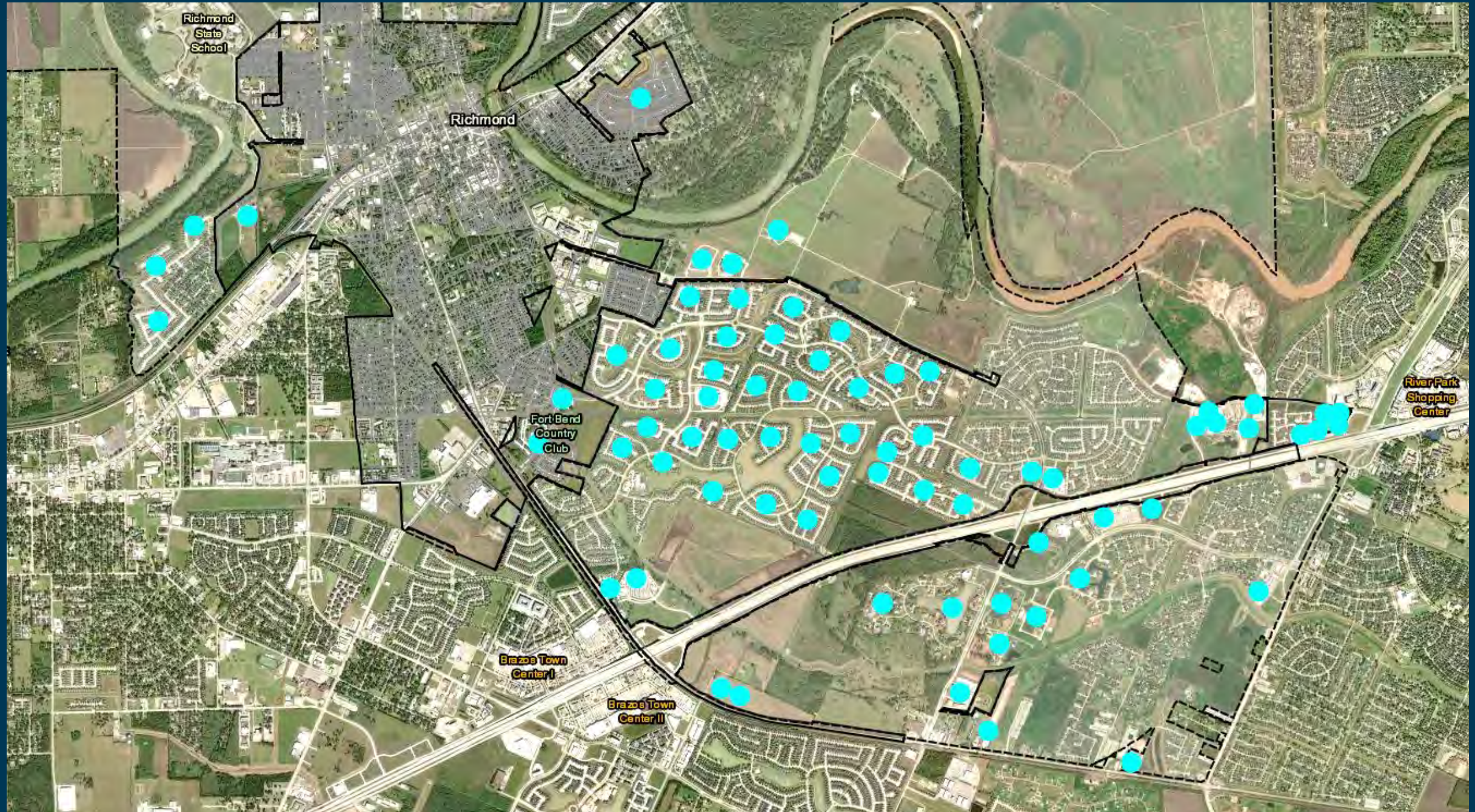
“Still refusing to grow and annex to control what is happening around us.”

“The ETJ, being subject to county laws, is growing but the laws are not being revised to reflect the change from rural to suburban.”

DEVELOPMENT SINCE 2014 – North City Limits + Extraterritorial Jurisdiction



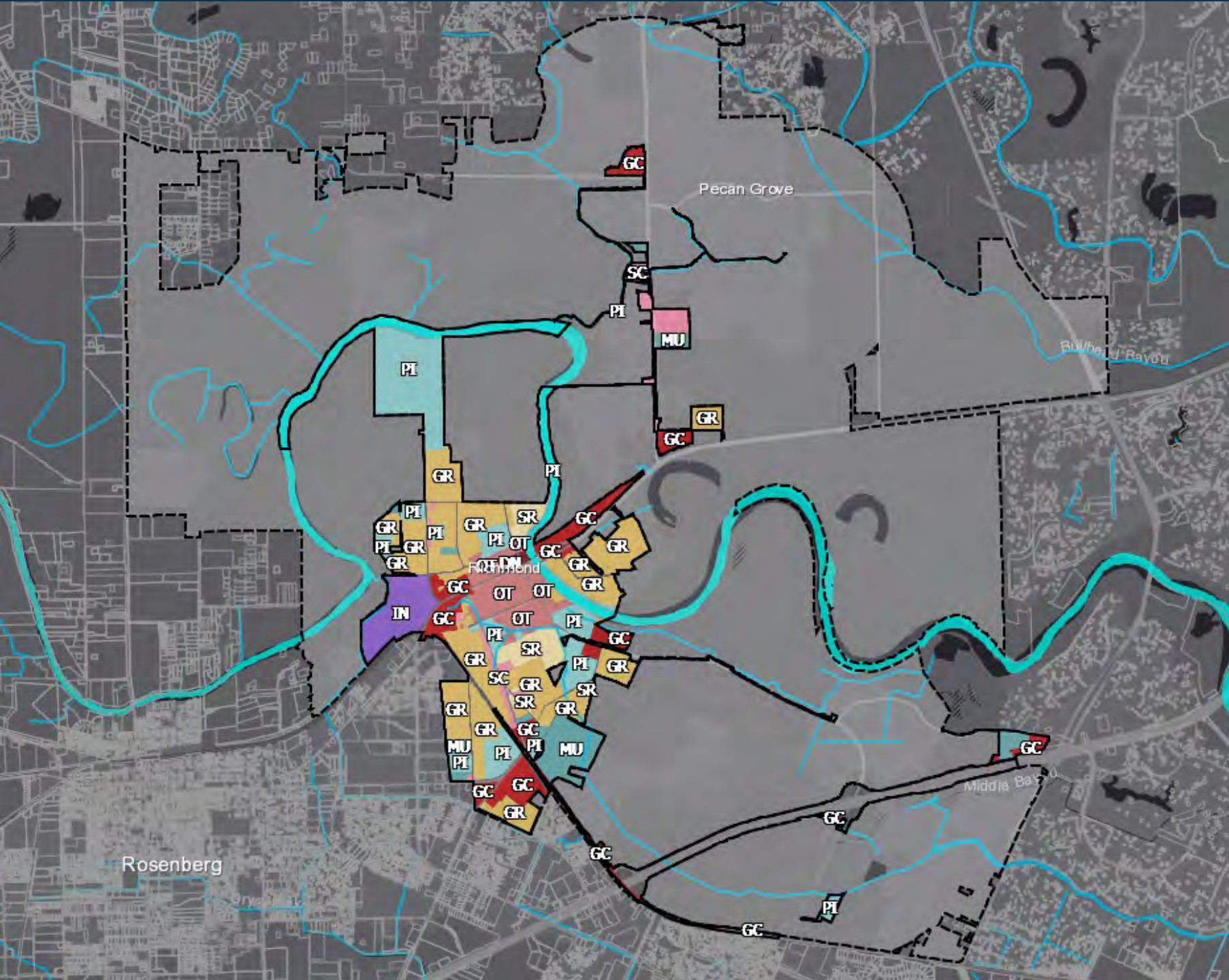
DEVELOPMENT SINCE 2014 – South City Limits + Extraterritorial Jurisdiction



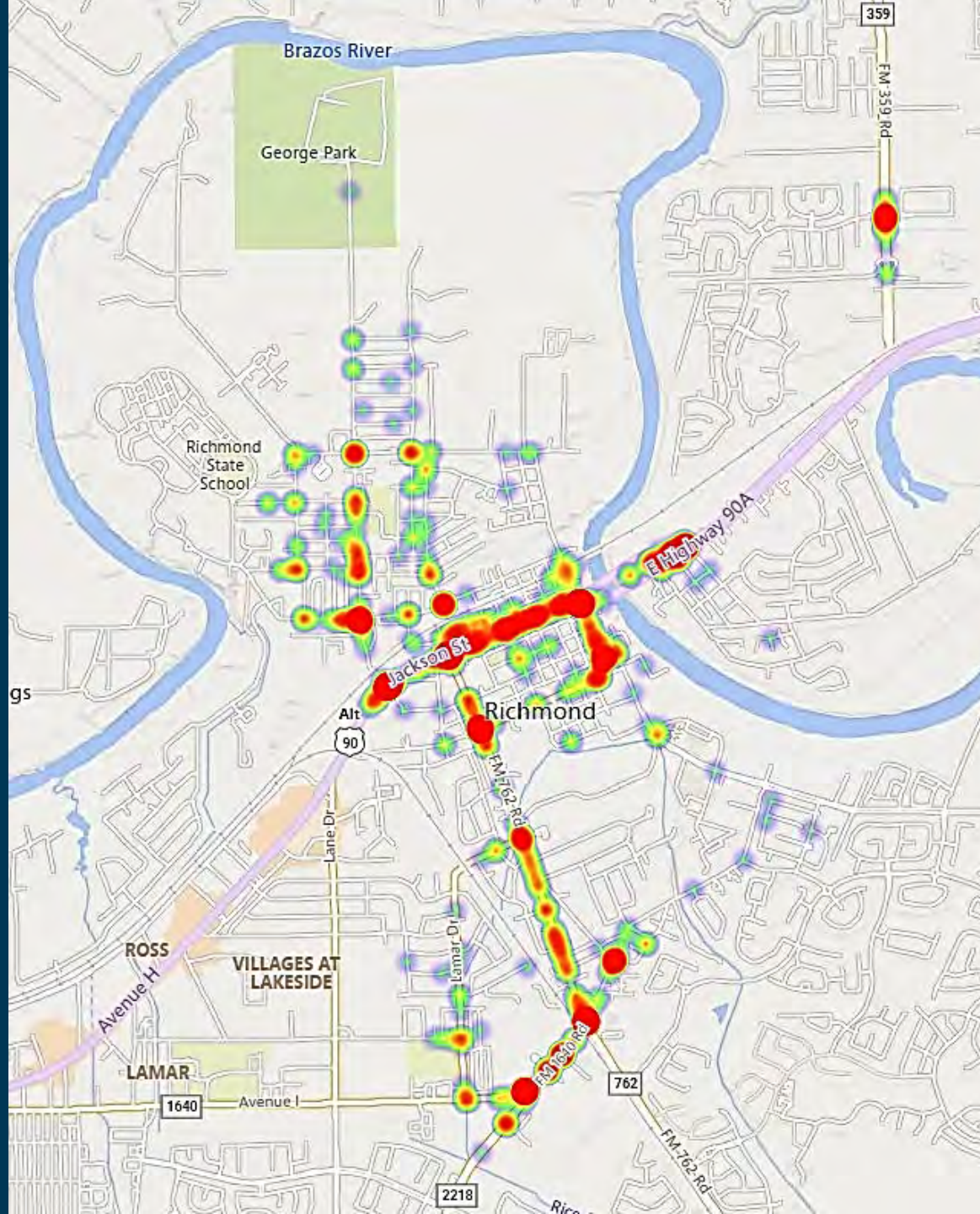
Take-Away

#4

*Education
on City
jurisdiction,
authorities*



Take-Away #5



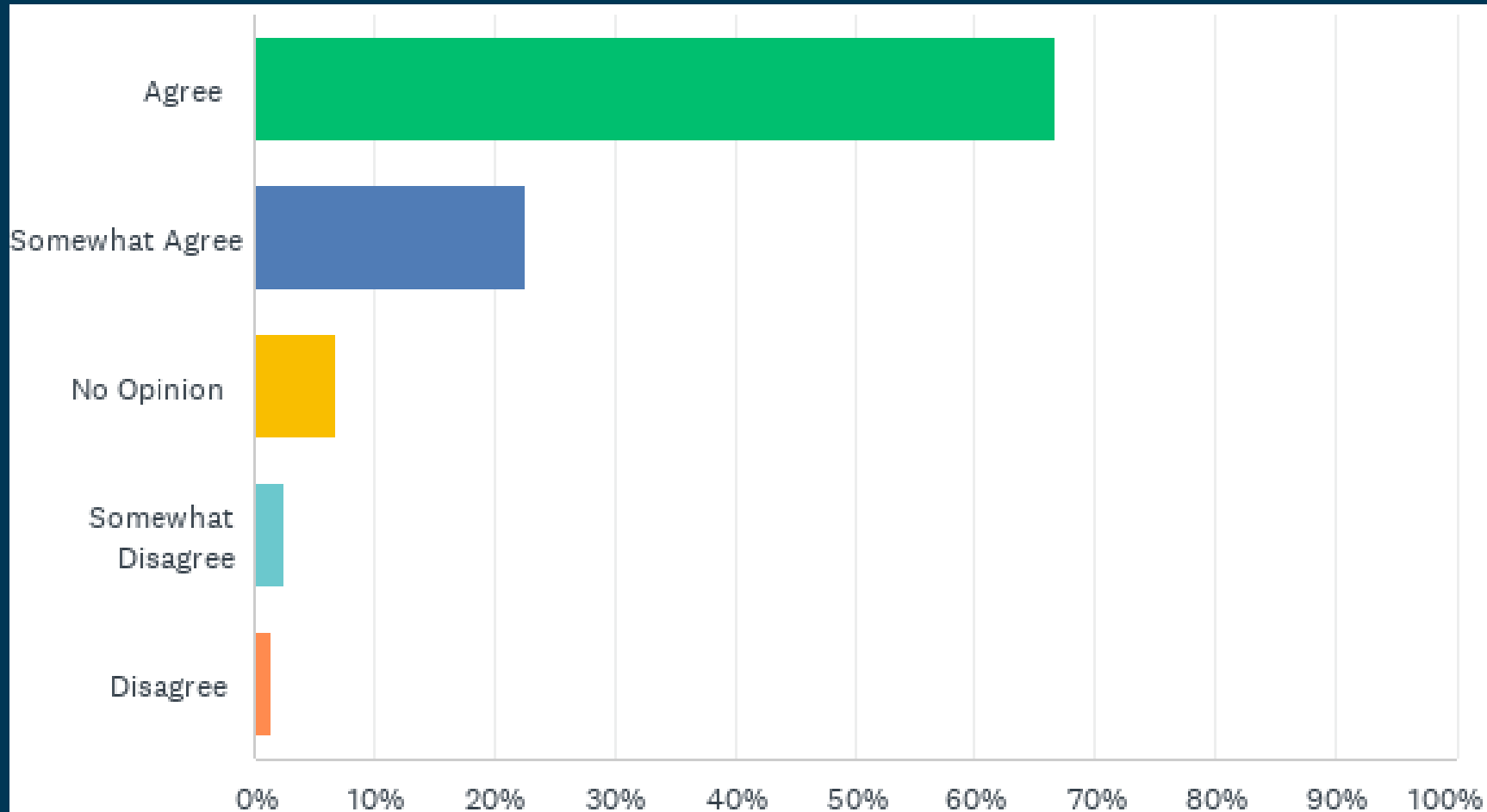
*Traffic safety
concern*

Take-Away

#6

QUESTION 16:

Richmond needs to preserve its identity as a unique and historic place within Fort Bend County and the Houston metropolitan area, while also encouraging the energy and community involvement of its younger entrepreneurs, leaders, newcomers and homegrown talent.



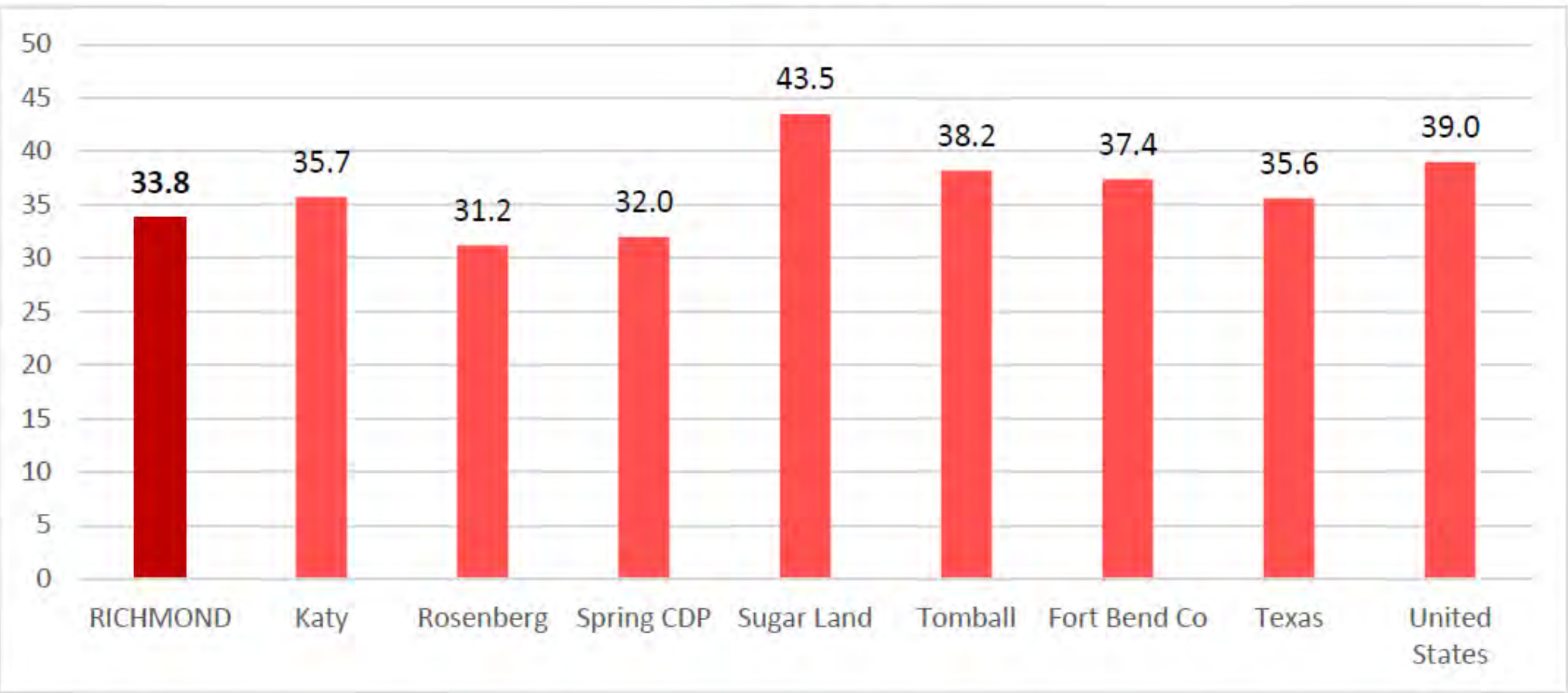
*Highest
Level of
Agreement
(89%)*

Edge in young adult population

Take-Away #6

33.8
median age among in-city residents

Median Age

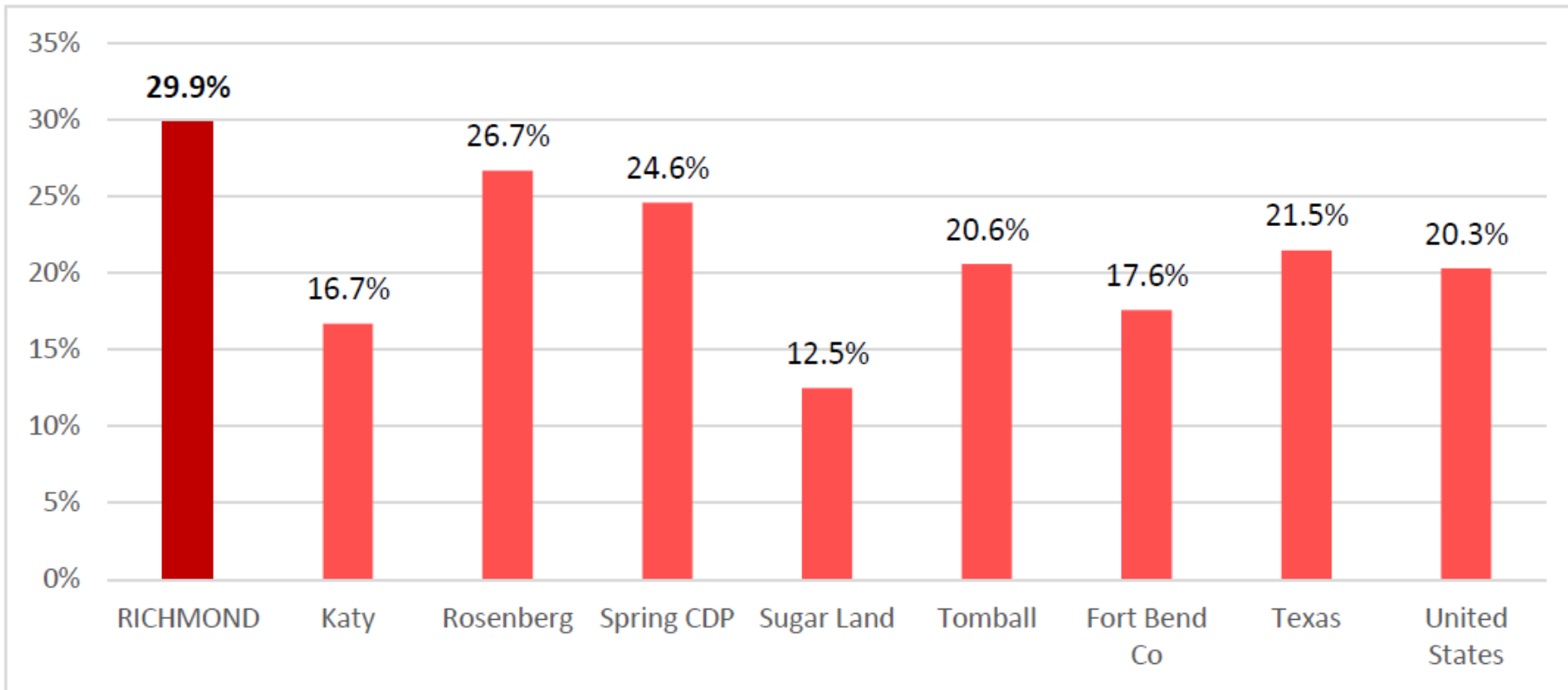


Chance to engage young families, newcomers, entrepreneurs

Edge in young adult population

- In the 2014 CMP, a comparison across the same communities showed Richmond with the highest percentage of young adult population, between ages 20 and 34 (26.2% at the time). The same comparison based on 2022 estimates shows **Richmond still leading in the extent of age 20-34 population – now with 29.9%** even amid an era when much of the nation is trending older with the aging of the large Baby Boom generation.

Young Adult Population Ages 20-34

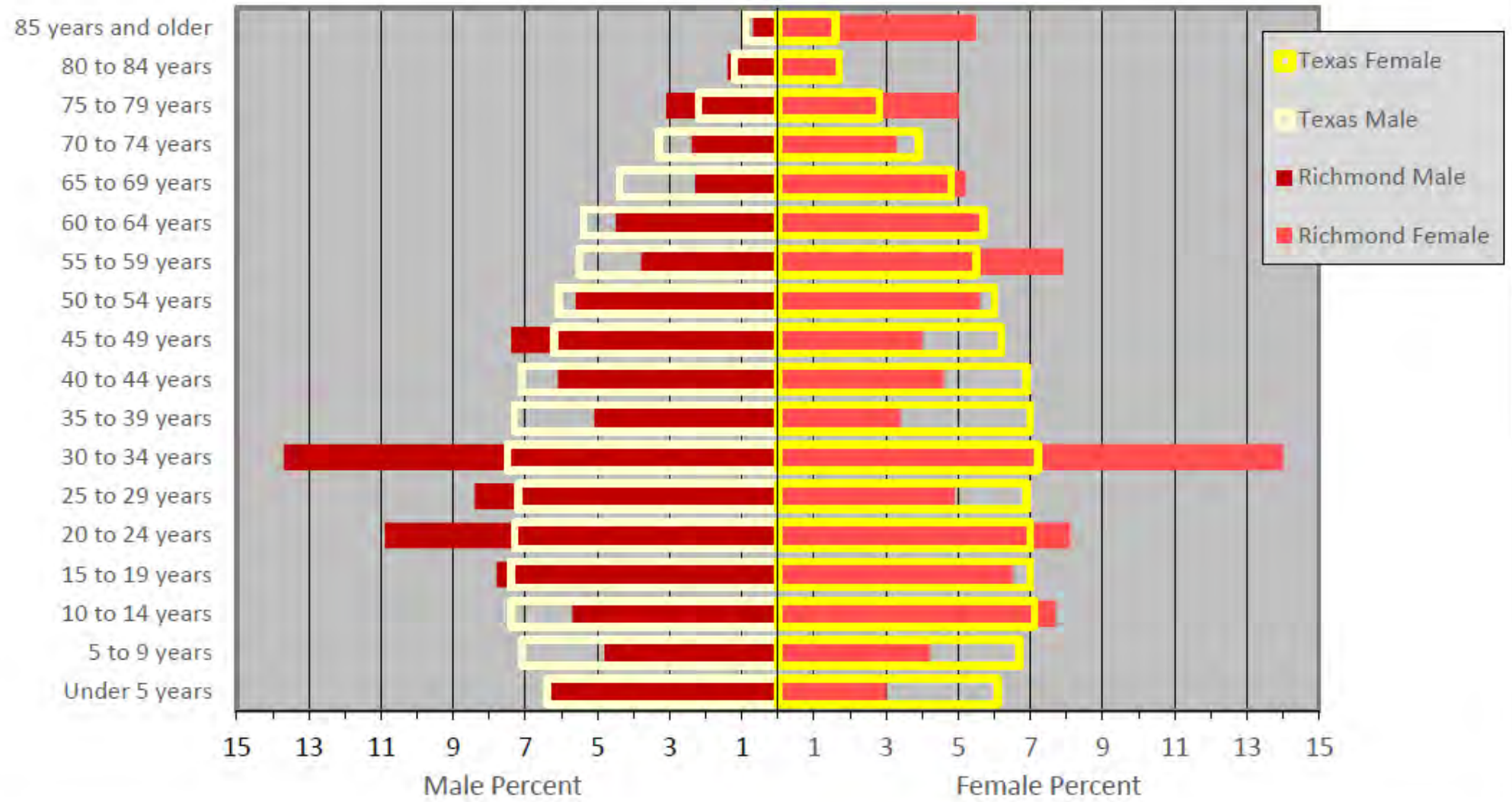


Chance to engage young families, newcomers, entrepreneurs

Edge in young adult population

Take-Away #6

Richmond Age and Gender Distribution

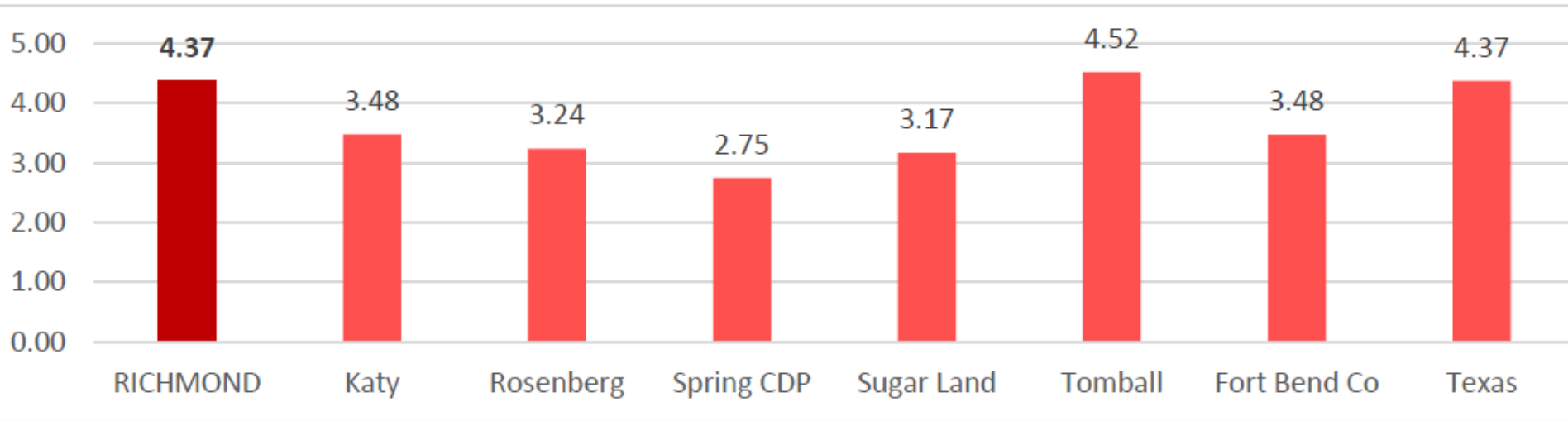


Chance to engage young families, newcomers, entrepreneurs

Housing affordability challenge

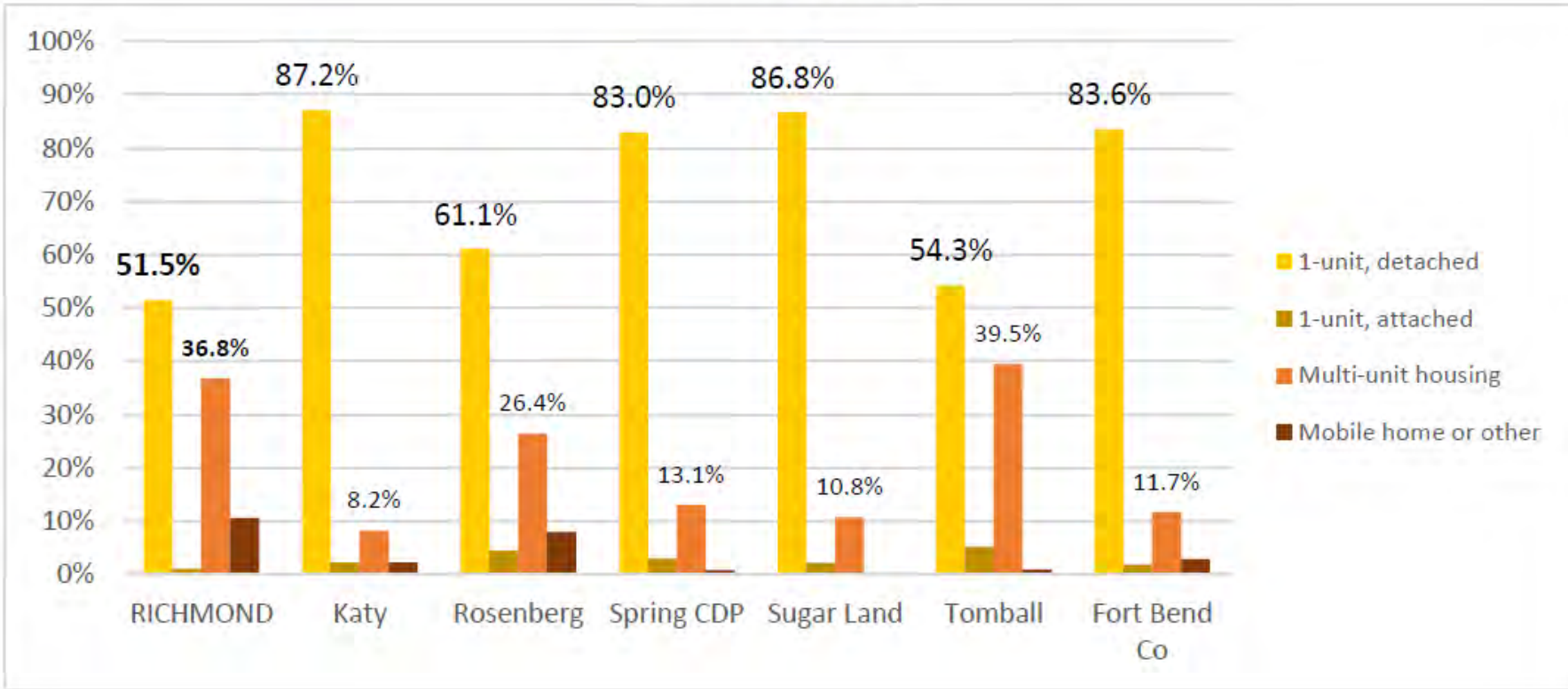
- The chart below applies a broad-brush gauge of an area's home affordability, dividing the median home value by the median household income to generate an "affordability ratio." A higher ratio suggests that more of a local population will have difficulties finding housing they can afford. By this measure, **Richmond matches the relatively high statewide ratio of 4.37**, behind only Tomball.

Home Affordability Indicator



- Richmond had a 2.52 affordability ratio in 2011**, as reported in the 2014 CMP (\$106,100 median home value relative to \$42,023 median household income). From 2000 to 2011, the median home value had increased at a faster rate than median household income. The same trend has held through 2022, with income growth – at 23.3% since 2011 – lagging even further behind increasing home values, which were up 113.4% from 2011 to 2022. This income/cost mismatch is at the heart of the housing affordability dilemma facing much of the nation in recent years, not just Richmond.

Housing Types



Take-Away

#8

“Missing Middle”

Housing

Opportunity

Single-Family Detached



51.5%

Single-Family Attached



1.1%

2, 3, or 4 units



5.2%

5 or more units



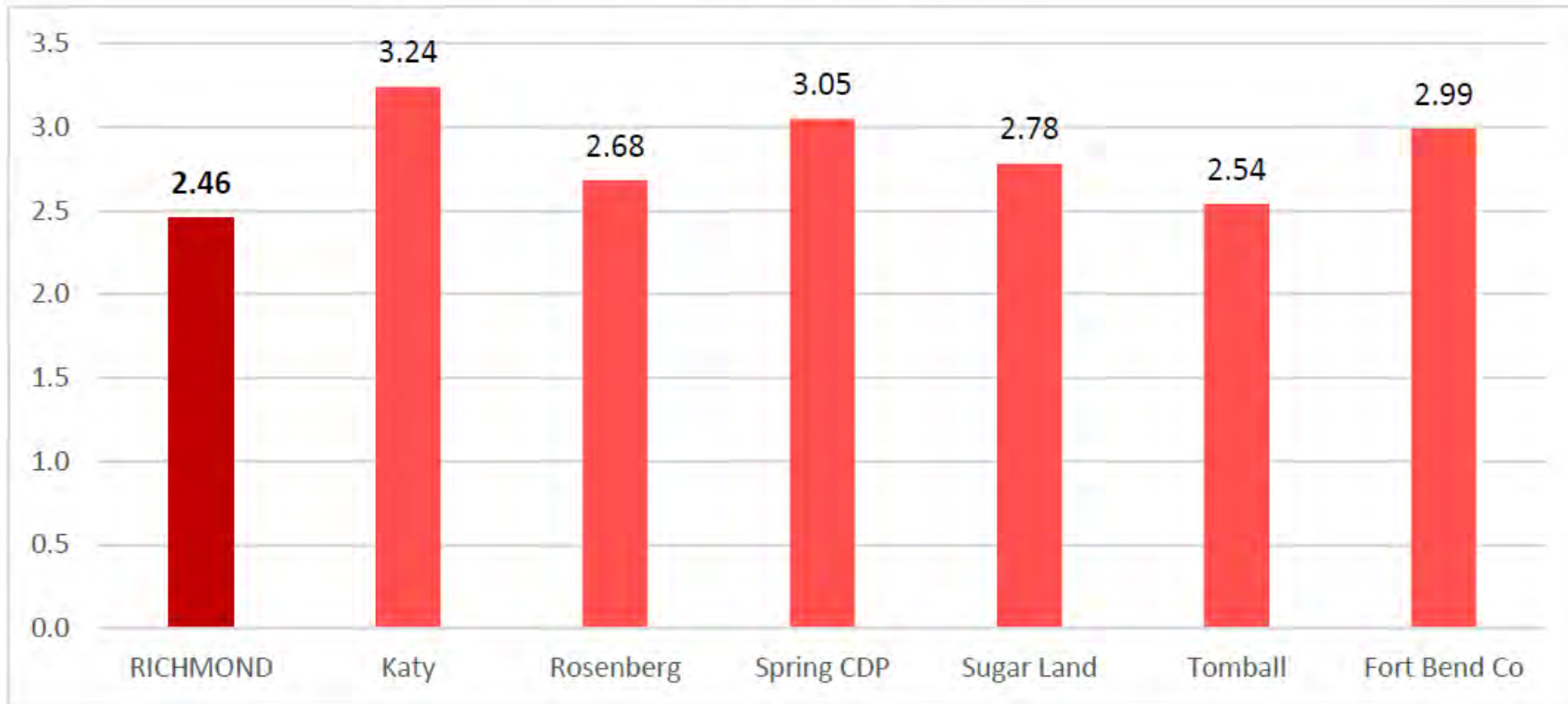
42.2%*

Take-Away

#8

2.46
average household size in in-city housing

Average Household Size



*“Missing Middle”
Housing
Opportunity*

- **2.46** was the **average household size** in Richmond in 2022 – the lowest among the comparison communities, with Tomball and Rosenberg next lowest. This corresponds to Richmond, Rosenberg and Tomball also having the highest shares of renter-occupied housing in the previous chart.
- Richmond’s average household size at the time of the 2014 CMP was 2.97, and it was 3.16 in Census 2000.

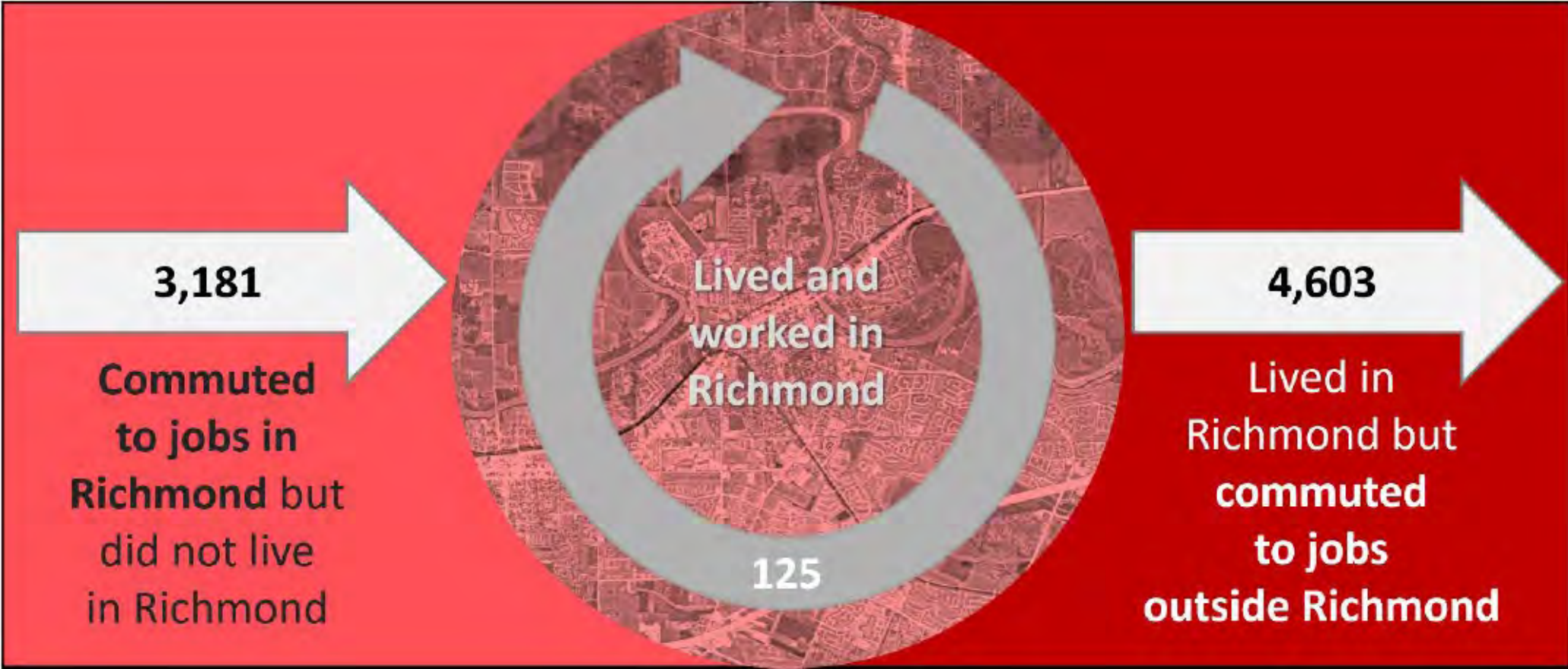
Not a true “bedroom community”

Take-Away #9

58%

employed in-city residents who commute elsewhere to work

Commuting Patterns (2021)



Cost of living challenges for some

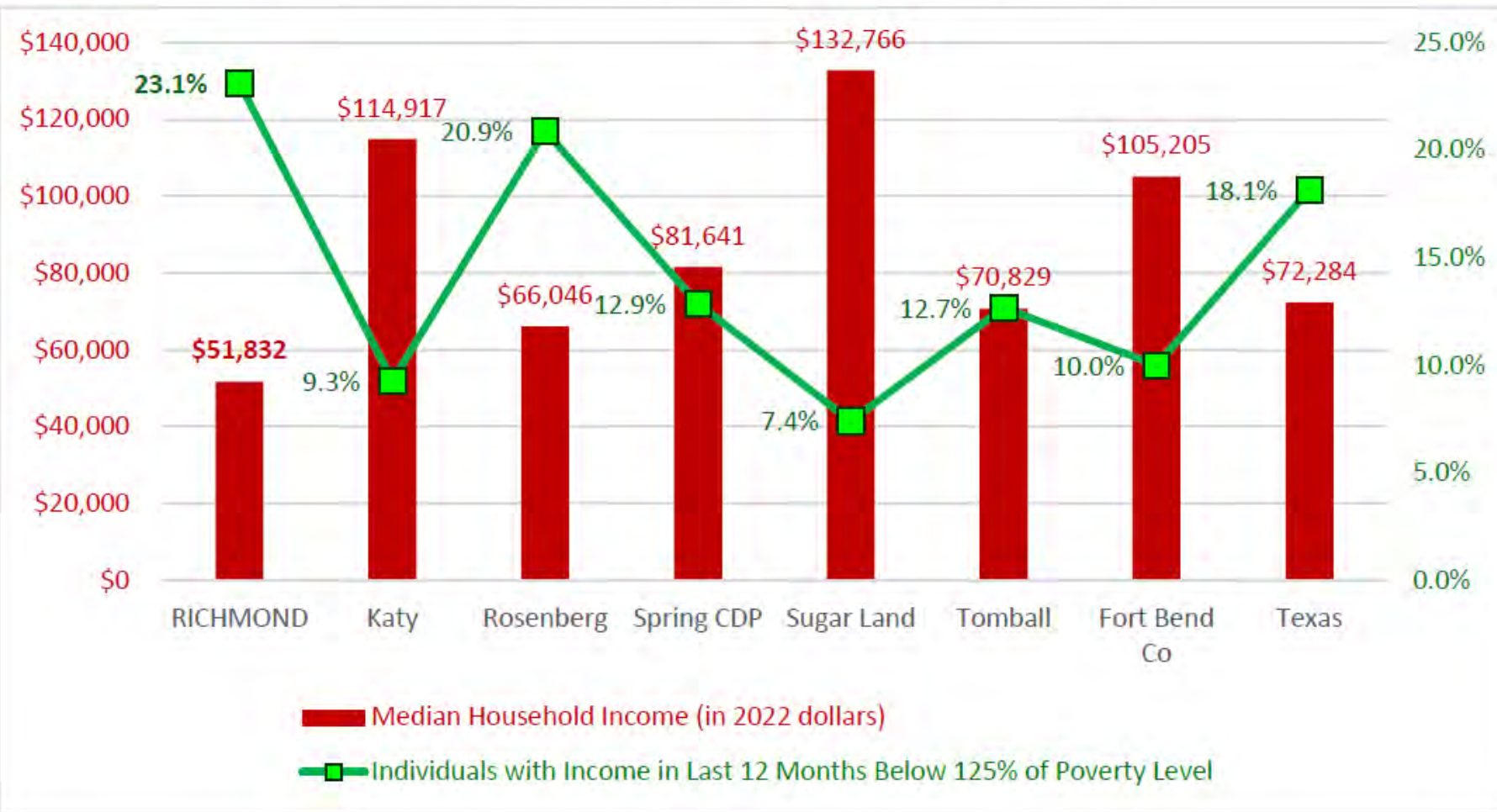
Take-Away

#10

23.1%

In-city residents susceptible to or already in poverty

Median Household Income and Persons in Poverty



Shared issue with Rosenberg

Increasing focus on social and equity issues in community plans

Comprehensive Master Plan Priorities

Richmond's Top Priority

A Use annexation as a strategic growth tool to expand Richmond's population and tax base.

- Key Recommendations*
- Fiscal impact model to influence growth decisions
 - Utility infrastructure provision and extension policies
 - Voluntary annexations and ETJ agreements

- Other Considerations*
- Coordination between the Capital Improvements Program, Future Land Use Plan, and Annexation Program
 - Protection of annexation areas not targeted for near-term growth
 - Intergovernmental coordination for annexation and ETJ boundaries

* Asterisk indicates a crossover recommendation
✓ Check mark indicates a top-ranked priority

B Leverage public investments to enhance the existing community and promote growth.

- Key Recommendations*
- Joint-funded project initiatives and shared-use facilities
 - Incremental infrastructure investments that can expand with growth
 - Landscape beautification and screening investments with major infrastructure projects

- Other Considerations*
- *Recruitment of mixed-use development opportunities at major civic destinations
 - Regional detention and recreation amenities
 - Improved GIS inventory of City and special district facilities
 - Strengthened ties between industry and education
 - Ongoing monitoring of impact fees to ensure regional competitiveness and proportional cost of impact

At the conclusion of the comprehensive planning process, community stakeholders ranked plan priorities at an Advisory Committee Workshop and on the plan's Online Discussion Forum.

C Strengthen transportation connections and increase choices between ways to travel.

- Key Recommendations*
- Regional advocacy for transportation funding and policy formation
 - Mobility and connectivity updates to land development regulations and street design standards
 - Coordinated City-County thoroughfare planning
 - Sidewalk, bike lane, and trail planning with rights-of-way protections
 - Transit feasibility study to explore local circulator

- Other Considerations*
- Traffic demand management system
 - Incorporation of a street connectivity index into the Subdivision Regulations
 - Localized traffic calming and travel speed studies
 - Regional coordination with railroads to identify viability of an alternative track that bypasses Richmond

D Elevate the appearance, quality, and compatibility of development.

- Key Recommendations*
- Updated land development regulations
 - Streamlined development review process

- Other Considerations*
- *Public investments at key community gateways
 - *Recruitment of high-quality land developers
 - Relationship between WFBMD guidelines and the City's land development regulations
 - Enhanced requirements of development agreements
 - Advocacy program to aid in code compliance (e.g., weeds, debris, junk vehicles)
 - Façade improvement grant program for commercial properties
 - Requirement of traffic impact analyses for major developments

E Create mixed-use activity centers that serve as community destinations.

- Key Recommendations*
- Recruitment of high-quality land developers
 - Cost-benefit analysis of railroad quiet zones
 - Weekend and nightlife programming
 - Mixed-use development at major civic destinations
 - Strategic corridor planning

- Other Considerations*
- *Collaborative marketing of Richmond's assets
 - *Transit feasibility study to explore local circulator
 - *Downtown redevelopment plan
 - New financing mechanisms to support redevelopment efforts

2024 PRIORITIES (ongoing and new)

Growth Management

Core Area Revitalization

New Housing Options

Barriers to Mobility and Safety

Richmond's Identity and Aesthetics

Enhanced streetscape amenities and expanded parking options in Downtown

- Formal expansion of the Richmond Historic District to align with the Future Land Use Plan
- Assistance with conversion of second-story floors in Downtown

F Rehabilitate and preserve Richmond's existing neighborhoods and community assets.

- Key Recommendations*
- Neighborhood planning and small-scale improvement projects
 - Residential street and sidewalk revitalization program
 - Coordination of historic preservation guidelines and updated land development regulations

- Other Considerations*
- *Sidewalk, bike lane, and trail planning with rights-of-way protections

- Partnerships with churches, civic organizations, schools, and businesses in neighborhood improvement and revitalization efforts

- Potential relocation and expansion of the Fort Bend Museum and other historic assets

- Education and outreach for homeowner rehabilitation and financing

- Infill incentives (e.g., fee waivers, tax abatements) and development standards

- Seasonal "Clean Up" events or "Neighborhood Pride" days focusing on beautification

G Partner with existing local businesses to assist in their success and improve access to resources.

- Key Recommendations*
- Strengthened ties between education and industry
 - Downtown redevelopment plan
 - Online library of business funding and technical assistance resources
 - Increased capacity of business organizations

- Other Considerations*
- *Collaborative marketing and branding of Richmond's assets
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 - Assistance with conversion of second-story floors in Downtown

- Formation of task force to assess the need for business assistance programs

- *Shop Local" programs

- Quarterly or semi-annual meetings with largest employers to coordinate initiatives

H Diversify Richmond's business and employee mix through innovation and strategic recruitment.

- Key Recommendations*
- Hotel recruitment
 - Shovel-ready business and industrial park
 - Business incubator and accelerator program
 - Enhanced website design and increased availability of City information

- Other Considerations*
- *Incremental infrastructure investments that can expand with growth
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 - Housing accommodations in support of targeted professions

I Enhance and preserve Richmond's natural amenities.

- Key Recommendations*
- Low-impact development standards
 - Recreational and visual access to the Brazos River
 - Enhanced local and regional park system

- Other Considerations*
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 - Use of Future Land Use Plan as guideline to protect rural areas and natural amenities
 - "Green building" best practice guidelines
 - Formation of donor program to enhance park and downtown amenities

J Strengthen the awareness and image of Richmond throughout the region.

- Key Recommendations*
- Collaborative marketing and branding of Richmond's assets
 - Intergovernmental advocacy and coordination
 - Public investments at Richmond's key community gateways

- Other Considerations*
- *Enhanced website design and increased availability of City information
 - *Recruitment of high-quality land developers
 - *Weekend and nightlife programming
 - Comprehensive wayfinding study
 - Historic architecture as unique regional asset for arts and entertainment district

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2024 PRIORITIES (ongoing and new)

"Quality of Life"

Measurable, Reportable Results of Plans

Including ... Ways to Maintain "Small Town Charm"

Specific UDC Issues to Revisit

F Rehabilitate and preserve Richmond's existing neighborhoods and community assets.

- Key Recommendations*
- Enhanced streetscape amenities and expanded parking options in Downtown
 - Formal expansion of the Richmond Historic District to align with the Future Land Use Plan
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 - Historic architecture as unique regional asset for arts and entertainment district



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

CONSENT AGENDA

A10. All consent agenda items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Review and consider taking action on the minutes the Regular City Commission Meeting and the Workshop held on January 22, 2024 and Special City Commission Meeting held on January 29, 2024 (copies are enclosed).
2. Review and consider taking action on the Fire Department report (a copy is enclosed).
3. Review and consider taking action on the Police Department report (a copy is enclosed).
4. Review and consider taking action on the Municipal Court report (a copy is enclosed).
5. Review and consider taking action on the Tax Assessor/Collector Report (a copy is enclosed).
6. Review and consider taking action on Monthly Financial Report. (a copy is enclosed)
7. Review and consider taking action on the Public Works Report (a copy is enclosed).
8. Review and consider taking action on Planning Department Report (a copy is enclosed).

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



City of Richmond

Where History Meets Opportunity

9. Review and consider taking action on the Building Department Report (a copy is enclosed).
10. Review and consider taking action on the Code Enforcement Report (a copy is enclosed).
11. Review and consider taking action on the Emergency Management Report (a copy is enclosed).
12. Review and consider taking action on the Development Corporation of Richmond Report (a copy is enclosed).
13. Set date for next meeting. (Regular City Commission Meeting on Monday, March 18th at 4:30 p.m.)

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



City of Richmond

Where History Meets Opportunity

CONSENT AGENDA

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Meeting Minutes for Meetings listed on Agenda



STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Regular Session on January 22, 2024, at 9:00 a.m. The meeting was broadcast via video conference call. All members of the public may participate in the meeting and via video conference call. A quorum was present, with the following members in attendance:

Becky Haas, Mayor
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4
Terri Vela, City Manager
Howard Christian, Assistant City Manager "ACM"
Gary Smith, City Attorney
Lasha Gillespie, City Secretary

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- Mayor Haas called the meeting to order at 9:07 a.m.
- Mayor Haas proceeded to skip to agenda item A8.
- A8. Update on the Police Department receiving the Re-accreditation Award from the Texas Law Enforcement Accreditation Program.
- Agenda item discussion overview. David Gott, the Chief of Police for Hedwig Village, representing the Texas Police Chiefs Association (TPCA), will attend tonight's meeting to present the award.
- A9. CONSENT AGENDA
- Commissioner BeMent selected item A9 (5)- Tax Assessor for discussion.
 - Commissioner Beard selected items (4) Muni and (6) PW for discussion.
 - Commissioner Gaul selected items A9 (5)- Tax Assessor and (12)- Indigo for discussion.
 - **Commissioner BeMent-** (5)- General questions on dates of collection. There was a delay in property tax statements sent out. FD Preza stated he would provide information at a later date on how state law interacts with the timeline.
 - **Commissioner Beard-** (4) Muni-Commended the department on a reduction in outstanding warrants. He went on to point out the difference between the municipal judge and magistrate rate- magistrate rate is a daily rate. (6) PW- Discussion on the Richmond Pkwy extension related to detouring and traffic. Additional discussion on GLO projects and the Comprehensive Master Plan Survey. ACM mentioned they have a scheduled meeting with the county today, during which they will discuss the Richmond Parkway project and the traffic signal at 762 and Golfview, managed by TxDot. Additionally, there was further conversation about treating the Downtown sidewalk project as an independent agenda item due to its variety of options and associated costs.

- **Commissioner Gaul-** (12)- Indigo- Discussion on process and noted that this should be a separate agenda item.
- A10. Review and consider taking action on Ordinance No. 2024-01, calling a general election for the purpose of electing a Commissioner to Position 1 and electing a Commissioner to Position 3.
- Discussion on polling sites.
- A11. Review and consider taking action on Quarterly Monthly Financial Report and Quarterly Investment Report.
- Commissioner Gaul noted a discrepancy on the calculations of page 4 of the Quarterly Financial Report. FD Preza indicated he would have that corrected before the evening meeting.
- A12. Review and consider taking action on Ordinance No. 2024-02, adopting text amendments to the Unified Development Code to include certain changes to sign requirements and standards. The specific sections to be amended include:
1. Division 4.7.202, *Message Centers*
 2. Division 4.7.300, *Permanent Signs*.
 3. Table 4.7.302, *Nonresidential, Public/Institutional, and Mixed-use Use Sign and Use Types*.
 4. Chapter 6, *Administration*.
 5. Chapter 7, *Measurements and Words*.
- Planning Director Garcia stated that he would provide information on the motivation behind the changes in the evening meeting.
- A13. Review and consider taking action on Resolution No. 470-2024, approving a Chapter 43 Development Agreement with Williams Way Partnership, LTD.
- The City Commission and staff engaged in a conversation regarding the decision to opt for an 8-year agreement instead of a 20-year one.
- A14. Review and consider taking action on Ordinance No. 2024-03, to annex a parcel of land located at 22011 Southwest Freeway containing 2.422 acres land in the J Kuykendall, Abstract No. 49, Fort Bend County, Texas into the City Limits of Richmond, and A portion of US 59/ I-69 from present City limits at FM 762 to the western City Limits of the City of Sugar Land.
- General discussion. CM Vela indicated that this allows for our boundaries to be contiguous.
- A15. Review and discuss a possible text amendment to prohibit Drive-in/Drive-through facilities in OT, Olde Town and DN, Downtown.
- Only discussion. No recommendations from staff.
- A16. Update on traffic signal box art wrap project.
- The City Commission unanimously expressed enthusiasm for the traffic signal box art wrap project.
- A17. Review and consider taking action on Resolution No. 467-2024, appointing board members to the Development Corporation of Richmond.
- General discussion for clarification on what position is vacant.

- A18. Review and consider creating an ad hoc committee to discuss George Park as a City Amenity.
- The conversation revolved around defining the objectives of the ad hoc committee, determining its staffing,
- C2. Adjournment.
- With no further business to discuss, Mayor Haas adjourned the meeting at 10:56 a.m.

APPROVED:

Becky K. Haas, Mayor

ATTEST:

Lasha Gillespie, City Secretary



STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Regular Session on January 22, 2024, at 4:30 p.m. The meeting was broadcast via video conference call. All members of the public may participate in the meeting and via video conference call.

A quorum was present, with the following members in attendance:

Becky Haas, Mayor
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4
Terri Vela, City Manager
Howard Christian, Assistant City Manager "ACM"
Gary Smith, City Attorney
Lasha Gillespie, City Secretary

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
 - Mayor Haas called the meeting to order at 4:34 p.m.
- A2. Recite the Pledge of Allegiance to the U. S. Flag and the Texas Flag.
- A3. Employee Recognition for Service with the City of Richmond:
 - Brittany Mullings present to receive her 5-year service award.
- A4. Mayor, City Commissioners and City Staff Announcements per Sec. 551.0415 of the Texas Government Code.
 - No announcements.
- A5. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)
 - None
- A6. Public hearing to receive comments for or against text amendments to the Unified Development Code, to include certain changes to sign requirements and standards. The specific sections to be amended include:
 1. Division 4.7.202, *Message Centers*
 2. Division 4.7.300, *Permanent Signs*.
 3. Table 4.7.302, *Nonresidential, Public/Institutional, and Mixed-use Use Sign and Use Types*.
 4. Chapter 6, *Administration*.
 5. Chapter 7, *Measurements and Words*.
 - None

A7. Public hearing to receive comments for or against a request by Williams Way Partnership, LTD to annex parcel of land, located at 22011 Southwest Freeway, containing 2.422 acres land in the J Kuykendall, Abstract No. 49, Fort Bend County, Texas into the City Limits of Richmond, and A portion of US 59/ I-69 from present City limits at FM 762 to the western City Limits of the City of Sugar Land.

- None

A8. Update on the Police Department receiving the Re-accreditation Award from the Texas Law Enforcement Accreditation Program.

- During the City Commission meeting, Richmond Chief of Police Jeff Craig received the Accredited Law Enforcement Agency Award from Hedwig Village Chief of Police, David Gott, on behalf of the Texas Police Chiefs Association (TPCA), in recognition of the Richmond Police Department's recent receipt of the award. Among approximately 2800 policing agencies in Texas, only 203 maintain Accreditation status, making this accomplishment significant for Richmond. Chief Craig expressed appreciation for the recognition, highlighting the department's commitment to professional policing and community service.

A9. CONSENT AGENDA

- Commissioner BeMent selected item (6) PW for discussion.
- Commissioner Gaul selected item (12) Preliminary Plat-Indigo Sec 2-51.50 acres of land for discussion.
- Commissioner BeMent moved to approve Consent Agenda items 1-5, 7-11, and 13. Commissioner Beard seconded. Motion passes unanimously.
- Item A9 (6) Public Works- Commissioner BeMent confirmed that Kimley-Horn will present the downtown sidewalk project and underscored the significance of enriching the downtown ambiance while safeguarding the Old Town's unique character. Commissioner Gaul added that the chosen option should not adversely impact parking, considering its already limited availability.
- Item A9 (12)- Planning and Zoning Commission recommended conditional approval with the following comments:

1. Provide the revised utility one line sheet(s).
2. Provide Fort Bend County Drainage District Approval.
3. Add a note under General Notes addressing all building lines: "Lots that do not have labeled building lines on the plat will follow Lot Details as indicated on the plat."
4. Revise building lines for multifamily reserves to reflect the development standards as indicated in the development agreement on Table 3.1.102C. Label the front and rear property lines of the multifamily reserves to ensure the proposed reserves are in conformance with Table 3.1.102C.
5. Block 2, Lot 13 – bring lot number to the front. The topographic contours overlap the number.

After general discussion, Commissioner BeMent moved to approve Consent Agenda item A9 (6) and A9 (12) subject to the conditions stated in the agenda packet. Commissioner Beard seconded. Motion passes unanimously.

A10. Review and consider taking action on Ordinance No. 2024-01, calling a general election for the purpose of electing a Commissioner to Position 1 and electing a Commissioner to Position 3.

- Commissioner Beard moved to approve Ordinance No. 2024-01, calling a general election for the purpose of electing a Commissioner to Position 1 and electing a Commissioner to Position 3. Commissioner BeMent seconded. Motion passes unanimously.

- A11. Review and consider taking action on Quarterly Monthly Financial Report and Quarterly Investment Report.
- Finance Director Preza delivered the specifics of the Monthly Financial and Quarterly Investment Reports to the City Commission. The conversation covered topics such as the total cash in the bank, Hotel Occupancy Tax (HOT), unrestricted assets, and an outlook report on available cash.
 - Commissioner BeMent moved to accept the Quarterly Monthly Financial Report and Quarterly Investment Report. Commissioner Beard seconded.
- A12. Review and consider taking action on Ordinance No. 2024-02, adopting text amendments to the Unified Development Code to include certain changes to sign requirements and standards. The specific sections to be amended include:
1. Division 4.7.202, *Message Centers*
 2. Division 4.7.300, *Permanent Signs*.
 3. Table 4.7.302, *Nonresidential, Public/Institutional, and Mixed-use Use Sign and Use Types*.
 4. Chapter 6, *Administration*.
 5. Chapter 7, *Measurements and Words*.
- Planning Director Garcia introduced proposed changes to the Unified Development Code (UDC), specifically revising the guidelines and standards for signage. This proposed amendment is in line with Goal D of the Comprehensive Master Plan, emphasizing the continuous review of the city's incentives, policies, and regulations. Following a brief question and answer session between the City Commission and staff, Commissioner Beard made a motion to approve Ordinance No. 2024-02, adopting text amendments to the Unified Development Code to include certain changes to sign requirements and standards. Commissioner Drozd seconded. Motion passed unanimously.
- A13. Review and consider taking action on Resolution No. 470-2024, approving a Chapter 43 Development Agreement with Williams Way Partnership, LTD.
- Commissioner BeMent made a motion to move this agenda item to Executive Session. Commissioner Beard seconded. Commissioner BeMent amended his motion to move this agenda item along with agenda item A14. To Executive Session noting they are related. Motion passes unanimously.
- A14. Review and consider taking action on Ordinance No. 2024-03, to annex a parcel of land located at 22011 Southwest Freeway containing 2.422 acres land in the J Kuykendall, Abstract No. 49, Fort Bend County, Texas into the City Limits of Richmond, and A portion of US 59/ I-69 from present City limits at FM 762 to the western City Limits of the City of Sugar Land.
- Moved to Executive Session
- A15. Review and discuss a possible text amendment to prohibit Drive-in/Drive-through facilities in OT, Olde Town and DN, Downtown.
- Planning Director Garcia provided details as listed in the report. No recommendation at this time. No action taken.
- A16. Update on traffic signal box art wrap project.
- The City Commission unanimously expressed gratitude towards all the artists involved. Additionally, there was a discussion regarding the expenses related to the box art wrap project.

A17. Review and consider taking action on Resolution No. 467-2024, appointing board members to the Development Corporation of Richmond.

- Commissioner Gaul moved to approve Resolution No. 467-2024, appointing board members to the Development Corporation of Richmond with the current incumbents. Commissioner BeMent seconded. Motion passes unanimously.

A18. Review and consider creating an ad hoc committee to discuss George Park as a City Amenity.

- Mayor Haas suggests that the Parks Board take on the task, with the proposal to form a committee of 5 members. This proposal was part of a brainstorming session aimed at identifying possible enhancements, as well as defining and setting clear objectives for the agenda item. The discussions also included a review of contracts, where Commissioner BeMent volunteered his help, even if not as a member of the ad hoc committee. Following this, Mayor Haas nominated individuals for the ad hoc committee, expanding it to a 6-member committee. Her nominations included the Parks Board Chair, Jim Whitehead, Finance, Commissioner BeMent, and two residents from Richmond.

A19. Excuse from Attendance at Regular City Commission Meeting.

- None

A20. Consider taking action on requests for future agenda items.

- Commissioner BeMent made a motion to add an agenda item for the next meeting on January 29, which will involve reviewing and potentially deciding on providing extra and supplemental training for staff, boards, and commissions. Commissioner Beard seconded. Motion passes unanimously.
- Commissioner Beard moved to have a presentation on the DT sidewalk project from Kimley-Horn as a future agenda item. Commissioner BeMent seconded. Motion passes unanimously.
- Commissioner Beard moved to have review of Comprehensive Parks Master Plan as a future agenda item. Commissioner BeMent seconded. Motion passes unanimously.

A21. Adjourn to Executive Session, as authorized by Texas Government Code, Section 551.072, Deliberation of Real Estate Discussions.

- Adjourned to Executive Session at 6:50 p.m.

C1. Reconvene into Open Meeting, and take action on items, if necessary.

- Reconvened at 7:29 p.m.
- Commissioner Gaul moved to approve Resolution No. 470-2024, approving a Chapter 43 Development Agreement with Williams Way Partnership, LTD. amended to allow for a 20-year term of agreement, potential mixed-use development. Commissioner BeMent seconded. Motion passed unanimously.
- Commissioner Beard moved to approve Ordinance No. 2024-03, to annex a parcel of land located at 22011 Southwest Freeway, containing 2.422 acres land in the J Kuykendall, Abstract No. 49, Fort Bend County, Texas into the City Limits of Richmond, and A portion of US 59/ I-69 from present City limits at FM 762 to the western City Limits of the City of Sugar Land. Commissioner BeMent seconded. Motion passed unanimously.
- Commissioner BeMent moved to authorize the City Manager to negotiate earnest money contract on project Inspector Gadget. Commissioner Drozd seconded. Motion passes unanimously.

C2. Adjournment.

- With no further business to discuss, Mayor Haas adjourned the meeting at 7:32 p.m.

APPROVED:

Becky K. Haas, Mayor

ATTEST:

Lasha Gillespie, City Secretary



STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Special Session on January 29, 2024, at 4:30 p.m. The meeting was broadcast via video conference call. All members of the public may participate in the meeting and via video conference call. A quorum was present, with the following members in attendance:

Becky Haas, Mayor
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4
Terri Vela, City Manager
Howard Christian, Assistant City Manager "ACM"
Gary Smith, City Attorney
Lasha Gillespie, City Secretary- via zoom

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- Mayor Haas called the meeting to order at 4:30 p.m.
- A2. Recite the Pledge of Allegiance to the U. S. Flag and the Texas Flag.
- A3. Public comments.
- None
- A4. Presentation on Traffic Signal Box Art Wraps.
- Carmen Flores from Catapult Gallery Academy showcased the art designs for the Traffic Signal Boxes. 14 traffic boxes will be decorated with unique wraps. After her presentation, the City Commission members unanimously expressed their support for the project, commending the initiative as an excellent idea and recognizing the effort put into it.
- A5. Review and discuss Overlay Districts, such as Tax Increment Reinvestment Zone and Public Improvement Districts.
- FD Preza delivered a presentation about Overlay Districts, including Tax Increment Reinvestment Zone (TIRZ) and Public Improvement Districts (PID), detailing their functions, and discussing their pros and cons. The City Commission and staff engaged in a conversation about the types of improvements allowed, sought clarification on the benefits, expressed concerns over the limited advantages for the city, and discussed criteria for choosing between a TIRZ or PID over annexation or Municipal Utility District (MUD) infrastructure. CM Vela emphasized the need for dialogue and stated more information will be provided at the following meeting.
- A6. Review and consider taking action on Resolution No. 468-2024, request to consent of creation of Fort Bend County Water Control and Improvement District No. 11.
- The owners of an approximately 1,616.989-acre tract situated north of US 90A and west of State Hwy 99 have submitted a request to the City, seeking approval to establish Water Control and Improvement District No. 11. Included in the submission is Resolution No. 468-2024, which outlines the request for consent to form the Fort Bend County Water Control and Improvement District No. 11, subject to certain conditions. However, the owners have expressed a preference for the creation of the district without any conditions. After extensive discussion, Commissioner Beard moved to approve Resolution No. 468-2024, request to consent of creation of Fort Bend County Water Control and Improvement District No. 11 without Exhibit B. Commissioner BeMent seconded. Motion passed unanimously.

- A7. Review and consider taking action on Resolution No. 469-2024, request to consent to create Fort Bend County Municipal Utility District No. 263.
- The owners of the approximately 1,616.989-acre tract located north of US 90A and west of State Hwy 99 have petitioned the City for consent to establish Municipal Utility District (MUD) 263, as discussed by City Attorney Smith in the context of Resolution No. 469-2024. This resolution, which seeks consent to create Fort Bend County Municipal Utility District No. 263, does so without conditions. During the meeting, there was extensive discussion about the long-term interests of the city, including the drafting of a Letter of Intent (LOI) that would outline a path forward with a Development Agreement and SPA component without committing the city to consent. Following thorough discussion, Commissioner BeMent proposed to postpone the agenda item to the February 19, 2024, meeting. Commissioner Beard seconded. Motion passes unanimously.
- A8. Review and discuss adding training for boards and commissions within the Rules of Commission.
- During the Commission meeting on January 22, 2024, there was discussion about introducing a training requirement for boards and commissions into the Rules of Commission. City Commission members showed support for this proposal, highlighting the advantages of extra training. CM Vela mentioned her desire for boards and commissions to submit an annual report detailing their specific objectives, ensuring alignment and clear communication across the board.
- A9. Review and discuss presentation of downtown sidewalks from Kimley Horn.
- Katie Johnson, representing Kimley-Horn, presented to the City Commission about the downtown sidewalk project, outlining three potential improvement options aimed at enhancing the area's aesthetics and walkability, along with ensuring compliance with the Americans with Disabilities Act (ADA). She detailed the specifics and associated costs of each option.
- A10. Review and consider approving Resolution No.471-2024, approving Interlocal Agreement for overlaying and resurfacing streets and roadways.
- This Agreement aims to enhance the condition of specific streets and roadways under Local Government jurisdiction through overlay and resurfacing techniques. The project will focus on various locations within the city limits of Richmond, including Chateau Place, Avenue C, Newell, Jefferson, Lettie Street, South 3rd, South 4th, Main Street, Long Drive Ct., Long Drive, Collins Road, Dowling Drive, and South 5th. Following discussion, Commissioner Gaul moved to approve Resolution No.471-2024, approving Interlocal Agreement for overlaying and resurfacing streets and roadways. Commissioner Drozd seconded. Motion passes unanimously.
- C2. Adjournment.
- With no further business to discuss Mayor Haas adjourned the meeting at 6:44 p.m.

APPROVED:

Becky K. Haas, Mayor

ATTEST:

Lasha Gillespie, City Secretary



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Fire Department Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



RICHMOND
FIRE DEPARTMENT
...WE'LL BE THERE



Richmond Fire Department
Monthly Report
January 2024

Mike Youngblood – Fire Chief
Derek Brown – Asst. Chief
Aaron Hafer – Division Chief Training
Christopher Legington – Fire Marshal



Richmond Fire Marshal's Office

Monthly Report January 2024



Mayor and Commissioners,

Below are the number of inspections, plan reviews, investigations, and other activities of the Fire Marshal's Office.

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual Fire Inspections	62												
Annual Operational Permit Checks	0												
AOD-Police/Fire/EMS	7												
Certificate of Occupancy (Final) Inspections	3												
Complaints & Red Tag /Yellow Tag Inspections	17												
Fire Alarm Inspections	1												
Fire & Arson Investigations	1												
Fire Marshal's Orders	3												
Fire Sprinkler Inspections	2												
Fireworks & Open Burning Calls	1												
Mobile Food Truck Inspections	0												
Plan Reviews	9												
Pre-Construction Meetings	6												
Public Relations	1												
Site Visits & On-Site Meetings	9												
Training Hours	136												
Warnings & Citations	0												
Other Inspections*	0												

Prepared by: Fire Marshal Christopher Legington

*Other inspections are those that are conducted less frequently which include but are not limited to access control/gated access, key boxes, fuel system piping, and fire suppression system inspections. These inspections often coincide with the construction of new and/or remodeled facilities i.e., gas stations, restaurants, and multifamily developments.



Richmond Fire Department

Derek L. Brown
Operations Division



Alarm Date between 2024-01-01 and 2024-01-31.

Total Calls by District

District	01-2024	YTD
City of Richmond Station #1	165	165
City of Richmond Station #2	7	7
City of Richmond Station #3	2	2
Fort Bend County Station #1	47	47
Fort Bend County Station #2	165	165
Fort Bend County Station #3	169	169
Mutual Aid Given	01-2024	YTD
Northeast	5	5
Fulshear	1	1
Rosenberg (Automatic Aid)	9	9
Sugar Land	3	3
Pleak	0	0
Beasley	3	3
Thompsons	2	2
Pecan Grove	4	4
Missouri City	0	0
Stafford	4	4
Orchard	0	0
Fairchilds	0	0
Harris County ESD 48	0	0
Community	0	0
Needville	0	0
Fresno	0	0
Damon	0	0
Total	31	31



Richmond Fire Department

Derek L. Brown
Operations Division



Alarm Date between 2024-01-01 and 2024-01-31.

Mutual Aid Received	01-2024	YTD
Northeast	0	0
Fulshear	2	2
Rosenberg (Automatic Aid)	6	6
Sugar Land	1	1
Pleak	0	0
Beasley	0	0
Thompsons	0	0
Pecan Grove	1	1
Missouri City	0	0
Stafford	0	0
Orchard	0	0
Fairchilds	0	0
Harris County ESD 48	0	0
Community	0	0
Needville	0	0
Willowfork	0	0
Fort Bend County Hazmat	0	0
Total	10	10



Richmond Fire Department

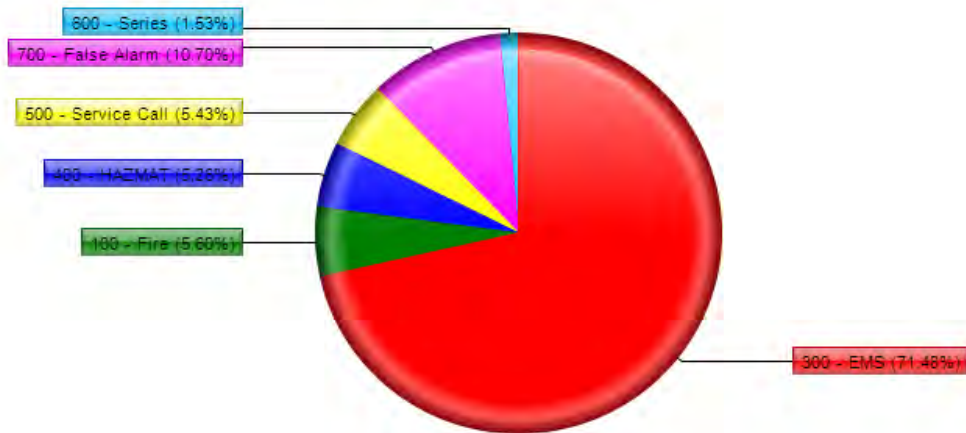
Derek L. Brown
Operations Division



Alarm Date between 2024-01-01 and 2024-01-31

Incident Type Group	01-2024	YTD
300 - EMS	421	421
600 – Good Intent Call, other	9	9
700 - False Alarm	63	63
100 - Fire	33	33
500 - Service Call	32	32
400 - HAZMAT	31	31
900 – Special Incident	0	0
800-Natural Disaster	0	0
200- Explosion, Rupture, or Fireworks	0	0
Monthly Total	589	589

Incident Type Detail is itemized on page three reflects the Incident Type Group.





Richmond Fire Department

Derek L. Brown
Operations Division



NFIRS numbers are highlighted in **RED** correspond with the Incident Type Group in the above chart and pie diagram.

<u>Incident Type Details</u>	2024-01-01	Total
320 - Emergency medical service incident, other	395	395
1111 - Residential Fire	13	13
322 - Motor vehicle accident with injuries	8	8
4121 - Smell of Gas	19	19
143 - Grass fire	4	4
510 - Person in distress, other	8	8
324 - Motor vehicle accident with no injuries.	14	14
571 - Cover assignment, standby, moveup	2	2
745 - Alarm system activation, no fire - unintentional	17	17
700 - False alarm or false call, other	24	24
651 - Smoke scare, odor of smoke	6	6
511 - Lock-out	2	2
744 - Detector activation, no fire - unintentional	6	6
600 - Good intent call, other	3	3
733 - Smoke detector activation due to malfunction	4	4
111 - Building fire	5	5
5531 - Install/check smoke detector	3	3
5111 - Lock-out of Residence	2	2
440 - Electrical wiring/equipment problem, other	3	3
4002 - Trees Down	2	2
4003 - Wires Down	2	2
353 - Removal of victim(s) from stalled elevator	1	1
542 - Animal rescue	1	1
113 - Cooking fire, confined to container	2	2
735 - Alarm system sounded due to malfunction	6	6
1112 - Commercial Fire	4	4
500 - Service Call, other	5	5
150 - Outside rubbish fire, other	1	1
553 - Public service	7	7
741 - Sprinkler activation, no fire - unintentional	5	5
550 - Public service assistance, other	2	2
411 - Gasoline or other flammable liquid spill	1	1
100 - Fire, other	2	2
3232 - Motor Vehicle/Structure accident	1	1
424 - Carbon monoxide incident	2	2
331 - Lock-in (if lock out , use 511)	1	1
130 - Mobile property (vehicle) fire, other	1	1
363 - Swift water rescue	1	1



Richmond Fire Department



Derek L. Brown
Operations Division

Incident Type Details	2024-01-01	Total
131 - Passenger vehicle fire	1	1
412 - Gas leak (natural gas or LPG)	2	2
736 - CO detector activation due to malfunction	1	1
Total	589	589

Alarm Date between 2024-01-01 and 2024-01-31.

Total Calls by Shift

Shift	01-2024	YTD
A-Shift	208	208
B-Shift	204	204
C-Shift	174	174
FMO	3	3

Total Calls by Station

Station	01-2024	YTD
Station 1	235	235
Station 2	176	176
Station 3	175	175
Fire Marshal's Office	3	3



City of Richmond

Where History Meets Opportunity

Divisional Reports

- Fire Marshal's Fire Prevention Report
- Fire Operations Report
- Training & Education Report



RICHMOND FIRE DEPARTMENT

TRAINING DIVISION

MONTHLY ACTIVITY REPORT



February 5, 2024

Re: Activity Report for January 2024

Mayor and Commissioners,

The Training Division strives to conduct a variety of trainings each month so that our members are prepared for any task or emergency. The trainings cover a broad area of the fire service including fire suppression, fire prevention, rescue operations, hazardous materials response, and emergency medical services. These educational opportunities are accomplished using combinations of department, shift, crew, and individual level instruction. The goal for all trainings is to provide a safe platform for our members to improve and advance their knowledge in the fire service that will better prepare the Richmond Fire Department for the future and to propel each member's career development forward.

During the month of January, members of the department attended the TEEX Leadership Symposium in San Marcos, Texas. The symposium offered various topics of discussion from the nation's leaders in the fire service. The training helps to navigate a career development path in leadership and introduces new ideas that can be implemented into the department. Members of the command staff also attended the TFCA 2nd In-Command Workshop. During the workshop, attendees examine several issues facing the fire service in Texas and discuss means to overcome those concerns for the betterment of each department.

The Training Division conducted a firefighter hiring process to fill vacancies within the operations division. One applicant participated in the assessment process, but unfortunately the process yielded no conditional job offers. The Training Division has also begun the process of recruiting part-time firefighters while also continuing to assess applicants for vacancies within our full-time ranks.

The department logged 480.75 hours of training for the month of January. Looking forward to the month of February, the Training Division will continue to focus on hiring full-time and part-time firefighters to help fill staffing issues.

Respectfully,

Aaron Hafer

Attachments: Training Analysis Report for January 2024 – ESO (Fire) & Career Cert (EMS)



RICHMOND FIRE DEPARTMENT

TRAINING DIVISION

MONTHLY ACTIVITY REPORT



Richmond Fire Department Training Hours by Category

Category	January 2024
FIRE: Apparatus Operation / Driver Training	119
FIRE: Pump Operations	18
TCFP: Fire Instructor (New Certification Only)	48
FIRE: Firefighter Safety	28
EMS: Airway Management & Ventilation	8
GEN: Firefighter Health & Wellbeing	2
INV: General Fire Investigation	60
FIRE: Water Supplies	8
FIRE: Tactics & Strategies	6
PHYSICAL FITNESS	16
FIRE: Emergency Driving	9
ADMIN: Workplace Environments	6
ADMIN: Career Development	9
ADMIN: Leadership Development	9
ADMIN: Administrative Procedures	12
ADMIN: Fire Department Organization / Structure	12
ADMIN: Personnel Management	12
EMS: Special Considerations	4
GEN: Air Medical / Landing Zones	3
TOTALS:	389

Richmond Fire Department EMS Training Hours by Category

Category	January 2024
EMS: Airway Management & Ventilation	15
EMS: Medical	20.5
EMS: Operations	8
EMS: Patient Assessment	7
EMS: Pediatrics	8
EMS: Preparatory	15.25
EMS: Special Considerations	9.5
EMS: Trauma	5.5
EMS: Electives	3
TOTALS:	91.75



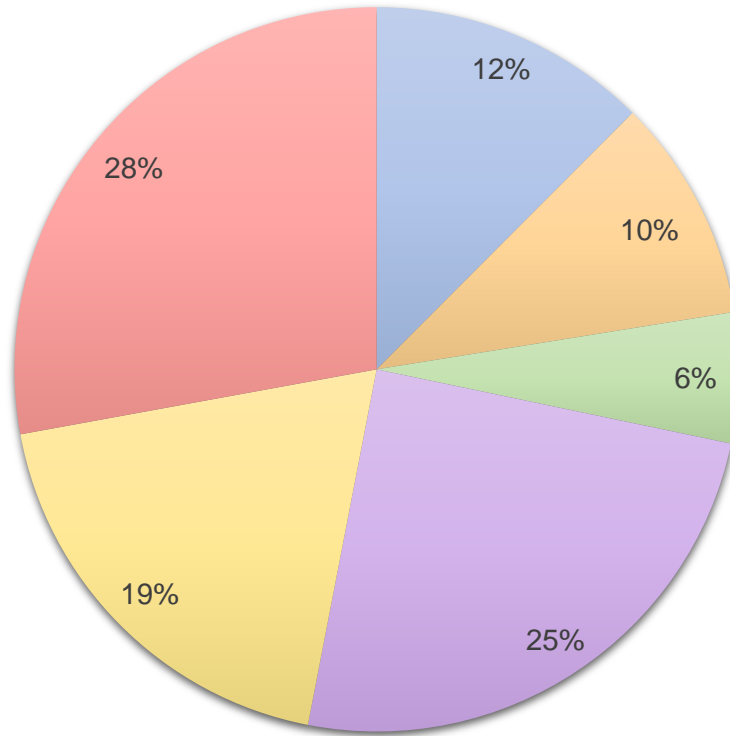
RICHMOND FIRE DEPARTMENT

TRAINING DIVISION

MONTHLY ACTIVITY REPORT



Training Breakdown



■ General Fire Investigation
■ Firefighter Safety
■ EMS Training

■ Fire Instructor
■ Apparatus Operation / Driver Training
■ Other Fire Related Training



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Police Department Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



Richmond Police Department

Monthly Report

Jeff Craig

Chief of Police

**Together
We Can Make a Difference**

**RICHMOND POLICE DEPARTMENT
PART 1 CRIMES**

OFFENSES	Jan 2023	Jan. 2024	5 Year Avg for Jan.	Jan-Jan. 2023	Jan-Jan. 2024	Numerical Change	Percent Change
<i>Murder</i>	1	0	0.4	1	0	-1	-100.00%
<i>Rape</i>	0	0	0.6	0	0	0	0.00%
<i>Aggravated Assault</i>	7	1	3	7	1	-6	-85.71%
<i>Robbery</i>	1	0	1.4	1	0	-1	-100.00%
<i>Burglary</i>	1	2	3.2	1	2	1	100.00%
<i>Theft</i>	22	10	13.4	22	10	-12	-54.55%
<i>Motor Vehicle Theft</i>	2	1	2.00	2	1	-1	-50.00%
<i>Grand Total</i>	34	14	23.8	34	14	-20	-58.82%

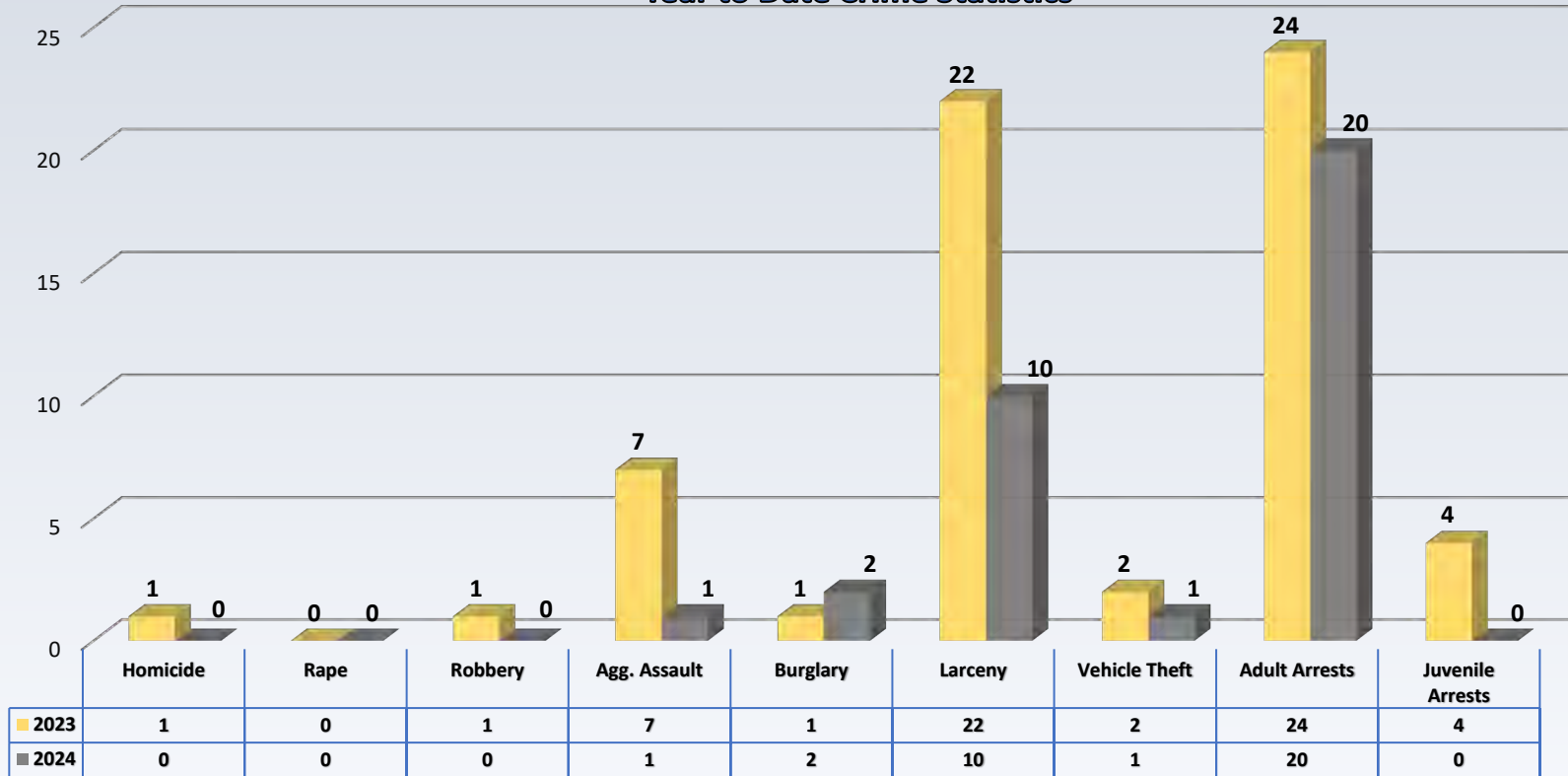
Crime Report 2024

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr/Date
Criminal Homicide														
	<i>Murder/Non Negligent Mansalughter</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
	<i>Manslaughter by Negligence</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape														
	<i>Rape</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
	<i>Attempted Rape</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery														
	<i>Firearm</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
	<i>Other Dangerous Weapon</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
	<i>Strong Arm (Hands,Fist,Feet)</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault														
	<i>Gun</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
	<i>Other Dangerous Weapon</i>	1	0	0	0	0	0	0	0	0	0	0	0	1
	<i>Hands,Fist,Feet, Etc-Aggravated</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
	<i>Other Assaults - Not Aggravated</i>	9	0	0	0	0	0	0	0	0	0	0	0	9
Burglary														
	<i>Residential</i>	1	0	0	0	0	0	0	0	0	0	0	0	1
	<i>Non-Residential</i>	1	0	0	0	0	0	0	0	0	0	0	0	1
Larceny		10	0	0	0	0	0	0	0	0	0	0	0	10
Motor Vehicle Theft														
	<i>Autos</i>	1	0	0	0	0	0	0	0	0	0	0	0	1
	<i>Trucks & Buses</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
	<i>Other Vehicles</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrests														
	<i>Adult</i>	20	0	0	0	0	0	0	0	0	0	0	0	20
	<i>Juvenile</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Crashes		20	0	0	0	0	0	0	0	0	0	0	0	20

Crime Report 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr/Date
Criminal Homicide													
<i>Murder/Non Negligent Mansalughter</i>	1	0	0	0	0	0	0	0	0	0	1	0	2
<i>Manslaughter by Negligence</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape													
<i>Rape</i>	0	1	1	0	0	0	0	2	1	0	0	0	5
<i>Attempted Rape</i>	0	1	0	0	0	0	0	1	0	0	0	0	2
Robbery													
<i>Firearm</i>	1	1	2	0	2	0	0	0	1	0	0	0	7
<i>Other Dangerous Weapon</i>	0	0	0	0	0	0	0	0	0	0	0	2	2
<i>Strong Arm (Hands,Fist,Feet)</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault													
<i>Gun</i>	2	2	0	0	1	1	0	0	0	0	0	1	7
<i>Other Dangerous Weapon</i>	5	2	0	2	1	1	0	0	0	0	1	3	15
<i>Hands,Fist,Feet, Etc-Aggravated</i>	0	0	0	0	0	0	0	0	1	3	0	0	4
<i>Other Assaults - Not Aggravated</i>	11	15	7	8	4	9	15	5	6	12	9	10	111
Burglary													
<i>Residential</i>	1	1	2	2	0	0	1	0	1	3	1	2	14
<i>Non-Residential</i>	0	3	1	2	2	3	2	3	3	0	1	0	20
Larceny	22	8	0	10	10	12	21	21	14	32	54	28	232
Motor Vehicle Theft													
<i>Autos</i>	1	0	1	1	1	2	1	2	0	1	1	1	12
<i>Trucks & Buses</i>	0	0	0	0	0	0	1	0	1	0	1	0	3
<i>Other Vehicles</i>	1	0	0	0	0	0	0	0	0	0	0	0	1
Arrests													
<i>Adult</i>	24	22	34	28	21	8	16	16	19	24	38	21	271
<i>Juvenile</i>	4	3	2	9	1	1	2	0	1	1	0	0	24
Traffic Crashes	12	19	17	20	20	16	24	28	14	28	23	12	233

Richmond Police Department National Incident-Based Reporting Year to Date Crime Statistics



January

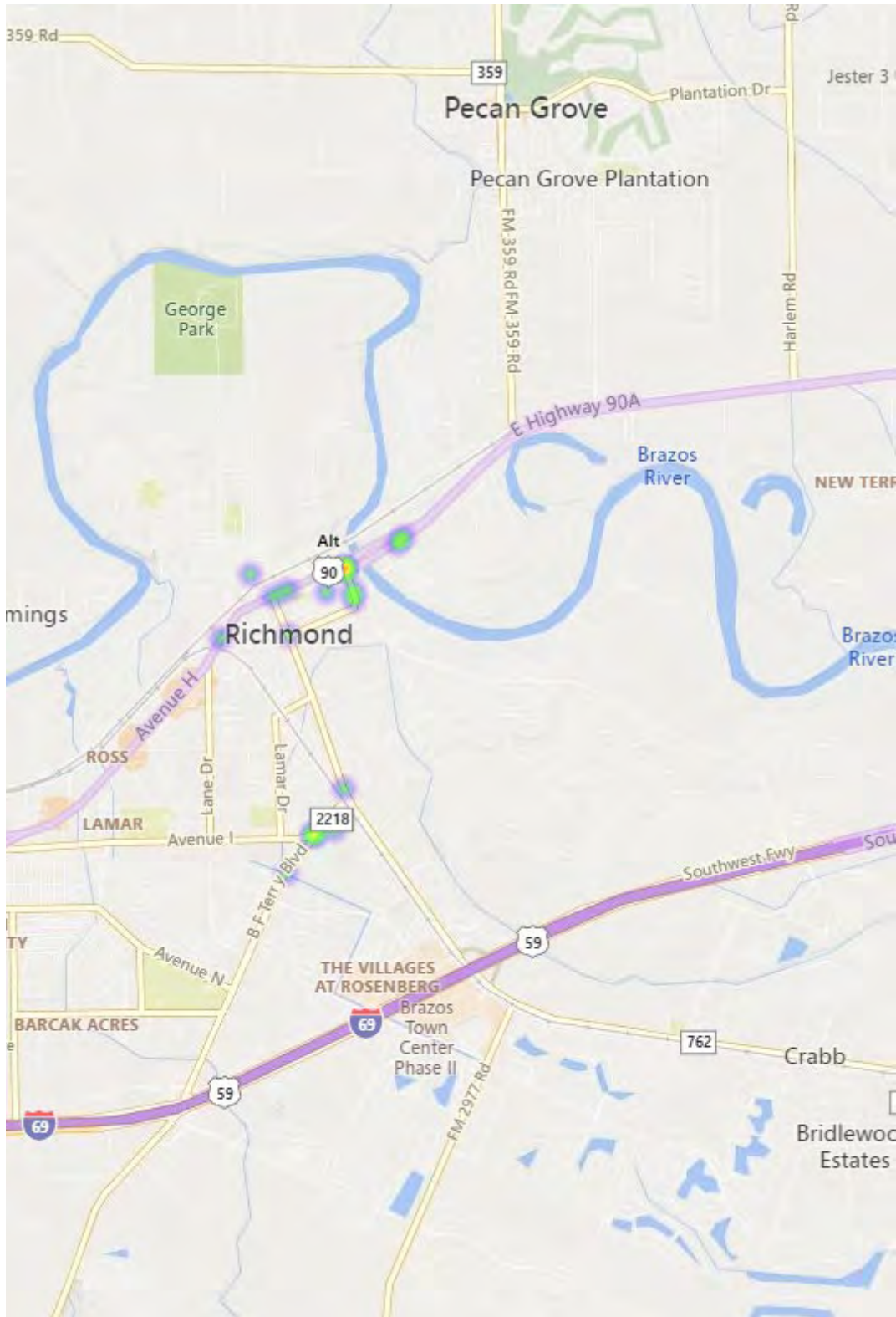
■ 2023

■ 2024

JANUARY CRASH REPORT

Crash ID	Crash Date	City	County	Case ID
20004008	2024/01/31	RICHMOND	FORT BEND	202400001166
4837252	2024/01/29	RICHMOND	FORT BEND	202400001080
19995488	2024/01/25	RICHMOND	FORT BEND	202400000861
20003424	2024/01/24	RICHMOND	FORT BEND	202400000830
20000264	2024/01/24	RICHMOND	FORT BEND	202400000841
19995473	2024/01/23	RICHMOND	FORT BEND	202400000803
19997141	2024/01/23	RICHMOND	FORT BEND	202400000797
19995472	2024/01/22	RICHMOND	FORT BEND	202400000765
19995464	2024/01/19	RICHMOND	FORT BEND	202400000681
20003404	2024/01/17	RICHMOND	FORT BEND	202400000574
19995454	2024/01/15	RICHMOND	FORT BEND	202400000521
19979665	2024/01/12	RICHMOND	FORT BEND	202400000425
19973139	2024/01/12	RICHMOND	FORT BEND	202400000419
19995455	2024/01/11	RICHMOND	FORT BEND	202400000362
19995450	2024/01/10	RICHMOND	FORT BEND	202400000320
4811046	2024/01/10	RICHMOND	FORT BEND	202400000327
19979668	2024/01/05	RICHMOND	FORT BEND	202400000149
19960754	2024/01/05	RICHMOND	FORT BEND	202400000157
19958981	2024/01/03	RICHMOND	FORT BEND	202300000069
19965431	2024/01/03	RICHMOND	FORT BEND	202400000064

CRIS MAP



JANUARY SERGEANT'S MONTHLY ACTIVITY REPORT

SHIFT: Days

Officer	Shifts	Calls	Reports	Crash	Citations	Warnings	Arrest Information			Miles	Beat Activity	Community Activity Hours
							Total Arrests	Total Charges	City Warrants			
Sgt. S. Rychlik	16	43	2	1	3	9	2	2	0	639	3	1
Cpl. R. Robles	14	46	6	1	28	14	0	0	0	729	4	1.25
Ofc. V. Golovine	19	66	7	2	50	1	1	1	1	412	25	2.5
Ofc. N. Benitez	16	35	4	2	4	7	2	2	1	814	3	1
Ofc. T. Olivett	18	42	9	8	28	6	1	1	0	858	3	2
Total	83	232	28	14	113	37	6	6	2	3452	38	7.75

SHIFT: Evenings

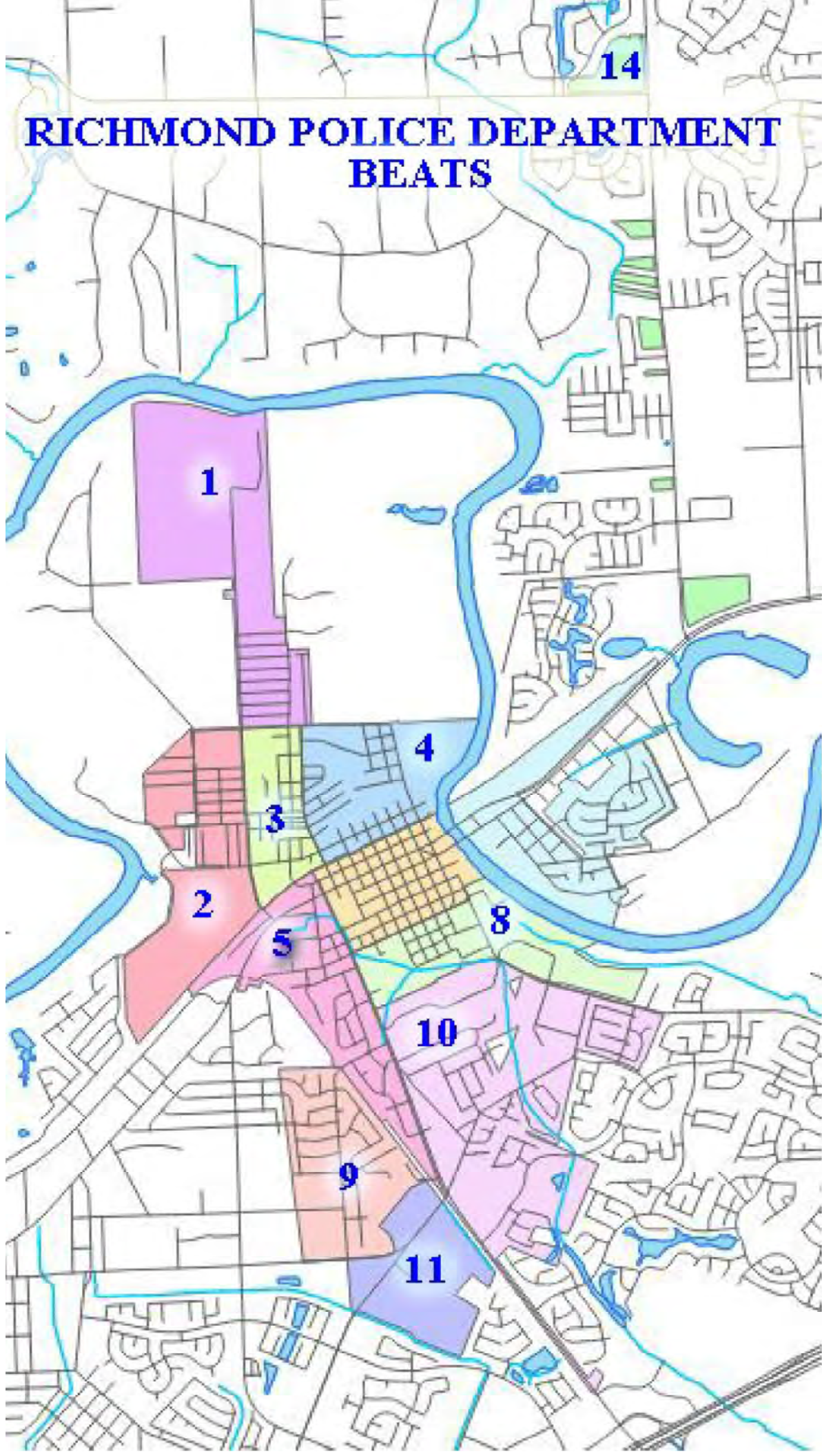
Officer	Shifts	Calls	Reports	Crash	Citations	Warnings	Arrest Information			Miles	Beat Activity	Community Activity Hours
							Total Arrests	Total Charges	City Warrants			
Sgt. J. Williams	19	67	2	2	12	11	4	17	13	300	0	2
Ofc. A. Feliciano	15	52	2	2	3	13	1	1	0	530	3	1.5
Ofc. A. Gutierrez	14	63	2	2	24	26	1	1	0	560	3	9
Ofc. Bertasz	17	74	15	2	22	20	5	5	1	834	3	1
Ofc. Brignac	18	157	6	2	18	25	2	3	0	1,185	3	1
Total	83	413	27	10	79	95	13	27	14	3409	12	14.5

SHIFT: Nights

Officer	Shifts	Calls	Reports	Crash	Citations	Warnings	Arrest Information			Miles	Beat Activity	Community Activity Hours
							Total Arrests	Total Charges	City Warrants			
Sgt. E. Vasquez	21	34	2	0	21	16	1	1	0	708	0	2
Cpl. T Anderson	17	26	2	0	15	11	1	1	0	692	17	13.5
Ofc. E. Boone	18	32	1	0	2	6	0	0	0	539	3	3
Ofc. M. Palmer	22	41	6	0	33	21	3	10	7	868	3	1.5
Total	78	133	11	0	71	54	5	12	7	2807	23	20

	Shifts	Calls	Reports	Crash	Citations	Warnings	Arrests	Charges	Warrants	Miles	Activity	Hours
Grand Totals	244	778	66	24	263	186	24	45	23	9668	73	42.25

RICHMOND POLICE DEPARTMENT BEATS





Monthly Activity Report

Beat:01

Officer: Emily Boone

January 2024

Description of Beat:

Beat 1 is in the North Richmond area. Beat 1 is everything North of Clay Street, this area of town is commonly known as the Heights. Beat 1 includes a business known as Heights Mini Mart and recreational area George Park.

Narrative:

During the month of January, I met with three people within my beat. While conducting business checks on Heights Mini Mart, I met with Marya. Marya stated she lives in 1202 Trenton St and has been living in her resident for about 11 years. Marya was advised if she has any issues or concerns to contact the police department.

I then met with Julian Medrano at George Park while doing a property check. Mr. Medrano stated he likes to come to the park and play soccer. Mr. Medrano also stated in his free time he likes to work on his truck. I advised Mr. Medrano if he has any issues in the city and he stated no. Mr. Medrano was advised to call for any issues within the city.

Lastly, I met with Veronica Martinez while conducting a property check through Beat 1 as she was fixing her garden in front of her house. Ms. Martinez stated she was born and raised in Richmond, Tx. Ms. Martinez stated she loves her street because all her neighbors are the same ones since she was little. Ms. Martinez stated she loves to garden because of her mom. Ms. Martinez was advised she can call us if she has any issues in the future.

I'm glad to see our new officers already at the PD, working hard to start the field training program. The new patrol cars look amazing, and I had several residents give me compliments on the new look that the Police Department has adopted for the patrol cars.

Public Safety Contacts

<u>Public Safety Contacts</u>	<u>Address</u>	<u>Date</u>
Marya	1308 Clay St	01/05/2024
Julian Medrano	2155 Collins Rd	01/06/2024
Veronica Martinez	1209 Trenton St	01/13/2024

Goals Accomplished:

I did accomplish my goal by talking to more people in my beat just by doing property checks within my beat.

Goals Next Month:

My goal for the next few months is to conduct more property checks within the neighborhoods.

Statistical Information

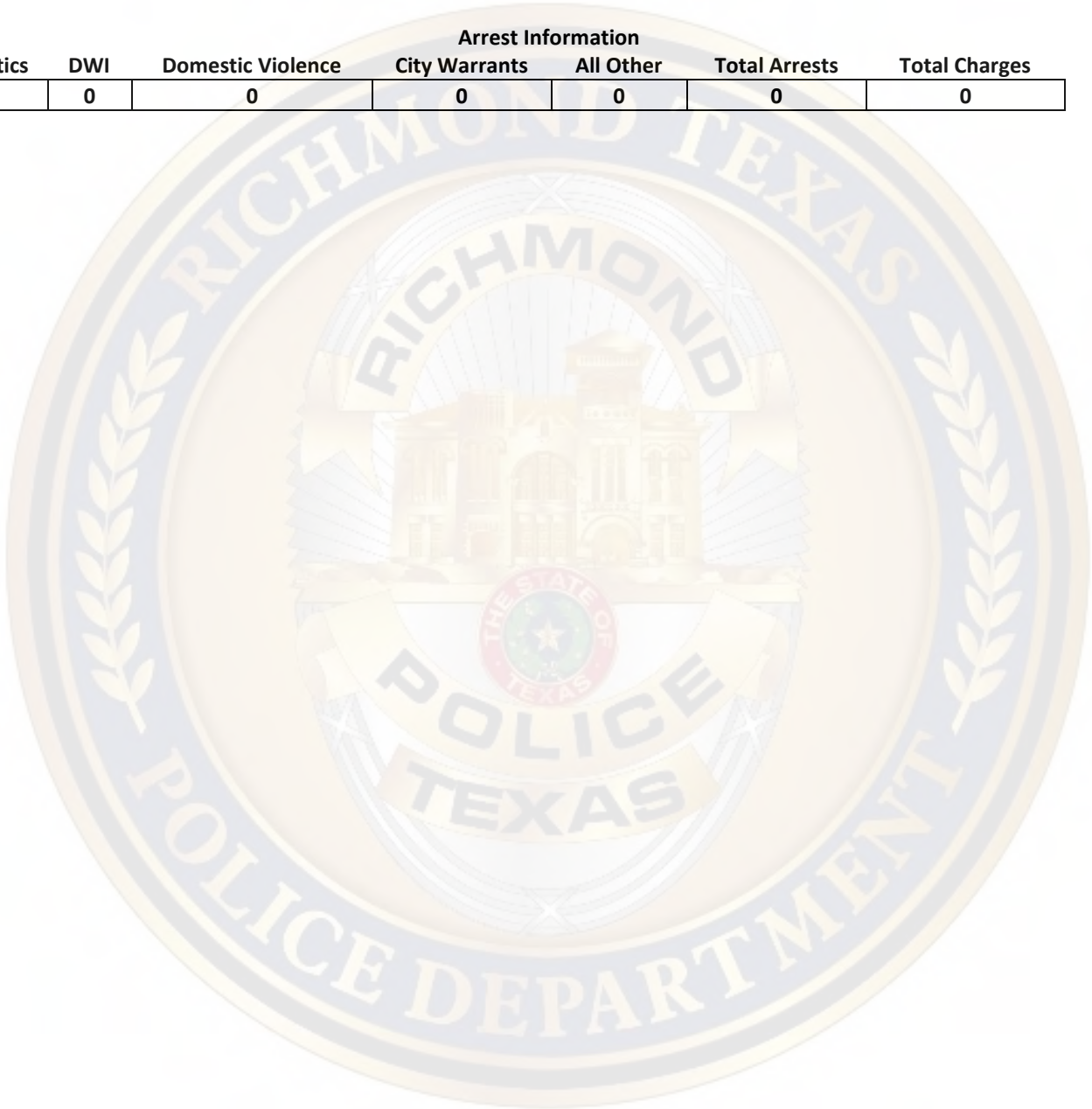
Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
18	32	1	3	3

Violator Contacts

Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
2	6	0	0

Arrest Information

Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	0	0	0	0	0





Monthly Activity Report

Beat 2

Officer: Golovine

January 2024

Description of Beat:

Beat 2 is also known as “Brazos Terrace Subdivision” and it is in the North side of the City of Richmond. The boundary lines are West of Collins, South of Pink Blvd, North of the Union Pacific Railroad, and East of the Richmond State School (which is outside the City Limits and Beat Two). Beat two is mainly a residential area, working class family residences mixed with several single wide mobile home parks. Within Beat 2 is Pink Elementary (Lamar Consolidated School District) and Baker-Rilley preschool. There is a also a convenience store located at 611 Pultar and a gas station/convenience store at 205 Collins Road. Beat 2 is home to 3 apartment complexes, 1930 Rocky Falls, 2020 Rocky Falls and 1001 Pultar Road.

Narrative:

The month of January was very quiet in Beat 2. While conducting a monthly register sex offender check on Rocky Falls Parkway, I met three residents of this area. I had a conversation with Erica Detorres, Efsilia Toledo, and Sotero Ortiz, who are all longtime residents of Beat 2. We discussed the cold weather that we have been experiencing. We also discussed the registered sex offender residing in their neighborhood. All three residents expressed that their area has been quiet as of late and they told me about their life in the neighborhood.

Public Safety Contacts:

	<u>Address:</u>	<u>Date:</u>
Erica Detorres	320 Rocky Falls Parkway	01-29-2024
Efsilia Toledo	329 Rocky Falls Parkway	01-29-2024
Sotero Ortiz	1800 Preston #41	01-29-2024
Anthony Davis	1717 Branch	01-29-2024
Bernardino Perez	316 Rocky Falls	01-29-2024
Richard Jimenez	209 Mellon	01-29-2029

Goals Accomplished:

Checked on the registered sex offender within Beat 2.

Goals Next Month:

Continue to conduct checks on the registered sex offenders within this beat.

Statistical Information

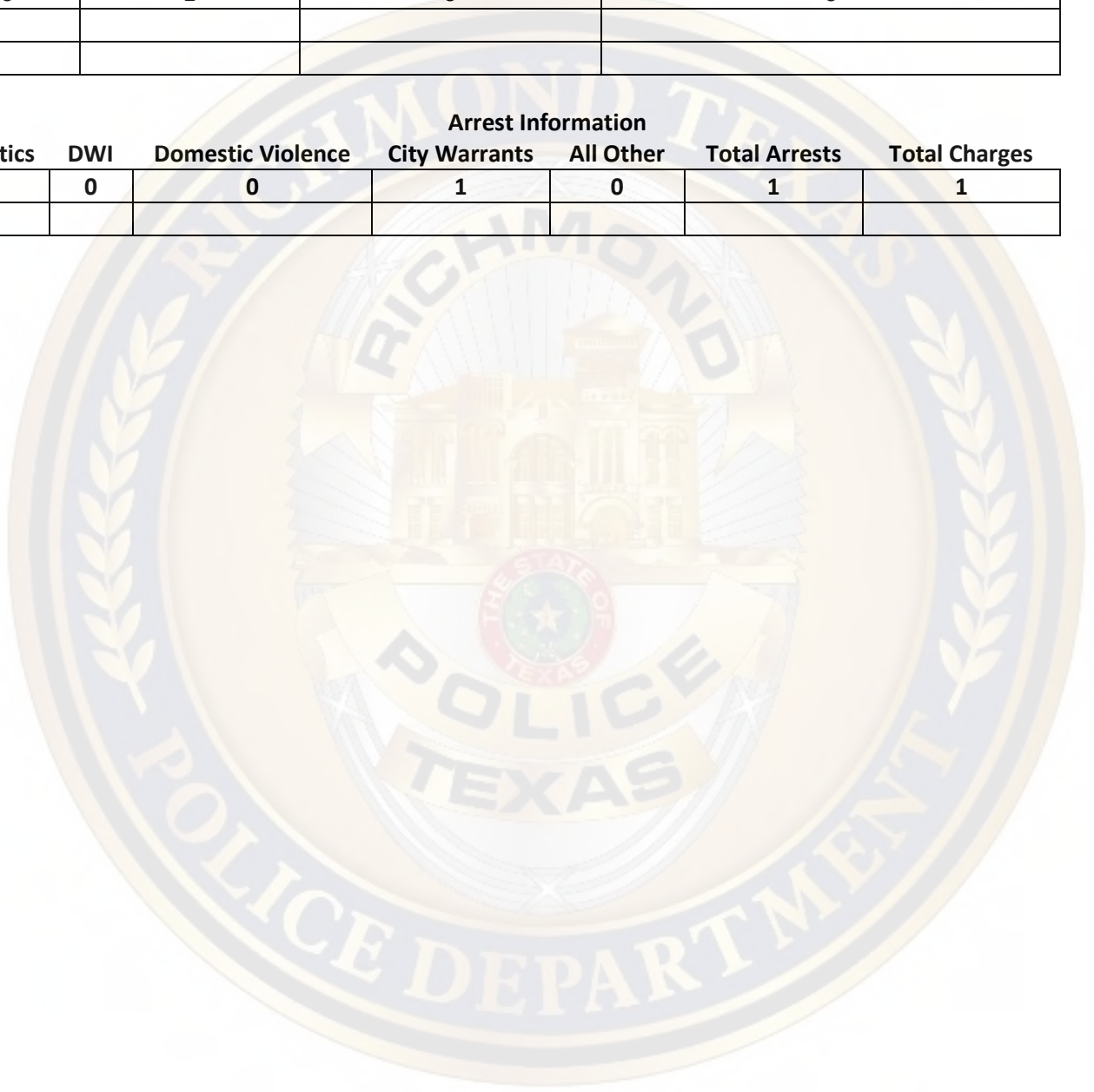
Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
19	66	7	25	2.5

Violator Contacts

Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
50	1	0	0

Arrest Information

Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	0	1	0	1	1





Monthly Activity Report

Beat: 3

Officer: Amador Gutierrez

January 2024

Description of Beat:

My beat is Beat 3, which consists of the area South of Clay St., West of N. Tenth St., East of Collins Rd., and North of the BNSF railroad tracks. Main buildings in Beat 3 include the Juan Seguin Early Childhood Center, the Rosenberg-Richmond Helping Hands and the Collin's Shopping Center including the washateria.

Narrative:

During the month of January, I did not observe any major issues in my beat. I conducted multiple business and property checks in my beat during the day and nighttime hours, making sure business and properties were properly secured.

During the month of January, I met with two residents that reside in the city and one that works in the city. I met with Jennifer Garcia, while conducting a property check of a local Walmart. Jennifer stated she recently started working in Richmond. Jennifer stated that she does not have any issues. I further advised Jennifer to contact me or the police department if she has any issues or questions.

I then made contact with Patrick Young while conducting a property check at a local gas station at 2120 Thompson Hwy. Patrick stated that he had been at this address for a year and a half. Patrick stated that he has no issues. Patrick was advised to call the police department if he noticed any suspicious activities or issues.

I then made contact with Gabriel Melendez while patrolling my beat. Gabriel stated he has been living at his current residence for less than a year. Gabriel stated that he just focuses on going to work. I then advised him to contact me or the police department if he had any other issues.

I made contact with the RSO in my beat and turned in the proper paperwork.

Public Safety Contacts

<u>Public Safety Contacts</u>	<u>Address</u>	<u>Date</u>
Jennifer Garcia	Rosenberg	1/7/2024
Patrick Young	503 Mabel St	1/11/2024
Gabriel Melendez	112 Douglas St	1/19/2024

Goals Accomplished:

I patrolled known high crime areas and talked to younger members of the community.

Goals Next Month:

My goal is to interact with younger members of the community to encourage them to call the police when they see something and to show them law enforcement are not bad people. I also want to keep checking our known high crime areas.

Statistical Information

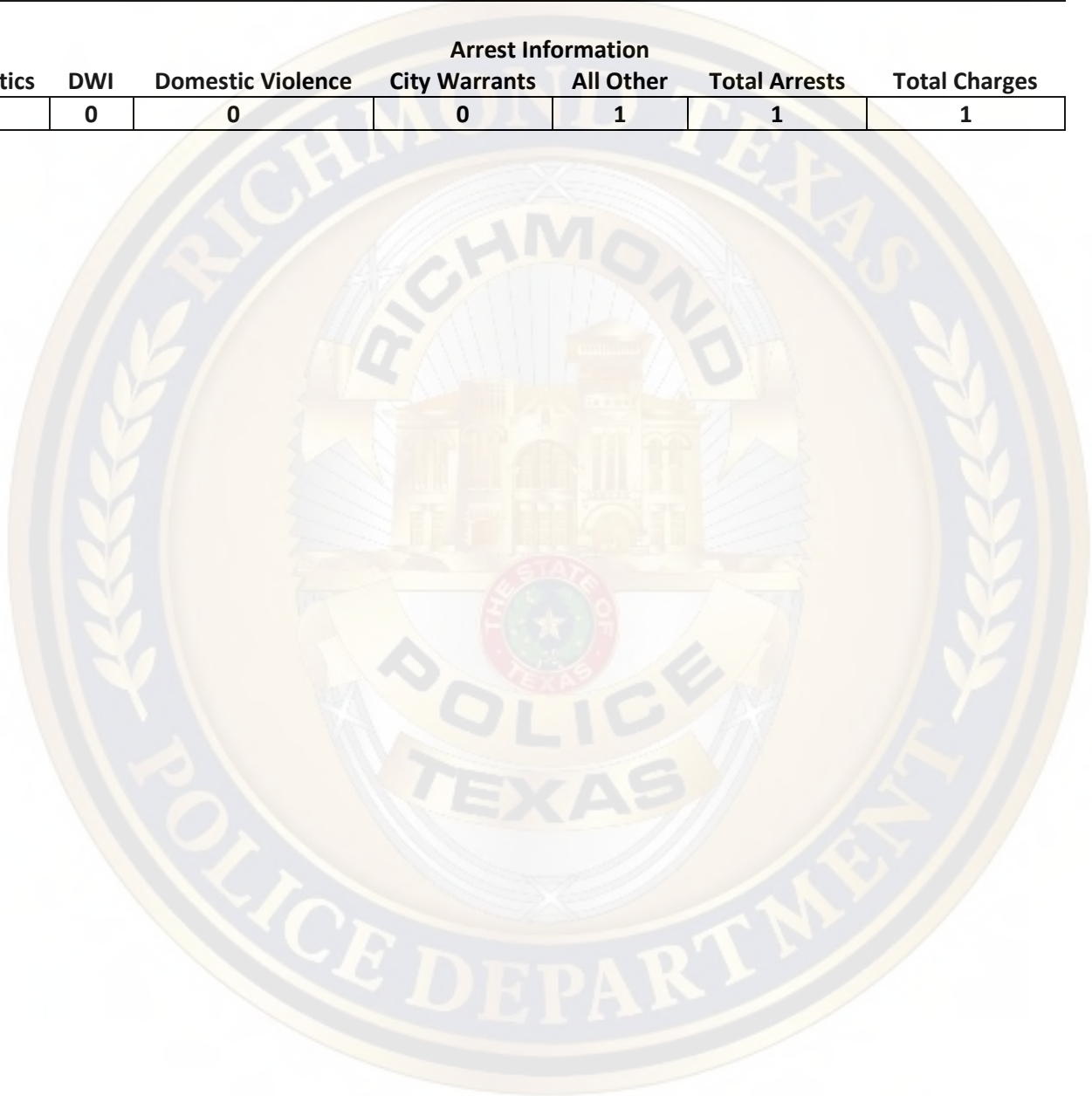
Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
14	63	2	3	9

Violator Contacts

Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
24	26	0	1

Arrest Information

Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	0	0	1	1	1





Monthly Activity Report

Beat 4

Officer: M. Palmer

January 2024

Description of Beat:

Beat 4 is a residential area. The beat includes Wessendorf Park, Morton Cemetery, and Richmond Police Department. The boundaries of Beat 4 are South of Clay Street to the Union Pacific railroads tracks and East of North Tenth Street to North Second Street.

Narrative:

At the beginning of the new year and during the month of January, I met with three residents in my beat. I met with Braulio Bentancur who lives at 806 North 10th Street. I explained to Bentancur that I am a new officer with the Richmond Police Department and that I am the Beat Officer for Beat 4. I asked Bentancur if he had any problems in the area that he would like me to address. Bentancur stated that he did not. I provided Bentancur with a Richmond Police Department business card and ended the contact.

I met with Blanca Badillo who lives at 810 Leonard Ave. I introduced myself to Badillo and told her that I am the Beat Officer for Beat 4. I explained to Badillo what a beat officer does. I asked Badillo if there were any issues in the beat that she needed me to address. Badillo stated that she did not. I provided Badillo with a Richmond Police Department business card and told her to contact me if she ran into any problems.

I also met with Mary Cisneros, who lives at 622 N 10th Street. I identified myself to Cisneros and explained to her that I am the Beat Officer for Beat 4. Cisneros stated that she did not have any issues. I provided Cisneros with a Richmond Police Department business card and told her to contact me if she ran into any problems.

In patrolling my beat, I found there are no burned-out streetlights in my beat.

I am excited to see the new cadets graduate from the police academy and I'm ready to share my knowledge with them to help them successfully complete the field training program. I'm glad I was able to attend their graduation ceremony.

Public Safety Contacts

	<u>Address</u>	<u>Date</u>
Mary Cisneros	622 N 10 th St.	01/30/2024
Blanca Badillo	810 Leonard Ave.	01/30/2024
Braulio Betancur	806 N 10th St	01/30/2024

Goals Accomplished:

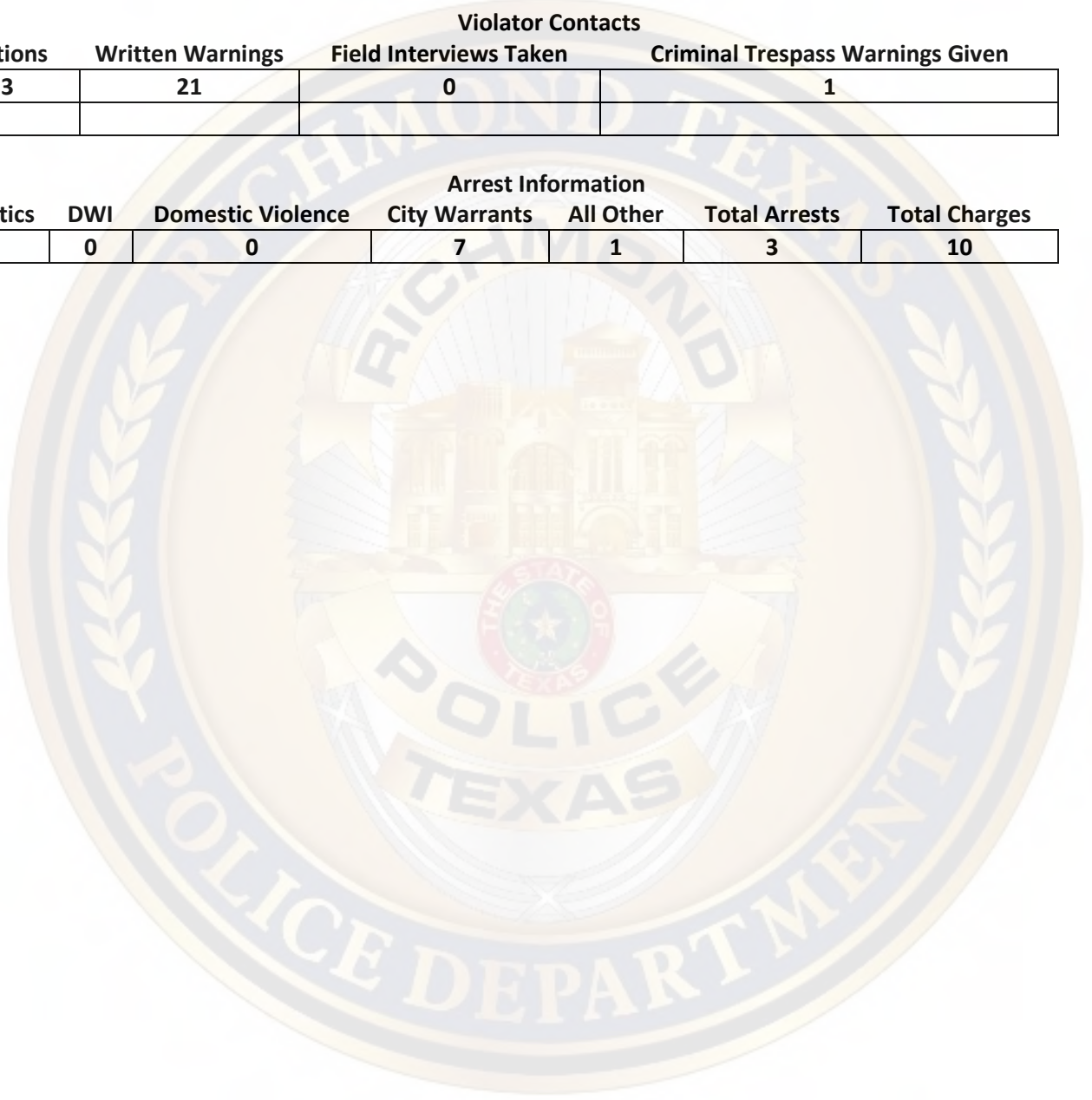
I have conducted several property checks in and around Beat 4. I have conducted several traffic stops while patrolling Beat 4 and District 1. I attempted two registered sex offender checks but was able to make contact with one of the subjects.

Statistical Information

Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
22	41	6	3	1.5

Violator Contacts			
Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
33	21	0	1

Arrest Information						
Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
2	0	0	7	1	3	10





Monthly Activity Report

Beat: 4

Officer: T. Olivett

January 2024

Description of Beat:

The boundaries of Beat 4 are South of Clay Street to the Union Pacific railroad tracks and east of North Tenth Street to the Brazos River.

Narrative:

During the month of January, I met with three residents that reside in Beat 4. I met with Christy Rangel while conducting a property check through Beat 4 and she was standing outside in her front lawn with her dog. Rangel stated she did not have any issues at this time. I then gave Rangel my business card and advised her to email me or give me a call if she has any issues or questions. I then spoke to Rangel about her dog and she stated she loves to take her dog for walks outside.

I then met Chase Dean who was working on his vehicle outside. Dean stated he does not have any issues. Dean stated he has been living at his current residence for most of his life. I then gave Dean my business card and told him to email me or give me a call if he has any issues or questions. I then spoke to Dean about his vehicle and what he was fixing on it.

I then made contact with Larry Everett when he arrived at his home. Everett stated he did not have any issues at this time. Everett and I then spoke to him about how he and all his neighbors get together a couple of days a week to play cards. I then gave him my business card and told him to email me or give me a call if he has any issues or questions. I do not have a business located within my beat.

Beat 8 has two registered sex offenders in the beat. I made contact with both sex offenders and verified that their information is up to date.

Public Safety Contacts

<u>Address</u>	<u>Date</u>
Christy Rangel 612 N 2 nd St	1/16/24
Chase Dean 615 Lettie St	1/17/24
Larry Everett 902 Fields St	1/17/24

Sex Offenders

<u>Address</u>	<u>Date</u>
Elton Thompson 709 Maiden	1/17/24
Larry Hernandez 600 Lettie	1/17/24

Goals Accomplished:

This month I accomplish one of my goals, I contacted both sex offenders and met with three new people within my beat.

Goals Next Month:

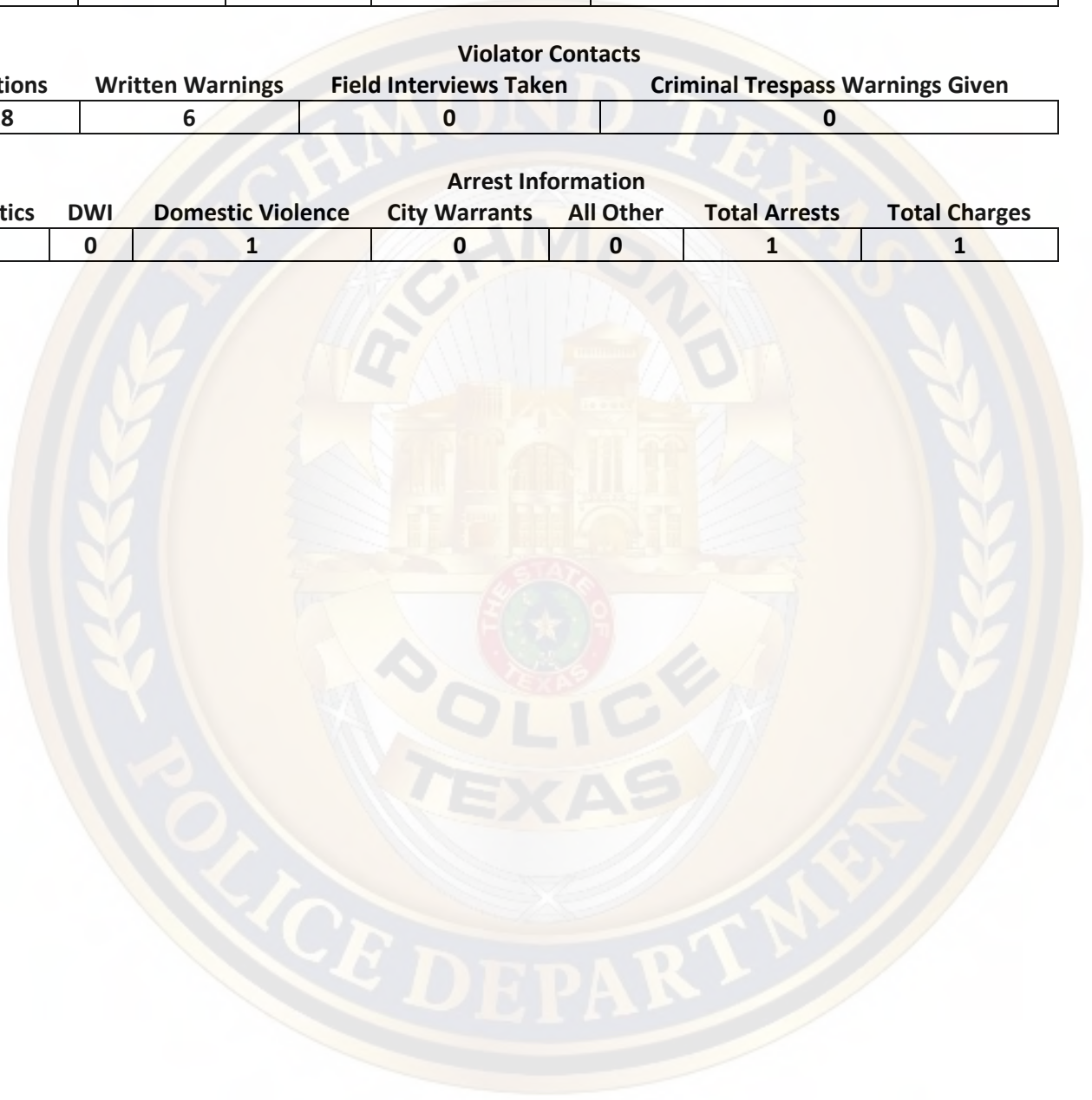
My goal is to continue to interact with more younger members of the community to encourage them to call the police when they see something and to show them law enforcement officers are still human.

Statistical Information

Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
18	42	9	3	2.00

Violator Contacts			
Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
28	6	0	0

Arrest Information						
Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	1	0	0	1	1





Monthly Activity Report
Beat 5
Officer: C.Brignac

January 2024

Description of Beat:

Beat 5 is in the southwest part of the city, the areas located between Long Dr and Thompson Hwy.

Narrative:

During the month of January, I met three beat contacts. On 01/27/2024, while patrolling the Beat 5 on Long Dr. I spoke to Bobby Salazar. Mr. Salazar's main concern is reckless drivers. Mr. Salazar loves to spend his time with his family. I also met William Myers. Mr. Myers said that he has been in the neighborhood for a long time. Mr. Myers advised he has not had any problems and has liked living in the community so far. I also met Emily Leightenheimer. Emily advised that she hasn't had any recent issues in the area besides BMV's. Emily stated that besides that recent BMV, she hasn't had any new issues. I told her I'll keep a close patrol in the area for any BMV or suspicious activity. Emily was happy to hear that. I advised each of my Beat contacts that when needed, for them to not hesitate to call us and provided all of them with a business card.

All the streetlights in my beat are functional. I don't have any sex offenders in my beat at this time.

Public Safety Contacts

<u>Public Safety Contacts</u>	<u>Address</u>	<u>Date</u>
Bobby Salazar	1904 Long Dr	01/27/2024
William Myers	1401 Winston	01/27/2024
Emily Leightenheimer	1618 Long Dr	01/27/2024

Goals Accomplished:

My accomplished goals for the month to engage more with residents in my beat. I have noticed that interacting with residents makes them comfortable living in the City of Richmond.

Goals Next Month:

My goal for the month is to patrol more often in the evening in Beat 5. I have noticed that a common concern is speeding throughout the neighborhood. My other goal is to make the residents who live in my beat feel comfortable calling the department when needed or even to stop us when we are in the area just have a friendly talk.

Statistical Information

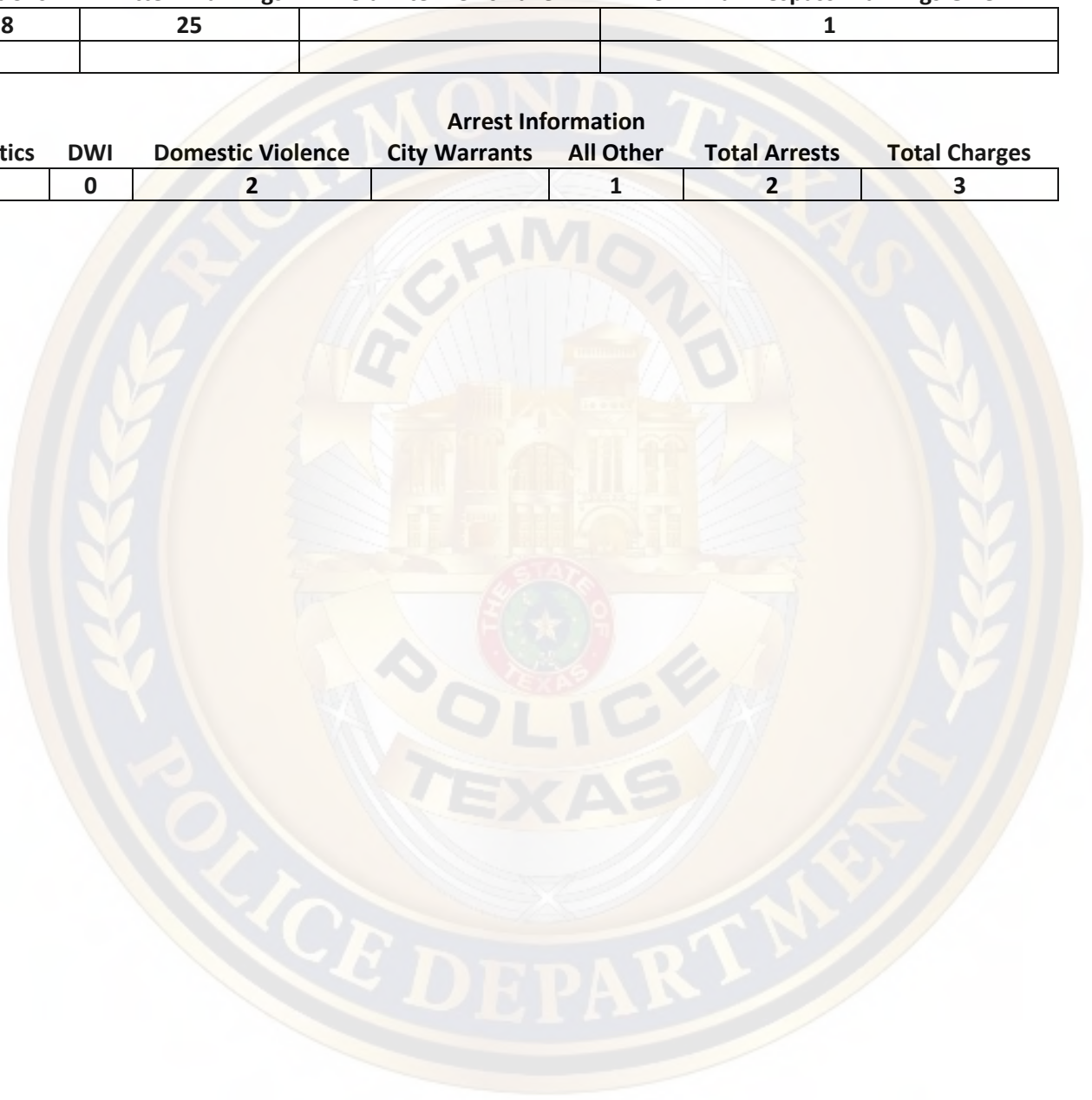
Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
18	157	6	3	1

Violator Contacts

Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
18	25		1

Arrest Information

Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	2		1	2	3





Monthly Activity Report

Beat: 6

Officer: Timothy Anderson #5198

January 2024

Description of Beat:

The boundaries of Beat 6 are East of South Eleventh to the Brazos River and South of the Union Pacific railroad tracks to Austin/Loop FM 762.

Narrative:

During the month of January, I did not observe any major issues in my beat. I conducted multiple business and property checks in my beat during the nighttime hours, making sure business and properties were properly secured.

For the month of January, I would like to spotlight a local business known as Big Chicken addressed as 3415 FM 762 Rd Suite #100. Big Chicken was founded in 2018 and is the new kid on the block when it comes to chicken. With their home-style chicken sandwiches with lots of flavor you're sure to find something that will get the taste buds going. Not to mention Hall of Fame basketball star Shaquille O'Neal who has had a hand in every aspect of who and what Big Chicken is from the menu to the design of the store. So, make sure to stop on your way home into the City of Richmond at Big Chicken, they are sure to leave a big smile on your face and a big full tummy.

During the month of January, I met three (3) residents. I spoke with Mark Wright, Cordero Hawkins and Augusta Simpson.

I spoke with Mr. Wright, who has lived in the City of Richmond for 4 months now. Mr. Wright stated the only issues he has are the speeders in the morning in the school zone. I advised Mr. Wright that there will be an increase in officer presence during the morning hours. Mr. Wright stated he does not have any more issues or concerns at this time.

I spoke with Mr. Hawkins, who has lived in the Richmond/Rosenberg area his entire life. Mr. Hawkins stated he does not have any issues but mentioned he loved the new look of the Richmond Police Department

patrol vehicle. Mr. Hawkins stated the units really stand out and look amazing. Mr. Hawkins stated the patrol units were long overdue for a makeover.

I spoke with Augusta Simpson, who is visiting a family member at a local nursing facility. Ms. Simpson stated she enjoys coming to the City of Richmond from the Houston area. Ms. Simpson stated the fresh air is good to have some time. Ms. Simpson stated she does not have any issues or concerns at this time. Ms. Simpson jokingly stated she knows how to contact me if she does (911).

During the month of January, I also made contact with the staff members of a local church commonly known as Templo Nazareth located at 1005 Leonard Ave. The staff was cooking BBQ for a fundraiser they were doing during the weekend. They advised that all their proceeds will go to the church and its community outreach program. I advised the staff if they needed anything from the Richmond Police Department not to hesitate to ask.

During the month, I made contact with several other residents. I advised them I was the Beat Officer for the area and provided them with my business card. I also provided them with additional cards to provide to others. I advised them if they had any questions, comments or concerns to contact the Richmond Police Department. They stated they all had no concerns at this time.

I did not observe any streetlights out in my beat this month.

<u>Public Safety Contacts:</u>	<u>Address:</u>	<u>Date:</u>
Mark Wright	1101 Jackson St	1/26/2024
Cordero Hawkins	301 Jackson St	1/22/2024
Augusta Simpson	705 Jackson St	1/6/2024

Goals Accomplished:

I increased my officer presences in Beat 6, during the nighttime hours.

Goals Next Month:

My goals for the month of February 2024 is to continue introducing myself to residents in my assigned Beat 6 and increase traffic enforcement and officer presence in my beat.

Statistical Information

Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
17	26	2	17	13.5

Violator Contacts

Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
15	11	0	1

Arrest Information

Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	0		1	1	1



Monthly Activity Report
Beat 7
Officer: Natalie Benitez

January 2024

Description of Beat:

Beat 7 is in the northeast part of the city, the area between Riveredge Drive and Damon Street. It also includes the neighborhood of Mandela Farms. There are several businesses that run along Hwy 90A that are in Beat 7.

Narrative

During the month of January, I met three beat contacts. While patrolling Beat 7, I met with Mrs. Mudosa. Ms. Mudosa used to live out of State and moved to Texas 12 years ago. Ms. Mudosa says she loves living here in Richmond because she enjoys the weather and spending time outside. Ms. Mudosa has had no issues since she moved to the area 1 year ago.

I also met Mr. Josh, who lived in Richmond for two years. Mr. Josh loves living in Richmond and living around his neighbors. Mr. Josh mention the community in Mandela Farms is a good environment where neighbors help each other when needed.

Lastly, I met Harley Heason. Mr. Heason has lived in Richmond since 1973. Mr. Heason has seen a significant change over the years but has enjoyed living in the area. Speaking to Mr. Heason I learned that he loves hunting during his free time.

Public Safety Contacts

	<u>Address</u>	<u>Date</u>
Mudosa	1122 Muscadine Hollow Ln.	01.28.2024
Josh	411 Ellwood Terrace	01.29.2024
Harvey Heason	311 Riveredge Dr.	01.29.2024

Goals Accomplished:

Patrolling my beat more often has made residents more comfortable with being outside. The number of speeders has decreased.

Goals Next Month:

My goal for next month is to interact with the kids around Beat 7, so they are comfortable enough to say hi and interact with Police Officers. My goal will be to make them feel safe and feel that they can count on police at any time of need.

Statistical Information

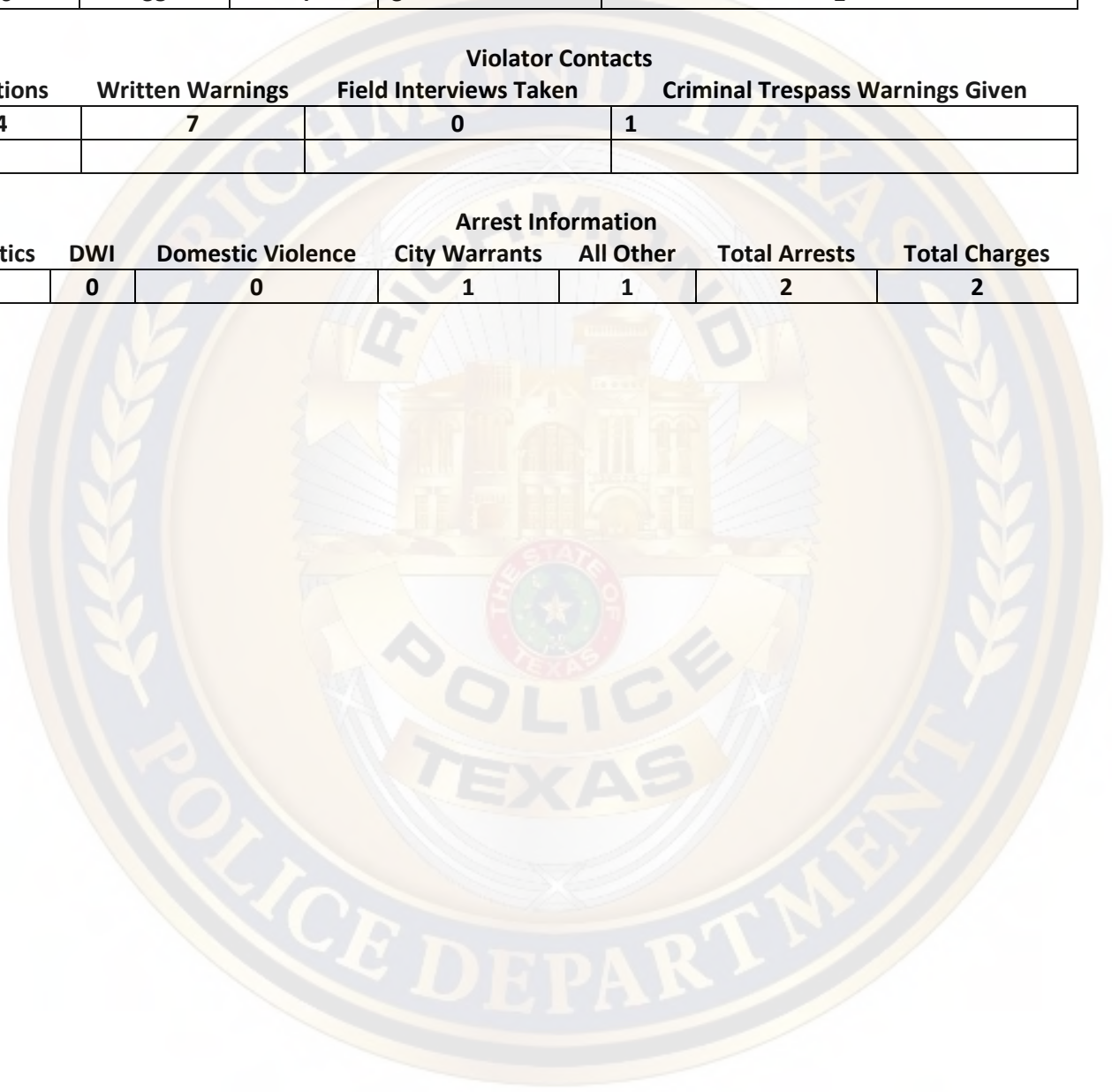
Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
16	35	4	3	1

Violator Contacts

Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
4	7	0	1

Arrest Information

Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	0	1	1	2	2





Monthly Activity Report
Beat: 8
Officer: Michael Bertasz

January 2024

Description of Beat:

Beat 8 encompasses a few businesses to include Bail Bond companies, Chevron gas station, Legal Services and Ducks Unlimited. Beat 8 also includes the Fort Bend County Jail and Freeman Town which is a residential area. Beat 8 is located on the south side of the City of Richmond. The boundary lines are everything South of Austin Street from S. Seventh St to Richmond Parkway and East of Hillcrest Drive.

Narrative:

The month of January is my second month as the Beat Officer for Beat 8. On January 17th I stopped by the T.W. David Family YMCA 911 Thompson Road after noticing a youth lacrosse practice. I was able to step out and speak with several parents. None of the parents I spoke with live within the City of Richmond proper, but the Richmond youth lacrosse organization, known as 'Grizzly Lacrosse, is using the fields at the YMCA as practice fields for this season. The Grizzly Lacrosse Club has boys' lacrosse teams from kindergarten through 8th grade. We discussed some of the history and growth of the Grizzly Lacrosse Club over the years. The parents I spoke with were also interested in discussing the use of the fields at the YMCA and the general safety of the area around the YMCA.

In addition to my visit with the parents of the Grizzly Lacrosse Club this month I finally accepted an invitation from Pat Sumner and her team to the Hope Fort Bend Clubhouse 912 S. Sixth Street to stop by for a visit and a tour. I first met Pat Sumner when she spoke to Class #45 at the Gus George Law Enforcement Academy. I met Ms. Sumner again in December at the Freeman Town Christmas Celebration. She and her team extended an invitation to visit the Hope Fort Bend Clubhouse and I finally made it by January 31. Ms. Sumner and her team gave me a tour of their facility and explained the resources available to their members including - job preparation, job training, work and leadership experience at the Hope Fort Bend Clubhouse, and most of all the comradery Ms. Sumner and her team create at the Hope Clubhouse for their members. I was able to meet several members of the Hope Fort Bend Clubhouse while I was there for my visit. Ms. Sumner and I discussed how to recommend potential members and the Hope Clubhouse screening process. I left the meeting with brochures and business cards I will be able to use while I am working with members of the community and a commitment to drop by for lunch at the Hope Fort Bend Clubhouse sometime soon.

Finally, I dropped by for a quick follow-up with Jessie at 408 Travis Street. I got to know Jessie a month or so ago during a report I took from him. It was great to catch up with Jessie with a quick visit. Jessie indicated things are generally going well in the neighborhood. I committed to following up with him on the report he filed previously to get him an update.

Registered Sex Offenders:

Beat 8 no longer has a registered sex offender in the beat.

Goals Next Month:

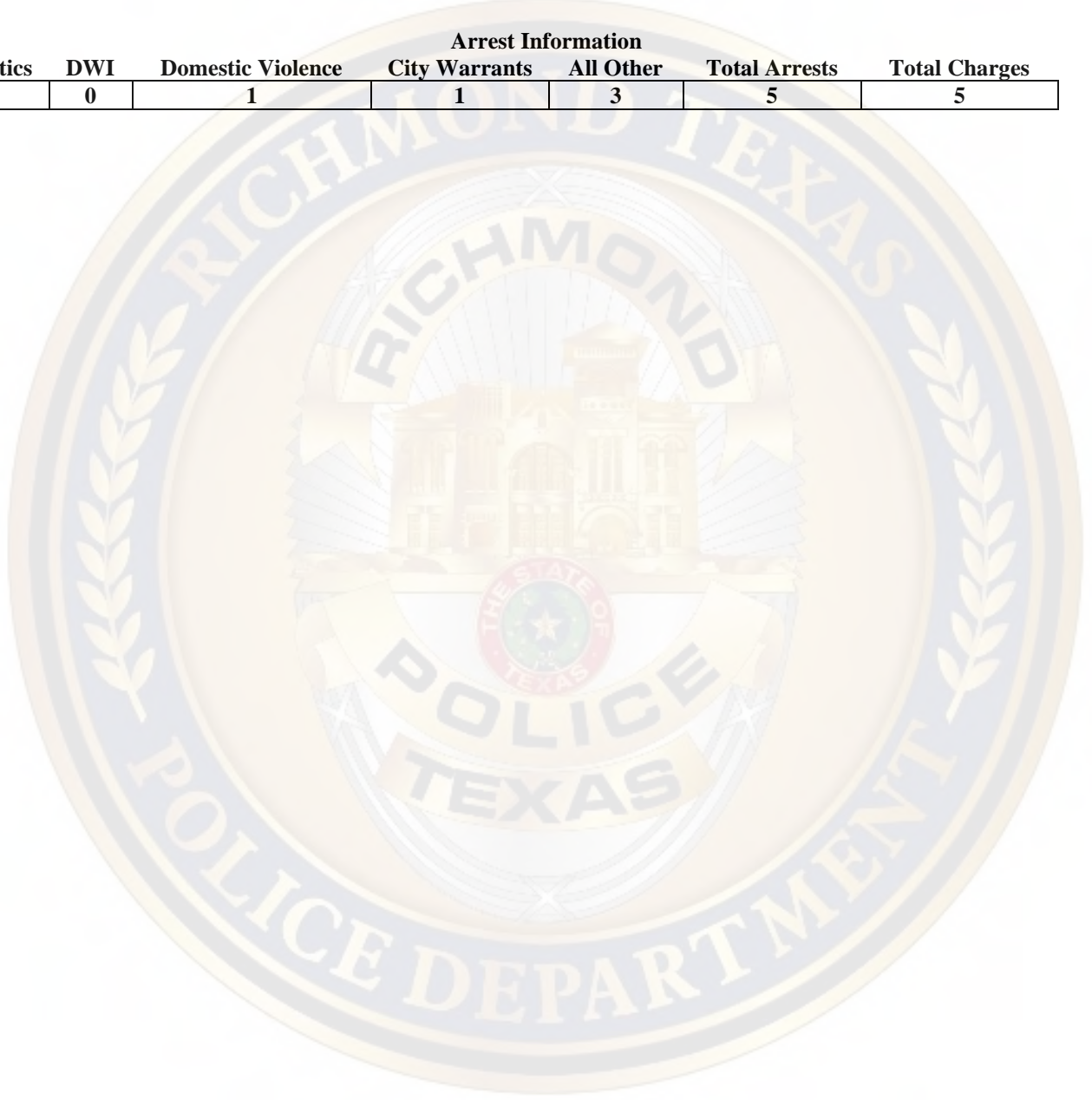
I would like to become a regular visitor at the Hope Clubhouse.

Statistical Information

Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
17	74	15	3	1

Violator Contacts			
Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
22	20	0	1

Arrest Information						
Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	1	1	3	5	5





Monthly Activity Report
Beat 8
Cpl. Ruben Robles

January 2024

Description of Beat:

Beat 8 encompasses a few businesses to include several bail bond companies, Chevron gas station, Legal Services, and Ducks Unlimited. Beat 8 also includes the Fort Bend County Justice Center and Sheriff's Office, Freeman Town which is a residential area. Beat 8 is located on the south side of the City of Richmond. The boundary lines are everything South of Austin Street from S. Seventh St to Richmond PKWY and East of Hillcrest Drive.

Narrative:

During the month of January, I met with three residents that reside in my beat. I met an unidentified Hispanic male who was leaf blowing his driveway. The Hispanic male stated he did not have any issue at this time. He also stated he has been living at his current residence for 40 years. I then gave him my business card and advised him to email me or give me a call if he has any issues or questions. I then asked him for his name, and he refused.

I then met with Eugene Lewis who was in his driveway with other subjects conversing. Lewis stated he did not have any issues. Lewis stated he has been living at his current residence for 40 years. I gave Lewis my business card and told him to email me or give me a call if he has any issues or questions.

I then made contact with Jose Vasquez who was one of the subjects speaking with Lewis and rents the house in front of Lewis' residence which has the same address. Vasquez stated he did not have any issues at this time. Vasquez stated he has lived at his current residence for 3 months. I then gave him my business card and told him to email me or give me a call if he has any issues or questions.

I also made a Business Contact at AWAAM Urgent Care located at 1620 FM 2218. I contacted Shahnaz Zamir who works the front desk. ZAMIR stated she hasn't had any issues and has been working there for 6 months. I then gave ZAMIR a business contact form to complete.

Beat 8 no longer has a registered sex offender within the beat.

Public Safety Contacts

<u>Public Safety Contacts</u>	<u>Address</u>	<u>Date</u>
Unknown Hispanic male	908 S Fourth St.	1/30/24
Eugene Lewis	304 Travis St.	1/30/24
Jose Vasquez	304 Travis St.	1/30/24
Awaam Urgent care	1620 FM 2218	1/30/24

Goals Accomplished:

This month I made a business contact so as to gather information for emergency contacts in case the department encounters issues during hours of non-operation of the business. This information has been entered into our database and I attempt to keep it as current as possible.

Goals Next Month:

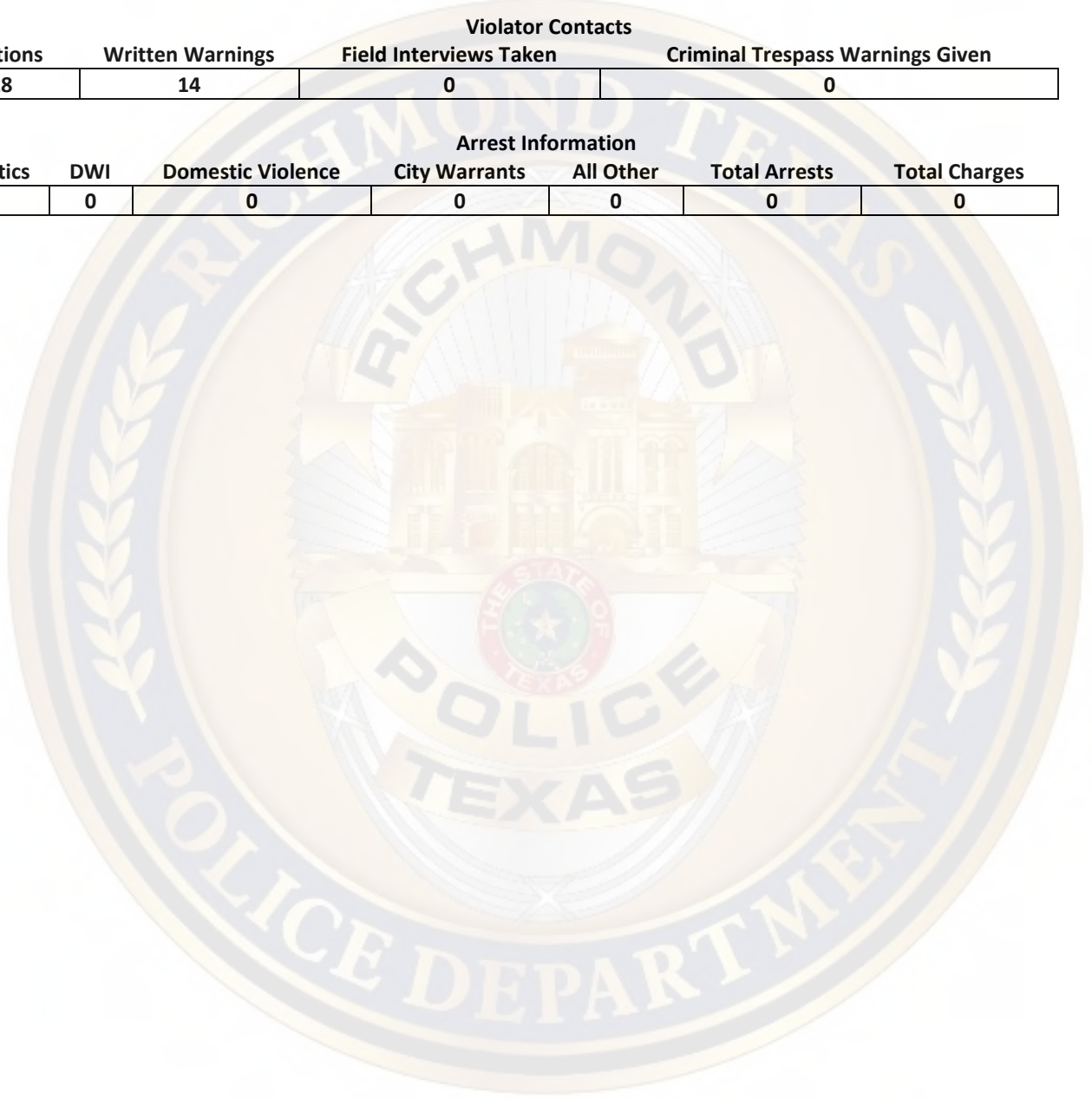
My goal is to make contact with more business and have them update their business contact information. Another goal is to continue to interact with more younger members of the community to encourage them to call the police when they see something and to show them law enforcement are not bad people.

Statistical Information

Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
14	46	6	4	1.25

Violator Contacts			
Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
28	14	0	0

Arrest Information						
Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	0	0	0	0	0





Monthly Activity Report

Beat: 9

Officer: Feliciano

January 2024

Description of Beat:

Beat 9 is a predominantly residential area, with mostly single-family residences. There are two apartment complexes and an elementary school within the Beat. The boundaries of Beat 9 are the BNSF railroad tracks along the Eastern side, the Rosenberg City limits along the Northern and Western side, and FM 1640 along the Southern side.

Narrative:

During the month of January, I met with three residents that reside in my beat. I met with Michelle Bush who was walking outside her residence addressed as 1801 Mulberry Drive. Ms. Bush stated she has been living at her current residence for a couple of years. Ms. Bush stated she has no issues at this time. I gave Ms. Bush my business card and told her to email me or give me a call if she has any issues or questions.

I then spoke with John McAdam, who was walking into his residence addressed as 1706 Cedar Dr. Mr. McAdam stated he did not have any issues at this time. Mr. McAdam stated he has been living at his current residence for 44 years. I then gave Mr. McAdam my business card and advised him to email me or give me a call if he has any issues or questions.

I then contacted Eric Johnson who was sitting in front of his house addressed as 1919 Teakwood. Mr. Johnson said he moved to his residence 14 years ago. Mr. Johnson stated he has no issues at this time. I gave Mr. Johnson my business card and told him to email me or give me a call if he has any issues or questions.

This is the time of year when the weather changes and people start to take down the decorations to their homes. While patrolling my beat, I did see people decorated their homes with Valentine's decorations.

I do not have a registered sex offender in my beat.

Public Safety Contacts

<u>Public Safety Contacts</u>	<u>Address</u>	<u>Date</u>
Michelle Bush	1801 Mulberry Dr.	01/02/24
John McAdam	1706 Cedar Dr.	01/13/24
Eric Johnson	1919 Teakwood Dr.	01/14/24

Goals Next Month:

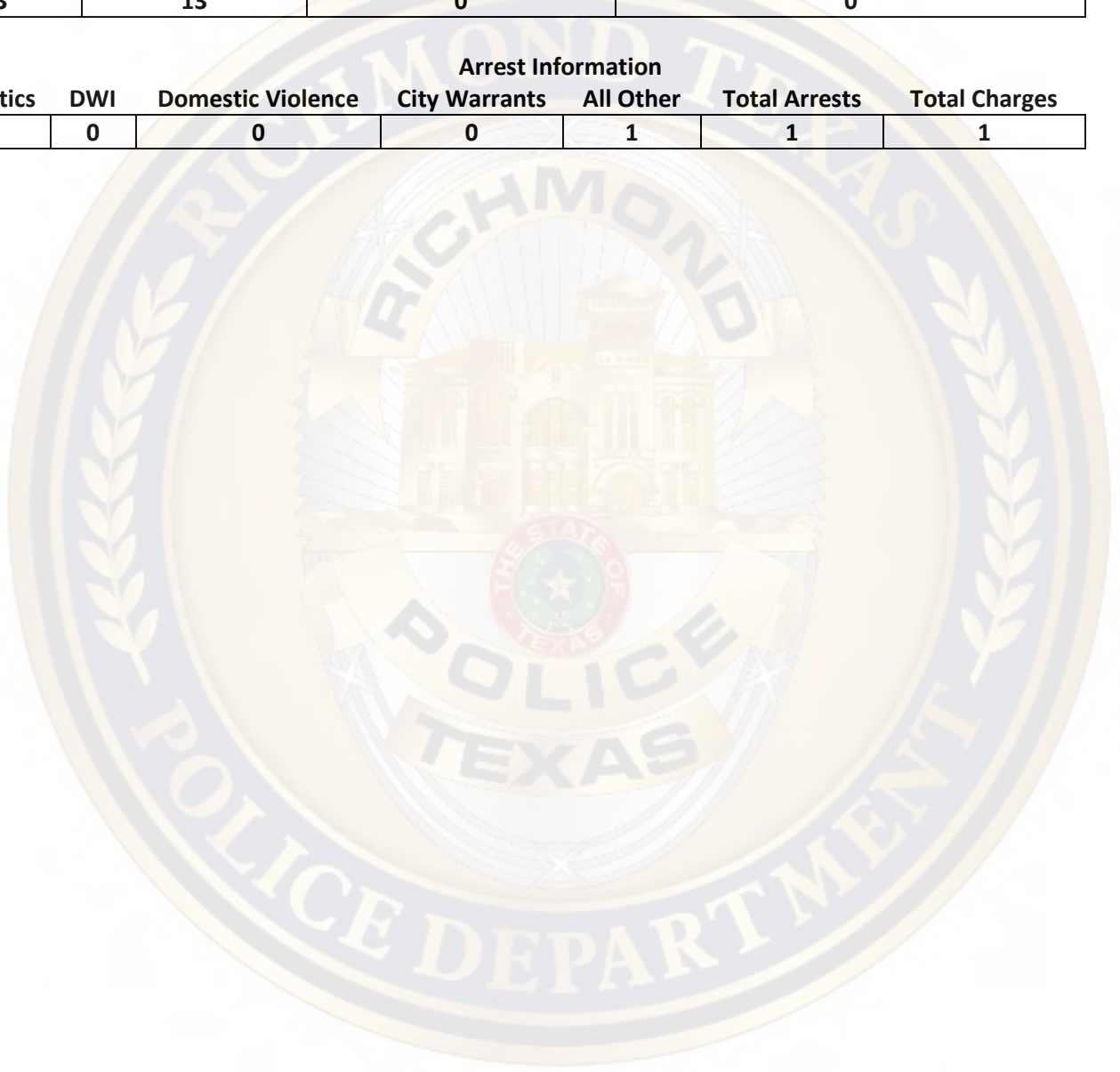
My goal is to contact another business and have them update their business contact information. Another goal is to continue to interact with more younger members of the community to encourage them to call the police when they see something and to show them law enforcement are not bad people.

Statistical Information

Shifts	Calls	Reports	Beat Contacts	Community Activity Hours
15	52	2	3	1.5

Violator Contacts			
Citations	Written Warnings	Field Interviews Taken	Criminal Trespass Warnings Given
3	13	0	0

Arrest Information						
Narcotics	DWI	Domestic Violence	City Warrants	All Other	Total Arrests	Total Charges
0	0	0	0	1	1	1



CID MONTHLY ACTIVITY

January 2024

	Felony Cases	Misdemeanor Cases	Runaway/ Missing Person	Other Non-Criminal	Cases Cleared
Lt. Jesse Martin	----	----	----	---	---
Det. John Dawson	7	11	0	2	14
Det. David Childs	6	9	5	3	8
Det. Kristi Pena	3	12	1	3	0
TOTALS	16	32	6	8	22

DISTRICT ATTORNEY INTAKE REPORTS

	Cases Submitted to District Attorney			Cases Rejected by District Attorney	
	Felonies	Misdemeanors	Runaways	Felonies	Misdemeanors
Lt. Jesse Martin	----	----	----	----	----
Det. John Dawson	5	9	0	0	0
Det. David Childs	3	6	2	4	0
Det. Kristi Pena	0	9	1	2	5
TOTALS	8	24	3	6	5

IDENTIFICATION / CRIME SCENE UNIT

Investigator Elizabeth Neal

Latent Prints Evaluated	0
Latent Prints Identified	0
Evidence Processed	13
Property Returned to Owner	2
Destruction Orders Filed	17
Destruction Orders Compiled	17
Evidence Items Destroyed (By Order)	13
Crime Scene Responses	2
Forensic Phone Analysis	0
CODIS Hits	0

Investigator David Evans

Latent Prints Evaluated	6
Latent Prints Identified	0
Evidence Processed	25
Property Returned to Owner	1
Destruction Orders Filed	0
Destruction Orders Compiled	6
Evidence Items Destroyed (By Order)	0
Crime Scene Responses	3
Forensic Phone Analysis	0
CODIS Hits	0

MISCELLANEOUS

	Training Hours	Special Projects and Community Activities
Lt. Jesse Martin	00	
Det. John Dawson	00	
Det. David Childs	16	
Det. Kristi Pena	00	
Det. Andrew Runge	00	Assigned to GCVOTF
Inv. Elizabeth Neal	00	
Inv. David Evans	00	

NARCOTICS

Total Narcotics Arrests	6
Total Amount of Cocaine Seized	0
Total Amount of Marijuana Seized (marijuana plants included)	.60 oz
Total Amount of other drugs seized (Kush) (Xanax) (Meth)	2 pills

USMS Gulf Coast Violent Offenders Fugitive Task Force

Special Detective Andrew Runge

Richmond Police Department

January Stats 2024

Total Arrests: 16

(Includes (2) out of state fugitives located in Texas)

List of charges (warrants cleared):

Capital Murder	4
Agg. Assault DW	2
Agg. Robbery	1
Robbery	1
Escape (NY)	2
Sexual Assault of Child	1
Indecency with child by sexual contact	1
Fail to Comply with Sex Offender Reg	1
Assault FV Strangulation (NY)	2
Felon in Possession of firearm	3
Bank Fraud (NY)	1
Mail Theft (NY)	1
Unlawful Carry Firearm	1
Parole Violation (PCS)	1
Parole Violation (Agg. Assault)	1
Federal Probation Violation (Alien Smuggling)	1
Richmond PD cases:	0
Weapons recovered:	3 handguns 0 rifles

Class:

3188 Legal Update

470 Informed Response

DEPARTMENT OF PUBLIC SAFETY

MONTHLY REPORT OF TYPE AND QUANTITY OF DRUGS SEIZED

UCR-84 (Rev. 2/17)

Pursuant to Health and Safety Code - 481.185
 (16 oz = 1lb) (28 grms = 1 oz) (Dose Unit = 1 Pill, Tablet or Capsule)

Solid Pounds	Solid Ounces	Solid Grams	Liquid Ounces	Dose Units	Items
--------------	--------------	-------------	---------------	------------	-------

(PLEASE DO NOT WRITE IN SHADED AREAS.)

A. Marijuana

- 11. Packaged
- 12. Plants

	.59				

B. Marijuana Fields and Gardens

- 21. Gardens
- 22. Wild Fields
- 23. Cultivated Fields
- 24. Greenhouses

C. Hashish

- 31. Liquid, Oil
- 32. Solids

D. Opiates

- 41. Morphine
- 42. Heroin
- 43. Codeine
- 44. Gum Opium

E. Cocaine

- 51. Solid
- 52. Liquid

F. Hallucinogens

- 61. LSD
- 62. PCP
- 63. Mushrooms
- 64. Peyote
- 65. Designer Drugs

H. 71. Precursor Chemicals Seized

--	--	--	--	--	--

I. Other Drugs

- 81. Barbiturates
- 82. Amphetamines
- 83. Methamphetamines
- 84. Tranquilizers
- 85. Synthetic Narcotics

				2	

G. 90. Clandestine Labs

- Type of Drug
- Manufactured
- By Each Lab

Lab 91			Lab 94		
Lab 92			Lab 95		
Lab 93			Lab 96		

Month and Year: January 2024 Agency #: TX0790200 State: TX

Prepared By: Lt. J. Martin Agency Name: Richmond Police Department

Memorandum



DATE: 02/13/2024

TO: Chief J.J. Craig

FROM: Lieutenant Lowell Neinast

SUBJECT: Professional Development Monthly Report

Professional Development Monthly Report

January 2024

01/01/2024 / Corporal Robles completed the Court Security Officer Certification Course #10999 on My TCOLE (8 Hour Course)

01/02/2024 / Sergeant Williams and Detectives Gomez and Runge completed the Informed Response – Sexual Assault/Violence Mandated Course #470 on MyTCOLE (8 Hour Course)

01/02/2024 / Detectives Gomez and Runge completed the 88th Session State and Federal Law Update Mandated Course #3188 on My TCOLE (4 Hour Course)

01/02/2024 / Lieutenant Kovar and Officer Polinski completed the Finding Wellness – Building a Healthier Life Mandated Course #4202 on My TCOLE (4 Hour Course)

01/02/2024 / Officer Olivett completed the Court Security Officer Certification Course #10999 on My TCOLE (8 Hour Course)

01/03/2024 / Lieutenant Kovar completed the 88th Session State and Federal Law Update Mandated Course #3188 on My TCOLE (4 Hour Course)

01/03/2024 / Officers Harper, Lane and Ortega completed the ALERRT AAIR Course #3381 through Gus George Law Enforcement Academy (16 Hour Course)

01/03/2024 / Officer Palmer completed the Court Security Officer Certification Course #10999 on My TCOLE (8 Hour Course)

01/03/2024 / TCO Black completed the Informed Response – Sexual Assault/Violence Mandated Course #470 on MyTCOLE (8 Hour Course)

01/04/2024 / Officer Boone completed the Informed Response – Sexual Assault/Violence Mandated Course #470 on MyTCOLE (8 Hour Course)

01/05/2024 / CSI Evans completed the 88th Session State and Federal Law Update Mandated Course #3188 on My TCOLE (4 Hour Course)

01/07/2024 / Officer Benitez completed the Court Security Officer Certification Course #10999 on My TCOLE (8 Hour Course)

01/07/2024 / Officer Harper completed the Finding Wellness – Building a Healthier Life Mandated Course #4202 on My TCOLE (4 Hour Course)

01/07/2024 / Corporal Robles completed the 88th Session State and Federal Law Update Mandated Course #3188 on My TCOLE (4 Hour Course)

01/08/2024 / Corporal Robles and Officer Benitez completed the Finding Wellness – Building a Healthier Life Mandated Course #4202 on My TCOLE (4 Hour Course)

01/08/2024 / Officer Benitez completed the 88th Session State and Federal Law Update Mandated Course #3188 on My TCOLE (4 Hour Course)

01/08/2024 / Corporal Robles and Officer Benitez completed the Informed Response – Sexual Assault/Violence Mandated Course #470 on MyTCOLE (8 Hour Course)

01/09/2024 / Corporal Anderson and Detective Childs completed the Finding Wellness – Building a Healthier Life Mandated Course #4202 on My TCOLE (4 Hour Course)

01/09/2024 / Sergeant Williams, Detective Childs, Officers Golovine and Olivett completed the 88th Session State and Federal Law Update Mandated Course #3188 on My TCOLE (4 Hour Course)

01/09/2024 / Sergeants Vasquez and Williams completed the Law Enforcement and the Elderly Course #3908 on MyTCOLE (4 Hour Course)

01/11/2024 / Chief Craig completed the Court Security Officer Certification Course #10999 on My TCOLE (8 Hour Course)

01/10/2024 / TCO Black completed the Emergency Management for People with Disabilities Course #400 on MyTCOLE (1 Hour Course)

01/10/2024 / TCO Black completed the Effective TTY Call Processing Course #401 on MyTCOLE (1 Hour Course)

01/11/2024 / CSI Evans completed the Finding Wellness – Building a Healthier Life Mandated Course #4202 on My TCOLE (4 Hour Course)

01/11/2024 / Officer Polinski completed the Informed Response – Sexual Assault/Violence Mandated Course #470 on MyTCOLE (8 Hour Course)

01/12/2024 / Officers Harper, Lane and Ramirez completed the Patrol Rifle Course #3322 through Gus George Law Enforcement Academy (40 Hour Course)

01/16/2024 / Officers Golovine and Olivett completed the Informed Response – Sexual Assault/Violence Mandated Course #470 on MyTCOLE (8 Hour Course)

01/16/2024 / Officer Golovine completed the Cultural Diversity Web with Exercises Course #394 on My TCOLE (8 Hour Course)

01/18/2024 / Lieutenant Martin completed the Sex Offender Registration Training Course #3291 at Texas Department of Public Safety (8 Hour Course)

01/18/2024 / TCO Black completed the Field Training Officer Course #3702 through OSS Academy (24 Hour Course)

01/24/2024 / TCO Smith completed the Field Training Officer Course #3702 through OSS Academy (24 Hour Course)

01/25/2024 / Detective Childs and Officer Molnoskey completed the Informed Response – Sexual Assault/Violence Mandated Course #470 on MyTCOLE (8 Hour Course)

01/25/2024 / Officers Harper, Lane, Ortega, and Ramirez completed the Basic Peace Officer Course 720 #1000720 through Gus George Law Enforcement Academy (720 Hour Course)

01/26/2024 / Officers Harper, Lane, Ortega, and Ramirez completed the Addendum Basic Peace Officer Course #101 through Gus George Law Enforcement Academy (132 Hour Course)

01/27/2024 / Officer Harper completed the Informed Response – Sexual Assault/Violence Mandated Course #470 on MyTCOLE (8 Hour Course)

01/30/2024 / Officer Ganey completed the Narcotics/Dangerous Drug Investigation Course #2024 through the Texas Narcotics Officers' Association (16 Hour Course)

01/31/2024 / Officer Oliver completed the Finding Wellness – Building a Healthier Life Mandated Course #4202 on My TCOLE (4 Hour Course)

01/31/2024 / Officers Harper, Lane, Ortega, and Ramirez completed the Mandated Annual Firearms Qualification 1701.355 at the Richmond Police Department Range.



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

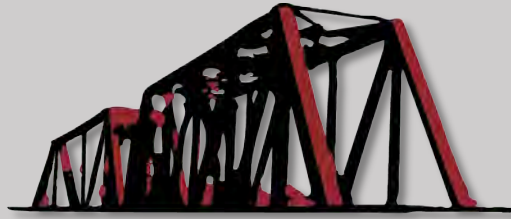
600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Municipal Court Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



RICHMOND

EST. **TEXAS** 1837

CITY OF RICHMOND
MUNICIPAL COURT

MONTHLY REPORT
JANUARY 2024



**CITY OF RICHMOND
MUNICIPAL COURT
MONTHLY REPORT JANUARY 2024**

CASES FILED:	Jan-24	Jan-23
BY POLICE DEPARTMENT	265	73
BY CODE ENFORCEMENT	24	13
BY MUNICIPAL COURT	27	7
TOTAL NEW CASES FILED	316	93

WARRANTS:		
ACTIVE WARRANTS BEGINNING OF MONTH	3,851	4,277
WARRANTS ISSUED THIS MONTH	77	71
WARRANTS CLEARED BY ARREST	33	29
WARRANTS CLEARED BY OTHER	43	47
ACTIVE WARRANTS END OF MONTH	3,852	4,272

CASE DISMISSED BY:		
COMPLIANCE	23	10
DRIVER SAFETY COURSE	32	23
AFTER DEFERRED DISPOSITION	22	10
PROOF OF FINANCIAL RESPONSIBILITY	1	0

REVENUE:	Jan-24	Jan-23
STATE(REMIT TO STATE QUARTERLY)	\$ 12,048.64	\$ 5,117.24
COLLECTIONS/OMNIBASE(REMIT UPON INVOICE)	\$ 486.20	\$ 917.10
COURT SECURITY/TECHNOLOGY FUND	\$ 1,923.43	\$ 784.77
LOCAL FINES/FEES	\$ 20,011.23	\$ 11,831.79
TOTAL COLLECTED	\$ 34,469.50	\$ 18,650.90

CURRENT MONTH STATISTICS

	APPEARANCE	OFF DOCKET APPEARANCE	NO SHOWS
ARRAIGNMENT HEARING	131	11	93
2ND CHANCE HEARING	3	3	44
PRE TRIAL HEARING	12	0	2
SHOW CAUSE HEARING (DEFAULT)	16	1	26
SHOW CAUSE HEARING (COMPLIANCE)	8	9	8
INDIGENCE HEARING	13	0	0
ARREST WARRANTS	2	0	0
CAPIAS PRO FINE WARRANTS	0	0	0
RECONSIDERATION HEARINGS	3	0	0
TOTAL	188	24	173

YEAR-TO-DATE (YTD) STATISTICS

	OFF DOCKET		
	APPEARANCE	APPEARANCE	NO SHOWS
	2023 YTD	2023 YTD	2023 YTD
ARRAIGNMENT HEARING	533	36	282
2ND CHANCE HEARING	15	3	172
PRE TRIAL HEARING	42	0	2
SHOW CAUSE HEARING (DEFAULT)	46	5	88
SHOW CAUSE HEARING (COMPLIANCE)	19	15	23
INDIGENCE HEARING	19	0	0
ARREST WARRANTS	6	0	0
CAPIAS PRO FINE WARRANTS	0	0	0
RECONSIDERATION HEARING	3	0	0
TOTAL	683	59	567

PRIOR YEAR TOTALS

	OFF DOCKET			ZOOM	
	APPEARANCE	APPEARANCE	NO SHOWS	VIRTUAL	NO SHOWS
	2023	2023	2023	2023	2023
ARRAIGNMENT HEARING	655	65	472	0	0
2ND CHANCE HEARING	45	13	293	0	0
PRE TRIAL HEARING	231	12	75	1	0
SHOW CAUSE HEARING (DEFAULT)	70	8	130	0	0
SHOW CAUSE HEARING (COMPLIANCE)	25	8	48	0	0
INDIGENCE HEARING	1	0	0	0	0
ARREST WARRANTS	28	0	0	0	0
CAPIAS PRO FINE WARRANTS	21	0	0	0	0
RECONSIDERATION HEARING	0	0	0	0	0
TOTAL	1076	106	1018	1	0

**CITY OF RICHMOND
MUNICIPAL COURT
MONTHLY REPORT 2022-2023**

	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	TOTAL
Gross Income	\$40,097.90	\$49,768.90	\$30,634.60	\$34,469.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$154,970.90
No. Cases Filed	238	302	265	311	0	0	0	0	0	0	0	0	1,116
Warrants	4073	3971	3930	3851	0	0	0	0	0	0	0	0	15825
Issued	33	67	32	77	0	0	0	0	0	0	0	0	209
Cleared	135	108	111	76	0	0	0	0	0	0	0	0	430
Total Outstanding	3971	3930	3851	3852	0	0	0	0	0	0	0	0	
	1ST QUARTER			2ND QUARTER			3RD QUARTER			4TH QUARTER			
	\$120,501.40			\$34,469.50			\$0.00			\$0.00			

Lora Jean D. Lenzsch

Attorney at Law
 19714 Cardiff Park Ln.
 Houston, TX 77094
 (281) 782-3441

Invoice

Invoice Number January 2024
 Invoice Date 2/1/2024
 Service Period 1/2/2024-1/31/2024

Bill to: City of Richmond
 Attn: Accounts Payable
 accountspayable@richmondtx.gov
 402 Morton St
 Richmond, TX 77469

Date	Description	Judge Hours*	Judge @ \$175/Hr	Magistrate Daily Duties	Magistrate Rate @ \$175/Day	Travel to Richmond? Yes or No	Travel Reimbursement
1/4/2024	Pretrial docket and show cause docket. Reviewed and granted motions to dismiss, pleas, summons and warrants.	5.00	\$875.00		\$0.00	Yes	\$50.00
1/11/2024	Pretrial docket and show cause docket. Code Enforcement docket. Jury trial docket. Reviewed and granted motions to dismiss, pleas, summons and warrants.	5.50	\$962.50		\$0.00	Yes	\$50.00
1/18/2024	Pretrial docket and show cause docket. Reviewed and granted motions to dismiss, pleas, summons and warrants.	3.50	\$612.50		\$0.00	Yes	\$50.00
1/25/2024	Pretrial docket and show cause docket. Reviewed and granted motions to dismiss, pleas, summons and warrants.	3.50	\$612.50		\$0.00	yes	\$50.00
1/2/2024	Daily magistrate duties.		\$0.00	1.00	\$175.00	No	\$0.00
1/3/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/4/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/5/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/8/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/9/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/10/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/11/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/12/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/16/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/17/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/18/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/19/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/22/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/23/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/24/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/25/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/26/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/29/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/30/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
1/31/2024	Daily magistrate duties		\$0.00	1.00	\$175.00	No	\$0.00
Total		17.50	\$3,062.50	21.00	\$3,675.00		\$200.00

*Shall be limited to 40 hours per month unless permission is granted by the City Manager for additional hours, in advance.

Invoice Total \$6,937.50



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Tax Assessor/Collector Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



PROPERTY TAX COLLECTION REPORT
January 31, 2024

TAXES DUE AT CERTIFICATION	6,190,015.50
Adjustments to Date	134,563.47
TOTAL TAX LEVY	6,324,578.97

2023 Tax Collections

	Base	Penalties & Interest	Total
October	-	-	-
November	-	-	-
December	712,072.85	-	712,072.85
January	4,320,498.33	-	4,320,498.33
February			-
March			-
April			-
May			-
June			-
July (Delinquent as of July 1, 2023)			-
August			-
September			-
TOTAL	5,032,571.18	-	5,032,571.18

**Last Year %
Collected**
74.14%

% Collected 79.57%

TRANSFERRED TO DELINQUENT ROLL

July, Aug, and Sept Payments -

2023 TAXES OUTSTANDING 1,292,007.79

% Current Outstanding 20.43%

DELINQUENT COLLECTIONS

	Base	Penalties & Interest	Total
October	4,550.62	1,821.44	6,372.06
November	2,644.31	3,203.89	5,848.20
December	5,675.25	1,752.19	7,427.44
January	6,103.39	1,934.49	8,037.88
February			-
March			-
April			-
May			-
June			-
July			-
August			-
September			-
TOTAL	18,973.57	8,712.01	27,685.58

DELINQUENT TAXES OUTSTANDING 298,068.87
TOTAL TAXES OUTSTANDING 1,590,076.66



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Monthly Financial Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



FY2024



CITY OF RICHMOND, TEXAS
Monthly Financial Report
For the period ending
January 31, 2024

A CHARMING PAST
A SOARING FUTURE



Monthly Financial Report

	FY2023 Full Year Activity	FY2023 YTD Activity	FY2024 YTD Activity	FY2024 YTD Budget	FY2024 Total Budget	% of Total Budget	Comments
100 - GENERAL FUND							
4 - Revenue							
400 - Property Tax	3,360,553.94	1,829,153.69	2,053,053.53	2,416,686.96	4,205,180.00	49%	Timing
401 - Sales Tax	7,194,943.02	2,310,282.48	2,731,624.11	1,981,648.20	6,161,000.00	44%	Trending Higher
402 - Other Taxes	778,354.72	248,893.51	223,160.45	263,919.08	792,074.08	28%	In line
420 - Fines & Forfeitures	202,889.95	51,125.96	91,290.16	62,391.68	187,250.00	49%	Increased Activity
430 - License\Permits\Fees	965,697.75	276,810.21	394,939.87	248,739.84	746,518.25	53%	Increased Activity
440 - Charges for Service	4,123,189.73	1,507,516.05	1,186,691.38	1,479,276.68	4,439,606.00	27%	Timing
450 - Miscellaneous	60,830.03	24,718.15	35,644.36	50,313.20	151,000.00	24%	Timing
460 - Interest Income	445,678.49	96,596.86	164,635.84	86,632.00	260,000.00	63%	Rising rates
470 - Intergovernmental	88,967.23	5,422.16	0	999.6	3,000.00	0%	Timing
490 - Transfer From Other Funds	3,239,584.00	1,079,861.32	1,079,861.32	1,086,224.04	3,259,976.23	33%	In line
	20,460,688.86	7,430,380.39	7,960,901.02	7,676,831.28	20,205,604.56	39%	
5 - Expense							
50 - Salaries & Benefits	12,891,194.74	3,844,706.97	4,277,374.15	4,856,504.28	14,825,450.13	29%	In line
53 - Supplies	889,437.37	236,086.71	253,281.61	406,430.96	1,219,787.64	21%	Timing
54 - Professional Services	195,361.52	49,031.30	49,731.62	74,811.32	224,524.00	22%	Timing
55 - Repairs & Maintenance	870,621.09	175,960.28	184,232.21	249,825.48	749,760.17	25%	Timing
56 - Purchased Services	1,095,204.04	313,049.52	371,295.30	560,858.40	1,683,261.47	22%	Timing
57 - Capital Purchases	226,536.60	90,192.62	79,108.88	70,121.40	145,824.75	54%	Timing
58 - Non-Departmental	-	0	0	143,740.04	496,425.00	0%	Timing
59 - Intergovernmental	845,662.10	257,558.35	260,228.69	288,218.00	865,000.00	30%	In line
60 - Transfers Out	1,859,331.00	98,625.00	630,231.34	590,238.96	1,520,925.35	41%	Timing
	18,873,348.46	5,065,210.75	6,105,483.80	7,240,748.84	21,730,958.51	28%	
100 - GENERAL FUND Totals:	1,587,340.40	2,365,169.64	1,855,417.22	436,082.44	(1,525,353.95)		
			FY2024 YTD Activity	FY2024 Total Budget			
Beginning Fund Balance			9,570,196.40	9,570,196.40			
Less Accrued Taxes			1,364,107.00	1,364,107.00			
Ending Fund Balance			10,061,506.62	6,680,735.45			
Fund Balance in Days		Year to Date	169	Budget	112		
Over/(Under) Policy (90 Days)			79		22		

Footnotes:

- 1) The Policy Requirement under Actuals is calculated using the fund balance, YTD Revenue Over/(Under) Expenditures and full Budgeted Expenditures.
- 2) Percentage of Budget is rounded to the nearest whole number.
- 3) Financial Statements at year-end are as of a point in time. Final accruals on revenues and expenditures will continue to take place to prepare the statements for the annual audit.
- 4) Accrued sales tax will be updated when available
- 5) Beginning fund balance is estimated from fiscal year-end 2023. The fiscal year has not been closed, and the numbers have not been audited



Monthly Financial Report

	FY2023 Full Year Activity	FY2023 YTD Activity	FY2024 YTD Activity	FY2024 YTD Budget	FY2024 Total Budget	% of Total Budget	Comments
300 - UTILITIES FUND							
4 - Revenue							
440 - Charges for Service	9,795,402.66	3,318,173.63	3,475,945.60	3,182,441.92	10,059,205.00	35%	In Line
450 - Miscellaneous	127,449.65	43,738.71	36,014.59	100,793.00	302,500.00	12%	Timing
460 - Interest Income	192,660.76	44,410.76	82,655.34	38,318.00	115,000.00	72%	Rising rates
490 - Transfer From Other Funds	81,754.32	0	32,426.68	129,889.68	389,825.00	8%	Timing
	<u>10,197,267.39</u>	<u>3,406,323.10</u>	<u>3,627,042.21</u>	<u>3,451,442.60</u>	<u>10,866,530.00</u>	<u>33%</u>	
5 - Expense							
50 - Salaries & Benefits	2,490,669.93	760,951.68	774,854.17	1,072,451.80	3,218,645.74	24%	Timing
53 - Supplies	1,063,658.51	258,695.40	275,476.23	481,314.12	1,444,500.27	19%	Timing
54 - Professional Services	24,590.00	16,000.00	12,700.00	6,990.52	20,980.00	61%	Timing
55 - Repairs & Maintenance	417,007.01	118,782.40	113,296.37	166,644.20	500,133.96	23%	Timing
56 - Purchased Services	862,352.56	265,873.91	288,287.26	382,004.36	1,146,473.50	25%	Timing
57 - Capital Purchases	2,628.67	992.67	0	16,389.40	49,187.99	0%	Timing
58 - Non-Departmental	36,000.00	36,000.00	0	166,600.00	500,000.00	0%	Timing
60 - Transfers Out	4,467,474.63	1,229,809.32	1,495,074.92	1,328,128.84	3,985,981.00	38%	In Line
	<u>9,364,381.31</u>	<u>2,687,105.38</u>	<u>2,959,688.95</u>	<u>3,620,523.24</u>	<u>10,865,902.46</u>	<u>27%</u>	
300 - UTILITIES FUND Totals:	<u>832,886.08</u>	<u>719,217.72</u>	<u>667,353.26</u>	<u>(169,080.64)</u>	<u>627.54</u>		
			FY2024 YTD Activity	FY2024 Total Budget			
Beginning Fund Balance (Cash Equivalent)			4,447,361.08	4,447,361.08			
Ending Fund Balance			5,114,714.34	4,447,988.62			
<i>Fund Balance in Days</i>		<i>Year to Date</i>	172	<i>Budget</i>	149		
<i>Over/(Under) Policy (90 Days)</i>			82		59		

Footnotes:

- 1) The Policy Requirement under Actuals is calculated using the cash equivalents for the Utility Fund, YTD Revenue Over/(Under) Expenditures and full Budgeted Expenditures.
- 2) Percentage of Budget is rounded to the nearest whole number.
- 3) Financial Statements at year-end are as of a point in time. Final accruals on revenues and expenditures will continue to take place to prepare the statements for the annual audit.
- 4) Beginning fund balance is estimated from fiscal year-end 2023. The fiscal year has not been closed, and the numbers have not been audited



Pooled Cash Report

City of Richmond, TX
For the Period Ending 1/31/2024

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CASH IN BANK				
Cash in Bank				
990-1101	POOLED CASH	1,991,055.74	(79,311.20)	1,911,744.54
990-1302	BROKERED AGENCIES	6,971,888.91	5,132.89	6,977,021.80
990-1303	BROKERED CD'S	2,450,000.00	0.00	2,450,000.00
990-1320	PC - TEXPOOL PRIME	21,336,137.61	1,503,299.83	22,839,437.44
990-1321	CC - CLASS PRIME	28,323,093.90	1,835,243.16	30,158,337.06
990-1323	CC - TEXPOOL PRIME	7,509,731.14	35,385.74	7,545,116.88
990-1399	Mark to Market Adjustment	21,384.73	0.00	21,384.73
990-1470	PREPAID INTEREST	49,298.62	0.00	49,298.62
TOTAL: Cash in Bank		<u>68,652,590.65</u>	<u>3,299,750.42</u>	<u>71,952,341.07</u>
TOTAL CASH IN BANK		<u>68,652,590.65</u>	<u>3,299,750.42</u>	<u>71,952,341.07</u>



FY2024



CITY OF RICHMOND, TEXAS
Monthly Sales Tax Analysis
For the period ending
January 31, 2024

A CHARMING PAST
A SOARING FUTURE



Sales Tax Analysis

DateKey

10/1/2023

1/31/2024

Summary of Performance

Quarter Label	Net Payment	SPA Collections	City Retained SPA	Gross City Collections	MUD Expense SPA	City Retained	Budget Amount	DCR Retained
Q1								
1 - October	891,902	146,577	73,289	687,249	-73,289	613,960	473,706	204,653
2 - November	866,044	110,527	55,264	663,349	-55,264	608,085	540,950	202,695
3 - December	905,351	132,718	66,359	695,603	-66,359	629,244	494,036	209,748
Total	2,663,297	389,823	194,911	2,046,200	-194,911	1,851,289	1,508,692	617,096
Q2								
4 - January	892,126	130,634	65,317	685,424	-65,317	620,107	472,957	206,702
Total	892,126	130,634	65,317	685,424	-65,317	620,107	472,957	206,702
Total	3,555,423	520,457	260,229	2,731,624	-260,229	2,471,395	1,981,649	823,798

DEVELOPMENT CORPORATION OF RICHMOND

SALES TAX REVENUE

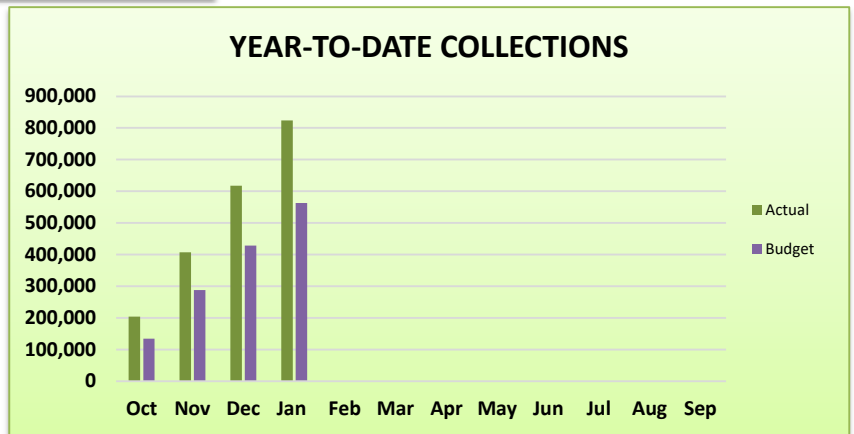
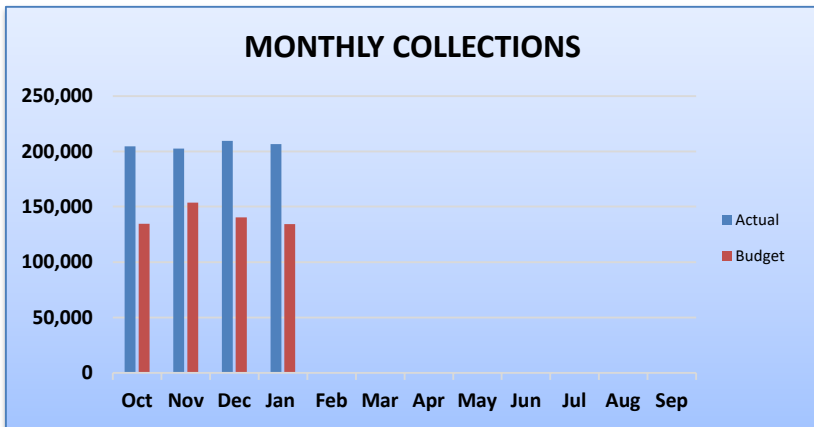
GROSS (Includes City & SPAs)		DCR ALLOCATION		DCR BUDGET		Year-to-Date Target to Budget <small>100% = Budget</small>
Prior Year %		Actual Income		Budgeted Income		
Total Received	Increase (Decrease) Month to Month	Monthly	Total Received Year-to-Date	Monthly	Total Budget Year-to-Date	

Fiscal Year 2023

Oct	763,044	5%	175,523	175,523	125,450	125,450	139.91%
Nov	738,217	-18%	167,636	343,159	142,481	267,931	128.08%
Dec	713,376	-8%	161,580	504,739	131,051	398,982	126.51%
Jan	779,887	-11%	179,502	684,241	136,724	535,705	127.73%
Feb	956,893	11%	222,541	906,782	87,977	623,682	145.39%
Mar	638,047	-2%	144,743	1,051,525	115,942	739,625	142.17%
Apr	678,144	30%	152,169	1,203,694	119,342	858,966	140.13%
May	782,674	7%	177,308	1,381,002	148,945	1,007,911	137.02%
Jun	716,487	11%	163,304	1,544,306	134,832	1,142,743	135.14%
Jul	790,298	15%	178,565	1,722,871	135,785	1,278,528	134.75%
Aug	917,383	22%	210,274	1,933,145	152,327	1,430,855	135.10%
Sep	851,854	28%	198,218	2,131,363	136,812	1,567,667	135.96%

Fiscal Year 2024

Oct	891,902	17%	204,653	204,653	134,477	134,477	152.18%
Nov	866,044	17%	202,695	407,348	153,566	288,043	141.42%
Dec	905,351	27%	209,748	617,096	140,248	428,291	144.08%
Jan	892,126	14%	206,702	823,798	134,264	562,555	146.44%
Feb	0		0		169,174	731,730	
Mar	0		0		130,764	862,494	
Apr	0		0		136,839	999,334	
May	0		0		158,065	1,157,398	
Jun	0		0		145,360	1,302,758	
Jul	0		0		142,654	1,445,413	
Aug	0		0		156,963	1,602,376	
Sep	0		0		146,624	1,749,000	





City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Public Works Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



RICHMOND

EST. **TEXAS** 1837

Public Works Report January 2024



**WATER UTILITIES DIVISION
WATER DISTRIBUTION AND WASTEWATER COLLECTION
JANUARY REPORT**

Richmond Regional WWTF	Jan	Calendar YTD	Measurement
Wastewater Treated	72,255,000	72,255,000	Gallons
Average Daily	2,330,806	2,330,806	Gallons
Percent Capacity	77.69%	77.69%	Percent
Sludge Disposal	420	420	Cubic Yards
Reclaimed water usage (In plant usage)	0.00	0.00	Gallons
Reclaimed water production (For distribution outside of plant)	-	-	Gallons
Wet Haul	0.00	0.00	Gallons

Richmond South WWTP	Jan	Calendar YTD	Measurement
Wastewater Treated	12,052,000	12,052,000	Gallons
Average Daily	388,774	388,774	Gallons
Percent Capacity	40.92%	40.92	Percent
Sludge Disposal	54,000	54,000	Gallons
Reclaimed Water Usage (In plant Usage)	100	100	Gallons

**WATER UTILITIES DIVISION
WATER PRODUCTION AND WASTEWATER TREATMENT
JANUARY REPORT**

City of Richmond - Ground Water Production (Includes Updated Permit Amount)

Permit Amt - Oct. 2023 - Sept. 2024 675,000,000 Gallons	October	November	December	January
Monthly Production	67,327,000	58,736,000	43,264,000	39,130,000
Permit to Date	67,327,000	126,063,000	169,327,000	208,457,000
Percent to Date	9.97%	18.68%	25.09%	30.88%

GRP (Non-City) - Ground Water Production

Permit Amt - Oct. 2023 - Sept. 2024 457,000,000 Gallons	October	November	December	January
Monthly Production	48,222,500	38,916,800	33,902,710	27,711,910
Permit to Date	48,222,500	87,139,300	121,042,010	148,753,920
Percent to Date	10.55%	19.07%	26.49%	32.55%

Total GRP - City of Richmond Plus GRP

Total Permit Amt - Oct. 2023 - Sept. 2024 1,132,000,000	October	November	December	January
Monthly Production	115,549,500	97,652,800	77,166,710	66,841,910
Permit to Date	115,549,500	213,202,300	290,369,010	357,210,920
Permit / Percent to Date	11.59%	18.83%	25.65%	31.56%

Alternative Water - Reclaimed Wastewater

Permit to Date (Gallons)	October	November	December	January
Monthly Total Re-Claimed	6,136,113	0	0	0
Monthly Surface Water	52,137,000	46,953,000	47,945,000	36,696,000
Monthly Total NPW (washdown at plant)	900	15,000	8,400	100
Total Alternative Water (Surface plus reclaim)	58,274,013	46,968,000	47,953,400	36,696,100
Total Demand (Total Ground + Total Alternative)	173,823,513	144,620,800	125,120,110	103,538,010
Monthly Conversion Percentage	33.52%	32.48%	38.33%	35.44%
Monthly Conversion Credits	9,195,466	3,589,260	10,421,567	5,634,747
Total Cumulative Credits on Oct 1, 2022	2,068,686,000	2,068,686,000	2,068,686,000	2,068,686,000
30% of Total GRP Permit Amount	339,600,000	339,600,000	339,600,000	339,600,000
60% of Total GRP Permit Amount	679,200,000	679,200,000	679,200,000	679,200,000
Years Worth of Credits @ 30%	6.09	6.09	6.09	6.09
Years Worth of Credits @ 60%	3.05	3.05	3.05	3.05

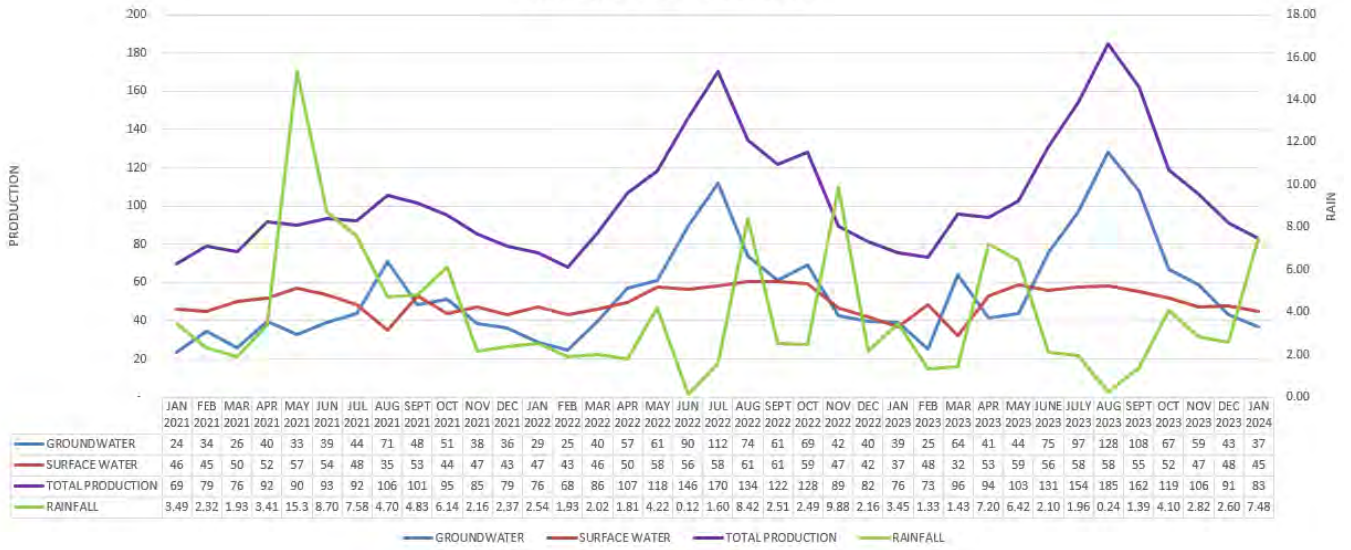
Percent Reduction required by FBSD - 30% of Total GRP in Gallons	
30% of Total GRP Permit Amount in Gallons	339,600,000
60% of Total GRP Permit Amount in Gallons	679,200,000

Groundwater and Surface Water Production

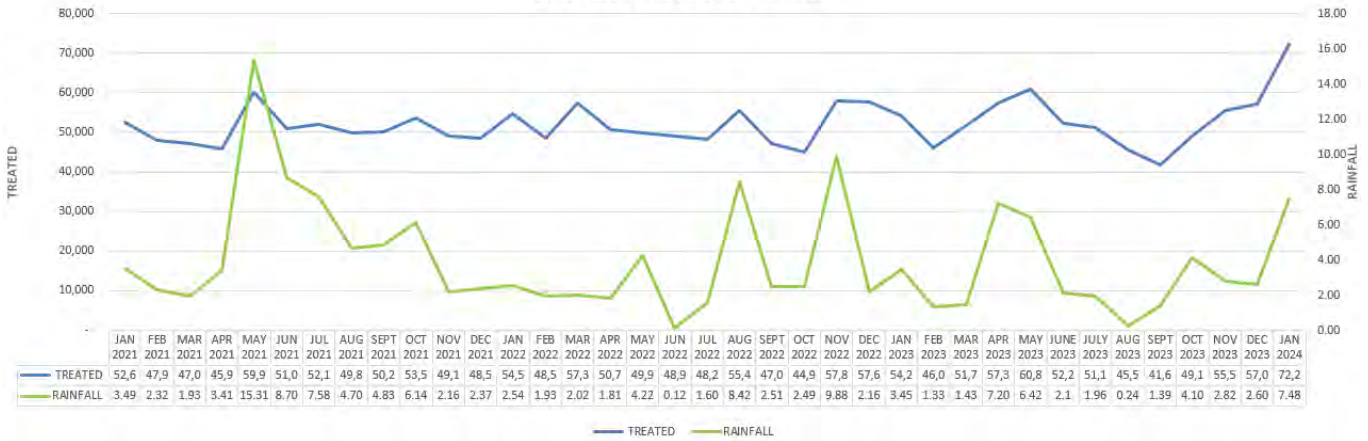
Average Daily (MGD)	3.523
Minimum	2.622
Maximum	4.844

WATER UTILITIES DIVISION WATER PRODUCTION AND WASTEWATER TREATMENT JANUARY REPORT

2021 - 2024 WATER PRODUCTION



2021 - 2024 WASTEWATER TREATED



South Wastewater Treatment Plant - Average Daily Flow



**PUBLIC WORKS
TRAFFIC/STREET DEPARTMENT
JANUARY REPORT**

Streets - 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr/Date
Workorders	94.0												94.0
Regulatory Signs - Maintenance and Repair	92.0												92.0
Ditch Cutting	25.0												25.0
Potholes Patched	32.0												32.0
Striping (Feet)	0.0												0.0
Sidewalk Repair	0.0												0.0
Sidewalk Repair - Concrete (Yards)	0.0												0.0
Curb and Gutter Repair (Feet)	12.0												12.0
Curb and Gutter Repair - Concrete (Feet)	0.0												0.0
Street Asphalt Overlay (Miles)	0.0												0.0
Street Asphalt Overlay (Tons of Asphalt)	0.0												0.00

Special Projects

Safety Meeting – Construction safety zone
Take down Holiday decorations.

New Driveway Installation

Made a temporary driveway behind Hi-Tech car care.

Curb and Gutter Repair

12' of gutter 24311 Norwood Grove

Utility Patches

Thompson @ HWY 90 A added material.

Main @ 5th

Liberty @ 5th

Thompson @ N.10st

307 Hillcrest

Pultar @ George

**PUBLIC WORKS
TRAFFIC/STREET DEPARTMENT
JANUARY REPORT**

PROGRESS REPORT – SIDEWALK FROM 4TH STREET TO WESSENDORFF PARK



**PUBLIC WORKS
PARKS DEPARTMENT
JANUARY REPORT**

Parks Manhours - 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr/Date
George Park	444.0												444.0
Wessendorff Park	50.0												50.0
Shooting Range	0.0												0.0
Crawford Park	0.0												0.0
Clay Park	0.0												0.0
Freeman Town Park	0.0												0.0
City Hall Park	51.0												51.0
Special Projects	270.0												270.0
Grand Total	815.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	815.0

Parks Trash Collection - 2023	Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Yr/Date
George Park	29.3												29.3
Wessendorff Park	0.0												0.0
Shooting Range	0.0												0.0
Crawford Park	0.0												0.0
Clay Park	0.0												0.0
Freeman Town Park	0.0												0.0
City Hall Park	0.0												0.0
Special Projects	0.0												0.0
Grand Total	29.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	29.3

Special Projects

- | | |
|--------------------------------|----------------------------|
| Clean up storage yard | Painting shop |
| Cleaned equipment and vehicles | Power washed picnic tables |
| Cleaned shop | Take down christmas lights |
| Cleaned shop and paint | Winterized all parks |
| Paint cabinets at shop | |

**PUBLIC WORKS
ONGOING PROJECT UPDATES
JANUARY REPORT**

STREET PROJECT UPDATES

ST001 – 10th Street Extension

- The County has closed on 23 properties out of 43. 3 Properties are in eminent domain proceedings. Demolition permits have been submitted to Code Enforcement.

FRONT STREET PROJECT UPDATES

Front Street

- Contractor is back on the job and detour is in place for work on Richmond Parkway. Staff worked with the County on signage to reroute people from Hillcrest.

PARK PROJECT UPDATES

PK007 – Clay Street/Second street Drainage and Sidewalk Project

- Construction contract approved, work to begin in October. Long lead time for outfall equipment and notice to proceed will be January. Working with the County to include the roundabout into this contract.

OTHER PROJECT UPDATES

WW2102 - East Wastewater Plant

- Consultant working through permit process with TCEQ and design for expansion and property owner for easement acquisition. City staff will be assisting with the environmental evaluation by potholing potential easement locations. Staff and consultant are considering alternate routes for outfall.

ST2201 – Street Rehabilitation

- 100% design has been submitted for review. City preparing an inter local agreement with the County for mobility funds. Project is budgeted for bid next fiscal year.

SW2201 – New Groundwater Well

- Working with the design consultant to define the full scope of work. To be able to mix with surface water we will need to conduct a CT (contact time) study and revise to submit to the TCEQ for approval. One easement needed for the sanitary control located on adjacent property has been identified by the state as having contaminated groundwater. Staff is looking for alternative locations for the new well.

WW2302 South WWTP

- TCEQ approved re-rating the facility to 1.22 MGD. Design for the full expansion 2.2 MGD is 100% complete. Construction contract awarded first of August and contractor has mobilized at the WWTP.

Utility Expansion for Development on Williams Way

- Water line is complete, lift station is approximately 75% complete.

WW2201 – Wastewater Reuse Expansion

- Construction contract awarded in October. Contractor submitting final submittals for review.

MU2305 - City Hall Generator

- Construction Contract approved in October, generator slab and underground have been installed. Generator due in November 24

WW2205 Winston Water Well Rehabilitation

Contractor mobilizing as soon as CenterPoint de-energizes adjacent power lines.

**PUBLIC WORKS
ONGOING PROJECT UPDATES
JANUARY REPORT**

OTHER PROJECT UPDATES

MU2036 – Morton Street Parking

- Construction contract approved in October, Project is 80% complete.

PROJECTS PENDING FOR FY23

WA2202 – Water Well Rehabilitation

- Approximate start date November 2024.

Monthly Safety Meeting – Work Zone Safety

TxDOT Updates

90 Overpass Project

Project to be re-bid second quarter of 2024

City Projects Other

Myrtle Street Renovation

- Construction is approximately 90% complete. CenterPoint power expected on or before Feb 23.

Downtown sidewalks

- Reviewing proposal for Grant writer

Grant Projects

ARPA projects:

Downtown Water line – Project complete.

Winston Water Well – Construction project awarded in November.

Wastewater Plant Rehab – Design plans are approximately 70% Complete.

GLO projects:

Second Street Raising – Design is 30% complete.

Rabbs Bayou Improvements – Design is 30% complete.

Newton Dip Improvements – Design is 30% complete.

Greenwood Lift Station Improvements – Design is 60% complete.

Second Street Lift Station Improvements - Design is 60% complete.

North Seventh Street Lift Station improvements - Design is 60% complete.

**PUBLIC WORKS
AFTER HOURS ONCALL SERVICE
JANUARY REPORT**

Date	Address	In City /Subdivision - MUD	Problem	Department
10-Jan	609 Front #28	In City	No water	Customer Service
10-Jan	709 Brazos	In City	No water	Customer Service
24-Jan	1307 Newlin Dr #2	In City	Water is cut off - New service was applied for on 1/25	Customer Service
29-Jan	815 Hillcrest	In City	States there is no rain this week, would like job completed before it rains again	Streets
8-Jan	1627 Austin	In City	Tree is down due to weather	Streets
8-Jan	2116 Gammon	In City	Tree fell on top of car	Streets
4-Jan	1001 Leonard Ave	In City	Sewer backing up	Utilites
5-Jan	2014 Meadow	In City	Water leak	Utilites
6-Jan	1809 Branch	In City	Water leak	Utilites
6-Jan	1809 Branch	In City	Water leak	Utilites
6-Jan	1809 Branch	In City	Water leak	Utilites
6-Jan	301 San Jose	In City	Water leak	Utilites
7-Jan	301 San Jose	In City	No water	Utilites
13-Jan	1009 Hillcrest	In City	Possible leak	Utilites
15-Jan	808 Pultar	In City	Manhole flooding - Pultar Main Break	Utilites
15-Jan	1712 George Ave	In City	Yard is flooded- Pultar Main Break	Utilites
15-Jan	1701 Geroge Ave	In City	The whole street is flooded- Pultar Main Break	Utilites
15-Jan	Pultar and George Ave	In City	Water tower is flooding- Pultar Main Break	Utilites
15-Jan	2127 Preston	In City	No water- Pultar Main Break	Utilites
15-Jan	600 Preston	In City	Road is frozen, multipule reports of sliding vehicles	Utilites
15-Jan	2107 Preston	In City	No water- Pultar Main Break	Utilites
15-Jan	620 Collins	In City	Lost hot water	Utilites
15-Jan	2107 Preston	In City	2nd call for no water- Pultar Main Break	Utilites
15-Jan	2020 Rocky Falls	In City	No water- Pultar Main Break	Utilites
15-Jan	2020 Rocky Falls #132	In City	No water- Pultar Main Break	Utilites
15-Jan	2020 Rocky Falls	In City	No water- Pultar Main Break	Utilites
15-Jan	1908 George Ave	In City	No water- Pultar Main Break	Utilites
15-Jan	2020 Rocky Falls	In City	No water- Pultar Main Break	Utilites
15-Jan	2127 Preston	In City	No water- Pultar Main Break	Utilites
16-Jan	2006 Thompson	In City	Emergency shut off - Freeze Event	Utilites
16-Jan	2026 Silverwater Ct	In City	No water - Freeze Event	Utilites
18-Jan	801 Foster	In City	Main break	Utilites
18-Jan	1118 Ferry	In City	No water	Utilites
18-Jan	1301 Dudley	In City	Water leak	Utilites
18-Jan	815 Hillcrest	In City	Water leak	Utilites
19-Jan	908 Ferry	In City	Water leak	Utilites
19-Jan	100 Blk of Hillcrest	In City	Water leak	Utilites
20-Jan	606 Foster	In City	Water leak at meter	Utilites
20-Jan	1805 Liberty	In City	Water leak and sewer stoppage	Utilites
20-Jan	1805 Liberty	In City	Water leak and sewer stoppage	Utilites
21-Jan	1818 Mustang Rd	In City	Broke of sink handle now water is leaking everywhere	Utilites
27-Jan	604 Fields	In City	Manhole cover is open	Utilites
31-Jan	602 Fairway	In City	Meter box full of water	Utilites
15-Jan	503 Mandola Farms Dr	Mandola Farms	Low pressure	Utilites
28-Jan	1314 Vinter Meadows	Mandola Farms	Construction company turned water off but forgot to turn it back on	Utilites
15-Jan	3111 Lacewing Way	MUD - Del Webb - MUD 187	Inquiring about water bill	Customer Service
12-Jan	1915 Rustic Oak	MUD - RPW - MUD 121	Requesting to not have services cut off. Will pay Monday	Customer Service
13-Jan	1819 Albert Glade	MUD - Veranda - MUD 215	Low pressure	Utilites
16-Jan	1906 Lewis Lum	MUD - Veranda - MUD 215	No water- Pultar Main Break	Utilites
17-Jan	22722 Sutherland Bend	MUD - Veranda - MUD 215	Pipe busted	Utilites
18-Jan	1835 Smithers Landing	MUD - Veranda - MUD 215	Pipe busted	Utilites
19-Jan	1703 Anna Creek	MUD - Williams Ranch - WR MUD 1	No water due to non payment	Customer Service
19-Jan	1703 Anna Creek	MUD - Williams Ranch - WR MUD 1	Needs to check billing information	Customer Service
19-Jan	1519 Winston Homestead	Pecan Grove MUD	No water	Outside City Limits
20-Jan	511-3 Ballard	Richmond KY	No electricity	Outside City Limits
20-Jan	2713 Griffin Ave	Richmond VA	Water coming up from asphalt	Outside City Limits
2-Jan	2611 Little Lake Ct	Riversedge - MUD 140	Sewer backing up	Outside City Limits

**PUBLIC WORKS
AFTER HOURS ONCALL SERVICE
JANUARY REPORT**

Date	Address	In City /Subdivision - MUD	Problem	Department
16-Jan	6031 Glass Peak Ln	Stone Creek Sub	Front of house is flooded	Outside City Limits
27-Jan	323 Summer Crescent	Summer Lakes	Traffic Light is not timed correctly at FM 2977 & 762	Outside City Limits
20-Jan	Willoughby Dr & Grant Dr	Tara	Pipe busted - Sidewalk flooding	Outside City Limits
14-Jan	10718 Milo Court	Vacek Country Meadows	Brown water	Outside City Limits
17-Jan	13902 Chalcott Dr	Windsor Estates	Bulk trash question	Outside City Limits

Category	Count	%
Out of City Limits	8	13%
In City	45	73%
Muds	9	15%
Total	62	100%

**PUBLIC WORKS
PROJECT REVIEW
JANUARY REPORT**

The following have been submitted to the Permits Department for Public Works, Planning and the City Engineer to review. Once the review is complete, a comment letter is sent to the applicant.

Plan Reviews - 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr/Date
Site Plan Review	14												14
PI and Grading Review	2												2
Public Works Coord. Review	5												5
Internal Review	0												0
Commercial Building Review	0												0
Finals Signed	5												5
Grand Total	26	0	0	0	0	0	0	0	0	0	0	0	26

Plans Review

DATE	PROJECT
1/4/2024	3750 Skinner Ln - Pecan Grove MUD Surface Water Treatment Plant Belt Press Replacement -(17-020-414) - 1st Sub
1/11/2024	Texana Way - FBC WCID #3 = Proposed Improvements to Lakes 1 and 4
1/12/2024	11730 Mason Rd - FB WCID No. 3 - Water Plant No. 1 Phase 2 Improvements
1/12/2024	Skinner Ln - Water Plant No. 2 Improvements
1/12/2024	Fashion and Fascinating Retail Center - 1041 HWY 90A - 5th sub
1/18/2024	1317 Eugene Heimann - FBC LID No 6 W Levee - 1st Sub
1/19/2024	0 Southwest Fry - Williams Ranch Multifamily Residential
1/19/2024	1920 Thompson - Com. Shell Building
1/23/2024	1041 Hwy 90A - Fashions and Fascinating Retail Center - 6th resubmittal
1/23/2024	2627 FM 762 - Quick n Clean - 4th Sub
1/25/2024	3821 Richmond Parkway - RiverPark West Rec Center Overall Park - 2nd Sub
1/25/2024	1500 Pultar - Fort Bend Women's Center - Paving, Drainage and Appurtenances for Maint Building - 2nd Sub
1/30/2024	445 FM 359 Rd - River Rich Strip Center - 1st Sub
1/30/2024	5121 FM 359 - Grace Community Bible Church - 3rd Sub
1/31/2024	303 N 10th St - First Mount Carmel Baptist Church - 1st
1/31/2024	1421 Great Blue Heron - Veranda Montessori - 3rd Sub

Finals Signed

PROJECT NAME	Review Status
COR - Highway 90A Commercial Utilities - 90% Submittal (WW2203)	Final Signed 1/10/2024
806 Thompson Rd - Calvary Episcopal Church - Sanctuary Renovations	Final Signed 1/11/2024
Indigo Sec 1 Parks - 2nd Sub - 1300 Harlem	Final Signed 1/18/2024
Fashions and Fascinating Retail Center 1041 Hwy 90A - 6th resubmittal	Final Signed 1/26/2024



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Planning Department Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



C3. DEVELOPMENT UPDATES TO THE CITY COMMISSION

February 2024

The following table provides an overview of Planning Department activities from January 1, 2024 through January 31, 2024:

PRE-APPLICATION CONFERENCES			
LOCATION	LAND USE	TARGET INDUSTRY	DESCRIPTION
<ul style="list-style-type: none"> ▪ 2026 E Hwy 90A (ETJ and WFBMD) 	Commercial development & City utilities	No	<ul style="list-style-type: none"> ▪ <i>The subject site is located along the south of East Highway 90A in between RCCG Covenant Chapel and Caliber Controls. Staff met with the applicant to discuss various uses for the subject site (nanobrewery and a Farmers Market) and connecting to City utilities for the proposed development. Staff discussed the annexation, platting and permitting process, and off-street parking requirements for all proposed uses. Follow-up comments for the meeting were provided to the applicant.</i>
<ul style="list-style-type: none"> ▪ 0 Hwy 90A - Richmond Landing Block 1, Reserve O (GC District and WFBMD) 	Office warehouses	Yes Business Services (Office Administrative Services and warehousing and storage)	<ul style="list-style-type: none"> ▪ <i>The subject site is located north of Highway 90A. The applicant is proposing to develop two (2) one-story office warehouses measuring approximately 7,000 square feet for each building. Staff discussed development standards and the permitting process. Follow-up comments for the meeting were provided to the applicant.</i>
<ul style="list-style-type: none"> ▪ 508 Morton St. (OT District, Historic Overlay District and WFBMD) 	Duplexes and/or single-family detached	No	<ul style="list-style-type: none"> ▪ <i>The subject site is located along the north of Morton Street in between South 6th Street and South 5th Street, adjacent to Richmond Foods convenient store and Van Slyke & Kestler Law Firm. The applicant is proposing to build duplexes and/or single-family detached homes on the property. Staff discussed the permitting and replatting process, off-street parking requirements, tree removal permit and the development standards for the proposed development. Follow-up comments for the meeting were provided to the applicant.</i>

<ul style="list-style-type: none"> ▪ U.S. Hwy 59 (ETJ and WFBMD) 	Williams Ranch Multifamily Commercial	No	<ul style="list-style-type: none"> ▪ <i>The subject site is located along the north side of U.S. Highway 59 and to the south of Williams Ranch and east of Del Webb residential subdivisions. The applicant is proposing to develop multi-family units (approximately 375 units; three (3) story structures (mixed units - one (1) to two (2) bedrooms) and extend Andado Lane to U.S. Highway 59. Staff discussed the Site Development Plan and permitting process for the proposed development. Follow-up comments for the meeting were provided to the applicant.</i>
<ul style="list-style-type: none"> ▪ 603 Maiden Lane (GR District) 	Duplex or single-family detached	No	<ul style="list-style-type: none"> ▪ <i>The subject site is located along the southeast of Maiden Lane. The applicant is proposing to build a duplex or a single-family detached home on the property. Staff discussed the permitting and replatting process, off-street parking requirements and the development standards for the proposed development. Follow-up comments for the meeting were provided to the applicant.</i>
<ul style="list-style-type: none"> ▪ 1202 Richmond Parkway (OT District) 	Kitchen shipping containers - Restaurant	No	<ul style="list-style-type: none"> ▪ <i>The subject site is at the southwest corner intersection of Wheaton Street and Richmond Parkway; adjacent to A-Fast bail Bonds. Staff met with the applicant to discuss the permitting and replatting process, off-street parking requirements and development standards for the proposed development. Follow-up comments for the meeting were provided to the applicant.</i>
<ul style="list-style-type: none"> ▪ 310 & 311 Austin (OT District) 	Bakery or pizzeria	No	<ul style="list-style-type: none"> ▪ <i>The subject site is located along the south side of Austin Street in between South 4th Street and South 3rd Street. The applicant is proposing to develop a small pizzeria or bakery. Staff discussed the development standards, permitting and replatting process, off-street parking requirements and the variance process. Follow-up comments for the meeting were provided to the applicant.</i>

SITE DEVELOPMENT PLAN REVIEWS		
LOCATION	LAND USE	DESCRIPTION
<ul style="list-style-type: none"> 3821 Richmond Parkway (ETJ) 	River Park West Rec Center – Overall Park	<ul style="list-style-type: none"> The subject site is located along the east side of Richmond Parkway. The applicant is proposing to upgrade the current recreation area. These upgrades will include pool renovations and equipment upgrades, new storage building, new shade structure, planting, irrigation, and bollard lighting.
<ul style="list-style-type: none"> 22315 Southwest Freeway (GC and WFBMD) 	Retail at US 59	<ul style="list-style-type: none"> The subject site is located south of US 59 and west of Williams Way Boulevard. Staff reviewed the first submittal of a one story 20,000 square foot retail building.
<ul style="list-style-type: none"> 1300 Harlem Rd (ETJ & Development Agreement) 	Indigo Section 1 Parks	<ul style="list-style-type: none"> The subject site is located at 1300 Harlem Road within the Indigo Master Planned Community located between Harlem Road and Grand Parkway, south of Owens Road. Staff reviewed the 2nd submittal of proposed parks for Indigo Section 1 subdivision.
<ul style="list-style-type: none"> 2631 FM 762 (MU and WFBMD) 	Mixed Use Development	<ul style="list-style-type: none"> The subject site is located at the northeast corner of FM 762 Road and Wildwood Park Road. The subject property is next to Veranda Sec. 36 and Del Webb Richmond Sec. 1. Staff reviewed the first submittal of a proposed 11,550 square foot office/restaurant and a 6,000 square foot C-store with fueling station.
<ul style="list-style-type: none"> 1500 Pultar Rd. (ETJ) 	Fort Bend Women’s Center Paving, Drainage and Appurtenances for Maintenance Building	<ul style="list-style-type: none"> The subject site is located on Pultar Rd and is part of the Fort Bend County Women’s Center. Staff reviewed the first submittal for a proposed 1,950 square foot maintenance building.
<ul style="list-style-type: none"> 2021 (1041) E Hwy 90A (GC & WFBMD) 	Fashions and Fascinating Wedding Retail Center	<ul style="list-style-type: none"> The subject site is located along the northside of East Highway 90A, east of O’Reilly Auto parts. Staff reviewed the 6th submittal of a proposed 12,000 square foot retail center for wedding apparel.
<ul style="list-style-type: none"> 1006 FM 359 (SC & WFBMD) 	Elite Business Center	<ul style="list-style-type: none"> The subject site is located along the eastern side of FM 359, across Richmond Tire and Automotive and north of Yoga on the Brazos. Staff reviewed the 2nd submittal of a proposed 109,850 square foot office warehouses development.

<ul style="list-style-type: none"> ▪ Skinner Lane (ETJ) 	<p>Water Plant No. 2 Improvements</p>	<ul style="list-style-type: none"> ▪ <i>The subject site is located west of Mason Road and south of Skinner Lane in Texana Plantation Section 6 and west of Reserve A, Pecan Grove Municipal Utility District Water Treatment Plant. Staff reviewed the first submittal of improvements to the existing Water Plant No. 2 and proposed all weather access drive.</i>
<ul style="list-style-type: none"> ▪ Texana Way (ETJ) 	<p>FBC WCID #3 - Proposed Improvements Lake 1 and 4</p>	<ul style="list-style-type: none"> ▪ <i>The subject site is located west of Mason Road in the Texana Plantation subdivision Section 1 and Section 5. Lake 1 is bounded by LaSalle Lane and Caney Creek Court. Lake 4 is bounded by Garcitas Creek and Peach Point. Staff reviewed the first submittal of improvements to the existing lakes, clearing and grubbing below surface and stabilized concrete access.</i>
<ul style="list-style-type: none"> ▪ 11730 Mason Rd (R225667) (ETJ) 	<p>Water Plant No. 1 Phase 2 Improvements</p>	<ul style="list-style-type: none"> ▪ <i>The subject site is located west of Mason Road in the Texana Plantation Section 2 subdivision and Section 5, adjacent to Richmond's Fire Station #3. Staff reviewed the first submittal of improvements to the water plant; removal of bollards and a proposed all weather access road.</i>
<ul style="list-style-type: none"> ▪ 2127 (2627) FM 762 (MU & WFBMD) 	<p>Quick N Clean Car Wash</p>	<ul style="list-style-type: none"> ▪ <i>The site is located along the eastern portion of FM 762 and south of the George Memorial Library. Staff reviewed the 4th submittal of a proposed carwash. The site is part of the Veranda Development. The development agreement dictates that this site falls under the interim development regulations.</i>

----- End of Report -----



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Building Department Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



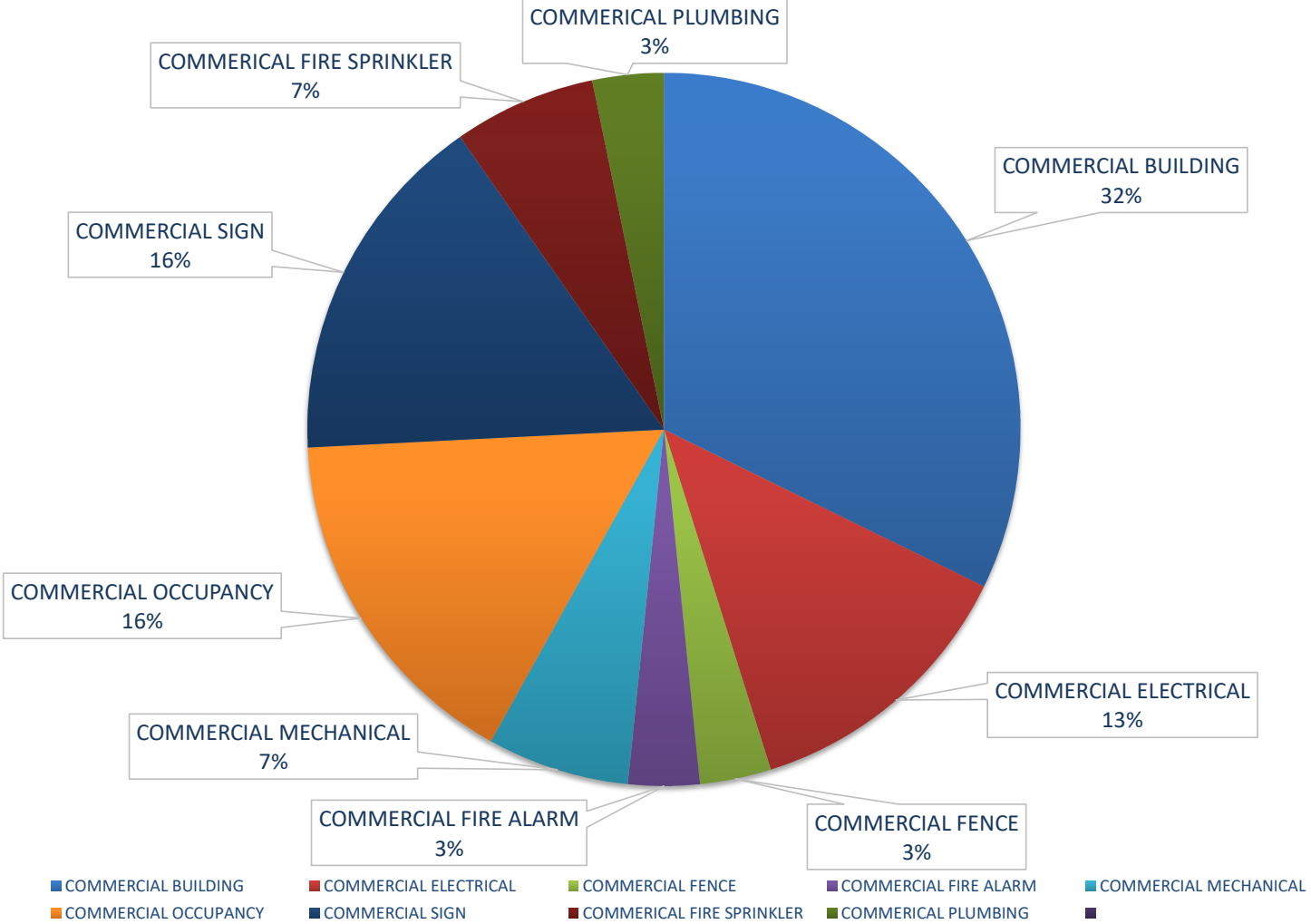
RICHMOND

EST. **TEXAS** 1837

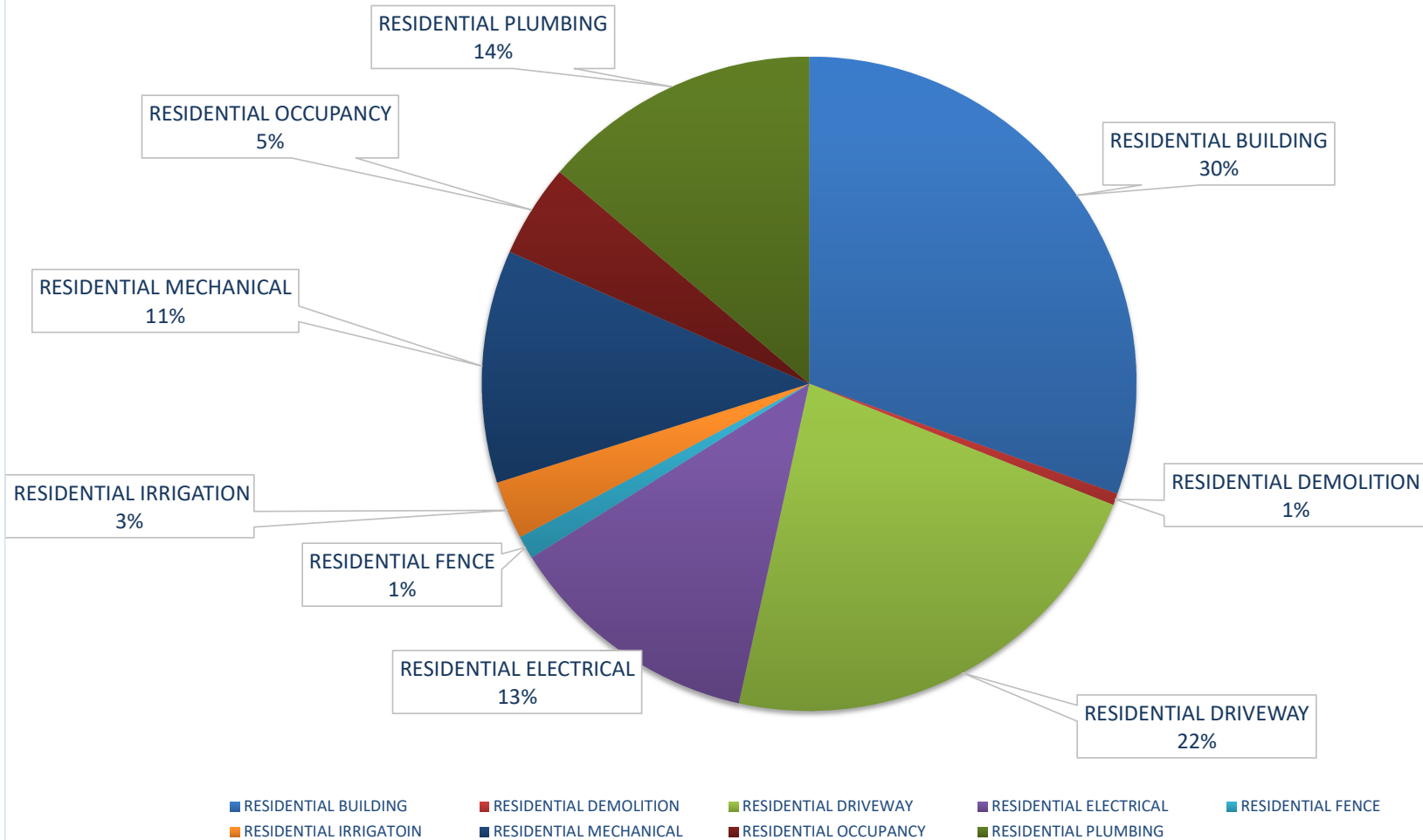
Building Permits Report

January 2024

COMMERCIAL PERMITS ISSUED



RESIDENTIAL PERMITS ISSUED



=====

PROJECT: 20231987 - COMMERCIAL ELECTRICAL TYPE: COM ELE COMMERCIAL ELECTRIC
PROPERTY: 402 MORTON ST
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: CF MCDONALD ELECTRIC
5044 TIMBER CREEK
HOUSTON, TX 77002

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: CITY PROJECT - GENERATOR & ELEC

PROJECT: 20232162 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 1327 WILD MUSTANG TRL
APPLIED DATE: 11/30/2023 ISSUED DATE: 1/04/2024 EXPIRATION DATE: 7/03/2024 COMPLETION DATE: 2/02/2024
CONTRACTOR: ISSUED TO: TEXAS SOLAR INTEGRATED
5631 UNIVERSITY HEIGHTS BLVD.
SAN ANTONIO, TX 78249

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: SOLAR PANELS) - RESID. BUILDING ELECTRICAL PERMIT - PERMIT #20232161 CREATED FOR THE RESID. BLDG.
PERMIT.

PROJECT: 20232331 - COMMERCIAL ELECTRICAL TYPE: COM ELE COMMERCIAL ELECTRIC
PROPERTY: 1106 GOLFOVIEW DR
APPLIED DATE: 12/28/2023 ISSUED DATE: 1/26/2024 EXPIRATION DATE: 7/25/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: ARIA SIGNS & DESIGNS LLC
14409 REEVESTON RD.
HOUSTON, TX 77039

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ELECT. 1 SIGN - REMOVING EXISTING MONUMENT SIGN, INSTALLING A NEW SIGN

PROJECT: 20240008 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6431 SUGARCANE LANE
APPLIED DATE: 1/02/2024 ISSUED DATE: 1/02/2024 EXPIRATION DATE: 7/02/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM ELE, RES ELE CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

=====

DESCRIPTION: NEW ELECTRICAL WORK

PROJECT: 20240018 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 2012 WATER TRACE CT
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/17/2024 COMPLETION DATE: 1/24/2024
CONTRACTOR: ISSUED TO: FREEDOM FOREVER TX LLC
15550 VICKERY DR #100
HOUSTON, TX 77032

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: ELECTRICAL FOR SOLAR PANELS

PROJECT: 20240027 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6347 BUFFALO BEND LANE
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC
11713 S GARDEN #B
HOUSTON, TX 77071

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ELECTRICAL IN NEW HOME

PROJECT: 20240028 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6351 BUFFALO BEND LANE
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC
11713 S GARDEN #B
HOUSTON, TX 77071

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ELECTRICAL FOR NEW HOME

PROJECT: 20240055 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6439 SUGARCANE LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM ELE, RES ELE CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

=====

DESCRIPTION: NEW HOME ELECTRICAL WORK

PROJECT: 20240120 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 1313 HERMAN DR
APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: URBISH ELECTRIC COMPANY
PO BOX 1459
ROSENBERG, TX 77471

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: REPLACE METER LOOP - URGENT REQUEST

PROJECT: 20240128 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6419 BUFFALO BEND LANE
APPLIED DATE: 1/10/2024 ISSUED DATE: 1/10/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC
11713 S GARDEN #B
HOUSTON, TX 77071

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ELEC FOR NEW HOME

PROJECT: 20240136 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 1515 CHESTNUT LN
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: NIVO SOLAR LLC
18719 BIG ELM DR
HOUSTON, TX 77433

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 60.00

DESCRIPTION: Installation of 28 Solar panels & a Main Panel upgrade of 200A

PROJECT: 20240148 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 1106 IRVIN
APPLIED DATE: 1/17/2024 ISSUED DATE: 1/17/2024 EXPIRATION DATE: 7/17/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: COOK ELECTRICAL IMPROVEMENTS

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM ELE, RES ELE CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: REPLACE METER POLE, BLOWN DOWN BY HARD WIND - EMERGENCY

PROJECT: 20240149 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 1507 CHESTNUT LN
APPLIED DATE: 1/17/2024 ISSUED DATE: 1/17/2024 EXPIRATION DATE: 7/17/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: WEST HOUSTON ELECTRIC
21732 PROVINCIAL BLVD #150
KATY, TX 77450

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: REPLACE MAIN PANEL

PROJECT: 20240155 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6451 SUGARCANE LN
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC
11713 S GARDEN #B
HOUSTON, TX 77071

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ELECTRICAL WORK IN NEW HOME

PROJECT: 20240156 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6443 SUGARCANE LN
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC
11713 S GARDEN #B
HOUSTON, TX 77071

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ELECTRICAL FOR NEW HOME

PROJECT: 20240166 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6355 BUFFALO BEND LN
APPLIED DATE: 1/19/2024 ISSUED DATE: 1/19/2024 EXPIRATION DATE: 7/19/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM ELE, RES ELE CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: ELECTRICAL FOR NEW HOME

PROJECT: 20240169 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6407 BUFFALO BEND LN
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC
11713 S GARDEN #B
HOUSTON, TX 77071

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ELECTRICAL FOR NEW HOME

PROJECT: 20240170 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 6403 BUFFALO BEND LANE
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC
11713 S GARDEN #B
HOUSTON, TX 77071

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ELECTRICAL FOR NEW HOME

PROJECT: 20240171 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
PROPERTY: 3003 RAILWAY LANE
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC
11713 S GARDEN #B
HOUSTON, TX 77071

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ELECTRICAL FOR NEW HOME

PROJECT: 20240176 - COMMERCIAL ELECTRICAL TYPE: COM ELE COMMERCIAL ELECTRIC
PROPERTY: 2000 LAMAR 604
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: COOK ELECTRICAL IMPROVEMENTS

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: COM ELE, RES ELE

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

DESCRIPTION: METER REPLACMENT - NEED EMERGENCY CUT IN

PROJECT: 20240185 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
 PROPERTY: 6435 SUGARCANE LANE
 APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC
 11713 S GARDEN #B
 HOUSTON, TX 77071

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW ELECTRICAL WORK

PROJECT: 20240186 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
 PROPERTY: 315 AVENUE B
 APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: JOE SWARTZ ELECTRIC CO
 P.O. BOX 16430
 HOUSTON, TX 77222

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW ELECTRICAL WIRING

PROJECT: 20240228 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
 PROPERTY: 1414 MUNSON VALLEY RD
 APPLIED DATE: 1/25/2024 ISSUED DATE: 1/25/2024 EXPIRATION DATE: 7/25/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: JOE SWARTZ ELECTRIC CO
 PO BOX 16430
 HOUSTON, TX 77222

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW RESIDENTIAL WIRING

PROJECT: 20240230 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC
 PROPERTY: 6326 BUFFALO BEND LANE
 APPLIED DATE: 1/26/2024 ISSUED DATE: 1/26/2024 EXPIRATION DATE: 7/26/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: COM ELE, RES ELE

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

DESCRIPTION: NEW HOME ELECTRICAL WORK

PROJECT: 20240231 - RESIDENTIAL ELECTRIC TYPE: RES ELE RESIDENTIAL ELECTRIC

PROPERTY: 6322 BUFFALO BEND LANE

APPLIED DATE: 1/26/2024 ISSUED DATE: 1/26/2024 EXPIRATION DATE: 7/26/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: LANDMARK ELECTRIC

11713 S GARDEN #B

HOUSTON, TX 77071

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME ELECTRICAL WORK

PROJECT: 20240239 - COMMERCIAL ELECTRICAL TYPE: COM ELE COMMERCIAL ELECTRIC

PROPERTY: 1818 MUSTANG DR #2710

APPLIED DATE: 1/31/2024 ISSUED DATE: 1/31/2024 EXPIRATION DATE: 7/31/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: COOK ELECTRIC

5606 RABB RIDGE DR.

RICHMOND, TX 77469

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: CHANGING OUT MAIN BREAKER ENCLOSURE

TOTAL PRINTED: 26 PROJECTS TOTAL BALANCE: \$60.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: COM ELE, RES ELE

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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*** SEGMENT RECAP ***

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
COM - COMMERCIAL ELECTRIC	4	0.00
RES - RESIDENTIAL ELECTRIC	22	60.00
*** TOTALS ***	26	60.00

PROJECT: 20240005 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6327 BUFFALO BEND LANE
APPLIED DATE: 1/02/2024 ISSUED DATE: 1/02/2024 EXPIRATION DATE: 7/02/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW CONSTRUCTION HVAC

PROJECT: 20240006 - COMMERCIAL MECHANICAL TYPE: COM MEC COMMERCIAL MECHANICAL
PROPERTY: 611 JACKSON ST B
APPLIED DATE: 1/02/2024 ISSUED DATE: 1/02/2024 EXPIRATION DATE: 7/02/2024 COMPLETION DATE: 1/30/2024
CONTRACTOR: ISSUED TO: RAM AIR
2815 DOVE COUNTRY DRIVE
STAFFORD, TX 77477
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: NEW A/C AND HEATING SYSTEM WITH DUCTWORK

PROJECT: 20240014 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6351 BUFFALO BEND LANE
APPLIED DATE: 1/04/2024 ISSUED DATE: 1/04/2024 EXPIRATION DATE: 7/04/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
707 EAST ARAOAH SUITE 210
RICHARDSON, TX 75081
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW HCAV SYSTEMS IN NEW BUILD

PROJECT: 20240015 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6347 BUFFALO BEND LANE
APPLIED DATE: 1/04/2024 ISSUED DATE: 1/04/2024 EXPIRATION DATE: 7/04/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM MEC, RES MEC CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240016 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6331 BUFFALO BEND LANE
APPLIED DATE: 1/04/2024 ISSUED DATE: 1/04/2024 EXPIRATION DATE: 7/04/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW HVAC INSTALL IN NEW BUILD

PROJECT: 20240020 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6403 BUFFALO BEND LANE
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: HVAC IN NEW HOME

PROJECT: 20240021 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6355 BUFFALO BEND LN
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: HVAC IN NEW HOME

PROJECT: 20240022 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6335 BUFFALO BEND LANE
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM MEC, RES MEC CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240023 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6323 BUFFALO BEND LN
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: HVAC IN NEW HOME

PROJECT: 20240024 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6411 BUFFALO BEND LANE
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: HVAC IN NEW HOME

PROJECT: 20240025 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6339 BUFFALO BEND LN
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: HVAC IN NEW HOME

PROJECT: 20240026 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6407 BUFFALO BEND LN
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM MEC, RES MEC CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240129 - COMMERCIAL MECHANICL TYPE: COM MEC COMMERCIAL MECHANICAL
PROPERTY: 710 SOUTH SEVENTH ST
APPLIED DATE: 1/10/2024 ISSUED DATE: 1/10/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 1/23/2024
CONTRACTOR: ISSUED TO: ROCKET COOLING & HEATING
3501 SILVERCREST DR
TEXAS CITY, TX 77591
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: ADD A/C & HEATING SYSTEM TO NEW ADD ON

PROJECT: 20240133 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6343 BUFFALO BEND LANE
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW MECH WITH EXHAUST FAN

PROJECT: 20240134 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6415 BUFFALO BEND LANE
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW MECH WITH EXHAUST FANS

PROJECT: 20240135 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6419 BUFFALO BEND LANE
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM MEC, RES MEC CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240151 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 1112 AUSTIN ST
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MARTIN SCHULZ AIR CONDITIONING
809 AUSTIN
RICHMOND, TX 77469
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: REPLACING THE AIR HANDLER

PROJECT: 20240180 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 502 BAYOU DR
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: E.B AIR LLC
215 CR 291 PO BOX 629
EAST BERNARD, TX 77435
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: REPLACING 1 1/2 TON HVAC SYSTEM

PROJECT: 20240197 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6431 SUGARCANE LANE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW HVAC INSTALL

PROJECT: 20240198 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6427 SUGARCANE LANE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: COM MEC, RES MEC

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240199 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6423 SUGARCANE LANE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HVAC INSTALL

PROJECT: 20240200 - RESIDENTIAL MECHANICAL TYPE: RES MEC RESIDENTIAL MECHANICAL
PROPERTY: 6435 SUGARCANE LANE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: L & S MECHANICAL
1101 E. ARAPAHO SUITE 190
RICHARDSON, TX 75081-2291

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HVAC INSTALL

TOTAL PRINTED: 22 PROJECTS TOTAL BALANCE: \$0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: COM MEC, RES MEC

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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*** SEGMENT RECAP ***

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
COM - COMMERCIAL MECHANICAL	2	0.00
RES - RESIDENTIAL MECHANICAL	20	0.00
*** TOTALS ***	22	0.00

PROJECTS: THRU ZZZZZZZZZZ
PROJECT TYPE: Include: COM PLU, RES PLU
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet

PLUMBING

REPORT SEQUENCE: Project
CONTRACTOR CLASS: All - All Contractor Classes

EXPIRE DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20232343 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 1111 SAN JACINTO AVE
APPLIED DATE: 1/02/2024 ISSUED DATE: 1/02/2024 EXPIRATION DATE: 7/02/2024 COMPLETION DATE: 1/03/2024
CONTRACTOR: ISSUED TO: JOHN MOORE PLUMBING COMPANY
P.O. BOX 801308
HOUSTON, TX 77280
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: WATER SERVICE LINE REPLACEMENT

PROJECT: 20240002 - COMMERCIAL PLUMBING TYPE: COM PLU COMMERCIAL PLUMBING
PROPERTY: 402 MORTON ST
APPLIED DATE: 1/02/2024 ISSUED DATE: 1/02/2024 EXPIRATION DATE: 7/02/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: AGAPE PLUMBING
PO BOX 1142
NEW WAVERLY, TX 77358
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALL UNDERGROUND & ABOVE GROUND GAS LINE - CITY JOB

PROJECT: 20240009 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 6439 SUGARCANE LANE
APPLIED DATE: 1/03/2024 ISSUED DATE: 1/03/2024 EXPIRATION DATE: 7/03/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
16236 CYPRESS ROSEHILL RD
CYPRESS, TX 77429
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW PLUMBING CONSTRUCTION

PROJECT: 20240119 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 507 KOSLER LN
APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: BRAZOS PLUMBING
404 6TH STREET

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PROJECT: 20240121 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 904 VICTORIA DR
APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 1/17/2024
CONTRACTOR: ISSUED TO: BILLY'S PLUMBING, INC
2918 FAIRCHILD AVE
NEEDVILLE, TX 77461

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: REPLACE NATURAL GAS WATER HEATER IN ATTIC

PROJECT: 20240126 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 1326 VINTER MEADOWS LANE
APPLIED DATE: 1/10/2024 ISSUED DATE: 1/10/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 2/12/2024
CONTRACTOR: ISSUED TO: D & E PLUMBING

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: CREATED FOR TRACEABILITY FOR INSPECXTIONS & RE-FEES. - SS

PROJECT: 20240127 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 1808 LONG DR
APPLIED DATE: 1/10/2024 ISSUED DATE: 1/10/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 2/08/2024
CONTRACTOR: ISSUED TO: HAN CONN PLUMBING
601 WESTFORD
HOUSTON, TX 77022

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: RE-PIPE WATER LINES, REMODEL

PROJECT: 20240141 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 1813 LAUREL OAKS DR
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 1/17/2024
CONTRACTOR: ISSUED TO: COURTSEY PLUMBING SERVICES
P.O. BOX 1576
SHEPHERD, TX 77371

SQUARE FEET: 0

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM PLU, RES PLU CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240152 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 6451 SUGARCANE LN
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
16236 CYPRESS ROSEHILL RD
CYPRESS, TX 77429
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW HOME PLUMBING

PROJECT: 20240153 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 6443 SUGARCANE LN
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
16236 CYPRESS ROSEHILL RD
CYPRESS, TX 77429
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW HOME PLUMBING

PROJECT: 20240158 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 2015 MEADOWLN
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: S & B PLUMBING
12806 EAST BOURNEWOD DRIVE
SUGAR LAND, TX 77478
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: WATER LINE REPLACEMENT

PROJECT: 20240168 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 1109 CONCORD ST
APPLIED DATE: 1/19/2024 ISSUED DATE: 1/31/2024 EXPIRATION DATE: 7/30/2024 COMPLETION DATE: 2/08/2024
CONTRACTOR: ISSUED TO: HAN CONN PLUMBING
601 WESTFORD

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: COM PLU, RES PLU CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240182 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 3011 RAILWAY LN
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
16236 CYPRESS ROSEHILL RD
CYPRESS, TX 77429
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW PLUMBING CONSTRUCTION

PROJECT: 20240183 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 6318 BUFFALO BEND LN
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
16236 CYPRESS ROSEHILL RD
CYPRESS, TX 77429
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW PLUMBING CONSTRUCTION

PROJECT: 20240184 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 3003 RAILWAY LANE
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
16236 CYPRESS ROSEHILL RD
CYPRESS, TX 77429
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW PLUMBING CONSTRUCTION

PROJECT: 20240188 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 1506 MUNSON VALLEY RD
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: 24/7 PLUMBING CO
1107 KATYLAND DR

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PROJECT: 20240189 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 3007 RAILWAY LANE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
16236 CYPRESS ROSEHILL RD
CYPRESS, TX 77429

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME PLUMBING

PROJECT: 20240190 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 6314 BUFFALO BEND
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
16236 CYPRESS ROSEHILL RD
CYPRESS, TX 77429

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME PLUMBING

PROJECT: 20240213 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 2021 BRIAR LN
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 1/25/2024
CONTRACTOR: ISSUED TO: S & B PLUMBING
12806 EAST BOURNEWOD DRIVE
SUGAR LAND, TX 77478

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: WHOLE HOUSE REPIPE

PROJECT: 20240225 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
PROPERTY: 6322 BUFFALO BEND LANE
APPLIED DATE: 1/24/2024 ISSUED DATE: 1/24/2024 EXPIRATION DATE: 7/24/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
16236 CYPRESS ROSEHILL RD

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: COM PLU, RES PLU

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240226 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
 PROPERTY: 6326 BUFFALO BEND LANE
 APPLIED DATE: 1/24/2024 ISSUED DATE: 1/24/2024 EXPIRATION DATE: 7/24/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
 16236 Cypress Rosehill Rd
 CYPRESS, TX 77429

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME PLUMBING

PROJECT: 20240229 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
 PROPERTY: 1117 LYDIA ST
 APPLIED DATE: 1/26/2024 ISSUED DATE: 1/26/2024 EXPIRATION DATE: 7/26/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: PETRO TECH PLUMBING LLC
 21676 RUSSEL DR
 NEW CANEY, TX 77357

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: 15 WATER CONNECTIONS AND KITCHEN AND WASHER RE-ROUTE

PROJECT: 20240233 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
 PROPERTY: 6334 BUFFALO BEND LANE
 APPLIED DATE: 1/26/2024 ISSUED DATE: 1/26/2024 EXPIRATION DATE: 7/26/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
 16236 CYPRESS ROSEHILL RD
 CYPRESS, TX 77429

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME PLUMBING

PROJECT: 20240234 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING
 PROPERTY: 6330 BUFFALO BEND LANE
 APPLIED DATE: 1/26/2024 ISSUED DATE: 1/26/2024 EXPIRATION DATE: 7/26/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MTW PIPEWORKS, LLC
 16236 CYPRESS ROSEHILL RD

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: COM PLU, RES PLU

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240238 - RESIDENTIAL PLUMBING TYPE: RES PLU RESIDENTIAL PLUMBING

PROPERTY: 1414 MUNSON VALLEY RD

APPLIED DATE: 1/31/2024 ISSUED DATE: 1/31/2024 EXPIRATION DATE: 7/31/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: D & E PLUMBING

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME PLUMBING

TOTAL PRINTED: 25 PROJECTS TOTAL BALANCE: \$0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: COM PLU, RES PLU

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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*** SEGMENT RECAP ***

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
COM - COMMERCIAL PLUMBING	1	0.00
RES - RESIDENTIAL PLUMBING	24	0.00
*** TOTALS ***	25	0.00

RESIDENTIAL BUILDING AND OTHER REPORTS

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20232105 - RESIDENTIAL FENCE TYPE: RES FEN RESIDENTIAL FENCE
 PROPERTY: 1803 MAIDEN LN
 APPLIED DATE: 11/15/2023 ISSUED DATE: 1/19/2024 EXPIRATION DATE: 7/19/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: ARISMELENDEZ, GILBERT
 1803 MAIDEN LANE #2
 RICHMOND, TX 77469
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00
 DESCRIPTION: FENCE

PROJECT: 20232161 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
 PROPERTY: 1327 WILD MUSTANG TRL
 APPLIED DATE: 11/30/2023 ISSUED DATE: 1/04/2024 EXPIRATION DATE: 7/03/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: TEXAS SOLAR INTEGRATED
 5631 UNIVERSITY HEIGHTS BLVD.
 SAN ANTONIO, TX 78249
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00
 DESCRIPTION: (SOLAR PANELS) - INSTALLING SOLAR PANELS ON TO AN EXISTING RESIDENTIAL ROOFTOP. THIS HAS AN ELECTRICAL PERMIT CREATED AS WELL; PERMIT # 20232162 FOR ELECTRICAL.

PROJECT: 20232190 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
 PROPERTY: 6443 SUGARCANE LN
 APPLIED DATE: 12/06/2023 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/04/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES
 3250 BRIARPARK DR SUITE 100
 HOUSTON, TX 77042
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00
 DESCRIPTION: NEW HOME

PROJECT: 20232194 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
 PROPERTY: 3003 RAILWAY LANE
 APPLIED DATE: 12/06/2023 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: NEW HOME

PROJECT: 20232195 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6451 SUGARCANE LN
APPLIED DATE: 12/06/2023 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: SINGLE-FAMILY NEW HOME

PROJECT: 20232196 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 3007 RAILWAY LANE
APPLIED DATE: 12/06/2023 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232211 - RESIDENTIAL DEMOLITION TYPE: RES DEMO RESIDENTIAL DEMOLITION
PROPERTY: 1506 MUNSON VALLEY RD
APPLIED DATE: 12/08/2023 ISSUED DATE: 1/12/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: DAVIS, LATAE
1506 MUNSON VALLEY
RICHMOND, TX 77469

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DEMO WALLS - FOR NEW TENANT FOR WATER, WALLS WERE PUT UP W/O PERMITS FOR SEPERATE LIVING AREA IN THE BACK.

PROJECT: 20232214 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 2009 GAMMON ST
APPLIED DATE: 12/08/2023 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/04/2024 COMPLETION DATE: 0/00/0000

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: 2 4X6 PORCHES

PROJECT: 20232264 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 1907 GEORGE AVE
APPLIED DATE: 12/13/2023 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/04/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: GUNTLE MOBILE HOME SERVICE
2431 HIGHWAY 90 A WEST
ROSENBERG, TX 77471

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: 2 porches 4x 6 each with rails & 1 set of steps

PROJECT: 20232270 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 3011 RAILWAY LN
APPLIED DATE: 12/15/2023 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232273 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6318 BUFFALO BEND LN
APPLIED DATE: 12/18/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: SINGLE FAMILY - NEW HOME

PROJECT: 20232274 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6322 BUFFALO BEND LANE
APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: NEW HOME

PROJECT: 20232275 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6326 BUFFALO BEND LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232276 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6330 BUFFALO BEND LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232278 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6334 BUFFALO BEND LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232279 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6338 BUFFALO BEND LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: NEW HOME

PROJECT: 20232280 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6342 BUFFALO BEND LANE
APPLIED DATE: 12/19/2023 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232281 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6402 BUFFALO BEND LANE
APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232282 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6402 SUGARCANE LANE
APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232283 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6406 SUGARCANE LANE
APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: NEW HOME

PROJECT: 20232289 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6410 SUGARCANE LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232290 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6414 SUGARCANE LN

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232291 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6346 BUFFALO BEND LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232292 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6418 SUGARCANE LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

DESCRIPTION: NEW HOME

PROJECT: 20232296 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6422 SUGARCANE LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232297 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6426 SUGARCANE LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232298 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6430 SUGARCANE LANE

APPLIED DATE: 12/19/2023 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/07/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW BUILD

PROJECT: 20232300 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 6438 SUGARCANE LANE

APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/17/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: NEW HOME

PROJECT: 20232301 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
 PROPERTY: 6446 SUGARCANE LN
 APPLIED DATE: 12/19/2023 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES
 3250 BRIARPARK DR SUITE 100
 HOUSTON, TX 77042

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232302 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
 PROPERTY: 6447 BRAZOS TRAIL DR
 APPLIED DATE: 12/20/2023 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES
 3250 BRIARPARK DR SUITE 100
 HOUSTON, TX 77042

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232304 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
 PROPERTY: 6451 BRAZOS TRAIL DRIVE
 APPLIED DATE: 12/20/2023 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES
 3250 BRIARPARK DR SUITE 100
 HOUSTON, TX 77042

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232305 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
 PROPERTY: 6442 SUGARCANE LANE
 APPLIED DATE: 12/20/2023 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES

2/13/2024 7:13 AM PROJECT MASTER REPORT PAGE: 9

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: NEW HOME

PROJECT: 20232321 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 506 MANDOLA FARM DR

APPLIED DATE: 12/26/2023 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: DFH CONVENTRY LLC

7676 WOODWAY #104

HOUSTON, TX 77063

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW HOME

PROJECT: 20232322 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 506 MANDOLA FARM DR

APPLIED DATE: 12/26/2023 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: DFH CONVENTRY LLC

7676 WOODWAY #104

HOUSTON, TX 77063

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240007 - RESIDENTIAL FENCE TYPE: RES FEN RESIDENTIAL FENCE

PROPERTY: 1407 AUSTIN ST

APPLIED DATE: 1/02/2024 ISSUED DATE: 1/02/2024 EXPIRATION DATE: 7/02/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: HOGUE FENCE COMPANY

3414 FORT RICHMOND

RICHMOND, TX 77406

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 150.00

DESCRIPTION: 4ft tall rod iron fence, 181 linear ft - started work w/o a permit

PROJECT: 20240010 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 315 AVENUE B

APPLIED DATE: 1/04/2024 ISSUED DATE: 1/04/2024 EXPIRATION DATE: 7/04/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: DFH COVENTRY

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: NEW HOME CONSTRUCTION

PROJECT: 20240011 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 315 AVENUE B

APPLIED DATE: 1/04/2024 ISSUED DATE: 1/04/2024 EXPIRATION DATE: 7/04/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: DFH COVENTRY

7676 WOODWAY #104

HOUSTON, TX 77063

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240017 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING

PROPERTY: 2012 WATER TRACE CT

APPLIED DATE: 1/05/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/17/2024 COMPLETION DATE: 1/24/2024

CONTRACTOR: ISSUED TO: FREEDOM FOREVER TX LLC

15550 VICKERY DR #100

HOUSTON, TX 77032

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: SOLAR PANELS

PROJECT: 20240019 - RESIDENTIAL OCCUPANCY TYPE: RES OCC RESIDENTIAL OCCUPANCY

PROPERTY: 405 SAN JUAN ST

APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 1/11/2024

CONTRACTOR: ISSUED TO: PUENTES, MARTHA

405 SAN JUAN

RICHMOND, TX 77469

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: NEW TENANT

PROJECT: 20240030 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 301 MELLON

APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 1/11/2024

CONTRACTOR: ISSUED TO: GARCIA, ROSIE

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: DRIVEWAY

PROJECT: 20240031 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 6443 SUGARCANE LN

APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240034 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 6451 SUGARCANE LN

APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240037 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 3003 RAILWAY LANE

APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240040 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 3007 RAILWAY LANE

APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: DRIVEWAY

PROJECT: 20240043 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 3011 RAILWAY LN

APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240046 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 6314 BUFFALO BEND

APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240049 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 6334 BUFFALO BEND LANE

APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: RESIDENTIAL DRIVEWAY

PROJECT: 20240052 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY

PROPERTY: 6434 SUGARCANE LANE

APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

DESCRIPTION: DRIVEWAY

PROJECT: 20240056 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6426 SUGARCANE LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES

3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240059 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6422 SUGARCANE LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES

3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240062 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6430 SUGARCANE LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES

3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: RESID. DRIVEWAY

PROJECT: 20240065 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6418 SUGARCANE LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet

REPORT SEQUENCE: Project
CONTRACTOR CLASS: All - All Contractor Classes
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 1/01/2024 THRU 1/31/2024

DESCRIPTION: DRIVEWAY

PROJECT: 20240068 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6414 SUGARCANE LN
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240071 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6330 BUFFALO BEND LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240074 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6326 BUFFALO BEND LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240077 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6322 BUFFALO BEND LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: DRIVEWAY

PROJECT: 20240080 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6318 BUFFALO BEND LN
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240085 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6410 SUGARCANE LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240089 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6406 SUGARCANE LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240092 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6402 SUGARCANE LANE
APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240095 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
 PROPERTY: 6402 BUFFALO BEND LANE
 APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES
 3250 BRIARPARK DR SUITE 100
 HOUSTON, TX 77042

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240098 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
 PROPERTY: 6346 BUFFALO BEND LANE
 APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES
 3250 BRIARPARK DR SUITE 100
 HOUSTON, TX 77042

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240101 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
 PROPERTY: 6342 BUFFALO BEND LANE
 APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES
 3250 BRIARPARK DR SUITE 100
 HOUSTON, TX 77042

SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240104 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
 PROPERTY: 6338 BUFFALO BEND LANE
 APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MERITAGE HOMES
 3250 BRIARPARK DR SUITE 100

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240106 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6446 SUGARCANE LN
APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: DRIVEWAY

PROJECT: 20240110 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6447 BRAZOS TRAIL DR
APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: DRIVEWAY

PROJECT: 20240113 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6451 BRAZOS TRAIL DRIVE
APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: DRIVEWAY

PROJECT: 20240116 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6442 SUGARCANE LANE
APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100

PROJECT: 20240122 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 510 MANDOLA FARMS DR
APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: DFH COVENTRY
7676 WOODWAY #104
HOUSTON, TX 77063
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW HOME

PROJECT: 20240123 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 510 MANDOLA FARMS DR
APPLIED DATE: 1/09/2024 ISSUED DATE: 1/09/2024 EXPIRATION DATE: 7/09/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: DFH CONVENTRY LLC
7676 WOODWAY #104
HOUSTON, TX 77063
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: DRIVEWAY

PROJECT: 20240131 - RESIDENTIAL OCCUPANCY TYPE: RES OCC RESIDENTIAL OCCUPANCY
PROPERTY: 1239 VINE HOUSE DR
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 1/17/2024
CONTRACTOR: ISSUED TO: VIRANY, MALIK
1239 VINE HOUSE
RICHMOND, TX 77406
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: RES OCC

PROJECT: 20240132 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 1515 CHESTNUT LN
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: NIVO SOLAR LLC
18719 BIG ELM DR

PROJECT: 20240139 - RESIDENTIAL OCCUPANCY TYPE: RES OCC RESIDENTIAL OCCUPANCY
PROPERTY: 507 KOSLER LN
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: PERES, CAMELIA
511 KOSLER LN
RICHMOND, TX 77406
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW OWNER

PROJECT: 20240140 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 3023 RAILWAY LANE
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: NEW HOME

PROJECT: 20240147 - RESIDENTIAL OCCUPANCY TYPE: RES OCC RESIDENTIAL OCCUPANCY
PROPERTY: 1109 CONCORD ST
APPLIED DATE: 1/12/2024 ISSUED DATE: 1/12/2024 EXPIRATION DATE: 7/12/2024 COMPLETION DATE: 2/08/2024
CONTRACTOR: ISSUED TO: BELL, GERALDINE
1109 CONCORD
RICHMOND, TX 77469
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: RES OCC

PROJECT: 20240154 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6442 BRAZOS TRAIL DR
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240157 - RESIDENTIAL OCCUPANCY TYPE: RES OCC RESIDENTIAL OCCUPANCY
PROPERTY: 815 MABEL ST
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 1/29/2024
CONTRACTOR: ISSUED TO: JOHNSON, YVONNE
2827 LONG GROVE LN
RICHMOND, TX 77469
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: COMPLETE BALANCE: 0.00

DESCRIPTION: RESIDENTIAL OCCUPANCY - OWNER IS USING THIS HOME AS A SECOND FAMILY HOME

PROJECT: 20240159 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6438 SUGARCANE LANE
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240162 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6443 BRAZOS TRAIL DRIVE
APPLIED DATE: 1/18/2024 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240172 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6446 BRAZOS TRAIL DR
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100

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PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024
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PROJECT: 20240173 - RESIDENTIAL IRRIGATION TYPE: RES IRR RESIDENTIAL IRRIGATION
PROPERTY: 1515 MUNSON VALLEY
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 1/29/2024
CONTRACTOR: ISSUED TO: JAIME'S LANDSCAPING
P.O. BOX 430371
HOUSTON, TX 77243
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: RES IRR
PROJECT: 20240174 - RESIDENTIAL IRRIGATION TYPE: RES IRR RESIDENTIAL IRRIGATION
PROPERTY: 1527 MUNSON VALLEY
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: JAIME'S LANDSCAPING
P.O. BOX 430371
HOUSTON, TX 77243
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 50.00
DESCRIPTION: RES IRR
PROJECT: 20240175 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6450 BRAZOS TRAIL DR
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 805.55
DESCRIPTION: NEW HOME
PROJECT: 20240187 - RESIDENTIAL OCCUPANCY TYPE: RES OCC RESIDENTIAL OCCUPANCY
PROPERTY: 1114 RUFUS ST
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 1/23/2024
CONTRACTOR: ISSUED TO: OKHIOYA, FIDELIS
1114 RUFUS

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PROJECT: 20240191 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 3031 RAILWAY LANE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 864.70

DESCRIPTION: NEW HOME

PROJECT: 20240192 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 1101 TRENTON ST
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: VELEZ CARPENTRY
811 LEONARD
RICHMOND, TX 77469

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 370.00

DESCRIPTION: ADD THREE COVERTS, REMOVE EXISTING DRIVEWAY, EXPAND DRIVEWAY 40X30 - OPEN DITCH INSTALL

PROJECT: 20240193 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 3031 RAILWAY LANE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 260.00

DESCRIPTION: DRIVEWAY

PROJECT: 20240196 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6458 BRAZOS TRAIL DRIVE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240201 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6454 BRAZOS TRAIL DR
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 939.60
DESCRIPTION: NEW SINGLE-FAMILY HOME

PROJECT: 20240202 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6454 BRAZOS TRAIL DR
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 260.00
DESCRIPTION: NEW DRIVEWAY

PROJECT: 20240205 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6439 BRAZOS TRAIL DRIVE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 805.55
DESCRIPTION: NEW HOME

PROJECT: 20240206 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6435 BRAZOS TRAIL DRIVE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240207 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6427 BRAZOS TRAIL DRIVE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 1,183.55
DESCRIPTION: NEW HOME

PROJECT: 20240208 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6423 BRAZOS TRAIL DRIVE
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 1,346.65
DESCRIPTION: NEW HOME

PROJECT: 20240209 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6431 BRAZOS TRAIL DR
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 1,014.50
DESCRIPTION: NEW HOME CONSTRUCTION

PROJECT: 20240210 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6431 BRAZOS TRAIL DR
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01, CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240214 - RESIDENTIAL IRRIGATION TYPE: RES IRR RESIDENTIAL IRRIGATION
PROPERTY: 1315 MUNSON VALLEY RD
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 2/02/2024
CONTRACTOR: ISSUED TO: JAIME'S LANDSCAPING
P.O. BOX 430371
HOUSTON, TX 77243
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: IRRIGATION SYSTEM

PROJECT: 20240215 - RESIDENTIAL IRRIGATION TYPE: RES IRR RESIDENTIAL IRRIGATION
PROPERTY: 1338 VINTER MEADOWS
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 1/29/2024
CONTRACTOR: ISSUED TO: JAIME'S LANDSCAPING
P.O. BOX 430371
HOUSTON, TX 77243
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: IRRIGATION SYSTEM

PROJECT: 20240216 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6419 BRAZOS TRAIL DR
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 797.50
DESCRIPTION: NEW HOME CONSTRUCTION

PROJECT: 20240217 - RESIDENTIAL DRIVEWAY TYPE: RES DRIVE RESIDENTIAL DRIVEWAY
PROPERTY: 6419 BRAZOS TRAIL DR
APPLIED DATE: 1/23/2024 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/23/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100

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PROJECT: 20240221 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6415 BRAZOS TRAIL DR
APPLIED DATE: 1/24/2024 ISSUED DATE: 1/24/2024 EXPIRATION DATE: 7/24/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 939.60

DESCRIPTION: NEW HOME

PROJECT: 20240222 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6411 BRAZOS TRAIL DRIVE
APPLIED DATE: 1/24/2024 ISSUED DATE: 1/24/2024 EXPIRATION DATE: 7/24/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 876.25

DESCRIPTION: NEW BUILD

PROJECT: 20240223 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6407 BRAZOS TRAIL DR
APPLIED DATE: 1/24/2024 ISSUED DATE: 1/24/2024 EXPIRATION DATE: 7/24/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100
HOUSTON, TX 77042

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 1,249.00

DESCRIPTION: NEW HOME CONSTRUCTION

PROJECT: 20240227 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 6426 BUFFALO BEND LANE
APPLIED DATE: 1/24/2024 ISSUED DATE: 1/24/2024 EXPIRATION DATE: 7/24/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MERITAGE HOMES
3250 BRIARPARK DR SUITE 100

PROJECT: 20240232 - RESIDENTIAL OCCUPANCY TYPE: RES OCC RESIDENTIAL OCCUPANCY
PROPERTY: 404 BURNET ST
APPLIED DATE: 1/26/2024 ISSUED DATE: 1/26/2024 EXPIRATION DATE: 7/26/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: ISMAIL, RANI
11201 LYNBROOK DR #3808
HOUSTON, TX 77042
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: RESIDENTIAL OCCUPANCY

PROJECT: 20240235 - RESIDENTIAL IRRIGATION TYPE: RES IRR RESIDENTIAL IRRIGATION
PROPERTY: 1326 VINTER MEADOWS LANE
APPLIED DATE: 1/29/2024 ISSUED DATE: 1/29/2024 EXPIRATION DATE: 7/29/2024 COMPLETION DATE: 2/02/2024
CONTRACTOR: ISSUED TO: JAIME'S LANDSCAPING
P.O. BOX 430371
HOUSTON, TX 77243
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: SPRINKLER SYSTEM

PROJECT: 20240236 - RESIDENTIAL BUILDING TYPE: RES-01 RESIDENTIAL BUILDING
PROPERTY: 1612 ROCKY FALLS RD
APPLIED DATE: 1/30/2024 ISSUED DATE: 1/30/2024 EXPIRATION DATE: 7/30/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: BARRIENTOS CONSTRUCTION, LLC
6834 STOVEHAVEN WAY
HOUSTON, TX 77085
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 1,078.90
DESCRIPTION: NEW 2 STORY SINGLE-FAMILY HOME W/ GARAGE.

PROJECT: 20240237 - RESIDENTIAL OCCUPANCY TYPE: RES OCC RESIDENTIAL OCCUPANCY
PROPERTY: 122 LONG CANYON LN
APPLIED DATE: 1/30/2024 ISSUED DATE: 1/30/2024 EXPIRATION DATE: 7/30/2024 COMPLETION DATE: 2/08/2024
CONTRACTOR: ISSUED TO: TRAHAN, STEPHANIE
122 LONG CANYON

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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TOTAL PRINTED: 108 PROJECTS TOTAL BALANCE: \$19,260.54

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: RES DEMO, RES DRIVE , RES-01,

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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*** SEGMENT RECAP ***

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
PW-07 - RESIDENTIAL DRIVEWAY	39	1,410.00
RES - RESIDENTIAL DEMOLITION	1	0.00
RES - RESIDENTIAL FENCE	2	150.00
RES - RESIDENTIAL IRRIGATION	5	50.00
RES - RESIDENTIAL OCCUPANCY	8	0.00
RS-01 - RESIDENTIAL BUILDING	53	17,650.54
*** TOTALS ***	108	19,260.54

PROJECT: 20231709 - SIGN TYPE: CM-02 COMMERCIAL SIGN
PROPERTY: 606 SOUTH ELEVENTH ST
APPLIED DATE: 10/05/2023 ISSUED DATE: 1/17/2024 EXPIRATION DATE: 7/16/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: JOE, RODGER
606 S 11TH
RICHMOND, TX 77469
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: DEFY AGING STUDIO - MEDICAL CLINIC SIGN

PROJECT: 20231809 - COMMERCIAL BUILDING TYPE: CM-01 COMMERCIAL BUILDING
PROPERTY: 1827 RICHMOND PKWY 102
APPLIED DATE: 10/09/2023 ISSUED DATE: 1/19/2024 EXPIRATION DATE: 7/19/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: STAR NOVA CONTRACTOR INC
5107 LAUREL CREEK WAY
HOUSTON, TX 77017
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 0.00
DESCRIPTION: SHIPPING CENTER

PROJECT: 20231830 - COMMERCIAL BUILDING TYPE: CM-01 COMMERCIAL BUILDING
PROPERTY: 2014 LAMAR DR
APPLIED DATE: 10/12/2023 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: BEND CONSTRUCTION LLC
26232 FM 2978 STE B14
MAGNOLIA, TX 77354
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 131.70
DESCRIPTION: Adding Accessible Ramp to the Stage changed the date to 1/23/24 as we recieved the contractor information. c.c

PROJECT: 20231831 - COMMERCIAL BUILDING TYPE: CM-01 COMMERCIAL BUILDING
PROPERTY: 2014 LAMAR DR
APPLIED DATE: 10/12/2023 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: BEND CONSTRUCTION LLC

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: CM-01, CM-02, COM DEMO, COM F

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

DESCRIPTION: Adding door between reception area and administration area

PROJECT: 20232202 - SIGN

TYPE: CM-02 COMMERCIAL SIGN

PROPERTY: 2117 LAMAR DR #100

APPLIED DATE: 12/07/2023 ISSUED DATE: 1/23/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: ROYAL SIGNS & AWNINGS

3425 LONGHORN DR

HOUSTON, TX 77084

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ONE ATTACHED SIGN

PROJECT: 20232207 - COMMERCIAL BUILDING

TYPE: CM-01 COMMERCIAL BUILDING

PROPERTY: 1800 FM 1640 #301

APPLIED DATE: 12/08/2023 ISSUED DATE: 1/10/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: GEMSTAR CONSTRUCTION

21707 INVERNESS FOREST BLVD

HOUSTON, TX 77073

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: UNIT FIRE REBUILD

PROJECT: 20232208 - COMMERCIAL BUILDING

TYPE: CM-01 COMMERCIAL BUILDING

PROPERTY: 1800 FM 1640 #302

APPLIED DATE: 12/08/2023 ISSUED DATE: 1/10/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: GEMSTAR CONSTRUCTION

21707 INVERNESS FOREST BLVD

HOUSTON, TX 77073

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: UNIT FIRE REBUILD

PROJECT: 20232209 - COMMERCIAL BUILDING

TYPE: CM-01 COMMERCIAL BUILDING

PROPERTY: 1800 FM 1640 #315

APPLIED DATE: 12/08/2023 ISSUED DATE: 1/10/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: GEMSTAR CONSTRUCTION

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: CM-01, CM-02, COM DEMO, COM F CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

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DESCRIPTION: UNIT FIRE REBUILD

PROJECT: 20232210 - COMMERCIAL BUILDING TYPE: CM-01 COMMERCIAL BUILDING
PROPERTY: 1800 FM 1640 LROOM
APPLIED DATE: 12/08/2023 ISSUED DATE: 1/10/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: GEMSTAR CONSTRUCTION
21707 INVERNESS FOREST BLVD
HOUSTON, TX 77073

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: LAUNDRY ROOM FIRE REBUILD

PROJECT: 20232311 - SIGN TYPE: CM-02 COMMERCIAL SIGN
PROPERTY: 1500 JACKSON ST #100
APPLIED DATE: 12/26/2023 ISSUED DATE: 1/18/2024 EXPIRATION DATE: 7/18/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: THE SIGN GROUP, INC.
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ONE ATTACHED SIGN

PROJECT: 20232330 - SIGN TYPE: CM-02 COMMERCIAL SIGN
PROPERTY: 1106 GOLFFVIEW DR
APPLIED DATE: 12/28/2023 ISSUED DATE: 1/26/2024 EXPIRATION DATE: 7/25/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: ARIA SIGNS & DESIGNS LLC
14409 REEVESTON RD.
HOUSTON, TX 77039

SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: 1 FREESTANDING SIGN - REMOVING EXISTING MONUMENT SIGN, INSTALLING A NEW SIGN/ WFBMD AREA

PROJECT: 20240003 - COMMERCIAL OCCUPANCY TYPE: OCC-COM COMMERCIAL OCCUPANCY
PROPERTY: 2117 LAMAR DR #100
APPLIED DATE: 1/02/2024 ISSUED DATE: 1/02/2024 EXPIRATION DATE: 7/02/2024 COMPLETION DATE: 1/23/2024
CONTRACTOR: ISSUED TO: STEPPING STONES ACADEMY
2117 LAMAR DR 300
RICHMOND, TX 77469

PROJECT: 20240004 - COMMERCIAL OCCUPANCY TYPE: OCC-COM COMMERCIAL OCCUPANCY
PROPERTY: 2117 LAMAR DR #300
APPLIED DATE: 1/02/2024 ISSUED DATE: 1/02/2024 EXPIRATION DATE: 7/02/2024 COMPLETION DATE: 2/06/2024
CONTRACTOR: ISSUED TO: STEPPING STONES ACADEMY
2117 LAMAR DR 100
RICHMOND, TX 77469
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: NEW BUSINESS - STEPPING STONE ACADEMY

PROJECT: 20240029 - COMMERCIAL FENCE TYPE: COM FEN COMMERCIAL FENCE
PROPERTY: 1500 JACKSON ST #100
APPLIED DATE: 1/05/2024 ISSUED DATE: 1/05/2024 EXPIRATION DATE: 7/05/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MARKS MASONRY & CONSTRUCTION
TO BE DETERMINED
RICHMOND, TX 77469
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 70.00
DESCRIPTION: CINDERBLOCK FENCE

PROJECT: 20240125 - COMMERCIAL OCCUPANCY TYPE: OCC-COM COMMERCIAL OCCUPANCY
PROPERTY: 1301 FM 2218 #100
APPLIED DATE: 1/10/2024 ISSUED DATE: 1/10/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 2/02/2024
CONTRACTOR: ISSUED TO: CHINA ONE
1301 FM 2218 RD #100
RICHMOND, TX 77469
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: COMPLETE BALANCE: 0.00
DESCRIPTION: BUSINESS OCCUPANCY (NEW MANGEMENT - 2024)

PROJECT: 20240130 - COMMERCIAL OCCUPANCY TYPE: OCC-COM COMMERCIAL OCCUPANCY
PROPERTY: 1833 RICHMOND PARKWAY #1500
APPLIED DATE: 1/11/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/11/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: KEY PRIMARY CARE
4715 BEEKMAN DR

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: CM-01, CM-02, COM DEMO, COM F CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240146 - COMMERCIAL BUILDING TYPE: CM-01 COMMERCIAL BUILDING
PROPERTY: 1833 RICHMOND PKWY 1700
APPLIED DATE: 1/12/2024 ISSUED DATE: 1/12/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: A.N.A. CONSTRUCTION SERVICES
5610 LONGLEAF DR
RICHMOND, TX 77469
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 496.24

DESCRIPTION: OFFICE REMODEL FOR A BUILD OUT FOR AN EXISTING BUIDING

PROJECT: 20240167 - COMMERCIAL BUILDING TYPE: CM-01 COMMERCIAL BUILDING
PROPERTY: 1920 THOMPSON RD
APPLIED DATE: 1/19/2024 ISSUED DATE: 1/19/2024 EXPIRATION DATE: 7/17/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: CHIOMA/KIRA OCHIBILI
8931 WATER CREST TRAIL
RICHMOND, TX 77469
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 3,939.63

DESCRIPTION: PROPOSED COMMERCIAL SHELL BUILDING

PROJECT: 20240177 - COMMERCIAL BUILDING TYPE: CM-01 COMMERCIAL BUILDING
PROPERTY: 20400 SOUTHWEST FREEWAY 130
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/20/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: CLAD KITCHEN CONCEPTS
8677 SOUTHWEST FWY
HOUSTON, TX 77074
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 1,110.70

DESCRIPTION: NEW BUSINESS: GROCERY STORE

PROJECT: 20240178 - COMMERCIAL OCCUPANCY TYPE: OCC-COM COMMERCIAL OCCUPANCY
PROPERTY: 515 AUSTIN ST
APPLIED DATE: 1/22/2024 ISSUED DATE: 1/22/2024 EXPIRATION DATE: 7/22/2024 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: AMRC
515 AUSTIN ST

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: CM-01, CM-02, COM DEMO, COM F

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: 20240224 - SIGN

TYPE: CM-02 COMMERCIAL SIGN

PROPERTY: 1110 HWY 90A EAST C

APPLIED DATE: 1/24/2024 ISSUED DATE: 1/24/2024 EXPIRATION DATE: 7/24/2024 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: LED LIGHTS AND SIGNS

18484 CLAY RD

HOUSTON, TX 77084

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 75.00

DESCRIPTION: 1 ILLUMINATED ATTACHED SIGN

TOTAL PRINTED: 21 PROJECTS TOTAL BALANCE: \$5,937.02

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: CM-01, CM-02, COM DEMO, COM F

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

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*** SEGMENT RECAP ***

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
CM-01 - COMMERCIAL BUILDING	10	5,717.02
CM-02 - COMMERCIAL SIGN	5	75.00
COM - COMMERCIAL FENCE	1	70.00
OCC-COM - COMMERCIAL OCCUPANCY	5	75.00
*** TOTALS ***	21	5,937.02

INSPECTION REPORT

PROJECT #	DESCRIPTION	STATUS	PROPERTY	GEN	CONTRACTOR		
20232343	RESIDENTIAL PLUMBING	COMPLETED	1111 SAN JACINTO AVE	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	
RESIDENTIAL PLUMBING							
PLUMBING FINAL	INSPECTION	ogovea	CLOSED	1/03/2024	10:02AM	APPROVED	
20240002	COMMERCIAL PLUMBING	OPEN	402 MORTON ST	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	
COMMERCIAL PLUMBING							
PLB GAS TEST	INSPECTION	ogovea	CLOSED	1/03/2024	10:40AM	APPROVED	
20240003	COMMERCIAL OCCUPANCY	COMPLETED	2117 LAMAR DR #100	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	
COMMERCIAL OCCUPANCY							
OCCUPANCY FINAL	INSPECTION	ogovea	CLOSED	1/23/2024	4:27PM	APPROVED	
20240004	COMMERCIAL OCCUPANCY	COMPLETED	2117 LAMAR DR #300	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	
COMMERCIAL OCCUPANCY							
OCCUPANCY FINAL	INSPECTION	ogovea	CLOSED	1/23/2024	4:27PM	NOT APPROVED	
20240005	RESIDENTIAL MECHANICAL	OPEN	6327 BUFFALO BEND LANE	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	
RESIDENTIAL MECHANICAL							
MECH COVER UP	INSPECTION	ogovea	CLOSED	1/22/2024	1:22PM	APPROVED	

PROJECT #	DESCRIPTION	STATUS	PROPERTY	GEN	CONTRACTOR		
20240009	RESIDENTIAL PLUMBING	OPEN	6439 SUGARCANE LANE	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL PLUMBING							
	PLUMBING UNDERGROUND	INSPECTION	ogovea	CLOSED	1/17/2024	2:15PM	APPROVED
	PLB SEWER YARD LINE	INSPECTION	ogovea	CLOSED	1/17/2024	2:16PM	APPROVED
	PLB WATER YARD LINE	INSPECTION	ogovea	CLOSED	1/17/2024	2:16PM	APPROVED
	PLUMBING SLAB	INSPECTION	ogovea	CLOSED	1/29/2024	2:55PM	APPROVED
20240014	RESIDENTIAL MECHANICAL	OPEN	6351 BUFFALO BEND LANE	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL MECHANICAL							
	MECH COVER UP	INSPECTION	ogovea	CLOSED	1/30/2024	1:56PM	APPROVED
20240016	RESIDENTIAL MECHANICAL	OPEN	6331 BUFFALO BEND LANE	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL MECHANICAL							
	MECH COVER UP	INSPECTION	ogovea	CLOSED	1/25/2024	2:39PM	APPROVED
20240017	RESIDENTIAL BUILDING	COMPLETED	2012 WATER TRACE CT	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL BUILDING							
	BLD FINAL	INSPECTION	ogovea	CLOSED	1/23/2024	8:36AM	APPROVED
20240018	RESIDENTIAL ELECTRIC	COMPLETED	2012 WATER TRACE CT	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL ELECTRIC							

PROJECT #	DESCRIPTION	STATUS	PROPERTY	GEN CONTRACTOR
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SEGMENT	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL OCCUPANCY							
	OCCUPANCY FINAL	INSPECTION	gross	CLOSED	1/05/2024	10:24AM	NOT APPROVED
	OCCUPANCY FINAL	REINSPECTION	ogovea	CLOSED	1/08/2024	6:22AM	APPROVED
	VIOLATIONS: 1-REINSPEC-1 REINSPECTION						
	TOTAL:			1			

20240020	RESIDENTIAL MECHANICAL	OPEN	6403 BUFFALO BEND LANE	OWNER	-OWNER
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SEGMENT	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL MECHANICAL							
	MECH COVER UP	INSPECTION	gross	CLOSED	1/26/2024	12:59PM	APPROVED

20240021	RESIDENTIAL MECHANICAL	OPEN	6355 BUFFALO BEND LN	OWNER	-OWNER
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SEGMENT	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL MECHANICAL							
	MECH COVER UP	INSPECTION	ogovea	CLOSED	1/25/2024	2:40PM	APPROVED

20240023	RESIDENTIAL MECHANICAL	OPEN	6323 BUFFALO BEND LN	OWNER	-OWNER
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SEGMENT	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL MECHANICAL							
	MECH COVER UP	INSPECTION	ogovea	CLOSED	1/19/2024	1:53PM	APPROVED

20240024	RESIDENTIAL MECHANICAL	OPEN	6411 BUFFALO BEND LANE	OWNER	-OWNER
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SEGMENT	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL MECHANICAL							
	MECH COVER UP	INSPECTION	ogovea	CLOSED	1/25/2024	2:40PM	APPROVED

PROJECT #	DESCRIPTION	STATUS	PROPERTY	GEN	CONTRACTOR		
=====							
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

RESIDENTIAL MECHANICAL							
MECH COVER UP	INSPECTION	ogovea	CLOSED	1/22/2024	1:22PM	APPROVED	
=====							
20240026	RESIDENTIAL MECHANICAL	OPEN	6407 BUFFALO BEND LN	OWNER		-OWNER	
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

RESIDENTIAL MECHANICAL							
MECH COVER UP	INSPECTION	gross	CLOSED	1/29/2024	12:22PM	APPROVED	
=====							
20240027	RESIDENTIAL ELECTRIC	OPEN	6347 BUFFALO BEND LANE	OWNER		-OWNER	
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

RESIDENTIAL ELECTRIC							
ELE ROUGH-IN	INSPECTION	ogovea	CLOSED	1/17/2024	1:02PM	APPROVED	
=====							
20240028	RESIDENTIAL ELECTRIC	OPEN	6351 BUFFALO BEND LANE	OWNER		-OWNER	
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

RESIDENTIAL ELECTRIC							
ELE ROUGH-IN	INSPECTION	ogovea	CLOSED	1/25/2024	10:57AM	APPROVED	
=====							
20240030	RESIDENTIAL DRIVEWAY	COMPLETED	301 MELLON	OWNER		-OWNER	
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

RESIDENTIAL DRIVEWAY							
DRIVEWAY FINAL	INSPECTION	gross	CLOSED	1/10/2024	8:53AM	APPROVED	
=====							
20240119	RESIDENTIAL PLUMBING	OPEN	507 KOSLER LN	OWNER		-OWNER	

PROJECT #	DESCRIPTION	STATUS	PROPERTY	GEN	CONTRACTOR		
20240120	RESIDENTIAL ELECTRIC	OPEN	1313 HERMAN DR	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL ELECTRIC							
	ELE METER LOOP	INSPECTION	ogovea	CLOSED	1/09/2024	3:12PM	APPROVED
20240121	RESIDENTIAL PLUMBING	COMPLETED	904 VICTORIA DR	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL PLUMBING							
	PLUMBING FINAL	INSPECTION	ogovea	CLOSED	1/10/2024	7:34AM	APPROVED
20240125	COMMERCIAL OCCUPANCY	COMPLETED	1301 FM 2218 #100	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
COMMERCIAL OCCUPANCY							
	OCCUPANCY FINAL	INSPECTION	ogovea	CLOSED	1/29/2024	2:35PM	NOT APPROVED
20240126	RESIDENTIAL PLUMBING	COMPLETED	1326 VINTER MEADOWS LANE	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL PLUMBING							
	PLB GAS TEST	INSPECTION	ogovea	CLOSED	1/10/2024	7:53AM	NOT APPROVED
	PLB GAS TEST	REINSPECTION	ogovea	CLOSED	1/10/2024	7:54AM	APPROVED
	VIOLATIONS: 1-REINSPEC-1 REINSPECTION						
	TOTAL:			1			
20240128	RESIDENTIAL ELECTRIC	OPEN	6419 BUFFALO BEND LANE	OWNER	-OWNER		
SEGMENT							
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
RESIDENTIAL ELECTRIC							

PROJECT #	DESCRIPTION	STATUS	PROPERTY	GEN CONTRACTOR			
=====							
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

COMMERCIAL MECHANICAL							
MECH COVER UP	INSPECTION	ogovea	CLOSED	1/17/2024	9:07AM	APPROVED	
MECH FINAL	INSPECTION	ogovea	CLOSED	1/18/2024	2:48PM	APPROVED	
=====							
20240130	COMMERCIAL OCCUPANCY	OPEN	1833 RICHMOND PARKWAY #1500	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

COMMERCIAL OCCUPANCY							
OCCUPANCY FINAL	INSPECTION	gross	CLOSED	1/18/2024	6:58AM	NOT APPROVED	
=====							
20240131	RESIDENTIAL OCCUPANCY	COMPLETED	1239 VINE HOUSE DR	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

RESIDENTIAL OCCUPANCY							
OCCUPANCY FINAL	INSPECTION	ogovea	CLOSED	1/11/2024	2:30PM	APPROVED	
=====							
20240141	RESIDENTIAL PLUMBING	COMPLETED	1813 LAUREL OAKS DR	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

RESIDENTIAL PLUMBING							
PLUMBING FINAL	INSPECTION	ogovea	CLOSED	1/17/2024	4:08PM	APPROVED	
=====							
20240147	RESIDENTIAL OCCUPANCY	COMPLETED	1109 CONCORD ST	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	

RESIDENTIAL OCCUPANCY							
OCCUPANCY FINAL	INSPECTION	ogovea	CLOSED	1/17/2024	7:46AM	NOT APPROVED	
=====							

PROJECT #	DESCRIPTION	STATUS	PROPERTY	GEN	CONTRACTOR		
	PLB WATER YARD LINE	INSPECTION	ogovea	CLOSED	1/29/2024	2:53PM	APPROVED
20240153	RESIDENTIAL PLUMBING	OPEN	6443 SUGARCANE LN	OWNER			-OWNER
	SEGMENT						
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
	RESIDENTIAL PLUMBING						
	PLUMBING UNDERGROUND	INSPECTION	ogovea	CLOSED	1/29/2024	2:53PM	APPROVED
	PLB WATER YARD LINE	INSPECTION	ogovea	CLOSED	1/29/2024	2:54PM	APPROVED
20240157	RESIDENTIAL OCCUPANCY	COMPLETED	815 MABEL ST	OWNER			-OWNER
	SEGMENT						
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
	RESIDENTIAL OCCUPANCY						
	OCCUPANCY FINAL	INSPECTION	ogovea	CLOSED	1/22/2024	1:57PM	NOT APPROVED
	OCCUPANCY FINAL	REINSPECTION	ogovea	CLOSED	1/24/2024	9:21AM	APPROVED
20240158	RESIDENTIAL PLUMBING	OPEN	2015 MEADOWLN	OWNER			-OWNER
	SEGMENT						
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
	RESIDENTIAL PLUMBING						
	PLB WATER YARD LINE	INSPECTION	gross	CLOSED	1/18/2024	2:38PM	APPROVED
20240166	RESIDENTIAL ELECTRIC	OPEN	6355 BUFFALO BEND LN	OWNER			-OWNER
	SEGMENT						
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS
	RESIDENTIAL ELECTRIC						
	ELE ROUGH-IN	INSPECTION	ogovea	CLOSED	1/19/2024	4:45PM	APPROVED
20240169	RESIDENTIAL ELECTRIC	OPEN	6407 BUFFALO BEND LN	OWNER			-OWNER
	SEGMENT						
	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS

PROJECT #	DESCRIPTION	STATUS	PROPERTY	GEN	CONTRACTOR		
=====							
SEGMENT							
PHASE	TASK		INSPECTOR	STATUS	DATE	TIME	RESULTS

RESIDENTIAL ELECTRIC							
ELE ROUGH-IN	INSPECTION		ogovea	CLOSED	1/22/2024	8:18AM	APPROVED
=====							
20240173	RESIDENTIAL IRRIGATION	COMPLETED	1515 MUNSON VALLEY			OWNER	-OWNER
=====							
SEGMENT							
PHASE	TASK		INSPECTOR	STATUS	DATE	TIME	RESULTS

RESIDENTIAL IRRIGATION							
IRR FINAL	INSPECTION		ogovea	CLOSED	1/25/2024	4:42PM	APPROVED
=====							
20240174	RESIDENTIAL IRRIGATION	OPEN	1527 MUNSON VALLEY			OWNER	-OWNER
=====							
SEGMENT							
PHASE	TASK		INSPECTOR	STATUS	DATE	TIME	RESULTS

RESIDENTIAL IRRIGATION							
IRR FINAL	INSPECTION		ogovea	CLOSED	1/25/2024	4:43PM	NOT APPROVED
=====							
20240176	COMMERCIAL ELECTRICAL	OPEN	2000 LAMAR 604			OWNER	-OWNER
=====							
SEGMENT							
PHASE	TASK		INSPECTOR	STATUS	DATE	TIME	RESULTS

COMMERCIAL ELECTRIC							
ELE METER LOOP	INSPECTION		ogovea	CLOSED	1/22/2024	11:02AM	APPROVED
=====							
20240186	RESIDENTIAL ELECTRIC	OPEN	315 AVENUE B			OWNER	-OWNER
=====							
SEGMENT							
PHASE	TASK		INSPECTOR	STATUS	DATE	TIME	RESULTS

RESIDENTIAL ELECTRIC							
MISCELLANEOUS	INSPECTION		ogovea	CLOSED	1/26/2024	8:18AM	APPROVED
=====							
20240187	RESIDENTIAL OCCUPANCY	COMPLETED	1114 RUFUS ST			OWNER	-OWNER

PROJECT #	DESCRIPTION	STATUS	PROPERTY	GEN	CONTRACTOR		
20240188	RESIDENTIAL PLUMBING	OPEN	1506 MUNSON VALLEY RD	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	
RESIDENTIAL PLUMBING							
PLB GAS TEST	INSPECTION	ogovea	CLOSED	1/22/2024	4:22PM	APPROVED	
20240213	RESIDENTIAL PLUMBING	COMPLETED	2021 BRIAR LN	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	
RESIDENTIAL PLUMBING							
PLUMBING FINAL	INSPECTION	ogovea	CLOSED	1/25/2024	11:09AM	APPROVED	
20240215	RESIDENTIAL IRRIGATION	COMPLETED	1338 VINTER MEADOWS	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	
RESIDENTIAL IRRIGATION							
IRR FINAL	INSPECTION	ogovea	CLOSED	1/29/2024	11:08AM	APPROVED	
20240228	RESIDENTIAL ELECTRIC	OPEN	1414 MUNSON VALLEY RD	OWNER	-OWNER		
SEGMENT							
PHASE	TASK	INSPECTOR	STATUS	DATE	TIME	RESULTS	
RESIDENTIAL ELECTRIC							
MISCELLANEOUS	INSPECTION	ogovea	CLOSED	1/30/2024	12:46PM	APPROVED	
TOTAL ACTIONS PRINTED:	57						
TOTAL PROJECTS PRINTED:	48						

FIRE PERMITS

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: Include: COM FIREAL, COM FIRESF, COM F CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: Opened, Complet ISSUED DATES: 1/01/2024 THRU 1/31/2024

PROJECT: FM001276 - COMMERCIAL FIRE SPRINKLER TYPE: COM FIRESF COMMERCIAL FIRE SPRINKLER
 PROPERTY: 1120 FM 359
 APPLIED DATE: 1/08/2024 ISSUED DATE: 1/11/2024 EXPIRATION DATE: 7/10/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: IMPACT FIRE SERVICES
 1385 N. POST OAK RD
 HOUSTON, TX 77055
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: FIRE SPRINKLER

PROJECT: FM001277 - COMMERCIAL FIRE ALARM TYPE: COM FIREAL COMMERCIAL FIRE ALARM
 PROPERTY: 1120 FM 359
 APPLIED DATE: 1/08/2024 ISSUED DATE: 1/08/2024 EXPIRATION DATE: 7/08/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: IMPACT FIRE SERVICES
 1385 N. POST OAK RD
 HOUSTON, TX 77055
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: FIRE ALARM 199 DEVICES (\$350 - 100-199) + 40 (\$1.50 EACH - OVER 199)

PROJECT: FM001278 - COMMERCIAL FIRE SPRINKLER TYPE: COM FIRESF COMMERCIAL FIRE SPRINKLER
 PROPERTY: 710 SOUTH SEVENTH ST
 APPLIED DATE: 1/19/2024 ISSUED DATE: 1/19/2024 EXPIRATION DATE: 7/19/2024 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: ATLAS FIRE & ALARM SYSTEM
 5041 SPENCER HWY #305
 PASADENA, TX 77505
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: FIRE SPRINKLER

TOTAL PRINTED: 3 PROJECTS TOTAL BALANCE: \$0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Include: COM FIREAL, COM FIRESF, COM F

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 1/01/2024 THRU 1/31/2024

=====

*** SEGMENT RECAP ***

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
COM - COMM FIRE ALARM	1	0.00
COM - COMM FIRE SPRINKLERS	2	0.00
*** TOTALS ***	3	0.00



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Code Enforcement Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



Code Enforcement

January 2024

**For
Mayor Rebecca Haas**

**Commissioners
Barry Beard
Alex BeMent
Carl Drozd
Terry Gaul**

CODE ENFORCEMENT JANUARY REPORT

Activity Summary for Code Enforcement

The Code Compliance Department opened 23 new cases and closed 9 cases. The department closed out in January with 196 open cases. A total of 18 cases are pending with the municipal court. No code enforcement cases were set for the month of January. Staff is working with MGO to fully build out the new software program for Permitting and Code Enforcement. Our estimated time for completion with MGO is the end of April this year. The next Building and Standards Commission meets on April 2, 2024 at 5:00 pm.

See attached reports:

- New Open Cases
- Dangerous Structures
- Closed Cases
- Municipal Cases
- Total Open
- Health Inspection Report

CODE ENFORCEMENT JANUARY REPORT

New Open Cases

DATE	REPORT NUMBER	ADDRESS	VIOLATION
1/3/2024 16:44	CE-24-7-CV	2015 Lamar DR	Garage door needs painting, fence pickets being stored on the side and back of home, high grass and (...)
1/4/2024 7:35	CE-24-9-CV	1500 Holly CIR	Junk vehicle, rubbish near the front door and scattered throughout the front and side yard, and high (...)
1/4/2024 10:34	CE-24-11-CV	Dowling DR	Lot r/s of 2103 with h/w & trash, including in ditch. Utility building has holes in roof.
1/8/2024 8:08	CE-24-13-CV	816 Mabel ST	Unoccupied dwelling not registered as residential rental.
1/8/2024 8:24	CE-24-14-CV	1407 Austin ST	Occupied property. Fence built w/o a permit. Wrought iron fence on front lawn added. New privacy fen (...)
1/8/2024 8:52	CE-24-15-CV	1813 Branch AVE	Drainage Easement, Rubbish, Weeds
1/8/2024 9:17	CE-24-16-CV	500 N 8th ST	Drainage Easements, Trees, Weeds
1/8/2024 9:46	CE-24-17-CV	N 8th ST	Roofs & Drainage, Exterior Walls, Weeds, Rubbish, Residential Rental Registration, Certificate of Oc (...)
1/9/2024 10:38	CE-24-18-CV	Mabel St	Dead Tree, Rubbish
1/11/2024 8:46	CE-24-20-CV	1833 Richmond PKWY	Rubbish
1/11/2024 10:58	CE-24-21-CV	Highway 90A	Rubbish, Weeds
1/11/2024 16:25	CE-24-22-CV	1800 FM 1640	Multiple violations, electrical, trash, flooding issues, trash.
1/11/2024 16:53	CE-24-23-CV	1605 Paloma AVE	Drainage Easement, Vacant Structures and Land, Weeds
1/22/2024 12:29	CE-24-24-CV	912 Thompson RD	Vacant lot right side of 1006 with h/w, tree limbs, possibly diseased/dead tree, leaning & missing p (...)
1/23/2024 16:48	CE-24-26-CV	1100 Travis ST	Accessory Structures, Rubbish, Fence Permit
1/24/2024 8:12	CE-24-27-CV	901 Winston DR	Accessory Structures, Weeds
1/26/2024 7:52	CE-24-28-CV	1605 Branch AVE	Accessory Structures, Exterior Walls , JMV, Motor Vehicles, Protective Treatment, Rubbish,
1/26/2024 11:54	CE-24-29-CV	1613 Paloma AVE	Driveways, Fences and Walls, Fence Permit
1/26/2024 12:22	CE-24-30-CV	1613 Paloma AVE	Accessory Structures
1/29/2024 7:27	CE-24-31-CV	1617 Paloma AVE	JMV, Motor Vehicles, Rubbish, Fence
1/29/2024 14:38	CE-24-32-CV	2103 Dowling DR	Open storage of rubbish
1/30/2024 15:38	CE-24-33-CV	301 Rochelle ST	No Bldg. Permit, Open storage of rubbish.
1/30/2024 16:44	CE-24-34-CV	305 Rochelle ST	Open storage of rubbish

CODE ENFORCEMENT JANUARY REPORT

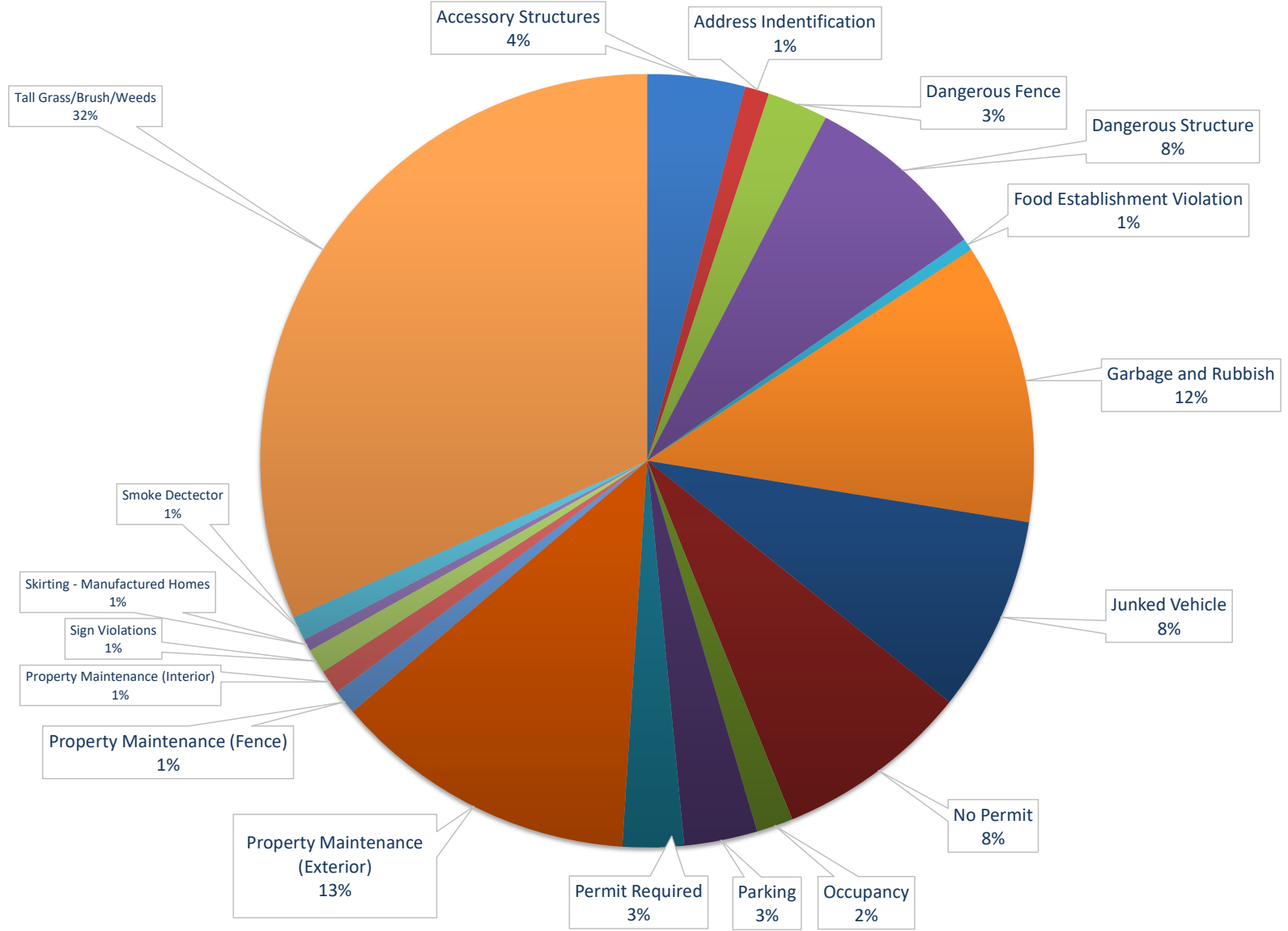
Dangerous Structures

Case #	Case Date	Address of Violation
20210480	11/3/2021	103 South 3rd
20220188	4/21/2022	209 Calhoun St
20220240	6/1/2022	1205 Preston St
20220450	8/12/2022	304 Riveredge DR
20220620	10/27/2022	215 Clark St
20220680	12/29/2022	1717 Paloma Ave
20230158	3/22/2023	308 Riveredge Dr
20230157	3/22/2023	312 Riveredge Dr
20230379	6/29/2023	816 Mabel St
20230474	8/25/2023	336 Rocky Falls PKWY, SPC #42,
20230476	8/29/2023	1103 Preston ST

Closed Cases

DATE	REPORT NUMBER	ADDRESS	VIOLAION
1/23/2024 9:59	CE-24-25-CV	208-212 Highway 90A	Rubbish, Stagnant Water
1/9/2024 11:14	CE-24-19-CV	815 Mabel ST	RESIDENTIAL RENTAL REGISTRATION
1/4/2024 12:29	CE-24-12-CV	207 Douglas ST	v/l h/w, including in ditch.
1/4/2024 8:18	CE-24-10-CV	102 N 10th ST	V/L behind 907 Preston St. Tree split & fell on the back of fence at 907 Preston St.
1/3/2024 15:04	CE-24-6-CV	1708 Paloma AVE	V/L with an above ground pool.
1/2/2024 16:12	CE-24-4-CV	209 Douglas ST	Lot l/s of 211 with open storage of rubbish under carport.
1/2/2024 12:06	CE-24-3-CV	607 S 12th ST	V/L behind 1108-1112 Fort ST with small portion of h/w.
1/2/2024 11:51	CE-24-2-CV	1111 Main ST	V/L corner of Main St & S. 12th St. with small portion of h/w.
1/2/2024 11:10	CE-24-1-CV	1203 Fort ST	High weeds & a detached garage not in good repair. Deterioration, holes, breaks, peeling, flaking an (...)

CODE ENFORCEMENT OPEN CASES



- Accessory Structures
- Address Indentification
- Dangerous Fence
- Dangerous Structure
- Food Establishment Violation
- Garbage and Rubbish
- Junked Vehicle
- No Permit
- Occupancy
- Parking
- Permit Required
- Property Maintenance (Exterior)
- Property Maintenance (Fence)
- Property Maintenance (Interior)
- Sign Violations

CODE ENFORCEMENT JANUARY REPORT

Municipal Cases

DATE	REPORT NUMBER	ADDRESS	VIOLATION
1/4/2024 7:21	CE-24-8-CV	1511 Chestnut LN	Pile of tree limbs on front lawn & h/w on r/s.
8/14/2023 0:00	20230453	Highway 90A	Trees, Weeds, Rubbish
6/29/2023 0:00	20230379	816 Mabel ST	Dangerous Structure
4/20/2023 0:00	20230234	Travis ST	Trees, Weeds, Rubbish
4/4/2023 0:00	20230202	Preston ST	Trees, Weeds, Rubbish
3/28/2023 0:00	20230194	1604 George AVE	Trees, Weeds, Rubbish
3/27/2023 0:00	20230191	1513 Maiden LN	Junked Vehicle
3/13/2023 0:00	20230133	1312 Jenny Ln SPC #72	Trees, Weeds, Rubbish
2/28/2023 0:00	20230093	809 Maiden LN	Trees, Weeds, Rubbish
2/28/2023 0:00	20230091	715 Maiden LN	Trees, Weeds, Rubbish
2/28/2023 0:00	20230089	611 Maiden LN	Trees, Weeds, Rubbish
2/22/2023 0:00	20230079	Douglas ST	Accessory Structures
2/17/2023 0:00	20230077	515 Austin ST	No Permit
2/15/2023 0:00	20230062	1105 Center ST	Trees, Weeds, Rubbish
9/29/2022 0:00	20220582	1512 Paloma AVE	Trees, Weeds, Rubbish
9/29/2022 0:00	20220580	1605 Paloma AVE	Trees, Weeds, Rubbish
8/22/2022 0:00	20220463	803 Fields ST	Trees, Weeds, Rubbish
8/16/2022 0:00	20220454	611 N 3rd ST	Property Maintenance (Exterior)

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
2/9/2022 0:00	20220052	909 Fields ST	Dangerous Structure
4/21/2022 0:00	20220188	209 Calhoun ST	Dangerous Structure
6/1/2022 0:00	20220240	1205 Preston ST	Dangerous Structure
6/13/2022 0:00	20220273	207 Clark ST, Richmond, TX 77469	Parking
7/20/2022 0:00	20220378	1600 Rocky Falls RD, Richmond, TX 77469	Dangerous Structure
7/26/2022 0:00	20220396	308 Calhoun ST	Trees, Weeds, Rubbish
7/26/2022 0:00	20220395	310 Calhoun ST	Trees, Weeds, Rubbish
8/12/2022 0:00	20220450	304 Riveredge DR	Dangerous Structure
8/16/2022 0:00	20220455	204 Douglas ST, Richmond, TX 77469	Junked Vehicle
8/17/2022 0:00	20220459	204 Douglas ST, Richmond, TX 77469	Trees, Weeds, Rubbish
8/24/2022 0:00	20220486	110 N Union ST	Dangerous Structure
8/29/2022 0:00	20220490	802 S 3rd ST, Richmond, TX 77469	Trees, Weeds, Rubbish
9/8/2022 0:00	20220515	1007 Ferry ST	Trees, Weeds, Rubbish
9/8/2022 0:00	20220513	211 N 10th ST	Trees, Weeds, Rubbish
9/28/2022 0:00	20220573	615 Center ST	Property Maintenance (Exterior)
9/28/2022 0:00	20220574	808 Lettie ST	Trees, Weeds, Rubbish
10/6/2022 0:00	20220589	620 N 10th St	Trees, Weeds, Rubbish
10/6/2022 0:00	20220591	800 N 10th St	Trees, Weeds, Rubbish
10/6/2022 0:00	20220590	823 Collins ST	Trees, Weeds, Rubbish
10/20/2022 0:00	20220608	303 S 2nd ST	Permit Required
10/27/2022 0:00	20220620	215 Clark ST, Richmond, TX 77469	Dangerous Structure
11/9/2022 0:00	20220629	300 Morton St STE 100	Property Maintenance (Exterior)

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
11/9/2022 0:00	20220626	301 Morton ST	Property Maintenance (Exterior)
11/9/2022 0:00	20220627	309 Morton ST, Richmond, TX 77469	Property Maintenance (Exterior)
11/9/2022 0:00	20220628	314 Morton ST	Property Maintenance (Exterior)
11/9/2022 0:00	20220625	315 Morton ST, Richmond, TX 77469	Property Maintenance (Exterior)
11/10/2022 0:00	20220631	202 Morton ST	Property Maintenance (Exterior)
11/10/2022 0:00	20220632	206 Morton ST, Richmond, TX 77469	Property Maintenance (Exterior)
11/10/2022 0:00	20220630	300 MORTON ST	Property Maintenance (Exterior)
11/14/2022 0:00	20220633	205 Clark ST, Richmond, TX 77469	Parking
12/29/2022 0:00	20220680	1717 Paloma AVE	Dangerous Structure
1/10/2023 0:00	20230006	1103 Maiden LN, Richmond, TX 77469	Junked Vehicle
1/13/2023 0:00	20230012	514 Riveredge DR, Richmond, TX 77406	Accessory Structures
1/23/2023 0:00	20230017	1212 FM 2218 RD, Richmond, TX 77469	Sign Violations
2/15/2023 0:00	20230061	1110 Clay ST	Trees, Weeds, Rubbish
2/15/2023 0:00	20230063	1612 George AVE, Richmond, TX 77469	Dangerous Structure
2/15/2023 0:00	20230059	812 N Center ST	Trees, Weeds, Rubbish
2/15/2023 0:00	20230064	Collins RD	Trees, Weeds, Rubbish
2/15/2023 0:00	20230056	Ferry ST	Trees, Weeds, Rubbish
2/22/2023 0:00	20230081	2116 Gammon ST #24, Richmond, TX 77469	Accessory Structures
2/27/2023 0:00	20230082	818 Mabel ST	Dangerous Structure
3/6/2023 0:00	20230115	300 MORTON ST	Property Maintenance (Exterior)
3/21/2023 0:00	20230142	1314 Dudley ST, Richmond, TX 77469	Trees, Weeds, Rubbish
3/21/2023 0:00	20230154	304 Riveredge DR, Richmond, TX 77406	Trees, Weeds, Rubbish

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
3/21/2023 0:00	20230153	306 Riveredge DR, Richmond, TX 77406	Trees, Weeds, Rubbish
3/22/2023 0:00	20230158	308 Riveredge DR, Richmond, TX 77406	Dangerous Structure
3/23/2023 0:00	20230175	Riveredge DR, Richmond, TX 77406	Trees, Weeds, Rubbish
3/24/2023 0:00	20230177	2015 George AVE, Richmond, TX 77469	Trees, Weeds, Rubbish
3/24/2023 0:00	20230176	206 Riveredge DR, REAR, Richmond, TX 77406	Junked Vehicle
4/3/2023 0:00	20230200	703 Country Club DR	Garbage and Rubbish
4/4/2023 0:00	20230208	210 Collins RD	Trees, Weeds, Rubbish
4/4/2023 0:00	20230209	212 Collins RD	Trees, Weeds, Rubbish
4/6/2023 0:00	20230213	1505 Carver AVE	No Permit
4/6/2023 0:00	20230215	701 Collins ST	No Permit
4/6/2023 0:00	20230214	701 Collins ST	No Permit
4/6/2023 0:00	20230212	812 Newton DR	Trees, Weeds, Rubbish
4/6/2023 0:00	20230211	819 Newton DR	Trees, Weeds, Rubbish
4/10/2023 0:00	20230217	1007 Bonham CIR	No Permit
4/13/2023 0:00	20230226	1717 George AVE	Trees, Weeds, Rubbish
4/19/2023 0:00	20230233	106 Riveredge DR #A1	Property Maintenance (Exterior)
5/2/2023 0:00	20230243	303 S 2nd ST	Property Maintenance (Exterior)
5/3/2023 0:00	20230244	415 Clay ST	Dangerous Structure
5/4/2023 0:00	20230251	1315 Newlin DR, Richmond, TX 77406	Address Identification
5/4/2023 0:00	20230253	2011 George AVE, Richmond, TX 77469	Accessory Structures
5/4/2023 0:00	20230254	2012 Gammon ST	No Permit

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
5/5/2023 0:00	20230257	519 Riveredge DR, Richmond, TX 77406	Dangerous Fence
5/5/2023 0:00	20230259	602 Riveredge DR, Richmond, TX 77406	Property Maintenance (Exterior)
5/9/2023 0:00	20230260	308 DAMON ST, RICHMOND, TX 77406	Property Maintenance (Exterior)
5/11/2023 0:00	20230264	140 COLLINS RD #500	Food Establishment Violation
5/12/2023 0:00	20230277	1102 Alamo Ave, Richmond, TX 77469	Trees, Weeds, Rubbish
5/12/2023 0:00	20230271	1106 Winchester Dr, Richmond, TX 77469	Trees, Weeds, Rubbish
5/12/2023 0:00	20230275	1111 Alamo Ave, Richmond, TX 77469	Trees, Weeds, Rubbish
5/12/2023 0:00	20230273	1202 Fair Oaks Dr	Trees, Weeds, Rubbish
5/12/2023 0:00	20230274	1208 Fair Oaks Dr, Richmond, TX 77469	Trees, Weeds, Rubbish
5/12/2023 0:00	20230272	1209 Winchester Dr, Richmond, TX 77469	Trees, Weeds, Rubbish
5/12/2023 0:00	20230276	1302 Alamo Ave, Richmond, TX 77469	Trees, Weeds, Rubbish
5/12/2023 0:00	20230270	1506 Lamar Dr. , Richmond, TX. 77469	Trees, Weeds, Rubbish
5/12/2023 0:00	20230266	2018 Long DR, Richmond, TX 77469	Trees, Weeds, Rubbish
5/12/2023 0:00	20230265	2020 Long Dr	Trees, Weeds, Rubbish
5/12/2023 0:00	20230279	809 Newton Dr, Richmond, TX 77469	Trees, Weeds, Rubbish
5/16/2023 0:00	20230284	815 Hillcrest DR	Garbage and Rubbish
5/17/2023 0:00	20230285	606 Fannin ST	Trees, Weeds, Rubbish
5/17/2023 0:00	20230286	704 S 10th ST, Richmond, TX 77469	Parking
5/18/2023 0:00	20230291	1412 Jenny Ln	Trees, Weeds, Rubbish
6/1/2023 0:00	20230297	1307 Jenny Ln # 17	Garbage and Rubbish
6/5/2023 0:00	20230303	1201 Goliad Ave	Garbage and Rubbish
6/5/2023 0:00	20230304	1205 Goliad AVE, Richmond, TX 77469	Trees, Weeds, Rubbish

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
6/5/2023 0:00	20230306	1305 Fair Oaks DR	Junked Vehicle
6/5/2023 0:00	20230302	1309 Goliad Ave, Richmond, TX 77469	Garbage and Rubbish
6/5/2023 0:00	20230307	401 N 10th ST	Trees, Weeds, Rubbish
6/5/2023 0:00	20230300	502 Burnet ST	Parking
6/6/2023 0:00	20230309	800 Leonard AVE	Address Identification
6/7/2023 0:00	20230315	407 Fannin St, Richmond, TX 77469	Garbage and Rubbish
6/7/2023 0:00	20230314	507 Travis St, Richmond, TX 77469	Garbage and Rubbish
6/7/2023 0:00	20230313	605 Austin St, Richmond, TX 77469	Parking
6/8/2023 0:00	20230317	1404 Preston ST	Sanitary Drainage System, Rubbish, Parking, Fence Permit, Cert. of Occupancy, Building Permit, Acces (...)
6/12/2023 0:00	20230319	Richmond PKWY, Richmond, TX 77469	Trees, Weeds, Rubbish
6/13/2023 0:00	20230324	1505 Mistletoe Cir, Richmond, TX 77469	Trees, Weeds, Rubbish
6/13/2023 0:00	20230322	1605 George AVE	Junked Vehicle
6/13/2023 0:00	20230325	1908 W Laurel Oaks Dr, Richmond, TX 77469	Garbage and Rubbish
6/13/2023 0:00	20230330	2009 Lamar Dr	Trees, Weeds, Rubbish
6/13/2023 0:00	20230331	5250 FM 1640	Garbage and Rubbish
6/13/2023 0:00	20230327	803 Collins ST	Trees, Weeds, Rubbish
6/14/2023 0:00	20230334	1104 S 3rd ST, Richmond, TX 77469	Trees, Weeds, Rubbish
6/16/2023 0:00	20230336	1703 Willow DR, Richmond, TX 77469	Property Maintenance (Fence)
6/21/2023 0:00	20230351	1110 Rufus St	Trees, Weeds, Rubbish
6/21/2023 0:00	20230340	1205 Preston St	Garbage and Rubbish

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
6/21/2023 0:00	20230343	140 Collins RD #500	Garbage and Rubbish
6/21/2023 0:00	20230341	1601-1631 Austin ST, Richmond, TX 77469	Smoke Detector
6/21/2023 0:00	20230344	Powell ST	Property Maintenance (Fence)
6/22/2023 0:00	20230364	1204 Trenton St, Richmond, TX 77469	Trees, Weeds, Rubbish
6/22/2023 0:00	20230358	1927 TEAKWOOD DR	Garbage and Rubbish
6/22/2023 0:00	20230355	302 Damon ST, Richmond, TX 77406	Property Maintenance (Interior)
6/22/2023 0:00	20230356	706 FAIRWAY DR, RICHMOND, TX 77469	Smoke Detector
6/29/2023 0:00	20230378	913 N 10TH ST, RICHMOND, TX 77469	Property Maintenance (Exterior)
7/5/2023 0:00	20230384	1310 Newlin Dr SPC # 7	Skirting - Manufactured Home
7/10/2023 0:00	20230391	1921 Teakwood Dr	Trees, Weeds, Rubbish
7/10/2023 0:00	20230390	2001 Crestwood DR	Junked Vehicle
7/11/2023 0:00	20230393	2207 S Belmont DR, Richmond, TX 77469	No Permit
7/12/2023 0:00	20230396	601 Pultar RD	No Permit
7/13/2023 0:00	20230397	1007 Jackson ST, Richmond, TX 77469	No Permit
7/13/2023 0:00	20230398	20440 SOUTHWEST FWY	No Permit
7/17/2023 0:00	20230405	1100 San Jacinto AVE, Richmond, TX 77469	No Permit
7/17/2023 0:00	20230407	1301 Goliad Ave, Richmond, TX 77469	Junked Vehicle
7/17/2023 0:00	20230412	1302 Jenny Ln	Garbage and Rubbish
7/26/2023 0:00	20230418	311 AUSTIN ST	Junked Vehicle
7/26/2023 0:00	20230417	Austin ST, Richmond, TX 77469	Trees, Weeds, Rubbish
7/31/2023 0:00	20230424	2112 Gammon ST, Richmond, TX 77469	Trees, Weeds, Rubbish
8/1/2023 0:00	20230427	709 Hillcrest Dr	No Permit

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
8/2/2023 0:00	20230428	1009 S 7th St	Garbage and Rubbish
8/2/2023 0:00	20230436	1117 Powell ST, Richmond, TX 77469	Permit Required
8/2/2023 0:00	20230432	1500 Jackson ST, Richmond, TX 77469	Permit Required
8/2/2023 0:00	20230429	231 Rochelle ST	Trees, Weeds, Rubbish
8/2/2023 0:00	20230431	231 Rochelle ST	Exterior Walls, Protective Treatments. Means of Egress, Permit
8/2/2023 0:00	20230444	5250 FM 1640	Permit Required
8/2/2023 0:00	20230442	5400 FM 1640, Richmond, TX 77469	Permit Required
8/3/2023 0:00	20230447	1001 N 10th ST	Property Maintenance (Exterior)
8/8/2023 0:00	20230448	1900 GEORGE AVE	Trees, Weeds, Rubbish
8/15/2023 0:00	20230456	500 Houston ST	No Permit
8/21/2023 0:00	20230458	105 Grayless ST, Richmond, TX 77406	No Permit
8/21/2023 0:00	20230457	1809 Paloma AVE, Richmond, TX 77469	Trees, Weeds, Rubbish
8/22/2023 0:00	20230466	1501 Hawthorn Dr, Richmond, TX 77469	Garbage and Rubbish
8/22/2023 0:00	20230464	1704 Laurel Oaks DR	Trees, Weeds, Rubbish
8/22/2023 0:00	20230463	1710 Laurel Oaks DR	Accessory Structures
8/22/2023 0:00	20230465	1808 Laurel Oaks Dr, Richmond, TX 77469	Garbage and Rubbish
8/22/2023 0:00	20230461	1940 Haven Springs LN, Richmond, TX 77469	Junked Vehicle
8/22/2023 0:00	20230459	2002 Fiesta LN #23, Richmond, TX 77469	Junked Vehicle
8/22/2023 0:00	20230462	2002 Haven Springs LN, Richmond, TX 77469	Garbage and Rubbish
8/22/2023 0:00	20230460	2008 Fiesta Ln # 21	Junked Vehicle
8/23/2023 0:00	20230471	1103 Goliad AVE, Richmond, TX 77469	Garbage and Rubbish

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
8/23/2023 0:00	20230472	1107 Goliad AVE, Richmond, TX 77469	Junked Vehicle
8/23/2023 0:00	20230470	1205 Yorktown ST, Richmond, TX 77469	Junked Vehicle
8/23/2023 0:00	20230469	304 Grayless ST, Richmond, TX 77406	Trees, Weeds, Rubbish
8/24/2023 0:00	20230473	1800 Mustang Dr	Garbage and Rubbish
8/25/2023 0:00	20230475	1810 Preston ST, Richmond, TX 77469	Trees, Weeds, Rubbish
8/25/2023 0:00	20230474	336 Rocky Falls PKWY, SPC #42	Dangerous Structure
8/29/2023 0:00	20230476	1103 Preston ST	Dangerous Structure
8/30/2023 0:00	20230478	2000 FIESTA LN # 25	Property Maintenance (Interior)
9/13/2023 14:50	CE-23-16-CV	1500 Jenny Ln	Wood pallets and debris stored in front of mobile home.
9/15/2023 14:42	CE-23-18-CV	1509 Chestnut Ln	Chopped wood and branches being stored on the front lawn.
9/18/2023 13:17	CE-23-21-CV	1305 Elm ST	Bulk trash and rubbish being stored at the curb on a non-trash day.
9/19/2023 7:27	CE-23-22-CV	311 S 11th ST	Sign violation
9/20/2023 8:33	CE-23-23-CV	908-910 S 3rd ST	Broken fence gate leaning against fence
9/20/2023 16:06	CE-23-24-CV	1308 Yorktown ST	Occupied home has no running water/fees need to paid to reconnect.
9/21/2023 13:12	CE-23-26-CV	209 Clark ST	No Permit-New structure built w/o a permit.
9/27/2023 7:14	CE-23-27-CV	Dowling DR	Property Maintenance
11/30/2023 7:46	CE-23-30-CV	215 Rochelle ST	Garage converted into bedroom without permits submitted & approved. Plumbing & electrical work perfo (...)
12/4/2023 13:41	CE-23-32-CV	107 S 3rd ST	Lic. # 1361 Expired on 10/31/23.
12/5/2023 16:45	CE-23-35-CV	202 Jane Long LN	Occupancy Inspection performed. Upper back window boarded up, possibly broken. Possibly two inoperab (...)

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
12/18/2023 15:08	CE-23-36-CV	819 Collins ST	Dangerous Building, No Permit, Weeds, Rubbish, Address Identification, Roof and Drainage, Stairways, (...)
12/19/2023 7:27	CE-23-37-CV	1505 Maiden LN	Fence Permit
12/27/2023 9:25	CE-23-40-CV	Highway 90A	Vacant lot l/s of 1141 E Highway 90A with multiple piles of dirt. It appears the lot is being cleared (...)
12/27/2023 15:25	CE-23-41-CV	704 Maiden LN	Vehicle for sale parked on vacant lot. Vehicle is registered to the property owner.
1/3/2024 16:44	CE-24-7-CV	2015 Lamar DR	Garage door needs painting, fence pickets being stored on the side and back of home, high grass and (...)
1/4/2024 7:35	CE-24-9-CV	1500 Holly CIR	Junk vehicle, rubbish near the front door and scattered throughout the front and side yard, and high (...)
1/4/2024 10:34	CE-24-11-CV	Dowling DR	Lot r/s of 2103 with h/w & trash, including in ditch. Utility building has holes in roof.
1/8/2024 8:08	CE-24-13-CV	816 Mabel ST	Unoccupied dwelling not registered as residential rental.
1/8/2024 8:24	CE-24-14-CV	1407 Austin ST	Occupied property. Fence built w/o a permit. Wrought iron fence on front lawn added. New privacy fence (...)
1/8/2024 8:52	CE-24-15-CV	1813 Branch AVE	Drainage Easement, Rubbish, Weeds
1/8/2024 9:17	CE-24-16-CV	500 N 8th ST	Drainage Easements, Trees, Weeds
1/8/2024 9:46	CE-24-17-CV	N 8th ST	Roofs & Drainage, Exterior Walls, Weeds, Rubbish, Residential Rental Registration, Certificate of Occupancy (...)
1/9/2024 10:38	CE-24-18-CV	Mabel St	Dead Tree, Rubbish
1/11/2024 8:46	CE-24-20-CV	1833 Richmond PKWY	Rubbish
1/11/2024 10:58	CE-24-21-CV	Highway 90A	Rubbish, Weeds
1/11/2024 16:25	CE-24-22-CV	1800 FM 1640	
1/11/2024 16:53	CE-24-23-CV	1605 Paloma AVE	Drainage Easement, Vacant Structures and Land, Weeds

**CODE ENFORCEMENT
JANUARY REPORT
TOTAL OPEN CASES**

DATE	REPORT NUMBER	ADDRESS	VIOLATION
1/22/2024 12:29	CE-24-24-CV	912 Thompson RD	Vacant lot right side of 1006 with h/w, tree limbs, possibly diseased/dead tree, leaning & missing p
1/23/2024 16:48	CE-24-26-CV	1100 Travis ST	Accessory Structures, Rubbish, Fence Permit
1/24/2024 8:12	CE-24-27-CV	901 Winston DR	Accessory Structures, Weeds
1/26/2024 7:52	CE-24-28-CV	1605 Branch AVE	Accessory Structures, Exterior Walls , JMV, Motor Vehicles, Protective Treatment, Rubbish,
1/26/2024 11:54	CE-24-29-CV	1613 Paloma AVE	Driveways, Fences and Walls, Fence Permit
1/26/2024 12:22	CE-24-30-CV	1613 Paloma AVE	Accessory Structures
1/29/2024 7:27	CE-24-31-CV	1617 Paloma AVE	JMV, Motor Vehicles, Rubbish, Fence
1/29/2024 14:38	CE-24-32-CV	2103 Dowling DR	Open storage of rubbish
1/30/2024 15:38	CE-24-33-CV	301 Rochelle ST	No Bldg. Permit, Open storage of rubbish.
1/30/2024 16:44	CE-24-34-CV	305 Rochelle ST	Open storage of rubbish

**CODE ENFORCEMENT
JANUARY REPORT
HEALTH AND FOOD INSPECTIONS**

LICENSE NO.	BUSINESS NAME	ADDRESS	DATE EXPIRED	DATE INSPECTED	PASSED /FAILED	SCORE
1504	BLOCKHOUSE	611 JACKSON ST. STE A	5/31/2024	1/2/2024	P	89
357	RICHMOND HEALTH CARE	705 JACKSON ST	6/30/2024	1/2/2024	P	100
356	WHATABURGER	5400 FM 1640 #500	6/30/2024	1/2/2024	P	98
658	BRAZOS BEND CHEVRON	1010 JACKSON ST	12/31/2024	1/2/2024	P	
429	CIRCLE K	207 HIGHWAY 90	9/30/2024	1/12/2024	P	100
1503	ROSE HILL ASSISTED LIVING	513 FM 359	9/30/2024	1/12/2024	P	98
3284	TINY TOONS CHILDCARE	821 E HWY 90A	12/12/2024	1/12/2024	p	
584	FORT BEND WOMENS CTR	2010 PRESTON ST	12/31/2024	1/12/2024	P	
2429	HEAVEN SENT	2119 THOMPSON RD	1/6/2024	1/23/2024	P	
2917	PRASLA'S	2120 THOMPSON RD	1/2/2025	1/23/2024	P	
1170	FORT BEND DONUTS	1500 JACKSON ST	1/25/2025	1/23/2024	P	84
1175	TACO BELL	20440 POINTE WEST CIR	1/31/2024	1/24/2024	P	100
343	WCJC - BOOKSTORE	5333 FM 1640	6/30/2024	1/24/2024	P	100
1239	FREDDYS	20450 SOUTHWEST FRWY	6/30/2024	1/24/2024	P	99
2922	RITESTOP 8 INC	1212 FM 2218	1/9/2025	1/24/2024	P	



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Emergency Management Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.

City of Richmond OEM Monthly Report – January 2024

Mayor and Commissioners,

The month of January was a busy month for the Office of Emergency Management. I stayed busy working on several on-going tasks.

Processes and systems being monitored by the Office of Emergency Management

Activities:

- Continued to get City employees up to date on the ICS courses required by the City.
- Tested employees for Covid-19. (One positive results)
- Completed Event Action Plans for City functions and other events within the City. After Action Reports were also completed for these events.
- Attended weather calls with surrounding jurisdictions, TDEM and the NWS.
- Continued working on a draft policy for the City drone program.
- Located and purchased a drone for City use.
- Attended safety meeting held at the City Street Department.
- Drove the City looking for any possible issue that may become problems during weather events. (Drains, trees. etc.)
- Monitored Winter Storm Finn and kept staff and citizens up to date with any major changes during the event. The City had minor issues (large limbs falling) during this event that were handled quickly.
- Monitored the Artic Blast that swept through our area in the middle of the month. We upgraded the EOC to Level 3 (enhanced readiness) and prepared the City for oncoming event. During the event we kept staff and citizens up to date with any major changes in the weather. The City made it through this event with a few minor issues. We had a few water line breaks that were handled quickly, and we also sanded the bridges in the City that were becoming iced over.
- Monitored river levels after major rain period during the later part of the month.

Summary:

I stayed busy with virtual meetings, conference calls and the above-listed tasks. We will also continue to monitor and prepare for any other weather events that may impact on our area. We had a few weather events that produced a decent amount of wind, rain, and sub-freezing temperatures for multiple days. The City fared well during these events.

Prepared by: Robert Oliver



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

Development Corporation of Richmond Report

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



Director's Report Provided By: Jerry W. Jones Jr.
January 2024

DCR's Mission and Strategic Priorities

Eco Dev Meeting-Marketing Discussion 2024

The Economic Development Directors met to discuss the future of the Fam Tours. This Fam Tour is the annual opportunity that my colleagues and I invite **Consultant Connect** to Fort Bend County. The tour was an endeavor led by Fort Bend EDC. Consultant Connect is the company that brings the site selection consultants to our Fam Tours. They are also the creators of Economix. We are in the infant stages of planning this event.

Both the Central Fort Bend and Fort Bend Chamber are being brought in to assist with the events surrounding the Fam Tour. More information to come as this is planned out.

Met with Amy Morales

I received a message through LinkedIn from Amy. She is from Wharton and runs her marketing firm. She reached out after seeing the post concerning Small Business engagement. She and her husband work closely with small businesses in rural areas.

We both recognize that although the area is not rural, there is a charm in the more historic area of Richmond that could use a little more attention. Amy specializes in crafting big strategies that lead to huge success for tiny businesses in small towns. That means working with business owners one-on-one.

Or (to make an exponentially more significant impact) partner with the organizations that support them, like Economic Development Corporations. She's also:

An agency CEO, a researcher, a Leadership Coach, a student, a non-profit director, and a podcaster, Amy and her team do it all. We discussed our pilot program with businesses in our historic area. From there, we discussed how businesses within that area, along with restaurants, could use assistance with website creation/refresh, managing online reviews, Google business profiles, and updating photos on online listings.

She told me she would send me a proposal on how best to pursue this opportunity.

Business Retention and Recruitment

Meeting with Sonit

The Seth Brothers Team is a full-service real estate company with over 20 years of residential and commercial areas expertise. They help buyers, sellers, renters, and investors with their properties

in Texas, focusing on Sugar Land, Missouri City, Richmond, Katy, and other Houston surrounding areas. The Seth Brothers Team offers a culturally, financially, and socially diverse experience. They provide an educational and transparent real estate process, which will result in you having a well-informed approach to your real estate experience. Recently they have finished their new headquarters in Sugar Land. They are the franchise owners of the Success Brand. They have built a co-working space in Sugar Land, and we met to discuss their interest in expanding their co-working space into Richmond. We are continuing to have further conversations.

Met with Jimmy Sillers

I received a call from Jimmy asking how best to assist him with the following steps to promote his new development. We discussed the recent request from his company to the city and how that will have significant concerns over the future of the other developments they have in the area. He was open to future conversations about business development before making any further decisions regarding their properties.

Met with Debby Elder

I met with Debby and discussed development in the area and how the school she owns continues building on their entrepreneurial programming for youth. I shared with her how other economic development organizations are growing their entrepreneurial initiative by facilitating the YEA program; we can continue discussing ways to assist where we can.

Develop Richmond's Visitor Guide

I met with Liz to discuss what we have left to work on to secure a draft document of a visitor's guide. Creating this document will assist us with sharing our businesses with potential visitors in our area.

Met with Kendig Keast to discuss the Downtown Plan

Met with Kendig Keast via Zoom and discussed the needs and concerns of downtown from an economic developer perspective. We discussed the need to expand downtown's footprint beyond the 5-6 blocks of Morton St. and remove barriers to attract businesses like detention and funding assistance for startups and current businesses.

Potential Investment and Job Creation Prospects

Promotes Availability of Sites/Buildings

Pre- Application Meetings: These are initial conversations; nothing is final. They are just gaining information on what would be needed to make the project happen.

Pre-Application Conference: 2023 E Hwy 90A (commercial development & City utilities)

Pre-Application Conference: 0 Hwy 90A - Richmond Landing BLK 1, Reserve O (office warehouse)

Pre-Application Conference: 508 Morton St (duplex)

Pre-Application Conference: Williams Ranch Drive and US 59 S. FR (multifamily residential)

Pre-Application Conference: 603 Maiden Ln (duplex)

Pre-Application Conference (in-person): 1202 Richmond Parkway (kitchen shipping containers - restaurant)

Pre-Application Conference (in-person) 310 & 311 Austin St (bakery or pizzeria)

Farmers Market and Farmstands in the Richmond Area Ad Hoc Committee Meeting

We opened the search for the next Richmond Farmers Market Manager. We were able to receive six interested applicants. We will meet with the Ad Hoc Committee to discuss the next steps. The first Friday of March is the start date for the first market in 2024. We will keep the board informed of the market. This is an opportunity to assist these small vendors with possibly becoming a business that could one day move into a “brick and mortar.”

Networking and Collaboration

City Coffee:

We met with Rosenberg Economic Development Staff and Kristin Weiss at our monthly City Coffee. This allows Economic Development Directors and Kristin to discuss what we see in our communities and sometimes in greater Fort Bend.

CenterPoint Energy / EDO Meet & Greet @ GHP

Although we have a relationship with our new representatives for CenterPoint, we joined other Economic Developers from around the Greater Houston area for an evening of mixing and mingling and getting to know the CenterPoint Team. Odell Winn is new to the team, joining CNP as Director of Economic Development. Cam and Billy are our representatives who have been around for at least six months or more. We recently contacted them to inquire about the Myrtle site's utility timeline. They assist where they can.

Upcoming Events and Activities:

Event: DCR Board of Directors Meeting
Date: March 12th

Event: Coffee @ the BLOCK
Date: March 19th

Event: Richmond Small Business Breakfast
Date: March 20th
Guest Speaker: Janis Burke, CEO of the Houston Sports Authority

****** Please look for information in your emails for a possible soft opening for a new commercial development project scheduled to finish construction in our ETJ within the next month. We received a call wanting to coordinate schedules with both City and DCR representatives. More information to come. They are looking at the week of March 25th.



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

13. Set date for next meeting. (Regular City Commission Meeting on Monday, March 18th at 4:30 p.m.)



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A11. Review and consider taking action on Preliminary Plat – Kingdom Heights Section Nine – 45.97 acres of land – 5 Blocks – 100 Lots – 7 Reserves. The subject site is a section within the Kingdom Heights Master Planned Community located along the east side of FM 723.



**CITY COMMISSION
AGENDA ITEM COVER MEMO**

DATE: February 13, 2024

Staff Review:

City Manager _____
City Attorney _____
Finance _____
Fire Department _____
Police Department _____
Public Works _____

AGENDA ITEM:

**SUBMITTED BY: Helen Landaverde, Planner II
Planning Department**

SYNOPSIS

Review and consider taking action on a Preliminary Plat, Kingdom Heights Section 9, 45.97 acres of land, 100 Lots, 7 Reserves, and 5 Blocks with proposed 55' to 65' wide lots. The subject site is located at the northeastern corner of Kingdom Heights Boulevard and Bright Lantern Drive within the Kingdom Heights Master Planned Community located along the east side of FM 723.

The Planning and Zoning Commission recommended approval of this plat at their February 13, 2024, meeting.

COMPREHENSIVE PLAN 2014 GOALS ADDRESSED

D.4. Set aside a balanced mix of residential, civic, and commercial land uses to meet the lifestyle needs of all residents and business owners.

D.5. Guide the types, patterns, and designs of housing development using the Future Land Use Plan and development regulations.

H.6. Offer a variety of housing types, price points, and locations to meet the diverse needs of Richmond's current and prospective employees.

BACKGROUND

- **A General Plan (shown below) for Kingdom Heights was approved in 2016 and later updated in 2019.**
- ***The proposed preliminary plat generally follows the approved Concept Plan (see Figure 1). The applicant is proposing the following adjustments:***
 - ***Reduce the number of lots by 8.26%, nine (9) less lots, from 109 to 100.***
 - ***The acreage of lots increased by 5.80%, from 18.29 acres to 19.35 acres.***

- *The proposed water plant (1.32 acres) adjacent to the park (northwest) has been removed to enlarge the residential lots in Block 1.*
- *The lake to the south of the park (next to proposed water plant) has been reduced and changed to landscape and open space (proposed Reserve C) (see Figure 2. Approved Update Concept Plan).*
- *The proposed park in Block 4 has also been reduced and changed to landscape and open space (proposed Reserve D) to enlarge the residential lots (see Figure 2).*
- *The proposed lakes in Block 1, Reserve B, and Block 5, Reserve G have been enlarged (see Figure 2, Figure 3, and proposed preliminary plat).*
- *Another landscape and open space, has been created (Reserve F) adjacent to Reserve B.*
- *The total area dedicated for lakes and parks has decreased by 4.69%, from 18.54 acres to 17.67 acres.*

BUDGET ANALYSIS

FUNDING SOURCE	ACCOUNT NUMBER	PROJECT CODE/NAME	FY 2023-2024 FUNDS BUDGETED	FY 2023-2024 FUNDS BUDGETED	AMOUNT REQUESTED
N/A	N/A	N/A	N/A	N/A	N/A

BUDGET AMENDMENT REQUIRED? YES _____ NO X

Requested Amendment: N/A

Budgeted funds estimated for FY 2023-2024: N/A

Purchasing Review: N/A

Financial/Budget Review: N/A

FORM CIQ: N/A

FORM 1295: N/A

SUPPORTING MATERIALS

A report has been submitted by the Planning Department for review by the Mayor and City Commission.

STAFF'S RECOMMENDATION

APPROVAL: Staff recommends approval of this preliminary plat.

City Manager Approval: _____

CITY COMMISSION
Final Report: Plat Application

Agenda Date: February 19, 2024

Agenda Item:

Plat Name: Kingdom Heights Section 9 – Preliminary Plat

Applicant: Ryan Moeckel | McKim & Creed

Project Location: A subdivision of 45.97 acre tract of land located in the Samuel Isaacs League, Abstract No. 35, Fort Bend County, Texas.

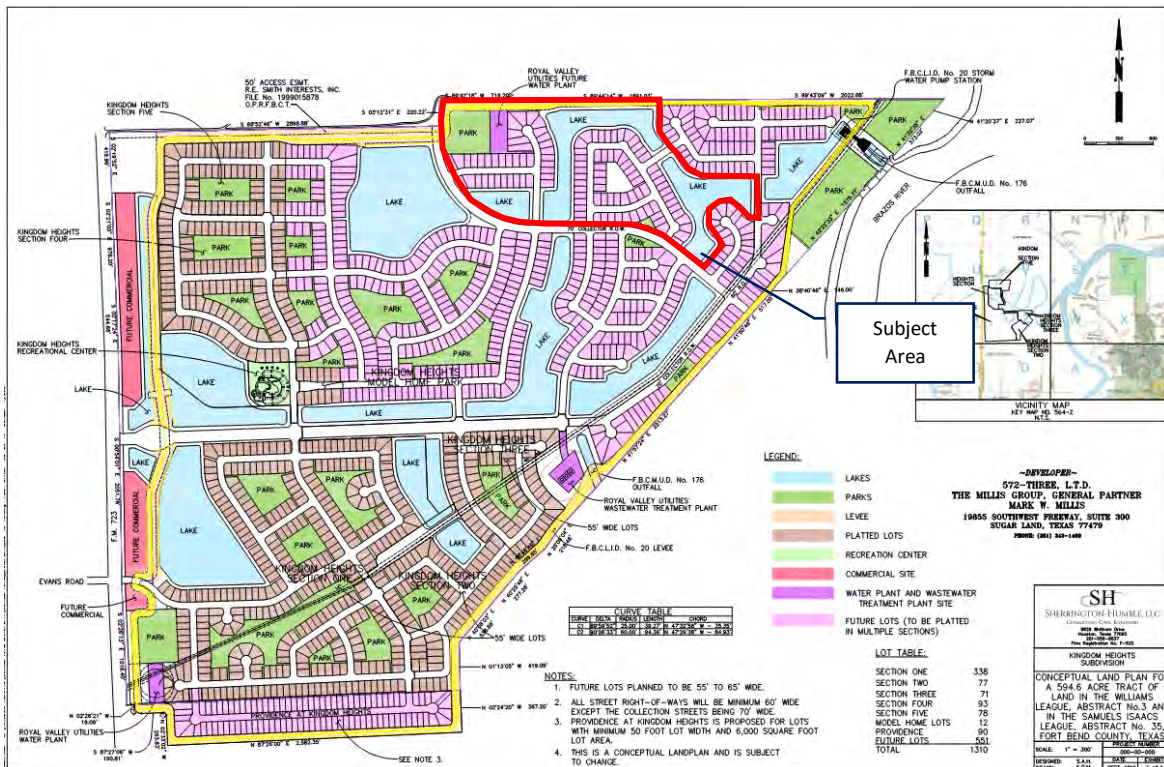
Zoning Designation: ETJ

P&Z Commission Mtg: February 13, 2024

Project Planner: Helen Landaverde-Ripple, Planner II

Background/Review Notes

- The proposed subdivision is located at the northeastern corner of Kingdom Heights Boulevard and Bright Lantern Drive within the Kingdom Heights Master Planned Community located along the east side of FM 723.
- A General Plan (shown below) for Kingdom Heights was approved in 2016 and later updated in 2019.



- The Conceptual Land Plan approved a total of 1310 lots.

- The following sections for the overall Land Plan have been recorded: Model Home Lots, Providence, Section One through Section Eight.
- The total remaining lots for the overall Land Plan if the proposed preliminary plat is approved will be 67 lots.
- The proposed subdivision will create 100 Lots, seven (7) reserves in five (5) blocks with proposed 55’ to 65’ wide lots.
- The subject site is proposed to be developed as a residential subdivision (single-family detached, park, lakes (drainage,) and open space).
- The proposed preliminary plat deviates from the approved Land Plan in terms of total number of lots and acreage dedicated to parks and lakes. See Figure 1 below and exhibits provided by the applicant comparing the approved Land Plan with the proposed Section Nine.

Figure 1. Plat and Conceptual Plan Overlay

<u>ORIGINAL LANDPLAN vs. SECTION 9 PLAT</u>		
	<u>ORIGINAL</u>	<u>SEC. 9</u>
No. OF LOTS	109	100
LOT ACREAGE	18.29 AC.	19.35 AC.
PLAT ACREAGE	47.02 AC.	45.97 AC.
LAKES AND PARKS *	19.86 AC.	17.67 AC.
R.O.W.	8.87 AC.	8.95 AC.

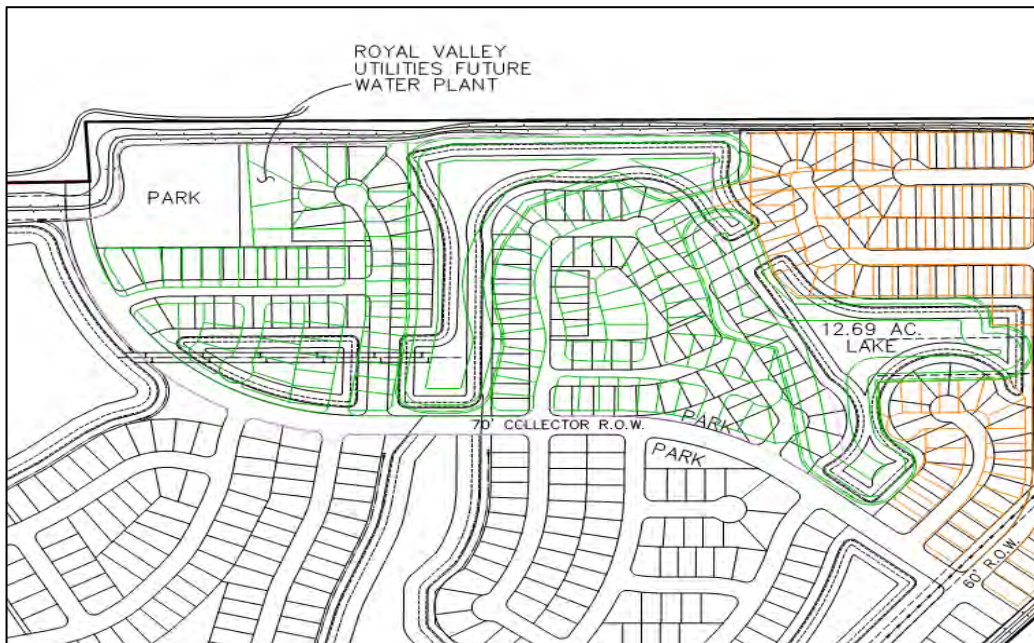
*Includes Future Water Plan Royal Valley Utilities, 1.32 acres.

- The proposed preliminary plat generally follows the approved Conceptual Plan (see Figure 2). The applicant is proposing the following adjustments:
 - Reduce the number of lots by 8.26%, nine (9) less lots, from 109 to 100.
 - The acreage of lots increased by 5.80%, from 18.29 acres to 19.35 acres.
 - The proposed water plant (1.32 acres) adjacent to the park (northwest) has been removed to enlarge the residential lots in Block 1.
 - The lake to the south of the park (next to proposed water plant) has been reduced and changed to landscape and open space (proposed Reserve C) (see Figure 2. Approved Update Concept Plan).
 - The proposed park in Block 4 has also been reduced and changed to landscape and open space (proposed Reserve D) to enlarge the residential lots (see Figure 2).
 - The proposed lakes in Block 1, Reserve B, and Block 5, Reserve G have been enlarged (see Figure 2, Figure 3, and proposed preliminary plat).
 - Another landscape and open space, has been created (Reserve F) adjacent to Reserve B.
 - The total area dedicated for lakes and parks has decreased by 4.69%, from 18.54 acres to 17.67 acres.

Figure 2. Approved Update Concept Plan (2019)



Figure 3. Proposed Section 9 Over Approved Concept Plan.



- The proposed lot sizes meet the minimum size of 6,000 square feet. Lot sizes vary from 6,000 square feet to 18,983 square feet.

The proposed plat conforms to:

Approved Preliminary Plat YES NO N/A

Approved by City Commission on

Development Plan YES NO N/A

Approved by City Commission

UDC Division 6.3.500 Subdivision and Plat Approvals YES NO N/A

Decision Criteria for Modification of Approved Concept Plan (Sec. 6.3.501E (1 and 2))

1. *Major Modifications.* Major changes in the concept plan may only be approved in the same manner that the original concept plan was approved. For the purposes of this Section, major changes in a concept plan shall mean any of the following:
 - a. Increases in the density of residential uses of more than five percent.
The applicant is proposing reduce the number of lots by 8.26%, nine (9) less lots, from 109 to 100.
 - b. Increases in the total floor area of all nonresidential buildings covered by the plan of more than five percent.
Not applicable. This is a residential subdivision.
 - c. Increases of floor area for any one nonresidential building covered by the plan of more than 10 percent.
Not applicable. This is a residential subdivision.
 - d. Increases of lot coverage of more than five percent.
The proposed lots have not been developed. Any proposed development on the subject site will be required to meet all current and adopted codes of the City of Richmond.
 - e. Increases in the height of any building of more than 10 percent.
The proposed lots have not been developed. Any proposed development on the subject site will be required to meet all current and adopted codes of the City of Richmond.
 - f. Changes in ownership patterns or stages of construction that will impose substantially greater loads on streets and other public utilities.

The proposed preliminary plat generally follows the adopted Conceptual Land Plan. The applicant is proposing to remove the water plant, one (1) lake, and reduce the acreage for parks/open space/landscaping in order to create larger lots and lakes throughout the subject site.

- g. Decreases of any peripheral setback of more than five percent.

This preliminary plat is not proposing to reduce setbacks.

- h. Decreases of areas devoted to open space of more than five percent or the substantial relocation of such areas.

The propose preliminary plat will decrease open space by 4.69%, from 18.54 acres to 17.67 acres.

- i. Changes of traffic circulation patterns that will affect traffic outside of the project boundaries.

This preliminary plat is not proposing to change traffic circulation patterns.

- j. Modification or removal of conditions to the concept plan approval.

This preliminary plat is not proposing the removal of the concept plan conditions.

2. *Minor Changes.* Any change that is not a major change, shall be a minor change. Minor changes may be approved by the Code Official in accordance with this Section.

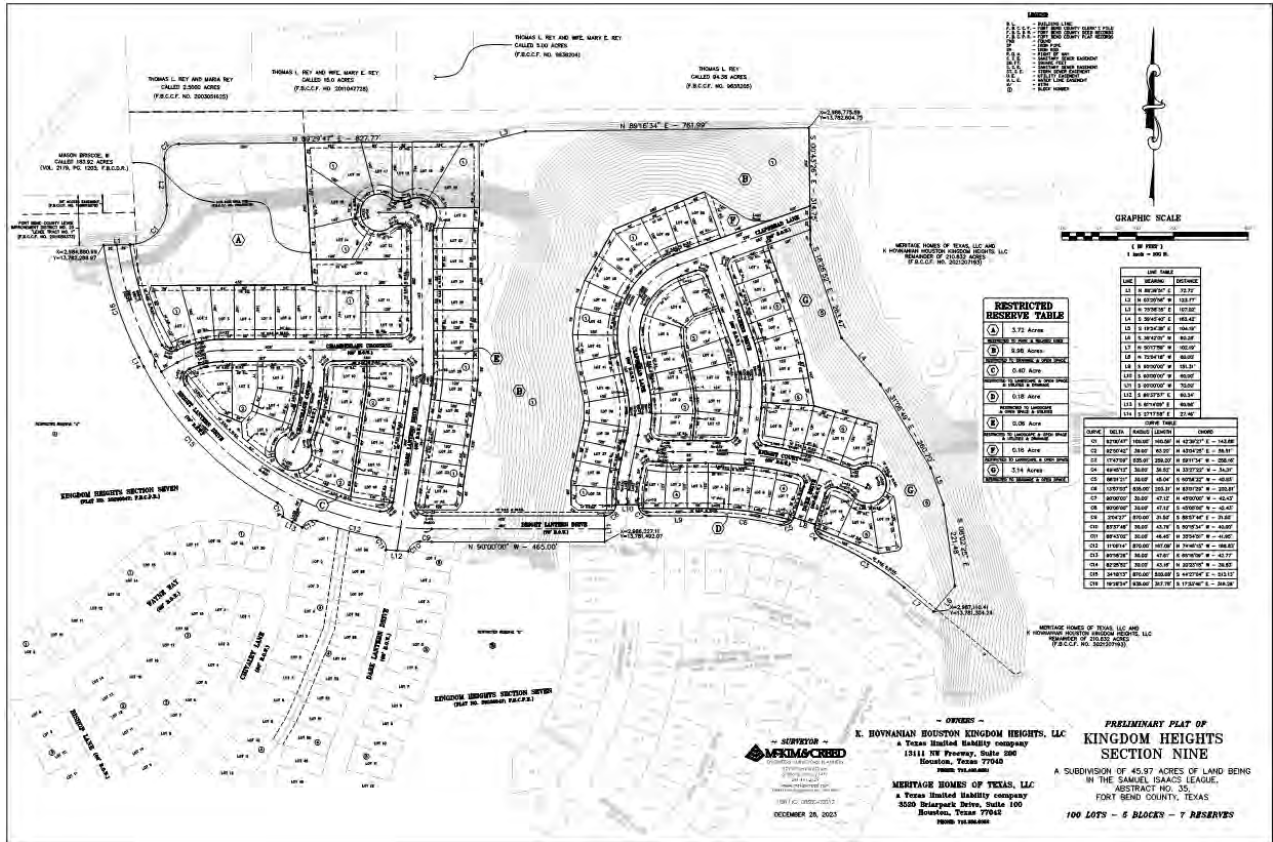
This preliminary plat is not proposing major changes to the approved concept plan.

Staff Recommendation

APPROVAL: Staff recommends approval of this preliminary plat. The proposed modifications for the approved Concept Plan are considered to be minor changes.

Planning and Zoning Commission Recommendation

APPROVAL: Planning and Zoning Commission recommends approval of this preliminary plat.



STATE OF TEXAS :
COUNTY OF FORT BEND:

WE, K. HOVNANIAN HOUSTON KINGDOM HEIGHTS, LLC, A TEXAS LIMITED LIABILITY COMPANY, ACTING BY AND THROUGH DAVID ORLANDO, VICE PRESIDENT; AND MERITAGE HOMES OF TEXAS, LLC, A TEXAS LIMITED LIABILITY COMPANY, ACTING BY AND THROUGH DAVID JORDAN, SR. VICE PRESIDENT OF LAND; HEREINAFTER REFERRED TO AS OWNERS OF THE 45.97 ACRES SHOWN HEREON AND DESCRIBED IN THE ABOVE AND FOREGOING MAP OF KINGDOM HEIGHTS SECTION NINE, DO HEREBY MAKE AND ESTABLISH SAID SUBDIVISION AND DEVELOPMENT PLAN OF SAID PROPERTY ACCORDING TO ALL LINES, DEDICATIONS, RESTRICTIONS, AND NOTATIONS ON SAID MAP OR PLAT AND DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS, AND PUBLIC PLACES SHOWN THEREON FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED; AND DO HEREBY BIND OURSELVES, OUR HEIRS, SUCCESSORS AND ASSIGNS TO WARRANT AND FOREVER DEFEND THE TITLE TO THE LAND SO DEDICATED.

FURTHER, OWNERS HAVE DEDICATED AND BY THESE PRESENTS DO DEDICATE TO THE USE OF THE PUBLIC FOR PUBLIC UTILITY PURPOSES FOREVER UNOBSTRUCTED AERIAL EASEMENTS. THE AERIAL EASEMENTS SHALL EXTEND HORIZONTALLY AN ADDITIONAL ELEVEN FEET, SIX INCHES (11' 6") FOR TEN FEET (10' 0") PERIMETER GROUND EASEMENTS OR SEVEN FEET, SIX INCHES (7' 6") FOR FOURTEEN FEET (14' 0") PERIMETER GROUND EASEMENTS OR FIVE FEET, SIX INCHES (5' 6") FOR SIXTEEN FEET (16' 0") PERIMETER GROUND EASEMENTS, FROM A PLANE SIXTEEN FEET (16' 0") ABOVE GROUND LEVEL UPWARD, LOCATED ADJACENT TO AND ADJOINING SAID PUBLIC UTILITY EASEMENTS THAT ARE DESIGNATED WITH AERIAL EASEMENTS (U.E. AND A.E.) AS INDICATED AND DEPICTED HEREON, WHEREBY THE AERIAL EASEMENT TOTALS TWENTY ONE FEET, SIX INCHES (21' 6") IN WIDTH.

FURTHER, OWNERS HAVE DEDICATED AND BY THESE PRESENTS DO DEDICATE TO THE USE OF THE PUBLIC FOR PUBLIC UTILITY PURPOSES FOREVER UNOBSTRUCTED AERIAL EASEMENTS. THE AERIAL EASEMENTS SHALL EXTEND HORIZONTALLY AN ADDITIONAL TEN FEET (10' 0") FOR TEN FEET (10' 0") BACK-TO-BACK GROUND EASEMENTS OR EIGHT FEET (8' 0") FOR FOURTEEN FEET (14' 0") BACK-TO-BACK GROUND EASEMENTS OR SEVEN FEET (7' 0") FOR SIXTEEN FEET (16' 0") BACK-TO-BACK GROUND EASEMENTS, FROM A PLANE SIXTEEN FEET (16' 0") ABOVE GROUND LEVEL UPWARD, LOCATED ADJACENT TO BOTH SIDES AND ADJOINING SAID PUBLIC UTILITY EASEMENTS THAT ARE DESIGNATED WITH AERIAL EASEMENTS (U.E. AND A.E.) AS INDICATED AND DEPICTED HEREON, WHEREBY THE AERIAL EASEMENT TOTALS THIRTY FEET (30' 0") IN WIDTH.

FURTHER, OWNERS DO HEREBY DECLARE THAT ALL PARCELS OF LAND DESIGNATED AS LOTS ON THIS PLAT ARE INTENDED FOR THE CONSTRUCTION OF SINGLE FAMILY RESIDENTIAL DWELLING UNITS THEREON AND SHALL BE RESTRICTED FOR SAME UNDER THE TERMS AND CONDITIONS OF SUCH RESTRICTIONS FILED SEPARATELY.

FURTHER, OWNERS DO HEREBY COVENANT AND AGREE THAT ALL OF THE PROPERTY WITHIN THE BOUNDARIES OF THIS PLAT SHALL BE RESTRICTED TO PREVENT THE DRAINAGE OF ANY SEPTIC TANK INTO ANY PUBLIC OR PRIVATE STREET, ROAD OR ALLEY OR ANY DRAINAGE DITCH, EITHER DIRECTLY OR INDIRECTLY.

FURTHER, OWNERS DO HEREBY DEDICATE TO THE PUBLIC A STRIP OF LAND TWENTY (20' 0") FEET WIDE ON EACH SIDE OF THE CENTER LINE OF ANY AND ALL BAYOUS, CREEKS, GULLIES, RAVINES, DRAWS, SLOUGHS, OR OTHER NATURAL DRAINAGE COURSES LOCATED IN SAID PLAT, AS EASEMENTS FOR DRAINAGE PURPOSES, GIVING THE CITY OF RICHMOND, FORT BEND COUNTY, OR ANY OTHER GOVERNMENTAL AGENCY, THE RIGHT TO ENTER UPON SAID EASEMENT AT ANY TIME FOR THE PURPOSE OF CONSTRUCTION AND MAINTENANCE OF DRAINAGE FACILITIES AND STRUCTURES.

FURTHER, OWNERS DO HEREBY COVENANT AND AGREE THAT ALL OF THE PROPERTY WITHIN THE BOUNDARIES OF THIS PLAT AND ADJACENT TO ANY DRAINAGE EASEMENT DITCH, GULLY, CREEK OR NATURAL DRAINAGE WAY IS HEREBY RESTRICTED TO KEEP SUCH DRAINAGE WAYS AND EASEMENTS CLEAR OF FENCES, BUILDINGS, PLANTING AND OTHER OBSTRUCTIONS TO THE OPERATIONS AND MAINTENANCE OF THE DRAINAGE FACILITY AND THAT SUCH ADJUTING PROPERTY SHALL NOT BE PERMITTED TO DRAIN DIRECTLY INTO THIS EASEMENT EXCEPT BY MEANS OF AN APPROVED DRAINAGE STRUCTURE.

FURTHER, OWNERS DO HEREBY CERTIFY THAT WE ARE THE OWNER OF ALL PROPERTY IMMEDIATELY ADJACENT TO THE BOUNDARIES OF THE ABOVE AND FOREGOING SUBDIVISION OF KINGDOM HEIGHTS SECTION EIGHT, WHERE BUILDING SETBACK LINES OR PUBLIC UTILITY EASEMENTS ARE TO BE ESTABLISHED OUTSIDE THE BOUNDARIES OF THE ABOVE AND FOREGOING SUBDIVISION AND DO HEREBY MAKE AND ESTABLISH ALL BUILDING SETBACK LINES AND DEDICATE TO THE USE OF THE PUBLIC, ALL PUBLIC UTILITY EASEMENTS SHOWN IN SAID ADJACENT ACREAGE.

FURTHER, OWNERS DO HEREBY ACKNOWLEDGE THE RECEIPT OF THE "ORDERS FOR REGULATION OF OUTDOOR LIGHTING IN THE UNINCORPORATED AREAS OF FORT BEND COUNTY, TEXAS," AND DO HEREBY COVENANT AND AGREE AND SHALL COMPLY WITH THIS ORDER AS ADOPTED BY FORT BEND COUNTY COMMISSIONER'S COURT ON MARCH 23, 2004, AND ANY SUBSEQUENT AMENDMENTS.

IN TESTIMONY WHEREOF THE, K. HOVNANIAN HOUSTON KINGDOM HEIGHTS, LLC, A TEXAS LIMITED LIABILITY COMPANY, HAS CAUSED THESE PRESENTS TO BE SIGNED BY DAVID ORLANDO, VICE PRESIDENT, THEREUNTO AUTHORIZED, THIS ____ DAY OF _____, 2024.

K. HOVNANIAN HOUSTON KINGDOM HEIGHTS, LLC,
A TEXAS LIMITED LIABILITY COMPANY

BY: DAVID ORLANDO, VICE PRESIDENT

STATE OF TEXAS :
COUNTY OF _____ :

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED DAVID ORLANDO, VICE PRESIDENT OF K. HOVNANIAN HOUSTON KINGDOM HEIGHTS, LLC, A TEXAS LIMITED LIABILITY COMPANY, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN AND HEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS ____ DAY OF _____, 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS _____ NOTARY

MY COMMISSION EXPIRES:_____

IN TESTIMONY WHEREOF THE, MERITAGE HOMES OF TEXAS, LLC, A TEXAS LIMITED LIABILITY COMPANY, HAS CAUSED THESE PRESENTS TO BE SIGNED BY DAVID JORDAN, SR., VICE PRESIDENT OF LAND, THEREUNTO AUTHORIZED, THIS ____ DAY OF _____, 2024.

MERITAGE HOMES OF TEXAS, LLC,
A TEXAS LIMITED LIABILITY COMPANY

BY: DAVID JORDAN, SR., VICE PRESIDENT OF LAND

STATE OF TEXAS :
COUNTY OF _____ :

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED DAVID JORDAN, SR., VICE PRESIDENT OF LAND OF MERITAGE HOMES OF TEXAS, LLC, A TEXAS LIMITED LIABILITY COMPANY, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN AND HEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS ____ DAY OF _____, 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS _____ NOTARY

MY COMMISSION EXPIRES:_____

THIS PLAT OF KINGDOM HEIGHTS SECTION NINE IS APPROVED BY THE CITY MANAGER OF THE CITY OF RICHMOND, TEXAS, THIS ____ DAY OF _____, 2024.

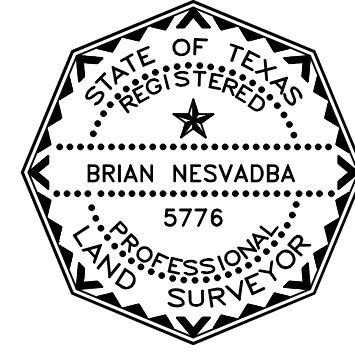
TERRI VELA, CITY MANAGER

THIS PLAT OF KINGDOM HEIGHTS SECTION NINE WAS APPROVED ON _____ BY THE CITY OF RICHMOND COMMISSION AND SIGNED THIS ____ DAY OF _____, 2024, PROVIDED, HOWEVER, THIS APPROVAL SHALL BE INVALID, AND NULL AND VOID, UNLESS THIS PLAT IS FILED WITH THE COUNTY CLERK OF FORT BEND COUNTY, TEXAS, WITHIN ONE (1) YEAR HEREAFTER.

REBECCA K. HAAS, MAYOR _____ LASHA GILLESPIE, CITY SECRETARY _____

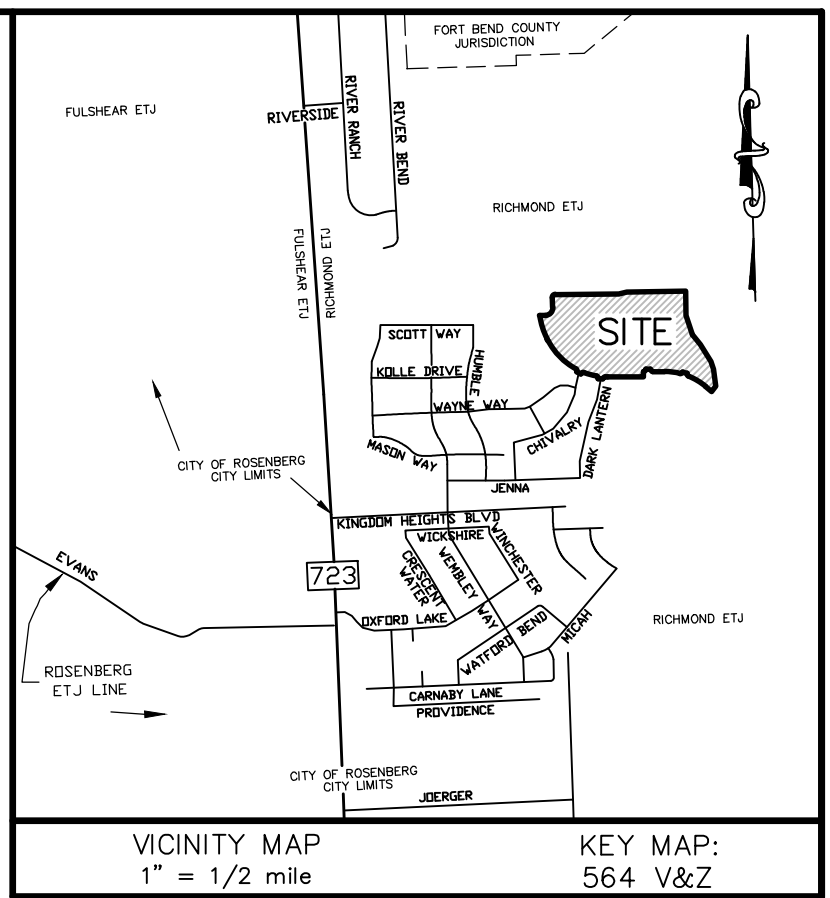
I, BRIAN NESVADBA, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THE ABOVE SUBDIVISION IS TRUE AND ACCURATE. WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND; THAT, EXCEPT AS SHOWN, ALL BOUNDARY CORNERS, ANGLE POINTS, POINTS OF CURVATURE AND OTHER POINTS OF REFERENCE HAVE BEEN MARKED WITH IRON RODS HAVING AN OUTSIDE DIAMETER OF FIVE-EIGHTHS (5/8) INCH AND A LENGTH OF THREE (3) FEET; AND THAT THE PLAT BOUNDARY CORNERS HAVE BEEN TIED TO THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE.

BRIAN NESVADBA, R.P.L.S.
TEXAS REGISTRATION NO. 5776



I, SEAN A. HUMBLE, A PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS PLAT MEETS THE REQUIREMENTS OF FORT BEND COUNTY TO THE BEST OF MY KNOWLEDGE.

SEAN A. HUMBLE, P.E.
TEXAS REGISTRATION NO. 92939



I, J. STACY SLAWINSKI, P.E., FORT BEND COUNTY ENGINEER, DO HEREBY CERTIFY THAT THE PLAT OF THIS SUBDIVISION COMPLIES WITH ALL OF THE EXISTING RULES AND REGULATIONS OF THIS OFFICE AS ADOPTED BY THE FORT BEND COUNTY COMMISSIONERS' COURT; HOWEVER, NO CERTIFICATION IS HEREBY GIVEN AS TO THE EFFECT OF DRAINAGE FROM THIS SUBDIVISION ON THE INTERCEPTING DRAINAGE ARTERY OR PARENT STREAM OR ON ANY OTHER AREA OR SUBDIVISION WITHIN THE WATERSHED.

J. STACY SLAWINSKI, P.E.,
FORT BEND COUNTY ENGINEER

APPROVED BY THE COMMISSIONERS' COURT OF FORT BEND COUNTY, TEXAS, THIS ____ DAY OF _____, 2024.

VINCENT M. MORALES, JR., COMMISSIONER
PRECINCT 1

GRADY PRESTAGE, COMMISSIONER
PRECINCT 2

KP GEORGE, COUNTY JUDGE

W. A. "ANDY" MEYERS, COMMISSIONER
PRECINCT 3

DEXTER L. MCCOY, COMMISSIONER
PRECINCT 4

I, LAURA RICHARD, COUNTY CLERK IN AND FOR FORT BEND COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORDATION IN MY OFFICE ON _____, 2024, AT _____ O'CLOCK ____ M, IN PLAT NUMBER(S) _____ OF THE PLAT RECORDS OF SAID COUNTY.

WITNESS MY HAND AND SEAL OF OFFICE, AT RICHMOND, TEXAS, THE DAY AND DATE LAST ABOVE WRITTEN.

BY: LAURA RICHARD, COUNTY CLERK
FORT BEND COUNTY, TEXAS

BY: _____
DEPUTY

PRELIMINARY PLAT OF KINGDOM HEIGHTS SECTION NINE

A SUBDIVISION OF 45.97 ACRES OF LAND BEING
IN THE SAMUEL ISAACS LEAGUE,
ABSTRACT NO. 35,
FORT BEND COUNTY, TEXAS

100 LOTS – 5 BLOCKS – 7 RESERVES

~ OWNERS ~

K. HOVNANIAN HOUSTON KINGDOM HEIGHTS, LLC
a Texas limited liability company
13111 NW Freeway, Suite 200
Houston, Texas 77040
PHONE: 713.460.6201

MERITAGE HOMES OF TEXAS, LLC
a Texas limited liability company
3520 Briarpark Drive, Suite 100
Houston, Texas 77042
PHONE: 713.358.0352



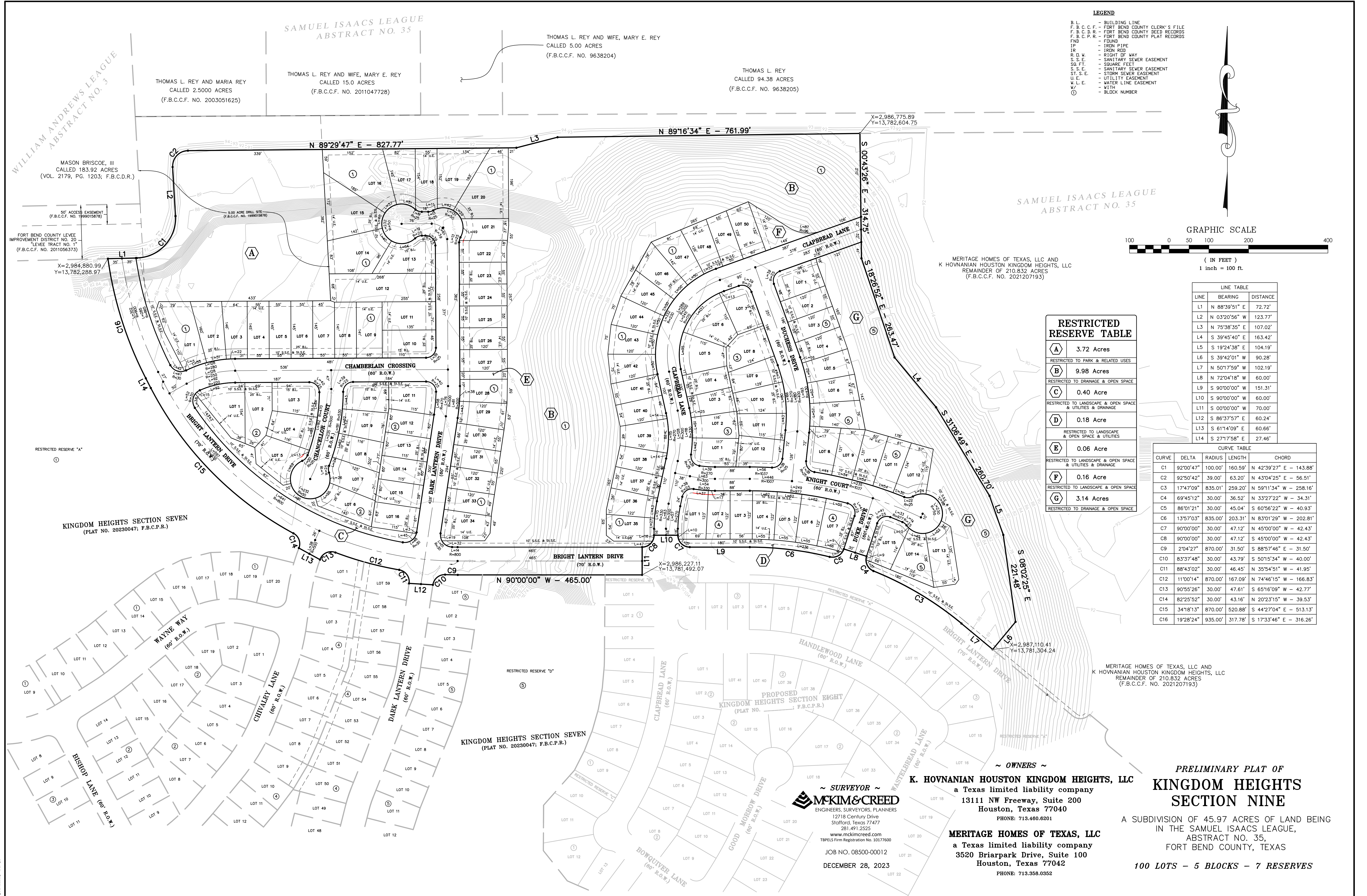
~ SURVEYOR ~

ENGINEERS, SURVEYORS, PLANNERS
12718 Century Drive
Stofford, Texas 77477
281.491.2525
www.mckimcreed.com
TBPELS Firm Registration No. 10177600

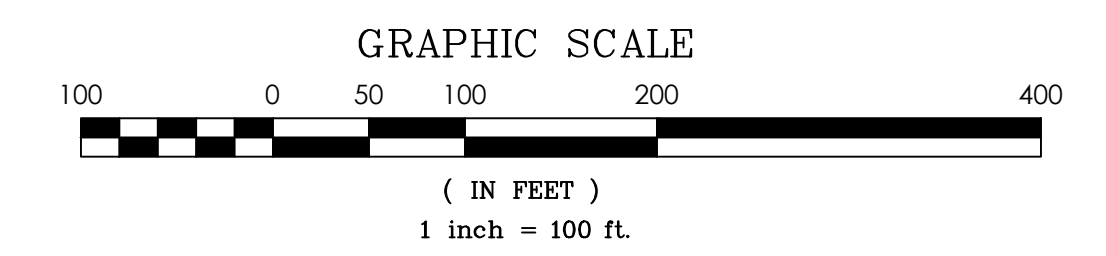
JOB NO. 08500-00012

NOVEMBER 21, 2023

DISTRICT NAMES	
COUNTY ASSISTANCE DISTRICT	N/A
WCD	N/A
MUD	FB MUD 176
LID	FB LID 20
DID	N/A
SCHOOL	LAMAR CISD
FIRE	N/A
IMPACT FEE AREA	N/A
CITY OR CITY ETJ	RICHMOND ETJ
UTILITIES CO.	CENTERPOINT



- LEGEND**
- B.L. - BUILDING LINE
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 - ST.S.E. - STORM SEWER EASEMENT
 - U.E. - UTILITY EASEMENT
 - W.L.E. - WATER LINE EASEMENT
 - W - WITH
 - ⊙ - BLOCK NUMBER



RESTRICTED RESERVE TABLE

A	3.72 Acres
RESTRICTED TO PARK & RELATED USES	
B	9.98 Acres
RESTRICTED TO DRAINAGE & OPEN SPACE	
C	0.40 Acre
RESTRICTED TO LANDSCAPE & OPEN SPACE & UTILITIES & DRAINAGE	
D	0.18 Acre
RESTRICTED TO LANDSCAPE & OPEN SPACE & UTILITIES	
E	0.06 Acre
RESTRICTED TO LANDSCAPE & OPEN SPACE & UTILITIES & DRAINAGE	
F	0.16 Acre
RESTRICTED TO LANDSCAPE & OPEN SPACE	
G	3.14 Acres
RESTRICTED TO DRAINAGE & OPEN SPACE	

LINE TABLE

LINE	BEARING	DISTANCE
L1	N 88°39'51" E	72.72'
L2	N 03°20'56" W	123.77'
L3	N 75°38'35" E	107.02'
L4	S 39°45'40" E	163.42'
L5	S 19°24'38" E	104.19'
L6	S 39°42'01" W	90.28'
L7	N 50°17'59" W	102.19'
L8	N 72°04'18" W	60.00'
L9	S 90°00'00" W	151.31'
L10	S 90°00'00" W	60.00'
L11	S 00°00'00" W	70.00'
L12	S 86°37'57" E	60.24'
L13	S 61°14'09" E	60.66'
L14	S 27°17'58" E	27.46'

CURVE TABLE

CURVE	DELTA	RADIUS	LENGTH	CHORD
C1	92°00'47"	100.00'	160.59'	N 42°39'27" E - 143.88'
C2	92°50'42"	39.00'	63.20'	N 43°04'25" E - 56.51'
C3	17°47'09"	835.01'	259.20'	N 59°11'34" W - 258.16'
C4	69°45'12"	30.00'	36.52'	N 33°27'22" W - 34.31'
C5	86°01'21"	30.00'	45.04'	S 60°56'22" W - 40.93'
C6	13°57'03"	835.01'	203.31'	N 83°01'29" W - 202.81'
C7	90°00'00"	30.00'	47.12'	N 45°00'00" W - 42.43'
C8	90°00'00"	30.00'	47.12'	S 45°00'00" W - 42.43'
C9	2°04'27"	870.00'	31.50'	S 88°57'46" E - 31.50'
C10	83°37'48"	30.00'	43.79'	S 50°15'34" W - 40.00'
C11	88°43'02"	30.00'	46.45'	N 35°54'51" W - 41.95'
C12	11°00'14"	870.00'	167.09'	N 74°46'15" W - 166.83'
C13	90°55'26"	30.00'	47.61'	S 65°16'09" W - 42.77'
C14	82°25'52"	30.00'	43.16'	N 20°23'15" W - 39.53'
C15	34°18'13"	870.00'	520.88'	S 44°27'04" E - 513.13'
C16	19°28'24"	935.00'	317.78'	S 17°33'46" E - 316.26'

OWNERS

~ SURVEYOR ~
MCKIM & CREED
 ENGINEERS, SURVEYORS, PLANNERS
 12718 Century Drive
 Stafford, Texas 77477
 281.491.2525
 www.mckimcreed.com
 TBP&LS Firm Registration No. 10177600
 JOB NO. 08500-00012
 DECEMBER 28, 2023

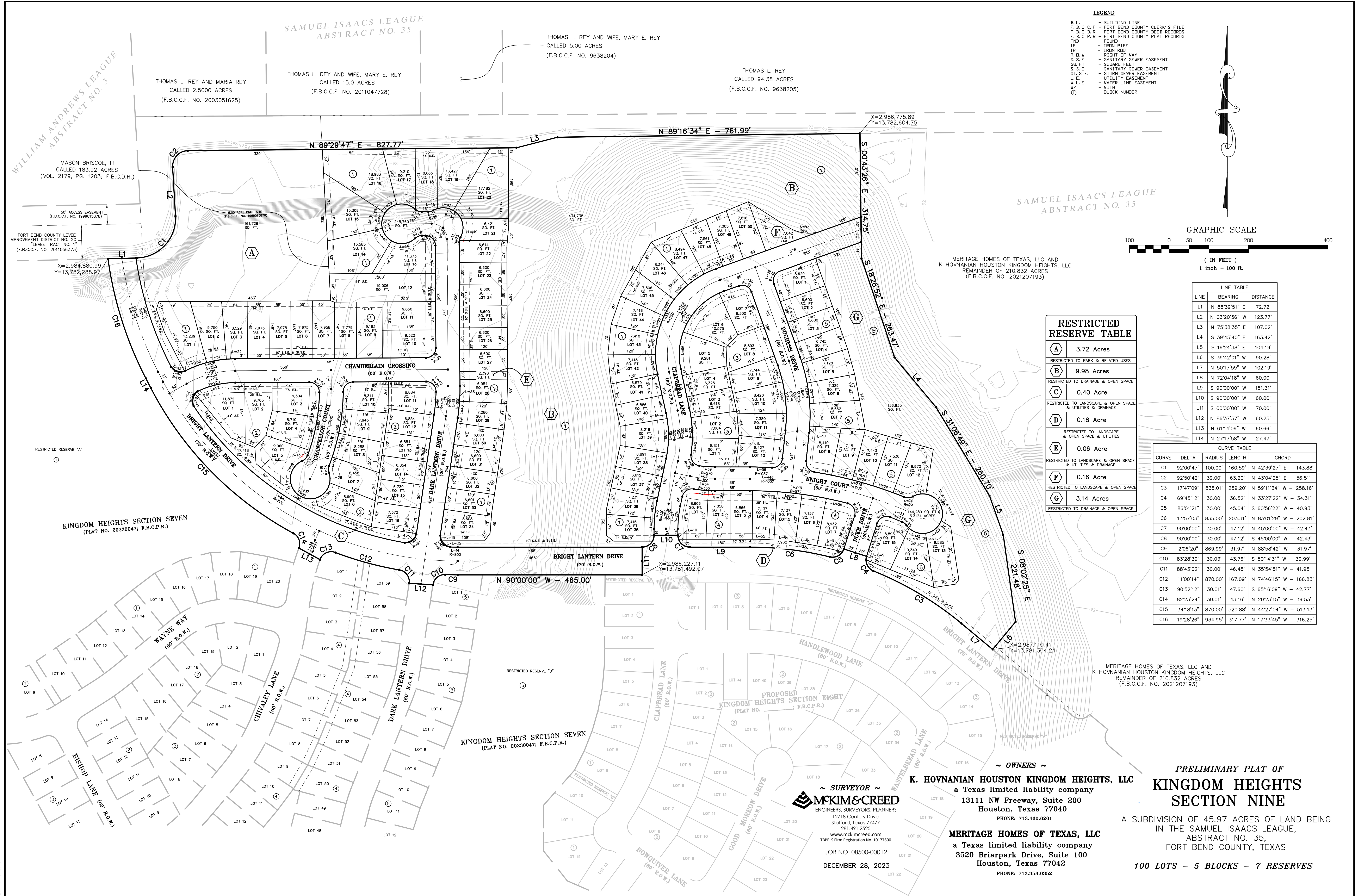
K. HOVNANIAN HOUSTON KINGDOM HEIGHTS, LLC
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 Houston, Texas 77040
 PHONE: 713.480.8201

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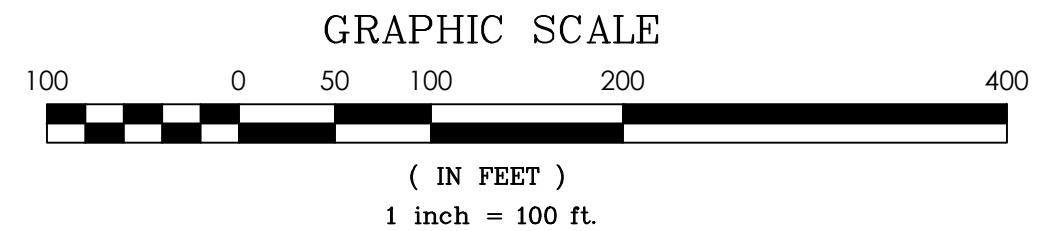
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100 LOTS - 5 BLOCKS - 7 RESERVES



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L5	S 19°24'38" E	104.19'
L6	S 39°42'01" W	90.28'
L7	N 50°17'59" W	102.19'
L8	N 72°04'18" W	60.00'
L9	S 90°00'00" W	151.31'
L10	S 90°00'00" W	60.00'
L11	S 00°00'00" W	70.00'
L12	N 86°37'57" W	60.25'
L13	N 61°14'09" W	60.66'
L14	N 27°17'58" W	27.47'

CURVE TABLE

CURVE	DELTA	RADIUS	LENGTH	CHORD
C1	92°00'47"	100.00'	160.59'	N 42°39'27" E - 143.88'
C2	92°50'42"	39.00'	63.20'	N 43°04'25" E - 56.51'
C3	17°47'09"	835.01'	259.20'	N 59°11'34" W - 258.16'
C4	69°45'12"	30.00'	36.52'	N 33°27'22" W - 34.31'
C5	86°01'21"	30.00'	45.04'	S 60°56'22" W - 40.93'
C6	13°57'03"	835.00'	203.31'	N 83°01'29" W - 202.81'
C7	90°00'00"	30.00'	47.12'	N 45°00'00" W - 42.43'
C8	90°00'00"	30.00'	47.12'	S 45°00'00" W - 42.43'
C9	2°06'20"	869.99'	31.97'	N 88°58'42" W - 31.97'
C10	83°28'39"	30.03'	43.76'	S 50°14'31" W - 39.99'
C11	88°43'02"	30.00'	46.45'	N 35°54'51" W - 41.95'
C12	11°00'14"	870.00'	167.09'	N 74°46'15" W - 166.83'
C13	90°52'12"	30.01'	47.60'	S 65°16'09" W - 42.77'
C14	82°23'24"	30.01'	43.16'	N 20°23'15" W - 39.53'
C15	34°18'13"	870.00'	520.88'	N 44°27'04" W - 513.13'
C16	19°28'26"	934.95'	317.77'	N 17°33'45" W - 316.25'

OWNERS

~ SURVEYOR ~
MCKIM & CREED
 ENGINEERS, SURVEYORS, PLANNERS
 12718 Century Drive
 Stafford, Texas 77477
 281.491.2525
 www.mckimcreed.com
 TBP&LS Firm Registration No. 10177600
 JOB NO. 08500-00012
 DECEMBER 28, 2023

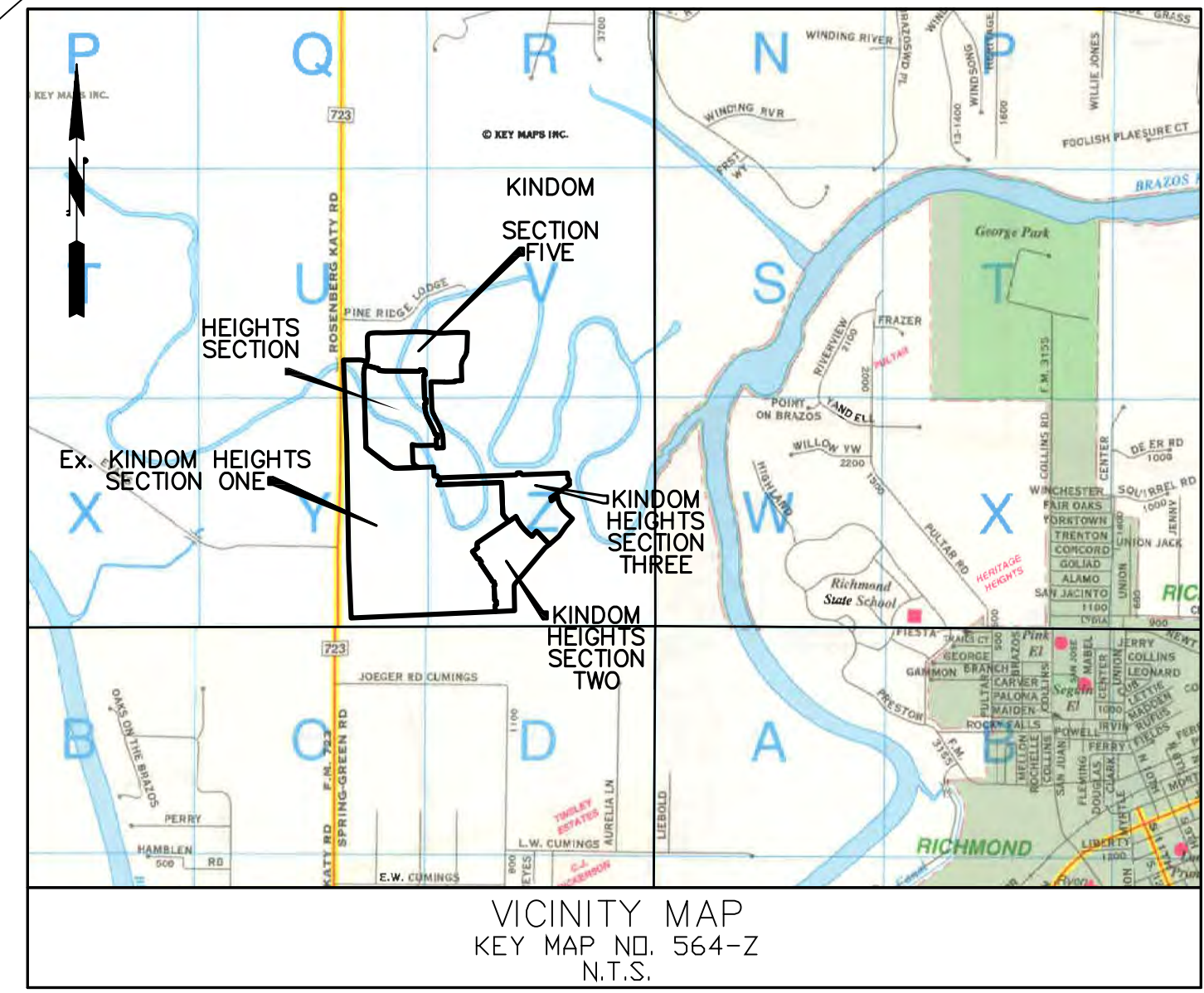
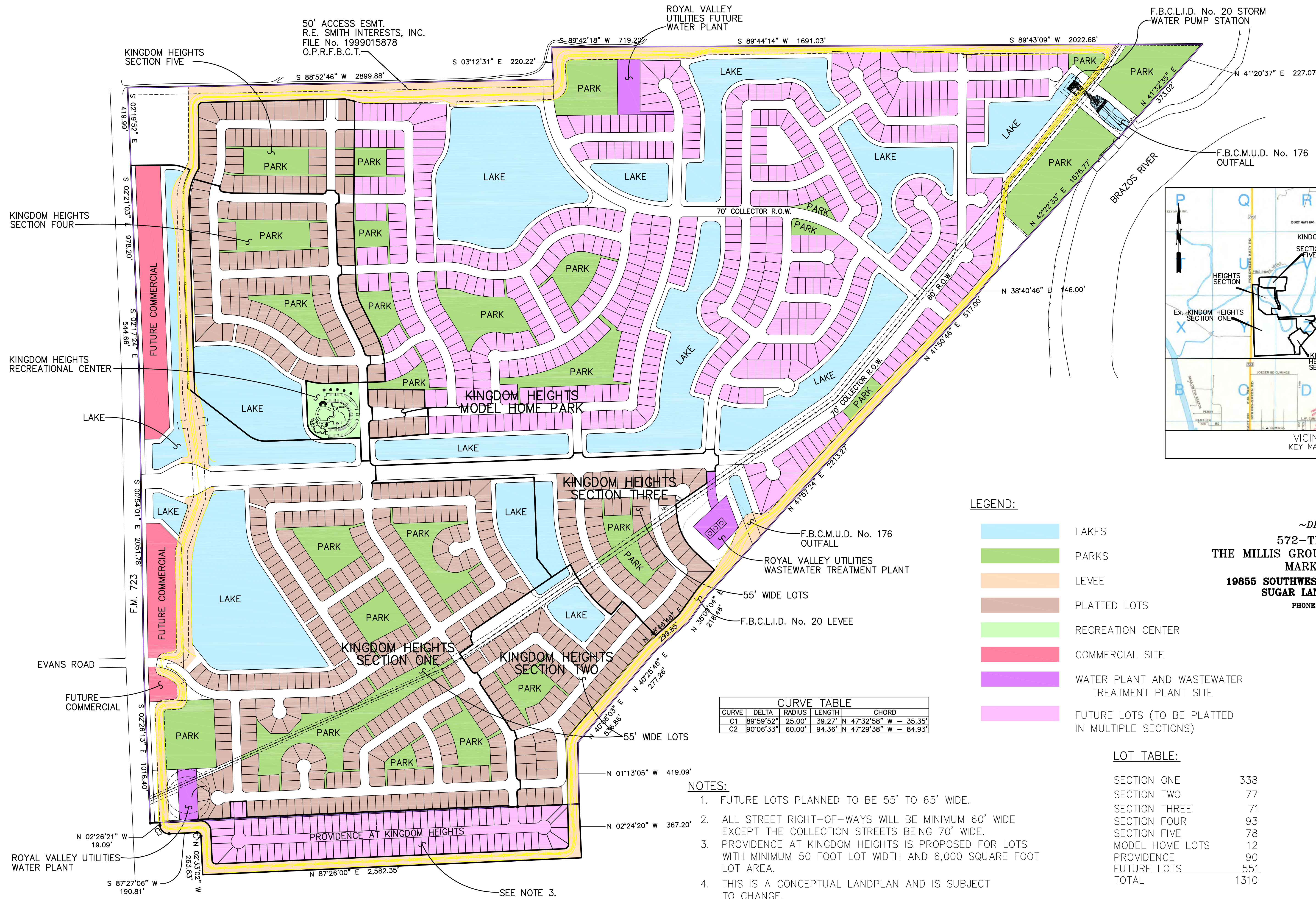
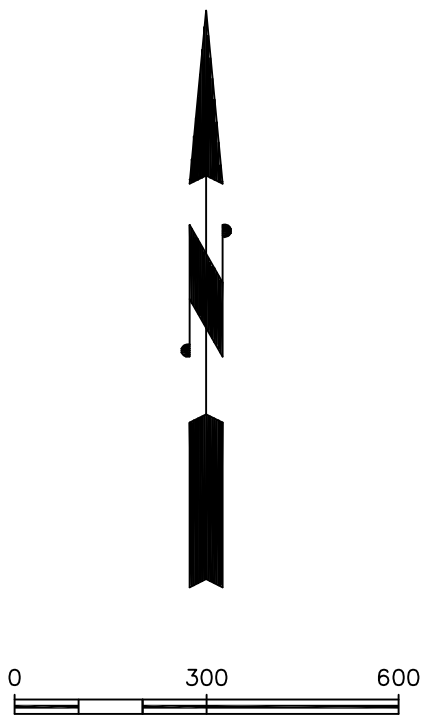
K. HOVNANIAN HOUSTON KINGDOM HEIGHTS, LLC
 a Texas limited liability company
 13111 NW Freeway, Suite 200
 Houston, Texas 77040
 PHONE: 713.480.8201

MERITAGE HOMES OF TEXAS, LLC
 a Texas limited liability company
 3520 Briarpark Drive, Suite 100
 Houston, Texas 77042
 PHONE: 713.358.0352

PRELIMINARY PLAT OF KINGDOM HEIGHTS SECTION NINE

A SUBDIVISION OF 45.97 ACRES OF LAND BEING IN THE SAMUEL ISAACS LEAGUE, ABSTRACT NO. 35, FORT BEND COUNTY, TEXAS

100 LOTS - 5 BLOCKS - 7 RESERVES



LEGEND:

- LAKES
- PARKS
- LEVEE
- PLATTED LOTS
- RECREATION CENTER
- COMMERCIAL SITE
- WATER PLANT AND WASTEWATER TREATMENT PLANT SITE
- FUTURE LOTS (TO BE PLATTED IN MULTIPLE SECTIONS)

~DEVELOPER~
572-THREE, L.T.D.
THE MILLIS GROUP, GENERAL PARTNER
MARK W. MILLIS
19855 SOUTHWEST FREEWAY, SUITE 300
SUGAR LAND, TEXAS 77479
 PHONE: (281) 343-1400

CURVE TABLE				
CURVE	DELTA	RADIUS	LENGTH	CHORD
C1	89°59'52"	25.00'	39.27'	N 47°32'58" W - 35.35'
C2	90°06'33"	60.00'	94.36'	N 47°29'38" W - 84.93'

LOT TABLE:	
SECTION ONE	338
SECTION TWO	77
SECTION THREE	71
SECTION FOUR	93
SECTION FIVE	78
MODEL HOME LOTS	12
PROVIDENCE	90
FUTURE LOTS	551
TOTAL	1310

- NOTES:**
- FUTURE LOTS PLANNED TO BE 55' TO 65' WIDE.
 - ALL STREET RIGHT-OF-WAYS WILL BE MINIMUM 60' WIDE EXCEPT THE COLLECTION STREETS BEING 70' WIDE.
 - PROVIDENCE AT KINGDOM HEIGHTS IS PROPOSED FOR LOTS WITH MINIMUM 50 FOOT LOT WIDTH AND 6,000 SQUARE FOOT LOT AREA.
 - THIS IS A CONCEPTUAL LANDPLAN AND IS SUBJECT TO CHANGE.

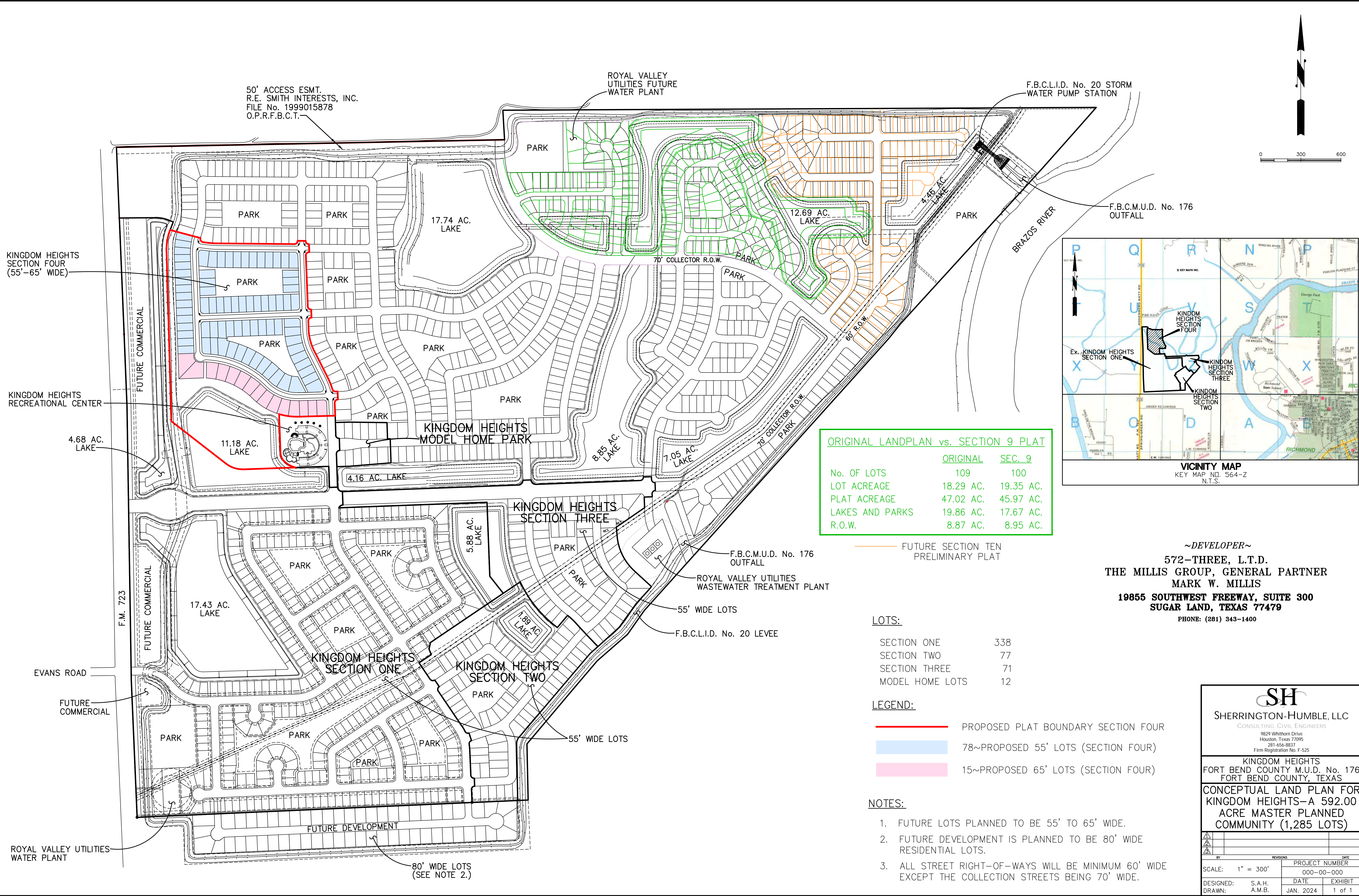
SH
 SHERRINGTON-HUMBLE, LLC
 CONSULTING CIVIL ENGINEERS
 9829 Whithorn Drive
 Houston, Texas 77095
 281-656-8837
 Firm Registration No. F-525

KINGDOM HEIGHTS
 SUBDIVISION

CONCEPTUAL LAND PLAN FOR
 A 594.6 ACRE TRACT OF
 LAND IN THE WILLIAMS
 LEAGUE, ABSTRACT No.3 AND
 IN THE SAMUELS ISAACS
 LEAGUE, ABSTRACT No. 35,
 FORT BEND COUNTY, TEXAS

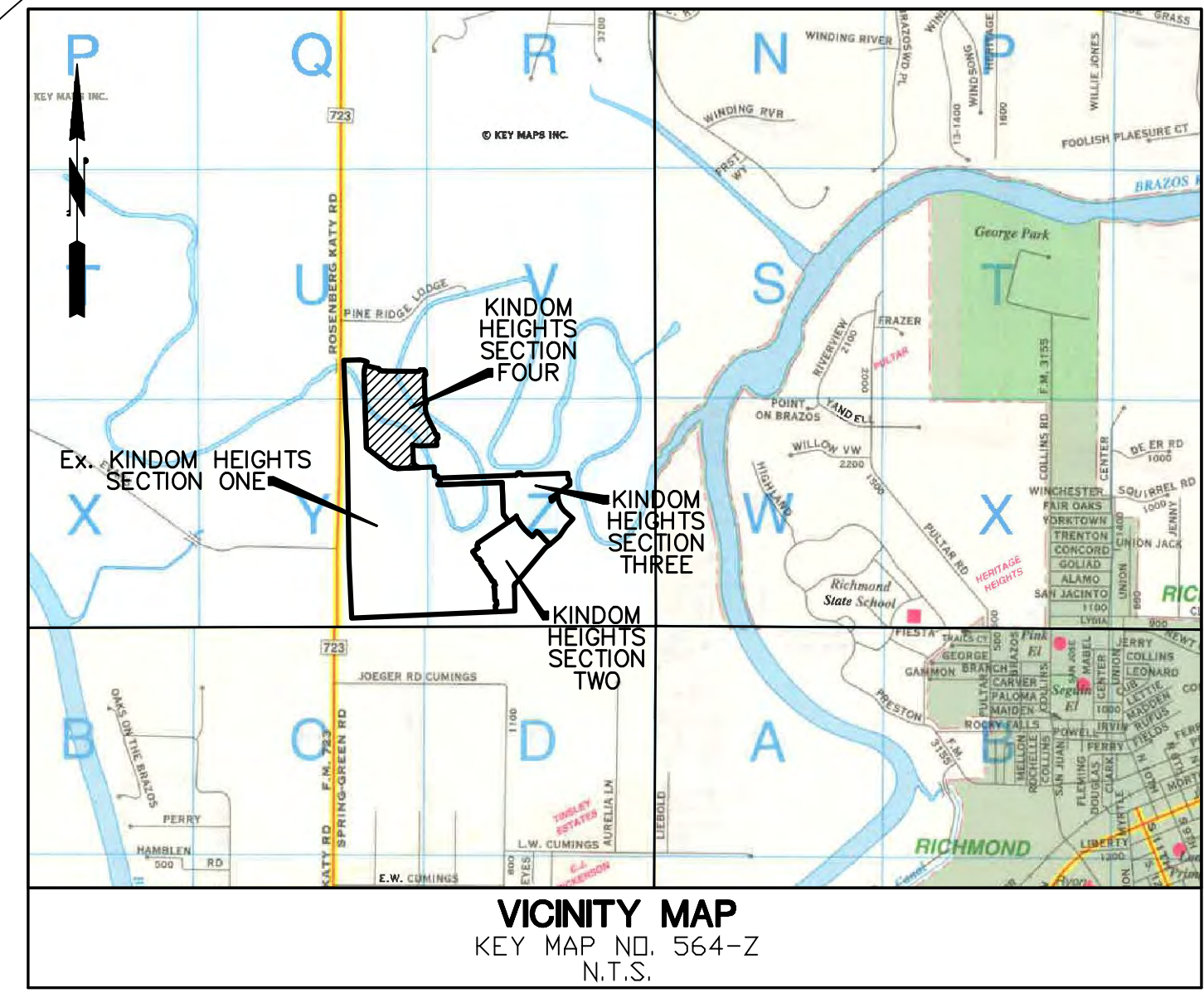
SCALE: 1" = 300'		PROJECT NUMBER 000-00-000	
DESIGNED: S.A.H.	DATE: SEPT. 2019	EXHIBIT	1 of 1
DRAWN: K.D.M.			

FILENAME: G:\KINGDOM HEIGHTS\CONCEPTUAL LANDPLAN_11-15-23-PROP KHS9 OVER ORIGINAL.dwg PLOT DATE: 01-19-24 SCALE: 1/300



ORIGINAL LANDPLAN vs. SECTION 9 PLAT

	ORIGINAL	SEC. 9
No. OF LOTS	109	100
LOT ACREAGE	18.29 AC.	19.35 AC.
PLAT ACREAGE	47.02 AC.	45.97 AC.
LAKES AND PARKS	19.86 AC.	17.67 AC.
R.O.W.	8.87 AC.	8.95 AC.



— FUTURE SECTION TEN PRELIMINARY PLAT

LOTS:

SECTION ONE	338
SECTION TWO	77
SECTION THREE	71
MODEL HOME LOTS	12

LEGEND:

	PROPOSED PLAT BOUNDARY SECTION FOUR
	78~PROPOSED 55' LOTS (SECTION FOUR)
	15~PROPOSED 65' LOTS (SECTION FOUR)

- NOTES:**
1. FUTURE LOTS PLANNED TO BE 55' TO 65' WIDE.
 2. FUTURE DEVELOPMENT IS PLANNED TO BE 80' WIDE RESIDENTIAL LOTS.
 3. ALL STREET RIGHT-OF-WAYS WILL BE MINIMUM 60' WIDE EXCEPT THE COLLECTION STREETS BEING 70' WIDE.

~DEVELOPER~
572-THREE, L.T.D.
THE MILLIS GROUP, GENERAL PARTNER
MARK W. MILLIS
19855 SOUTHWEST FREEWAY, SUITE 300
SUGAR LAND, TEXAS 77479
PHONE: (281) 343-1400

SH
SHERRINGTON-HUMBLE, LLC
CONSULTING CIVIL ENGINEERS
9829 Whithorn Drive
Houston, Texas 77095
281-656-8837
Firm Registration No. F-525

KINGDOM HEIGHTS
FORT BEND COUNTY M.U.D. No. 176
FORT BEND COUNTY, TEXAS

CONCEPTUAL LAND PLAN FOR
KINGDOM HEIGHTS-A 592.00
ACRE MASTER PLANNED
COMMUNITY (1,285 LOTS)

BY	REVISIONS	DATE

SCALE:	PROJECT NUMBER
1" = 300'	000-00-000

DESIGNED:	DATE	EXHIBIT
S.A.H.	JAN. 2024	1 of 1

DRAWN:	DATE	EXHIBIT
A.M.B.	JAN. 2024	1 of 1



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A12. Review and consider taking action on Resolution No. 472-2024, Joint Election Agreement and Contract for Election Services with Fort Bend County.



RESOLUTION NO 472-2024

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF RICHMOND, TEXAS, AUTHORIZING AN INTERLOCAL AGREEMENT WITH FORT BEND COUNTY, TEXAS FOR A JOINT ELECTION AGREEMENT AND CONTRACT ELECTION SERVICES

Chapter 791 of the Texas Government Code authorizes local governmental entities to enter into Interlocal Agreements for greater efficiency and effectiveness in the performance of their functions.

The City of Richmond and Fort Bend County desire to enter into an Interlocal Agreement for a joint election agreement and contract election services.

The City Commission of the City of Richmond deems it in the public interest to enter into the Interlocal Agreement with Fort Bend County for a joint election agreement and contract election services; **NOW, THEREFORE,**

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF RICHMOND, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Resolution are hereby found to be true and correct.

Section 2. The City Commission of the City of Richmond authorizes the City Manager to sign an Interlocal Agreement with Fort Bend County for a joint election agreement and contract election services as set forth in the joint election agreement attached hereto as Exhibit A.

Section 3. Effective Date. This Resolution shall be effective from and after its adoption.

PASSED AND APPROVED on this the 19th day of February, 2024.

Rebecca K. Haas, Mayor

ATTEST:

APPROVED AS TO FORM:

Lasha Gillespie, City Secretary

Gary W. Smith, City Attorney

THE STATE OF TEXAS
COUNTY OF FORT BEND

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

THIS CONTRACT made by and between Fort Bend County, a body corporate and politic under the laws of the State of Texas, acting herein by and through the Fort Bend County Elections Administrator pursuant to Texas Election Code Section 31.092, hereinafter referred to as the "County", and the City of Richmond hereinafter referred to as "Political Subdivision," for a joint May 4, 2024 election pursuant to Texas Election Code Section 271.002 .

RECITAL

The City of Richmond is holding a General Election on May 4, 2024 (at the expense of the Political Subdivision) for the purpose of electing Municipal Officers.

The County owns the Election Systems & Software EVS 6020 Voting System consisting of the ExpressVote Ballot Marking Device, the ExpressTouch electronic tabulation device, the DS-200 Precinct Tabulator, and the DS-450 Central Scanner and tabulator, which have been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012. Political Subdivision desires to use the County's electronic voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

I. ADMINISTRATION

The parties agree to hold a "Joint Election" in accordance with Chapter 271 of the Texas Election Code and this agreement. The Fort Bend County Elections Administrator, hereinafter referred to as "Elections Administrator", shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Political Subdivision agrees to pay the County for equipment, supplies, services, and administrative costs as provided in this agreement. The Elections Administrator shall serve as the administrator for the Joint Election; however, the Political Subdivision shall remain responsible for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of the Political Subdivision.

It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that the County may enter into other joint election agreements and contracts for election services for those purposes on terms and conditions generally similar to those set forth in this contract. Political Subdivision agrees that the County may enter into joint election agreements with other political subdivisions that may have territory located partially or wholly within the boundaries of Political Subdivision, and in such case all parties sharing common territory shall share a joint ballot on the County's electronic voting system at the applicable polling places. In such cases, costs shall be pro-rated among the participants according to Section X of this contract.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

II. LEGAL DOCUMENTS

Political Subdivision shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or Political Subdivision's governing body, charter, or ordinances.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of Political Subdivision, including translation to languages other than English. Political Subdivision shall provide a copy of their respective election orders and notices to the Elections Administrator.

III. VOTING LOCATIONS

The County has adopted a countywide polling place program. Voters who reside in Fort Bend County who wish to participate in this Joint Election may cast a ballot at any polling place open for this election. Voters who do not reside in Fort Bend County but within the boundaries of Political Subdivision and wish to participate in this Joint Election shall be assigned to one Early Voting and one Election Day polling location. The Elections Administrator shall select and arrange for the use of and payment for all Election Day voting locations. The proposed voting locations are listed in Attachment A of this agreement. In the event a voting location is not available, the Elections Administrator will arrange for use of an alternate location with the approval of the Political Subdivision. The Elections Administrator shall notify the Political Subdivision of any changes from the locations listed in Attachment A.

If polling places for the May 4, 2024 joint election are different from the polling place(s) used by Political Subdivision in its most recent election, the County agrees to post a notice no later than May 4, 2024 at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the polling place names and addresses in effect for the May 4, 2024 election.

IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

The County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location in accordance with Chapter 32 of the Texas Election Code. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, Political Subdivision agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish).

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying the person of the appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at an hourly rate established by the County pursuant to Texas Election Code Section 32.091. Judges and Clerks will be compensated for actual time working at a polling place, time spent preparing the polling location prior to Election Day, and time spent attending any training classes required to successfully conduct the election. The election judge will receive an additional sum of \$25.00 for picking up the election supplies prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close.

The Elections Administrator may employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies during early voting and on Election Day, and for the efficient tabulation of ballots at the central counting station. Part-time personnel working in support of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the rate set by the County.

It is agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this election are independent contractors and are not employees or agents of the County. No statement contained in this Agreement shall be construed so as to find any judge, clerk, or any other election personnel an employee or agent of the County, and no election personnel shall be entitled to the rights, privileges, or benefits of County employees except as otherwise stated herein, nor shall any election personnel hold himself out as an employee or agent of the County, unless considered a county employee as determined by the Fort Bend County Human Resources Department. It is further agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this election are independent contractors and are not employees or agents of Political Subdivision. No statement contained in this Agreement shall be construed so as to find any judge, clerk, or any other election personnel an employee or agent of Political Subdivision, and no election personnel shall be entitled to the rights, privileges, or benefits of Political Subdivision employees except as otherwise stated herein, nor shall any election personnel hold himself out as an employee or agent of Political Subdivision, unless considered an employee of the City of Richmond as determined by the Human Resources Department of the City of Richmond.

V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for all election supplies and voting equipment including, but not limited to official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Political Subdivision shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which Political Subdivision's ballot is to be printed). This list shall be delivered to the Elections Administrator prior to the deadlines as described in section XVI. Political Subdivision shall be responsible for proofreading and approving the ballot insofar as it pertains to Political Subdivision's candidates and/or propositions.

If the boundaries of the political subdivision extend into another county, it shall be the responsibility of the political subdivision to request a poll book from the voter registrar of those counties and provide to the Elections Administrator within five calendar days before the start of Early Voting. It shall also be the responsibility of the Political Subdivision to request copies of Ballot by Mail applications from the Early Voting Clerk of those counties. Applications for ballot should be provided the latter of 45 days prior to Election Day, or 5 days after the calling of the election by the governing body of the political subdivision.

VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. The participating authorities agree to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by the County pursuant to Section 83.052 of the Texas Election Code.

Early Voting by personal appearance will be held at the locations, dates, and times listed in Attachment "B" of this document. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by Political Subdivision shall be forwarded immediately by fax or courier to the Elections Administrator for processing. Political Subdivision shall provide to the Elections Administrator copies of all ballot by mail applications submitted by voters who do not reside in Fort Bend County but within the boundaries of Political Subdivision.

Upon request, the Elections Administrator shall provide Political Subdivision a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

VII. EARLY VOTING BALLOT BOARD

The County shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge of Central Count, with the assistance of the Elections Administrator, shall appoint two or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager:	John Oldham, Elections Administrator
Tabulation Supervisor:	Chase Wilson, Equipment Technician
Presiding Judge:	Maria Rose Gonzalez, Election Coordinator

The counting station manager or his representative shall deliver timely cumulative reports of the election results as precincts report to the central counting station and are tabulated. The manager shall be responsible for releasing cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies or electronic transmittals by facsimile (when so requested) and by posting to the Elections Administrator's web page located at "www.fortbendvotes.org".

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted, and will deliver a copy of the unofficial canvass to the Political Subdivision as soon as possible after all returns have been tabulated. All participating authorities shall be responsible for the official canvass of their respective elections.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

IX. RUNOFF ELECTION

Political Subdivision shall have the option of extending the terms of this agreement through its runoff election, if applicable. In the event of such runoff election, the terms of this agreement shall automatically extend unless the Political Subdivision notifies the Elections Administrator in writing within 10 days of the original election.

Political Subdivision and the elections Administrator shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in any runoff election.

X. ELECTION EXPENSES AND ALLOCATION OF COSTS

Political Subdivision agrees to share the costs of administering the Joint Election. Allocation of costs, unless specifically stated otherwise, is mutually agreed to be shared among the total number of political subdivisions. Costs for polling places shared by the County, Political Subdivision, and other political subdivisions shall be pro-rated among the participants to this agreement.

Any expenses incurred in the rental of polling place facilities shall be pro-rated among the participants to this agreement.

It is agreed that the normal rental rate charged for the County's voting equipment used on Election Day shall be pro-rated among the participants to this agreement.

Costs for Early Voting by Personal Appearance shall be allocated as shown in Attachment C of this document.

Political Subdivision agrees to pay the County an administrative fee equal to ten percent (10%) of its total billable costs in accordance with Section 31.100(d) of the Texas Election Code.

XI. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Political Subdivision may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. Political Subdivision is fully liable for any expenses incurred by the County on behalf of Political Subdivision plus an administrative fee of ten percent (10%) of such expenses. Any monies deposited with the county by Political Subdivision shall be refunded, minus the aforementioned expenses and administrative fee if applicable.

XII. RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of Political Subdivision to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with Political Subdivision.

XIII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. Political Subdivision agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and Political Subdivision's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

XIV. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, that other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Fort Bend County Treasurer and the Fort Bend County Auditor in accordance with Section 31.099 of the Texas Election Code.
3. In the event that legal action is filed contesting Political Subdivision's election under Title 14 of the Texas Election Code, Political Subdivision shall choose and provide, at its own expense, legal counsel for the County, the Elections Administrator, and additional election personnel as necessary.
4. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
5. The parties agree that under the Constitution and laws of the State of Texas, neither the County nor Political Subdivision can enter into an agreement whereby either party agrees to indemnify or hold harmless another party; therefore, all references of any kind, if any, to indemnifying or holding or saving harmless for any reason are hereby deleted.
6. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Fort Bend or Harris Counties, Texas.
7. In the event of one of more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
8. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
9. The waiver by any party of a breach of any provision of this agreement shall not operate as or be construed as a waiver of any subsequent breach.

Any amendments of this agreement shall be of no effect unless in writing and signed by all parties hereto.

XV. COST ESTIMATES AND DEPOSIT OF FUNDS

It is estimated that Political Subdivision's obligation under the terms of this agreement shall be \$13,155.00. The Political Subdivision agrees to pay to the County a deposit of \$7,900.00 which is approximately sixty (60) percent of the total estimated obligation of Political Subdivision to the County under this agreement. This deposit shall be paid to the County

within ten (10) days of the City's receipt of this agreement, authorized by the governing bodies of both parties and fully executed by both parties. The exact amount of the Political Subdivision's obligation under the terms of this agreement shall be calculated after the May 4, 2024 election (or runoff election, if applicable), and if the amount of the Political Subdivision's obligation exceeds the amount deposited, the Political Subdivision shall pay to the County the balance due within thirty (30) days after receipt of the final invoice from the Elections Administrator. However, if the amount of the Political Subdivision's obligation is less than the amount deposited, the County shall refund to the Political Subdivision the excess amount paid within thirty (30) days after final costs are calculated.

XVI. RESULT OF NON-COMPLIANCE OF DEADLINES

The Political Subdivision agrees that it shall provide ballot details to the Elections Office not later than the 67th day (February 27, 2024) before the election. It is understood that if the ballot details are not provided to the Elections Office by the 61st day before the election (March 4, 2024) that the Elections Office may impose a penalty fee of \$1000.00 assessed to the total cost. It is also understood that if the ballot details are not provided to the Elections Office by the 57th day before Election Day (March 8, 2024), this contract will be declared null and void and it will be the responsibility of the political entity to conduct a separate election.

IN TESTIMONY HEREOF, this agreement, its multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to-wit:

- (1) It has on the _____ day of _____, 2024 been executed on behalf of Fort Bend County by the Elections Administrator pursuant to the Texas Election Code Section 31.092 so authorizing;
- (2) It has on the _____ day of _____, 2024 been executed on behalf of the City of Richmond by its Presiding Officer or authorized representative, pursuant to an action by the Governing Body of the City of Richmond.

FORT BEND COUNTY

By _____
John Oldham
Elections Administrator

CITY OF RICHMOND:

By _____

COUNTYWIDE POLLING PLACE	Voting Location	ADDRESS	CITY	ZIP
BAPS Shri Swaminarayan Mandir	Dining Room Hall-Front	1150 Brand Ln	STAFFORD, TX	77477
Beasley City Hall	City Hall back Boardroom	319 S. Third Street	BEASLEY, TX	77417
Bowie Middle School	Main Hallway by Gym	700 Plantation Dr	RICHMOND, TX	77406
Brazos Bend Baptist Church	Education Building	22311 FM 762 Rd	NEEDVILLE, TX	77461
Briarchase Missionary Bapt Ch.	Fellowship hall	16000 Blueridge Rd	MISSOURI CITY, TX	77489
Chasewood Clubhouse	Level 1 (Clubhouse Facility)	7622 Chasewood Dr	MISSOURI CITY, TX	77489
Cinco Ranch Branch Library	Meeting Room	2620 Commercial Center Blvd.	KATY, TX	77494
Clayton Oaks Assisted Living	Activity Room "Big"	21175 Southwest Freeway	RICHMOND, TX	77469
Clements High School	Auditorium Lobby	4200 Elkins Rd	SUGAR LAND, TX	77479
Commonwealth Clubhouse	Clubhouse	4330 Knightsbridge Blvd	SUGAR LAND, TX	77479
Crawford High School	TBD	801 Caldwell Ranch Road	ROSHARON, TX	77583
Elkins High School	Front lobby	7007 Knights Ct	MISSOURI CITY, TX	77459
Fairgrounds Bldg D	Main Room	4310 Highway 36 S	ROSENBERG, TX	77471
Farmhouse at Harvest Green	Event Hall	3400 Harvest Corner Drive	RICHMOND, TX	77406
Fort Bend ISD Admin Building	Lobby	16431 Lexington Blvd	SUGAR LAND, TX	77498
Four Corners Community Center	Sprint Room	15700 Old Richmond Road	SUGAR LAND, TX	77498
Garcia Middle School	Gym Area Hallway	18550 Old Richmond Rd	SUGAR LAND, TX	77478
George Bush High School	Gym Foyer	6707 FM 1464 RD	RICHMOND, TX	77407
George Memorial Library	Large Meeting Room, 1st Floor	1001 Golfview Dr	RICHMOND, TX	77469
Great Oaks Baptist Church	Parish Hall	7101 FM 2759 Rd	RICHMOND, TX	77469
Hightower High School	Front Lobby	3333 Hurricane Ln	MISSOURI CITY, TX	77459
Hunters Glen Elementary School	Gym	695 Independence Blvd	MISSOURI CITY, TX	77459
Imperial Park Recreation Center	Meeting Room	234 Matlage Way	SUGAR LAND, TX	77478
Jacks Conference Center	Main Room	3232 Austin Pkwy	SUGAR LAND, TX	77479
Jones Creek Ranch Park	Main Room	7714 FM 359 Rd	RICHMOND, TX	77406
Jordan High School	Gym Lobby	27500 Fulshear Bend Dr	FULSHEAR, TX	77441
Kempner High School	Side hallway thru student park	14777 Voss Rd	SUGAR LAND, TX	77498
Kendleton Church of God	ED Building	619 FM 2919 Rd	KENDLETON, TX	77417
Kroger Riverstone	Community Room	18861 University Blvd	SUGAR LAND, TX	77479
Lake Olympia Club House	Ballroom	180 Island Blvd	MISSOURI CITY, TX	77459
Lakes of Bella Terra Rec Center	TBD	11620 W Torino Reale Dr.	RICHMOND, TX	77406
Lantern Lane Elementary School	cafeteria	3323 Mission Valley Dr	MISSOURI CITY, TX	77459
Lexington Creek Elementary School	Gymnasium	2335 Dulles Ave	MISSOURI CITY, TX	77459
Living Word Lutheran Church	Life Center - Courtyard Side	3700 South Mason Road	KATY, TX	77450
Lost Creek Conference Center	Main Room	3703 Lost Creek Blvd	SUGAR LAND, TX	77478
M.R. Massey Admin. Bldg.	Event Space	1570 W. Sycamore Rd	FRESNO, TX	77545
Maryam Islamic Center	Multi-purpose Area/Room	504 Sartartia Rd	SUGAR LAND, TX	77479
Meadows Place City Hall	Council Chambers	1 Troyan Dr	MEADOWS PLACE, TX	77477
Mission Bend Library	Meeting Room	8421 Addicks Clodine Rd	HOUSTON, TX	77083
Missouri City Baptist Church	Multipurpose Building	16816 Quail Park Dr	MISSOURI CITY, TX	77489
Missouri City Visitors Center	Main Room	1522 Texas Parkway	MISSOURI CITY, TX	77489
Mustang Community Center	Classroom	4521 FM 521 Rd	FRESNO, TX	77545
Orchard City Hall	Room # 7	9714 Kibler	ORCHARD, TX	77464
Pecan Grove MUD Admin Bldg	Main Conference Room	751 Pitts Road	RICHMOND, TX	77406
Pinnacle Senior Center	Multi-purpose Room	5525 Hobby St	HOUSTON, TX	77053
Quail Valley Elementary School	Foyer of Gym	3500 Quail Village Dr	MISSOURI CITY, TX	77459

Election Day Polling Places

Quail Valley Fund Office	Board Room	3603 Glenn Lakes Ln	MISSOURI CITY, TX	77459
Randle High School	Front of Auditorium	7600 Koeblen Road	RICHMOND, TX	77469
Reese Tech Ctr	B116 - Physical Therapy Room	12300 University Blvd	SUGAR LAND, TX	77479
Richmond Water Mnt. Facility	1st room to the right	110 N 8th St	RICHMOND, TX	77469
Ridge Point High School	Gym Foyer	500 Waters Lake Blvd.	MISSOURI CITY, TX	77459
Ridgegate Community Ass'n	Main Room	5855 West Ridgecreek Dr	HOUSTON, TX	77489
Ridgemont Early Childhood Ctr	Extended Day Room	5353 Ridgecreek Circle	HOUSTON, TX	77053
River Park Recreation Ctr.	Rec Center	5875 Summit Crk Drive	SUGAR LAND, TX	77479
Road and Bridge (Needville)	Meeting Room	3743 School St	NEEDVILLE, TX	77461
Roberts Middle School	9th Grade Annex - Gym	9230 Charger Way	FULSHEAR, TX	77441
Rosenberg Annex Building	Meeting Room A	4520 Reading Rd	ROSENBERG, TX	77471
Rosenberg City Hall	Council Chambers	2110 4th Street	ROSENBERG, TX	77471
Sartartia Middle School	Front Area	8125 Homeward Way	SUGAR LAND, TX	77479
Seven Lakes High School	PAC Lobby or Gym Lobby	9251 S Fry Rd	KATY, TX	77494
Sienna Annex	Community Room	5855 Sienna Springs Way	MISSOURI CITY, TX	77459
Simonton City Hall	Meeting Room	35011 FM 1093	SIMONTON, TX	77476
Stafford City Hall	Large Conference Room	2610 S Main St	STAFFORD, TX	77477
Sugar Lakes Clubhouse	Clubhouse	930 Sugar Lakes Dr	SUGAR LAND, TX	77478
Sugar Land Branch Library	Meeting Room	550 Eldridge Rd	SUGAR LAND, TX	77478
Sugar Land Church of God	Fellowship Hall	1715 Eldridge Rd	SUGAR LAND, TX	77478
Sugar Land City Hall	Lobby	2700 Town Center Blvd N	SUGAR LAND, TX	77479
Thompsons City Hall	Community Center	520 Thompson Oil Field Road	THOMPSONS, TX	77481
Townewest Towne Hall	Main Room	10322 Old Towne Ln	SUGAR LAND, TX	77498
University Branch Library	Meeting Room 1	14010 University Blvd	SUGAR LAND, TX	77479
Vadtal Dham Swaminarayan Temple	Back Conf Room	10825 Clodine Road	RICHMOND, TX	77407

Fort Bend County Early Voting Schedule
May 4, 2024 City/School/Mud Election
Programa de votación anticipada del condado de Fort Bend
4 de mayo de 2024 Elección de ciudad/escuela/MUD

Early Voting Location	Hours(<i>Horas</i>)			
	Monday-Friday April 22-26, 2024 (<i>lunes-viernes</i>) (22-26 de abril, 2024)	Saturday April 27, 2024 (<i>sabado</i>) (27 de abril, 2024)	Sunday April 28, 2024 (<i>domingo</i>) (28 de mayo, 2024)	Monday-Tuesday April 29-30, 2024 (<i>lunes- martes</i>) (2-3 de mayo, 2024)
Beasley City Hall 319 S 3rd Street, Beasley				
Bowie Middle School 700 Plantation Dr, Richmond				
Chasewood Clubhouse 7622 Chasewood Dr, Missouri City				
Cinco Ranch Branch Library 2620 Commercial Center Blvd, Katy				
Commonwealth Clubhouse 4330 Knightsbridge Blvd, Sugar Land				
Crawford High School 801 Caldwell Ranch Blvd, Rosharon				
Fort Bend ISD Administration Bldg. 16431 Lexington Blvd, Sugar Land				
Four Corners Community Center 15700 Old Richmond Rd, Sugar Land				
George Memorial Library 1001 Golfview Dr, Richmond				
Hightower High. School 3333 Hurricane Ln, Missouri City				
Jacks Conference Center 3232 Austin Pkwy, Sugar Land	All Sites open 7:00 a.m. To 7:00 p.m	All Sites open 8:00 a.m. To 5:00 p.m	All Sites CLOSED (Cerrado)	All Sites open 7:00 a.m. To 7:00 p.m
Kroger Riverstone 18861 University Blvd, Sugar Land				
Lakes of Bella Terra Clubhouse 11620 W Torino Real Dr, Richmond				
Lost Creek Conference Center 3703 Lost Creek Blvd, Sugar Land				
Missouri City Visitors Center 1522 Texas Pkwy, Missouri City				
Quail Valley Fund Office 3603 Glenn Lakes Ln, Missouri City				
Reese Technical Center 12300 University Dr, Sugar Land				
Road and Bridge (Needville) 3743 School St, Needville				
Roberts Middle School 9320 Charger Way, Fulshear				
Rosenberg Annex Building (Main Early Voting Site) 4520 Reading Rd, Rosenberg				
Sienna Annex 5855 Sienna Springs Way, Missouri City				
Stafford City Hall 2610 South Main, Stafford				
Sugar Land Branch Library 550 Eldridge Rd, Sugar Land				
Sugar Land City Hall 2700 Town Center Blvd N, Sugar Land				

**City of Richmond proposed Election Services Contract
Estimate for the conduct of the May 4, 2024 Election**

A. Statistical Information

1. Number of Registered Voters	<u>5,655</u>
2. Number of Precincts	<u>6</u>
3. Number of election day polling places (excluding early voting)	<u>70</u>
4. Number of polling places shared with another entity	<u> </u>
5. Number of public buildings used as polling places	<u> </u>
6. Number of early voting stations	<u>25</u>
7. Voting system:	<u>Hybrid</u>

B. Cost of Election

						Estimate	Actual
1. Early Voting and Election Day personnel <i>(TEC § 32.091, 32.092, 32.114, 83.052, 271.013)</i>							
	Clerks	x	Rate	x	Hours / Entities		
a. Early voting clerks	<u>6</u>		<u>\$20</u>		<u>x 100 / 2</u>	<u>\$6,000</u>	<u> </u>
	<u>2</u>	x			Location(s)		
b. Election day judges / clerks	<u>1</u>		<u>\$20</u>		<u>x 16 / 2</u>	<u>\$320</u>	<u> </u>
Election day judges / clerks	<u>3</u>		<u>\$17</u>		<u>x 16 / 2</u>	<u>\$816</u>	<u> </u>
2. Early Voting Ballot Board & central counting station personnel <i>(TEC § 87.005, 127.006)</i>							
a. Clerks and Judges						<u>\$250</u>	<u> </u>
3. Election Day Field Techs and Other Temp workers						<u>\$50</u>	<u> </u>
4. Elections Administration Dept. Staff overtime <i>(TEC § 31.100(e))</i>						<u>\$250</u>	<u> </u>
	Subtotal of Labor Cost					<u>\$7,686</u>	
5. FICA & Workers Comp				11.45% x	\$7,686 =	<u>\$880</u>	<u> </u>
6. Election supplies & equipment							
Early Voting	<u>Quant</u>	x	<u>Cost</u>	/	<u>Entities</u>		
a. Early Voting supply kits	<u>1</u>		<u>\$35</u>		<u>/ 2</u>	<u>\$18</u>	<u> </u>
b. Early Voting ExpressVotes	<u>6</u>		<u>\$175</u>		<u>/ 2</u>	<u>\$525</u>	<u> </u>
c. Early Voting ExpressTouch	<u>1</u>		<u>\$150</u>		<u>/ 2</u>	<u>\$50</u>	<u> </u>
d. Early Voting DS-200	<u>1</u>		<u>\$250</u>		<u>/ 2</u>	<u>\$125</u>	<u> </u>
e. Wireless Communication (phone & hot	<u>1</u>		<u>\$75</u>		<u>/ 2</u>	<u>\$38</u>	<u> </u>
f. Ballot Stock	<u>500</u>		<u>0.12</u>		<u>/ 2</u>	<u>\$30</u>	<u> </u>
7. Election Day							
g. Election Day supply kits	<u>2</u>		<u>\$35</u>		<u>/ 2</u>	<u>\$35</u>	<u> </u>
h. Election Day ExpressVotes	<u>0</u>		<u>\$175</u>		<u>/ 2</u>	<u>\$0</u>	<u> </u>
i. Election Day ExpressTouch	<u>2</u>		<u>\$150</u>		<u>/ 2</u>	<u>\$150</u>	<u> </u>
j. Election Day DS-200	<u>2</u>		<u>\$250</u>		<u>/ 2</u>	<u>\$250</u>	<u> </u>
k. Wireless Communication (phones & hot	<u>2</u>		<u>\$75</u>		<u>/ 2</u>	<u>\$75</u>	<u> </u>
l. Ballot Stock	<u>200</u>		<u>0.12</u>		<u>/ 2</u>	<u>\$12</u>	<u> </u>
8. Delivery of Voting Equipment & Supplies							
a. Early Voting & Election Day						<u>\$1,500</u>	<u> </u>
9. Polling Place Rental <i>(TEC § 43.031, 43.033)</i>							

a. Election (number of polling places rented)		<u>\$0</u>	
10 Publication of electronic voting system notices) (TEC § 127.096(a))			
a. Election		<u>\$10</u>	
11. Miscellaneous election expenses (itemize)			
a. Ger			
Ballot Layout & Coding		<u>\$400</u>	
Absentee Ballots -Printed & Mailed			
<u>150</u> Ballots x <u>\$1</u>		<u>\$150</u>	
Mileage reimbursements		<u>\$25</u>	
Posting of Bond			
<u>0</u> Locations x <u>\$3</u>		<u>\$0</u>	
Printing of Notices			
<u>0</u> Pages x <u>0</u> Locations x <u>\$0.03</u>		<u>\$0</u>	
<i>SUBTOTAL</i>		<u>\$11,959</u>	
12. Election Services Contract Administrative Fee (TEC § 31.100(d))	<u>10%</u>		
a. Election		<u>\$1,196</u>	
13. Cost of Joint election		<u>\$13,155</u>	



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A13. Review and consider accepting the 2023 Richmond Police Department Racial Profiling Report.



**CITY COMMISSION
AGENDA ITEM COVER MEMO**

DATE: February 19, 2024

Staff Review:

City Manager _____

City Attorney _____

Finance _____

Fire Department _____

Police Department _____

Public Works _____

AGENDA ITEM: 2023 Full Racial Profiling Report

SUBMITTED BY: Jeff Craig, Chief of Police

SYNOPSIS

Attached is the 2023 Richmond Police Department Full Racial Profiling Report. This report captures data from total traffic stops conducted by the agency during the 2023 calendar year. The report identifies 13 different Tier 2 Data collection categories of individuals stopped to include gender, race/ethnicity, reason for the stop and result of the stop.

This report will satisfy the requirements of the full racial profiling report. After City Commission acceptance of this report, it will be submitted to the Texas Commission on Law Enforcement (TCOLE)

COMPREHENSIVE PLAN GOALS ADDRESSED

N/A

BACKGROUND

Texas Criminal Code of Criminal Procedure 2.132 and 2.134 requires law enforcement agencies have a policy on racial profiling. This code identifies required data collection process, complaints and reporting. The law requires the Chief Administrator of the agency to submit an annual report of information collected to the governing body of the municipality and the State of Texas no later than March 1, 2024.

Memorandum



DATE: February 8, 2024

TO: Mayor Becky Haas and City Commission

CC: Terri Vela, City Manager

FROM: Jeff Craig, Chief of Police

SUBJECT: 2023 Full Racial Profiling Report

Attached, for your review and consideration, is the Richmond Police Department's 2023 Full Racial Profile Report.

By way of background, Texas Code of Criminal Procedure 2.131 - 2.134 prohibits law enforcement from racially profiling, requires law enforcement agencies have a policy on racial profiling, requires law enforcement gather certain criteria when conducting motor vehicles stops so as to compile the racial profile report and the agency has to compile and analyze the information within the report. This code covers required data collection process, complaints, and reporting. The law also requires the Chief Administrator of the agency to submit an annual report of the information collected to the governing body of the municipality and the State of Texas no later than March 1st of each year.

This full report captures data from total traffic stops conducted by Richmond Police Department Officers during 2023. The report identifies 13 different Tier 2 Data collection categories of individuals stopped to include gender, race/ethnicity, reason for stop and result of stop.

During 2023 there were two Racial Profiling Audits completed. The results of these audits concluded that the data being collected was valid and reliable.

All Richmond Police Officers have received appropriate training in Texas Racial Profiling Law to adhere to all Texas Commission on Law Enforcement (TCOLE) requirements.

Another requirement of the Racial Profiling law involves public education on the process of filing a complaint concerning allegations of racial profiling. The Police Department makes available in the police lobby, and on the City of Richmond's website information of how to file a complaint and what the process for investigation and disposition are. During 2023 there was one complaint alleging racial profiling.

In conclusion, there are ten requirements that were met by the Richmond Police Department in accordance with the Texas Racial Profiling Law.

This report will satisfy the requirements of the full racial profiling report. After City Commission's acceptance of this report, it will be sent to the Texas Commission on Law Enforcement (TCOLE).

Texas TCOLE SB1187 Racial Profiling Report (2023)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2023.

01. Total Traffic Stops	
	2,355

02. Location of Stop	
CITY STREET	98.68% 2,324
COUNTY ROAD	0.72 % 17
PRIVATE PROPERTY OR OTHER	0.04% 1
STATE HIGHWAY	0.04% 1
US HIGHWAY	0.51% 12
Total	100.00% 2,355

03. Was Race Known Prior to Stop?	
NO	98.77% 2,326
YES	1.23% 29
Total	100.00% 2,355

04. Race or Ethnicity	
ALASKA NATIVE/AMERICAN INDIAN	0.00% 0
ASIAN	6.28% 147
BLACK	32.31% 761
HISPANIC	42.51% 1001
WHITE	18.90% 445
HAWAIIAN/PACIFICISLANDER	0.04% 1
Total	100.00% 2,355

05. Gender		
FEMALE	ALASKA NATIVE/AMERICAN INDIAN	0.00% 0
	ASIAN	4.60% 47
	BLACK	35.95% 367
	HISPANIC	39.57% 404
	WHITE	19.88% 203
	HAWAIIAN/PACIFIC ISLANDER	0.00% 0
Total		100.00% 1,021
MALE	ALASKA NATIVE	0.00% 0

Texas TCOLE SB1187 Racial Profiling Report (2023)

	ASIAN	7.50%	100
	BLACK	29.54%	394
	HISPANIC	44.75%	597
	WHITE	18.14%	242
	HAWAIIAN/PACIFIC ISLANDER	0.07%	1
		100.00%	1,334
Total			2,355

06. Reason for Stop?			
MOVING TRAFFIC VIOLATION	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	6.59%	60
	BLACK	31.50%	287
	HISPANIC	43.14%	393
	WHITE	18.77%	171
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	911
PRE EXISTING KNOWLEDGE	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	33.33%	1
	HISPANIC	66.67%	2
	WHITE	0.00%	0
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	3
VEHICLE TRAFFIC VIOLATION	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	5.54%	63
	BLACK	33.16%	383
	HISPANIC	41.82%	483
	WHITE	19.48%	225
	HAWAIIAN/PACIFIC ISLANDER	0.09%	1
		100.00%	1155
VIOLATION OF LAW	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0

Texas TCOLE SB1187 Racial Profiling Report (2023)

	ASIAN	8.39%	24
	BLACK	31.47%	90
	WHITE	17.13%	49
	HISPANIC	43.01%	123
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	286
Total			2,355

07. Was a Search Conducted?

NO	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	6.60%	141
	BLACK	31.76%	678
	WHITE	20.00%	427
	HISPANIC	41.59%	888
	HAWAIIAN/PACIFIC ISLANDER	0.05%	1
			100.00%
YES	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	2.73%	6
	BLACK	37.73%	83
	WHITE	8.18%	18
	HISPANIC	51.36%	113
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
			100.00%
Total			2,355

08. Reason for Search?

Consent	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	6.67%	1
	BLACK	20.00%	3
	WHITE	13.33%	2
	HISPANIC	60.00%	9
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	15
CONTRABAND IN PLAIN VIEW	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0

Texas TCOLE SB1187 Racial Profiling Report (2023)

	BLACK	50.00%	1
	WHITE	0.00%	0
	HISPANIC	50.00%	1
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	2
INCIDENT TO ARREST	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	0.00%	0
	WHITE	0.00%	0
	HISPANIC	0.00%	0
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
			100.00%
INVENTORY	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	2.04%	2
	BLACK	35.71%	35
	WHITE	52.04%	51
	HISPANIC	10.20%	10
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
			100.00%
PROBABLE CAUSE	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	2.86%	3
	BLACK	41.90%	44
	WHITE	5.71%	6
	HISPANIC	49.52%	52
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
			100.00%
09. Was Contraband Discovered?			
NO	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	3.85%	5
	BLACK	36.92%	48
	WHITE	9.23%	12
	HISPANIC	50.00%	65

Texas TCOLE SB1187 Racial Profiling Report (2023)

	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	130
YES	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	1.11%	1
	BLACK	38.89%	35
	WHITE	6.67%	6
	HISPANIC	53.33%	48
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	90
Total			220

10. Description of Contraband			
ALCOHOL	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	0.00%	0
	WHITE	0.00%	0
	HISPANIC	100.00%	7
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	7
CURRENCY		0.00%	0
		100.00%	0
DRUGS	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	1.45%	1
	BLACK	44.93%	31
	WHITE	7.25%	5
	HISPANIC	46.38%	32
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	69
OTHER	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	41.67%	5
	WHITE	8.33%	1
	HISPANIC	50.00%	6

Texas TCOLE SB1187 Racial Profiling Report (2023)

	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	12
STOLEN PROPERTY	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	100.00%	1
	WHITE	0.00%	0
	HISPANIC	0.00%	0
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	1
WEAPONS	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	0.00%	0
	WHITE	0.00%	0
	HISPANIC	100.00%	3
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	3
Total			92

11. Result of the Stop			
CITATION	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	5.61%	72
	BLACK	29.38%	377
	WHITE	18.55%	238
	HISPANIC	46.53%	597
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	1,283
CITATION AND ARREST	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	11.11%	1
	WHITE	11.11%	1

Texas TCOLE SB1187 Racial Profiling Report (2023)

	HISPANIC	77.78%	7
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	9
WRITTEN WARNING	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	7.13%	75
	BLACK	35.93%	378
	WHITE	19.58%	206
	HISPANIC	37.26%	392
	HAWAIIAN/PACIFIC ISLANDER	0.10%	1
		100.00%	1,052
WRITTEN WARNING AND ARREST	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	54.55%	6
	WHITE	0.00%	0
	HISPANIC	45.45%	5
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	11
Total			2,355

12. Arrest Based On			
OUTSTANDING WARRANT	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	50.00%	3
	WHITE	0.00%	0
	HISPANIC	50.00%	3
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	6
VIOLATION OF PENAL CODE	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	33.33%	4
	WHITE	0.00%	0
	HISPANIC	66.67%	8

Texas TCOLE SB1187 Racial Profiling Report (2023)

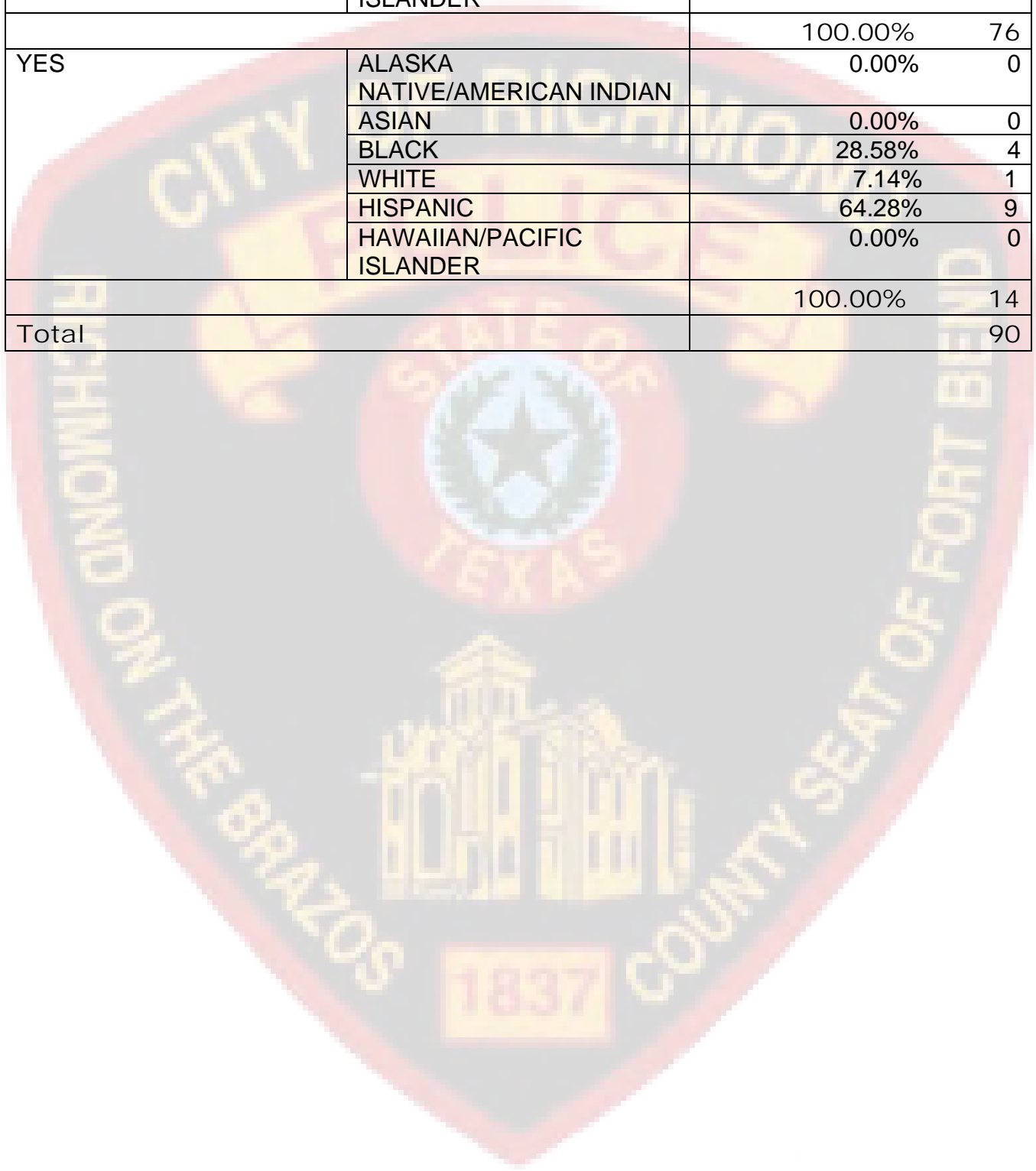
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	12
VIOLATION OF TRAFFIC LAW	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	0.00%	0
	WHITE	50.00%	1
	HISPANIC	50.00%	1
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	2
Total			20

13. Was Physical Force Used?			
NO	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	6.25%	147
	BLACK	32.27%	759
	WHITE	18.92%	445
	HISPANIC	42.52%	1000
	HAWAIIAN/PACIFIC ISLANDER	0.04%	1
		100.00%	2, 352
YES	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	66.67%	2
	WHITE	0.00%	0
	HISPANIC	33.33%	1
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	3
Total			2, 355

14. Was Arrest Due to Contraband Found?			
NO	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	1.32%	1
	BLACK	40.79%	31
	WHITE	6.57%	5

Texas TCOLE SB1187 Racial Profiling Report (2023)

	HISPANIC	51.32%	39
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	76
YES	ALASKA NATIVE/AMERICAN INDIAN	0.00%	0
	ASIAN	0.00%	0
	BLACK	28.58%	4
	WHITE	7.14%	1
	HISPANIC	64.28%	9
	HAWAIIAN/PACIFIC ISLANDER	0.00%	0
		100.00%	14
Total			90





City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A14. Review and consider taking action on the Annual Comprehensive Financial Report for Year Ending September 30, 2023. link

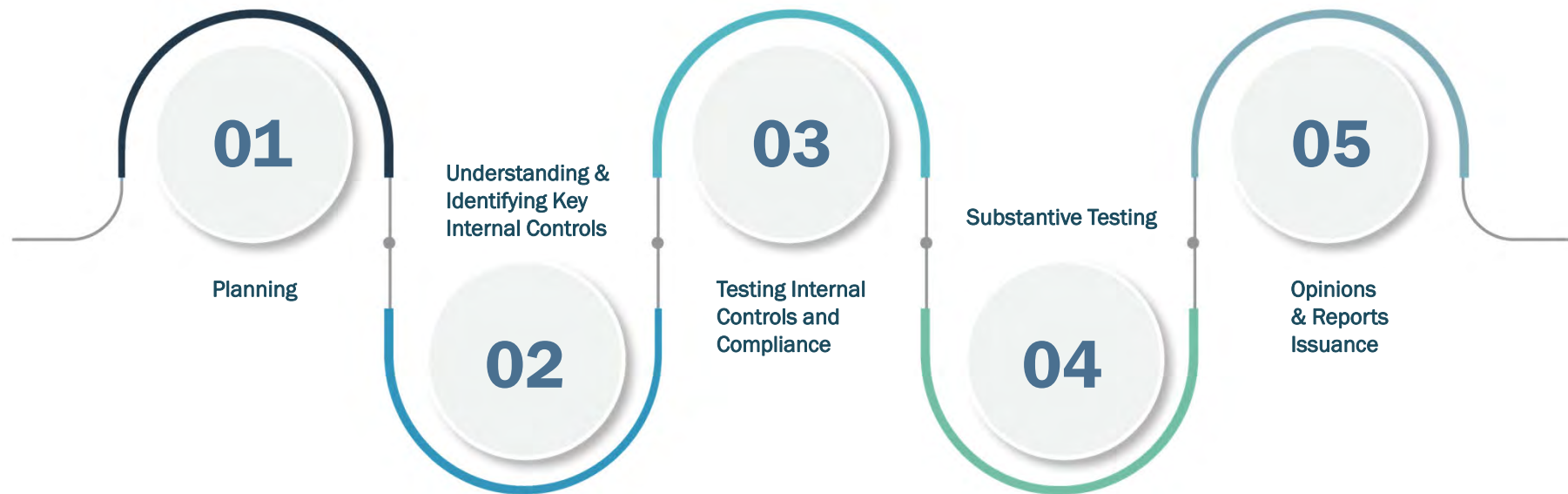
Link: [Fiscal Year 2023 ACFR](#)

CITY OF RICHMOND, TEXAS

FISCAL YEAR 2023: FINANCIAL STATEMENT AUDIT AND FEDERAL SINGLE AUDIT



THE AUDIT PROCESS



PURPOSE OF THE AUDIT – THE OPINION ON THE REPORT

Disclaimer

Qualification
(modification due
to scope limitation
or departure from
GAAP)

Unmodified
(Clean Opinion)

AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS

- Unmodified or “Clean” Opinion
- Financial statements are presented fairly, in all material respects
- Audit conducted in accordance with Generally Accepted Auditing Standards and *Government Auditing Standards*

AUDITOR'S REPORT ON INTERNAL CONTROL AND COMPLIANCE

- Internal control over financial reporting
 - No material weakness identified
 - No significant deficiencies reported
- No instances of noncompliance material to the financial statements were noted

**FEDERAL SINGLE
AUDIT REPORT**

- Major Program:
 - ARPA: Coronavirus State and Local Fiscal Recovery Funds
- Unmodified opinion on compliance
- No internal control findings related to each major program
- No instances of noncompliance or questioned costs were noted

GOVERNMENT-WIDE STATEMENT OF NET POSITION

- **Total Assets and Deferred Outflows: \$165.6 million**
 - Cash and investments: \$56.9 million
 - Capital assets, net of depreciation/amortization: \$97.7 million
- **Total Liabilities and Deferred Inflows: \$61.0 million**
 - Bonds and certificates of obligation payable : \$42.9 million
 - Net pension liability: \$8.1 million
- **Net Position: \$104.6 million**

LONG-TERM LIABILITIES

Total Primary Government (Governmental and Business-type Activities)	September 30, 2023	September 30, 2022
General obligation bonds	\$5,650,000	\$6,315,000
Certificates of obligation	37,290,000	26,900,000
Unamortized premiums	1,794,826	1,600,113
SBITA*	40,833	-
Compensated absences	1,707,317	1,507,436
Net pension liability	8,126,257	760,077
Total OPEB liability	396,077	605,687
Total	\$55,005,310	\$37,688,313

*GASB 96, *Subscription-Based Information Technology Arrangements* implemented in FY 2023

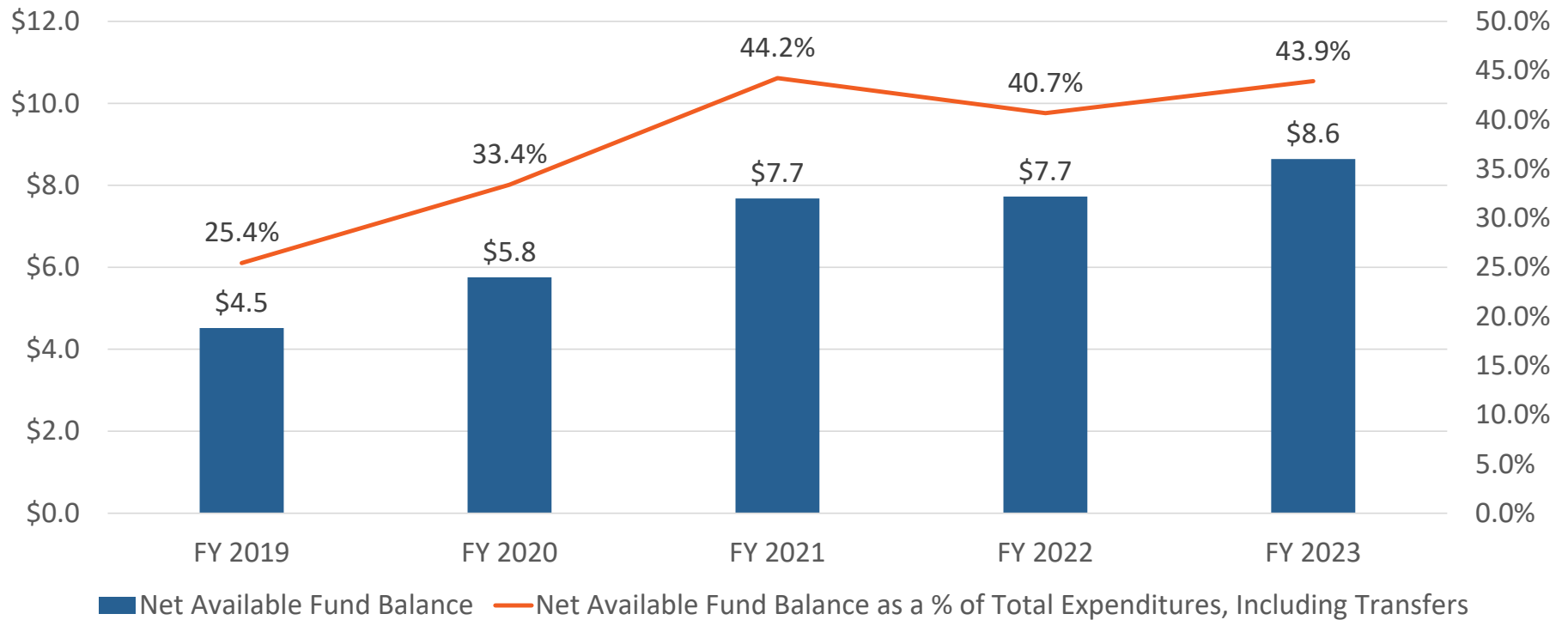
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS (IN 000S)

Year ended September 30, 2023	General	Capital Projects	ARPA Grant Fund	Non-major	Total
Total revenues	\$17,583	\$2,228	\$1,467	\$2,938	\$24,216
Total expenditures	17,929	9,188	1,469	2,284	30,870
Total other financing sources (uses), net	1,493	8,766	-	233	10,493
Net change in fund balances	1,147	1,806	(2)	887	3,839
Fund balance – beginning	9,347	5,656	2	1,494	16,498
Fund balance - ending	\$10,494	\$7,462	\$-	\$2,381	\$20,337

**FY 2023
BUDGET AND ACTUAL
– GENERAL FUND**

- Revenues of \$17.6M were greater than final budgeted revenues by \$2.4M
- Expenditures of \$17.9M were less than final budgeted expenditures by \$0.1M
- Revenues and other sources exceeded expenditures and other uses by \$1.1M (fund balance increased by this amount)
- Fund balance as of September 30, 2023, totaled \$10.5M
 - Nonspendable fund balance - \$0.1M
 - Assigned fund balance - \$1.5
 - Unassigned fund balance - \$8.9M

Net Available General Fund Balance (\$M)



The minimum net available fund balance should be within the range of 90 days (25%) of total expenditures, including transfers.

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION – ENTERPRISE FUNDS

	Year Ended September 30, 2023
Operating revenues	\$17,858,192
Operating expenses	(10,279,793)
Non-operating revenues (expenses), net	608,413
Capital contributions and transfers, net	(2,455,489)
Change in net position	5,731,323
Net Position – Beginning	66,469,722
Net Position – Ending	\$72,201,045

REQUIRED COMMUNICATIONS



Significant Accounting Policies

- The City's accounting policies and methods are appropriate and in accordance with industry standards.
- GASB No. 96, *Subscription-Based Information Technology Arrangements* was implemented in FY 2023.

Accounting Estimates

- The preparation of the financial statements requires that certain estimates and judgments be made by management. These judgments and estimates include:
 - Allowances for uncollectible receivables
 - Pension/OPEB assets/liabilities, deferred outflows/inflows of resources, and pension/OPEB expense
- We concluded that management has a reasonable basis for significant judgments and estimates that impact the financial statements.

REQUIRED COMMUNICATIONS

Significant Risks in a Financial Statement Audit (not specific to the City)

- Management override of internal control
- Improper revenue recognition

Difficulties Encountered in Performing the Audit

- We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected or Uncorrected Misstatements

- All adjustments were reviewed and approved by management.

Disagreements with Management

- We had no disagreements with management over the application of accounting principles or management's judgments about accounting estimates.

REQUIRED COMMUNICATIONS

Management Representations

- We have requested certain representations from management.

Consultation with Other Accountants

- We are not aware of any situations in which management consulted with other accountants on accounting or financial reporting matters.

Major Issues Discussed with Management Prior to Retention

- We discussed the application of accounting principles and auditing standards, however, our responses were not a condition to our retention.

QUESTIONS?





City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A15. Review and consider taking action on Development Corporation FY 2023 Annual Report.



Cover Memo

AGENDA ITEM 12. Review and consider taking action on Development Corporation FY 2023 Annual Report.

Background:

Section 4.04 Item D of the Development Corporation of Richmond bylaws requires the annual report to be considered by the City Commission for review and acceptance.

Highlights from the report:

- Groundbreaking on 100,000 square feet that will host an expanded Diesel Equipment Technology Program, Automotive Technology Program, and an Auto Collision and Management Technology Program.
 - TSTC recently created a TESLA Certified Training Program. With TESLA located in our ETJ, this is an excellent opportunity to retain our workforce to work within the community and work with TSTC to train them.
 - Big Chicken selects Richmond to become their 2nd location in Texas.
- Over 18 Small Businesses participated in the American Express Shop Small, Small Business Saturday initiative. For the second year in a row, we were selected as Neighborhood Champions. This signifies that we support our small businesses, assist our citizens with discovering hidden gems in our community, and continue to build our Richmond community.
- Creating a robust Small Business Ecosystem by seeing record participation in Small Business Breakfast and Coffee at the BLOCK events and building partnerships with SBA by hosting workshops throughout FY 2023.
- Supporting Festivals and Community events. We witnessed approximately 15,000 attendees at our events and continue to work with managing organizations on how best to leverage those in attendance to support our businesses.

Staff Recommendation:

Staff has no recommendations and are available for any questions you may have.

DEVELOPMENT CORPORATION OF RICHMOND

ANNUAL REPORT



Available @Mercy Goods



**DEVELOP
RICHMOND**
TEXAS EST. 1837

CONNECTING OUR FUTURE WITH **TODAY.**



- 1 Board of Directors
PAGE 04
- 2 Letter From the Director
PAGE 05
- 3 Attracting Jobs and Talent
PAGES 06-10
- 4 Growing and Retaining Small Businesses
PAGES 11-17
- 5 Creating Eco-tourism and Place-making
PAGES 18-20
- 6 Short / Long Term Challenges
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- 7 FY 2023 DCR Financials
PAGES 22

2023 Annual Report

CONTENTS

2023



Kit Jones
President

Tim Jeffcoat
Vice-President

Nancie Rain
Secretary

Barry Beard
Treasurer

Cody Fredericks
Director

Rebecca Haas
Director

William Morefield III,
Director

Board of
DIRECTORS

Letter From The DIRECTOR Jerry W. Jones Jr.

November, I celebrated three years of service in Richmond. It has been an honor to serve the business and citizens of this community. As inflation and the economy fluctuate, Richmond's business community shows grit, determination, and resilience.



P. 5 LETTER FROM THE DIRECTOR

We are fortunate to have an engaged Development Corporation of Richmond (DCR) Board of Directors, City Commission, City Manager, and City Attorney who assist us with our goals and objectives of the corporation. These goals and objectives are decided by the strategic and comprehensive plans to grow and develop Richmond.

As we close out 2023 and embrace 2024, we are grateful to have a community ready to grow and excel. DCR diligently works to attract businesses and investments that will help diversify the already vibrant mixture of existing businesses within Richmond. During 2023, our partnerships with the Small Business Administration Houston District Office and its affiliates proved to be beneficial to our businesses seeking to strengthen and grow.

Reflecting on the previous year, we are incredibly proud of our relationships with real estate agencies, developers, and business owners.

We look forward to being intentional about creating an ecosystem that can build a robust platform for our business community. We must make our very own small and large businesses. It will take time, but the best way to encourage growth within those businesses requires investing in small startups. Don't hesitate to contact us for coffee, and let's chat about the future.

Thanks,

A handwritten signature in white ink, appearing to be 'JW Jones', written over a dark background.



Attracting
Jobs and Talent



**GROUND
BREAKING**

Broke Ground on New Building for TSTC Fort Bend

We are continuing to witness growth on the Fort Bend Campus of TSTC. The new expansion was a data-informed decision,” said Bryan Bowling, provost of the campus. “We have talked with the Texas Legislature, industry partners, and local government to come to this conclusion.”

The expansion will include a new building of more than 100,000 square feet that will host an expanded Diesel Equipment Technology program, as well as the addition of an Automotive Technology program and an Auto Collision and Management Technology program.

“We’re adding those programs based purely on market demand,” Bowling said. “There is a massive labor shortage in those areas. To fulfill our purpose as a college, we must include these programs.”

TSTC recently created a TESLA Certified Training Program, which provides training opportunities to our residents to work at the new TESLA Auto Shop in Richmond. TESLA remains our partner in job creation!



Big Chicken Richmond Style

Founded in 2018, Big Chicken is backed by a dream team of partners: JRS Hospitality, an accomplished Las Vegas-based ownership group; Authentic Brands Group, a multi-national, multi-billion-dollar brand development, marketing, and entertainment company; and Hall of Fame basketball star Shaquille O'Neal. Big Chicken fuses O'Neal's home-cooked childhood favorites with today's trending flavors. From crispy chicken sandwiches and tenders to Cheez-It® crusted mac n' cheese and hand-crafted ice cream shakes, each menu item tells a story, all while offering guests an inside look into the life and personality of Shaquille O'Neal.

2ND LOCATION IN
TEXAS

"We're taking our Texas takeover one step at a time, and our Richmond location is the next big step to getting there," said Fazil Malik, co-owner of the new restaurant alongside Frank Malik and Noordin Jhaver, in the release.

TRENDS IN SITE SELECTION



P.10

ECONOMIX

Economix 2023- Atlanta, GA

ECONOMIX is a blending of economic development professionals coming together to stir additional insights and practical tools to enhance work in our respective communities. ECONOMIX is designed for economic developers by economic developers. The conference mixed things up as attendees added critical ingredients to their leadership recipe. And, to add some spice, ECONOMIX featured over 24 site consultants who are getting deals done and were highly engaged with us. We hosted a dinner during the conference and received quality time with the site selection consultants. We are still experiencing emails and conversations from this event and the FAM tour, which you will read more about below.

ECONOMIX 2023

ATLANTA, GA | NOVEMBER 29 + 30

ECONOMIX
POWERED BY CONSULTANT CONNECT





Growing and Retaining
Small Businesses

SHOP LOCAL

SMALL BUSINESS SATURDAY

IN RICHMOND, TX

SATURDAY, 11.25.2023

**Visit Our Facebook Page
at @RichmondTXGov**

SMALL BUSINESS Saturday

Develop Richmond, TX, was approved for a Second year as a Neighborhood Champion for American Express Shop Small!

The Shop Small Movement was founded by American Express in 2010; this day is celebrated each year on the Saturday after Thanksgiving in the U.S. Since it started in 2010, consumers have reported spending an estimated \$163 billion at small businesses across all 12 Small Business Saturdays combined*. Small Business Saturday was November 25, 2023. During 2022, we promoted our businesses through social media for this initiative. In 2023, we included digital Highway 59 and I-10 billboards and social media to encourage our community to Shop Small®. We sent cookies to the 18 small businesses interested in participating.

Here's why the Shop Small Saturday is vital to champion in our community:

- We can Support your neighbors
- Discover hidden gems in our local community
- Experience personalized service from our Businesses
- Build our Richmond community

2

Year as a
Neighborhood
Championship

SMALL BUSINESS SATURDAY P. 13

18

Small Business
Participated

3

Billboards to
Promote

RICHMOND'S SMALL BUSINESS BREAKFAST

March 2023, we were excited to host our biannual Richmond Small Business Breakfast. Our guest speaker was Tanika Vital-Pringle, Global MBA Brand Management, Executive Coach, and Personal Brand Strategist at Brand Rebirth.

She discussed unique elements that create a disruptive personal brand presence and help you thrive within your business and industry! As a business owner, you need to grow by building both your personal and company brands. Our breakfast series empowered our small businesses with tools to improve their brand, leading to business improvements.

September 2023, we closed our small business breakfast with Tim Jeffcoat, the SBA Houston District Director. He provided the businesses with resources and opportunities that small businesses can find at the Small Business Administration and its affiliated resources partners. We are grateful to have Tim serve on our Development Corporation Board of Directors. Our next Small Business Breakfast is scheduled for March 20th.



COFFEE AT THE BLOCK

Coffee at the BLOCK has continued to set new records in attendance! What started as a quarterly has become an anticipated monthly networking event in Richmond. We partnered with them and the businesses at Jax & 7th; all 4 Jax tenants participated, and guests were invited to meander through each shop, mingle, and network in the backyard.

The U. S. Department of Small Business Administration, the Small Business Development Center, SCORE, and the Small Business Women's Center are resources we make known to the businesses in attendance. Assisting our current businesses while attracting our new startups is vital to the future of Richmond. We seek owners interested in starting a business or one who has one and wants to grow their existing business into our Richmond community. We are preparing for our 2024 Coffee at the BLOCK events and anticipate the event's return this Spring.



"We enjoyed the event and meeting others in the community with the same passion and enthusiasm for Richmond businesses." -- TexCol Visual Owners

Born In The Bend

We are now looking at Phase One of the project to divide the facility. We are working on creating a space that sets the tone for accommodating future businesses and development. In the past, we still needed conference room space and attractive and valuable amenities for networking events and meetings. The project is currently in the construction document phase. We are also looking to discuss the future of the other portion of the facility.

Other communities want to create public-private partnerships; an accelerator will yield fertile ground to work with citizens within our city and extraterritorial jurisdictions (ETJ). An accelerator has been discussed since the Comprehensive Master Plan in 2016. If we can complete both sides of the building, we will not only create a nucleus for our businesses but also begin to lay a foundation for our small business ecosystem that has been sought after for years.

BORN IN THE BEND.COM



 Listen Now!  Spotify  Listen on Apple Podcasts



Born In The Bend

by the numbers



Total Downloads

7.8k



Seasonal Growth

40%



Total Followership

14.6K



Recent Milestones

3





Creating

Eco-tourism and Placemaking

CATAPULT
GALLERY | ACADEMY

Movies in Wessendorff Park

First Fridays in Downtown Richmond are monthly movies and other activities that serve as community events that encourage people to shop, support small merchants, and eat at some of our local restaurants and food trucks. We promote to local media with a PR piece sent to our municipal utility bills, social media, and various print sources. We also advertise directly to our Lamar CISD and Fort Bend ISD. We continue to nurture all the relationships we have identified as beneficial to growing this event. We also show appreciation to our Richmond Rotary for the constant dedication to providing free popcorn to the movie attendees. We anticipate continuing to grow this event and partnering with other community partners.



Richmond Farmers Market

The Development Corporation of Richmond and the City of Richmond support the Richmond Farmer's Market on the first Friday of every month (excluding January and February when the market is not open). The market continues to experience consistent growth for their businesses and our community.

Jessica Huang, our Farmer Market manager, announced at the end of 2023 that she would no longer serve in the management capacity for the market. We want to thank her for her willingness to serve the community and look forward to the market's future. We continue to grow and build this event in our community. The Farmers Market Facebook page followers have grown to 4,100, and Instagram has grown to 2,737.

MOVIES AT WESSENDORFF WESSENDORFF PARK - 500 PRESTON ST.



March 3rd - Minions: The Rise of Gru
March 31st - Peter Rabbit 2
May 5th - Lyle, Lyle Crocodile
June 2nd - Clifford the Big Red Dog
July 7th - Paws of Fury
August 4th - Encanto
September 1st - Vivo
October 27th - Hotel Transylvania 4
November 17th - Rock Dog 2
December 1st - The Grinch



One Table-Richmond

This year, we experienced record attendance for the Richmond One Table Event presented by Develop Richmond! We thank the Central Fort Bend Chamber for this unique community event. Kristin Weiss, President and CEO of the Chamber, and her staff have done a fantastic job coordinating this event. Her staff has continued to work with our local restaurant chefs, who provided a delicious feast and contributed to our community spirit at the One Table event in Richmond, Texas!

This unique dining experience brought the community together for a six-course, farm-to-table meal. Supporting the One Table event promotes our local businesses, builds community, and provides new community members with an experience of Richmond's charm while indulging in a culinary adventure.

Mark your calendar! The next One Table event will be in October. Tickets are sold through the Central Fort Bend Chamber. We hope to see you there!



Record Breaking Attendance

**300 tickets
sold up
by 33%
from 2022**

Art in the Bend



Pecan Harvest Festival



Community Christmas Walk



Miracle on Morton St.



OVER 15K IN ATTENDANCE

SHORT TERM CHALLENGES

1. Creating a physical space to encourage and grow an entrepreneurial ecosystem in Richmond.
2. Reviving the downtown/old town, developing the 90-A and I-69 corridors.
3. Implementing a marketing strategy to aid in creating and increasing awareness of Richmond within the region.
4. Addressing the available office space while encouraging adaptive reuse in those structures with the changes to office styles post pandemic.

LONG TERM CHALLENGES

1. Assess the desire to create an incubator/accelerator. Review previous studies may have to consider purchasing at least 30-50 acres for a future business park which could be a Public Private Partnership.
2. Identifying how the DCR can better assist the city with its Strategic Plans that deal with Economic Development related items.
3. Retail Development (Commercial Development Experts have recently stated that we need additional people to combat the commercial developments in Sugar land, Rosenberg, and Houston's ETJ. Nearly 4 million square feet of retail is within a 3-mile radius of our community. The solution is to go after unique retail businesses that will attract our citizens and visitors to support.
4. The Wharton County Junior College- Richmond Campus currently does not operate at its full potential. The campus should assist us with luring additional businesses to our community with a more aggressive approach to educating our future workforce. We must also ensure that campus leadership understands the importance of aligning our small business needs with academic offerings. Recently the Wharton Junior College's Board of Trustees approved the initial concept for a new nursing and allied health facility. Continued engagement with the College's leadership will be vital if we desire to see improvement and growth. Programs within the healthcare sector could help us retain and attract healthcare-related businesses.



FY 2023 DCR Financials

Revenues FY 2022-2023

Sales Tax \$2,195,552.09 **Other Revenues** \$232,520.96

TOTAL \$2,428,073.05

Expenditures

Personnel	\$234,216.07
Administration	\$853,417.62
Marketing and Promotion	\$135,176.00
Job Training	\$100,000.00
Debt Service	\$255,650.00
Capital Costs	\$75,000.00
Other Expenditures	\$51,090.88

TOTAL \$1,704,551.00

Data provided by report submitted to the the Texas Comptroller of Public Accounts





DEVELOP RICHMOND TEXAS EST. 1837

Develop Richmond TX is the brand name for the
Development Corporation of Richmond

DEVELOPMENT CORPORATION OF RICHMOND
JERRY W. JONES JR., DIRECTOR
402 MORTON ST.
RICHMOND, TX 77469
JJONES@RICHMONDTX.GOV



RichmondTXEcoDev



@Dev_RichmondTX



@developrichmondtx



@Dev_RichmondTX



@developrichmondtx



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A16. Review and consider taking action on Resolution No. 473-2024, appointing board members to the Planning and Zoning Board.



City of Richmond Resolution No. 473-2024

A RESOLUTION OF THE CITY OF RICHMOND, TEXAS APPOINTING MEMBERS OF THE RICHMOND PLANNING AND ZONING COMMISSION; PROVIDING AN EFFECTIVE DATE; AND MAKING SUCH OTHER FINDINGS AND PROVISIONS RELATED HERETO.

The Richmond City Commission established the Planning and Zoning Commission undertake a continuing planning program for the physical, social, and economic growth, development, and redevelopment of the City and extraterritorial jurisdiction (ETJ), as may be statutorily applicable. The plans and programs must be designed to promote public health, safety, morals, or the general welfare, as well as the efficiency and economy of its area of jurisdiction.

The Planning and Zoning Commission shall consist of five (5) members. The five members shall be duly qualified electors of the city.

The Commissioner Interview Committee for the Planning and Zoning Commission has interviewed the applicants for the Planning and Zoning Commission and makes nominations for the positions.

The City Commission wishes to appoint members to the Planning and Zoning Commission as nominated by the Commissioner Interview Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF RICHMOND, TEXAS, THAT:

Section 1. City Commission hereby appoints the following members and their respective terms as members and offices held as follows:

POSITION	NAME	TERM START	TERM END
<u>1</u>	<u>Katherine M. Graeber-Kubelka</u>	January 1, 2024	December 31, 2025
<u>3</u>	_____	January 1, 2024	December 31, 2025

Section 2. Effective Date. This resolution shall be effective from and after its approval and passage in accordance with the Texas Local Government Code and the city charter.

Section 3. That it is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code

PASSED AND APPROVED on this 19th day of February, 2024.

THE CITY OF RICHMOND, TEXAS

Rebecca K. Haas, Mayor

ATTEST:

APPROVED AS TO FORM:

Lasha Gillespie, City Secretary

Gary W. Smith, City Attorney



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A17. Review and consider taking action on Resolution No. 474-2024, appointing board members to the Building and Standards Commission.



City of Richmond Resolution No. 474-2024

A RESOLUTION OF THE CITY OF RICHMOND, TEXAS PROVIDING FOR THE APPOINTMENT OF THE MEMBERS AND ALTERNATES OF THE BUILDING AND STANDARDS COMMISSION; PROVIDING AN EFFECTIVE DATE; AND MAKING SUCH OTHER FINDINGS AND PROVISIONS RELATED HERETO.

The Richmond City Commission established a Building and Standards Commission to hear and decide cases concerning substandard structures.

The Building and Standards Commission shall consist of one panel of five (5) members and two alternates, each of whom shall be a duly qualified elector of the city, except that one member or alternate may be from the city's extraterritorial jurisdiction as provided in section 8.01 of the City Charter.

The members of the Building and Standards Commission whose terms are expiring have asked to be reappointed.

The City Commission wishes to reappoint members to the Building and Standards Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF RICHMOND, TEXAS, THAT:

Section 1. City Commission hereby appoints the following members and their respective terms as members and offices held as follows:

POSITION	NAME	TERM
<u>1</u>	<u>Albert J. Davis</u>	September 30, 2025
<u>2</u>	<u>James A. Kinsey</u>	September 30, 2024

<u>3</u>	<u>Joe Garcia</u>	September 30, 2025
<u>4</u>	<u>Zachary La Rock</u>	September 30, 2024
<u>5</u>	<u>Damacio Sanchez</u>	September 30, 2025

Section 2. Effective Date. This resolution shall be effective from and after its approval and passage in accordance with the Texas Local Government Code and the city charter.

Section 3. That it is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code

PASSED AND APPROVED on this 19th day of February, 2024.

THE CITY OF RICHMOND, TEXAS

BY:

Rebecca K. Haas, Mayor

ATTEST:

APPROVED AS TO FORM:

Lasha Gillespie, City Secretary

Gary W. Smith, City Attorney



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A18. Review and consider taking action on Resolution No. 469-2024, request to consent to create Fort Bend County Municipal Utility District No. 263.



**CITY COMMISSION
AGENDA ITEM COVER MEMO**

DATE: 2/19/2024

Staff Review:

City Manager _____
City Attorney _____
Finance _____
Fire Department _____
Police Department _____
Public Works _____

AGENDA ITEM: A7. Review and consider taking action on Resolution No. 469-2024, request to consent to create Fort Bend County Municipal Utility District No. 263.

SUBMITTED BY: Gary W. Smith, City Attorney

SYNOPSIS

Pursuant to Chapters 49 and 54, Texas Water Code, the owners of the approximately 1,616.989-acre tract located north of US 90A and west of State Hwy 99 have petitioned the City for consent to create MUC 263.

COMPREHENSIVE PLAN GOALS ADDRESSED

BACKGROUND

Sec. 54.016, Texas Water Code provides that land within a City's ETJ may not be included within a MUD without the written consent of the City.

The petition seeks authority for the MUD to construct, own, and operate waterworks, sanitary sewer system, storm sewer and drainage system, recreation facilities, road facilities, and, subject to statute and regulations, firefighting facilities.

If the City does not consent to the creation of the MUD within 90 days of the request for consent, the landowners may request that the City provide the services. If the City and landowners are not able to enter into a mutually agreeable contract for the provision of such services within 120 days, the landowners may apply to the Texas Commission on Environmental Quality for creation of the MUD.

As authorized by Sec. 54.016, the proposed resolution contains the conditions to the creation that the City has recently used in granting consent to the expansion of such districts within the ETJ, including the negotiation of a development agreement by October 1, 2024.

The attached Term Sheet contains issues that are significant in developing an agreement with the developer. The Commission may revise the terms. The significant terms include:

- Timely development
- Timely reimbursement
- Revenue to offset expenses necessary to serve the development

- Additional water and wastewater customers for the City
- Ad valorem tax and sales tax revenue
- Quality development providing housing, employment, sales and ad valorem tax revenue
- The opportunity for regional drainage
- The opportunity for regional road and transportation improvements
- Use of sales tax revenue to reduce debt related to development
- Participate in the Groundwater Reduction Plan

BUDGET ANALYSIS

FUNDING SOURCE	ACCOUNT NUMBER	PROJECT CODE/NAME	FY2024 FUNDS BUDGETED	FY2024 FUNDS AVAILABLE	AMOUNT REQUESTED

BUDGET AMENDMENT REQUIRED? YES _____ NO X _____

Requested Amendment:

Budgeted funds estimated for FY2024:

Purchasing Review:

Financial/Budget Review:

FORM CIQ: _____

FORM 1295 _____

SUPPORTING MATERIALS

Resolution 469-2024.

Letter from Schwartz, Page & Harding forwarding Petition for Consent and associated documents.

STAFF'S RECOMMENDATION

City Manager Approval: _____

December 14, 2023

VIA E-MAIL & FEDERAL EXPRESS

Terri Vela, City Manager
City of Richmond, City Hall
402 Morton Street
Richmond, Texas 77469
tvela@richmondtx.gov

Re: Application for Consent to Creation of Fort Bend County Municipal Utility District No. 263 (the "District")

Dear Ms. Vela:

Application is hereby made for the Consent of the City of Richmond (the "City") to the creation of the captioned municipal utility district under the provisions of Chapters 49 and 54 of the Texas Water Code, as amended. We are transmitting herewith the following:

1. One (1) Petition for Consent to Creation of a Municipal Utility District, and field notes denoting the area to be included in the District;
2. One (1) vicinity map depicting the location of the boundaries of the District; and
3. One (1) proposed Ordinance of City of Richmond, Texas, Giving Consent to the Creation of a Municipal Utility District.


The enclosed petition has been duly executed by the owners of the land comprising the boundaries of the District. Please advise of any other requirements or documents needed to have an item placed on an agenda for City Council to consent to the District's creation by resolution or ordinance.

Ms. Terri Vela
December 14, 2023
Page -2-

Should you have any questions or need any additional information or materials in connection with these matters, please contact me.

Sincerely,

SCHWARTZ, PAGE & HARDING, LLP

By: 
Matthew R. Reed
Attorneys for the District

Enclosures

cc: Ms. Amy Meckel (via e-mail)
R.E. Smith Interests, Inc.

Mr. Sam Yager III (via e-mail)
Sam Yager Incorporated

Term Sheet for MUD 263

- Timely development
- Timely reimbursement
- Revenue to offset expenses necessary to serve the development
- Additional water and wastewater customers for the City
- Ad valorem tax and sales tax revenue
- Quality development providing housing, employment, sales and ad valorem tax revenue
- The opportunity for regional drainage
- The opportunity for regional road and transportation improvements
- Use of sales tax revenue to reduce debt related to development
- Participate in the Groundwater Reduction Plan

RESOLUTION NO. 469-2024

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF RICHMOND, TEXAS, GRANTING CONSENT TO THE CREATION OF A MUNICIPAL UTILITY DISTRICT

Pursuant to Chapters 49 and 54 of the Texas Water Code, the owner (“Landowner”) of approximately 1,616.989 acres of land located within the extraterritorial jurisdiction of the City of Richmond, Texas (the “City”) wishes to create Fort Bend County Municipal Utility District No. 263 (the “District”) on such land.

Section 54.016 of the Texas Water Code provides that land within the extraterritorial jurisdiction of a city may not be included within a municipal utility district without the written consent of such city, town, or village.

The Landowner has submitted to the Mayor and City Commission of the City a petition for consent to creation of a municipal utility district.

The general nature of the work to be done in the District is the purchase, construction, extension, improvement, maintenance and operation of a waterworks and sanitary sewer system and a storm sewer and drainage system, recreational facilities, road facilities and, subject to the laws of the State of Texas and rules of the Texas Commission on Environmental Quality, firefighting facilities.

The City Commission of the City finds that creation of the District in in the public interest and desires to consent to the creation of the District as set forth herein; Now Therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF RICHMOND, TEXAS:

Section 1. The matters and facts set out in the preamble hereof are true and correct.

Section 2. The City Commission of the City hereby specifically gives it written consent, as provided by Section 54.016 of the Texas Water Code, to the creation of the District within the extraterritorial jurisdiction of the City of Richmond for the purposes of the purchase, construction,

extension, improvement, maintenance and operation of a waterworks and sanitary sewer system and a storm sewer and drainage system, recreational facilities, road facilities and, subject to the laws of the State of Texas and rules of the Texas Commission on Environmental Quality, firefighting facilities, and the boundaries of such land being described by metes and bounds in Exhibit A attached hereto and made a part hereof for all purposes.

Section 3. The City Commission of the City specifically imposes the conditions set forth in Exhibit B attached hereto and made a part hereof for all purposes.

PASSED AND APPROVED this the 19th day of February, 2024.

Rebecca K. Haas, Mayor

ATTEST:

Lasha Gillespie, City Secretary

Exhibit B

A. The District may issue bonds only for the purpose of acquiring, purchasing or constructing waterworks systems, wastewater systems, storm water systems, drainage facilities, roads, and recreational facilities, or parts of such systems or facilities, and to make any and all necessary purchases, construction, improvements, extensions, additions and repairs thereto, and to purchase or acquire all necessary land, right-of-way easements, sites, equipment, buildings, plants, structures and facilities therefor, and to operate and maintain the same, and to sell water, wastewater and other services within or without the boundaries of the District, unless otherwise agreed to by the City. Such bonds shall expressly provide that the District shall reserve the right to redeem said bonds on any interest payment date subsequent to the tenth (10th) anniversary of the date of issuance without premium and shall only be sold after the taking of public bids therefor, other than refunding bonds, which may be sold on a negotiated basis, and none of such bonds, other than refunding bonds, shall be sold for less than ninety-five (95) percent of par; provided that the net effective interest rate on bonds so sold, taking into account any discount or premium as well as the interest rate borne by such bonds, shall not exceed two (2) percent above the highest average interest rate reported by the Daily Bond Buyer in its weekly "20 Bond Index" during the one-month period next preceding the first date notice of the sale of such bonds is published, and bids for the bonds shall be received not more than forty-five (45) days after notice of sale of the bonds if so published. The resolution or order authorizing the issuance of the District's bonds will contain, if applicable, a provision that the pledge of the revenues from the operation of the District's water and wastewater and/or drainage systems to the payment of the District's bonds will terminate if and when the City annexes the District or takes over the assets of the District and assumes all of the obligations of the District. No land will be added or annexed to the District until the City has given its written consent by action of the City Commission on such addition or annexation. No bonds of the District may be issued without specific City consent if the City has given notice to the District that it intends to annex and/or dissolve the District within 365 or fewer days after such notice. The District will promptly provide the City with the Official Statement regarding the issuance of the bonds, once it is complete. The District must obtain City approval to issue refunding bonds. Refunding bonds must comply with all City ordinances pertaining the sale of refunding bonds by a District within the City's boundaries or its extra-territorial jurisdiction, as such ordinances may be amended from time to time.

B. Before the commencement of any construction within the District, the District, its directors, officers, or developers and/or landowners shall submit to the City all plans and specifications for the construction of water, wastewater, drainage, and recreational facilities and related improvements to serve the District and obtain the City's written approval of such plans and specifications. All water wells, water meters, flushing valves, valves, pipes and appurtenances thereto, installed or used within the District, shall conform exactly to the then applicable specifications of the City. All water service lines, wastewater service lines, lift stations, wastewater treatment facilities and appurtenances thereto installed or used within the District, as

well as any recreational facilities to be accepted by the City, shall comply with the City's standards, the approved plans and specifications and the then applicable ordinances, resolutions, or regulations of the City, unless otherwise agreed to in writing by the City and the District. Prior to the construction

of such facilities within or by the District, the District or its engineer shall give written notice by registered or certified mail to the City Manager, or her designee, stating the date on which such construction will be commenced. The construction of the District's water, wastewater, drainage, recreational and road facilities shall be in accordance with the approved plans and specifications and with applicable standards and specifications of the City and as approved by the City Engineer and the Director of Public Works of the City. During the progress of the construction and installation of such facilities, a designated representative of the City may make periodic on-the-ground inspections in order to determine that the installation and construction conform with the approved plans and specifications and the applicable standards and specifications of the City. In the event that it is determined by the representative of the City that construction and/or installations are not being performed in conformance with the approved plans and specifications and with the applicable standards and specifications of the City, upon being so informed by a duly designated City representative, the District agrees to discontinue further construction and installation of all facilities until the cause of the noncompliance is resolved.

C. In the event that the District operates a wastewater treatment plant, the District agrees it will employ a wastewater plant operator holding an applicable, valid certificate of competency issued under the direction of the Texas Commission on Environmental Quality ("TCEQ"). If the District operates the plant, the District shall make periodic analyses of its discharge pursuant to the rules of the TCEQ and shall send copies of all such effluent data to the Department of Public Works of the City, as well as to the TCEQ. Representatives of the City may supervise the continued operations of the wastewater treatment facility by making periodic inspections thereof.

D. The District shall not provide water, wastewater or drainage facilities to any tract of land until the owner or developer of said tract has, prior to the sale of any subdivided lots or parcels of land, duly recorded a plat in the map and plat records of the county in which the District lies and which plat has been previously approved by the City. If the District contracts with the City for water supply or wastewater treatment services, the District may not provide service to any land outside its boundaries without the prior written consent of the City.

E. The District shall maintain a tax rate sufficient to cover the maintenance and operations expenses and the interest and sinking funds for the fiscal year.

CERTIFICATE OF RESOLUTION NO. 469-2024

CITY OF RICHMOND, TEXAS

I, the undersigned City Secretary of the City of Richmond, Texas hereby certify that the attached and foregoing is a true and correct copy of Resolution No. 469-2024 of City of Richmond, Texas, Giving Consent to Creation of a Municipal Utility District to be known as Fort Bend County Municipal Utility District No. 263. I further certify that said Resolution was passed and approved by the City Commission of the City of Richmond on February 19, 2024.

WITNESS MY HAND AND SEAL OF THE CITY OF RICHMOND, TEXAS, this
_____ day of February, 2024.

Lasha Gillespie
City Secretary, City of Richmond



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

A19. Review and discuss Comprehensive Parks Master Plan.



City of Richmond Park Master Plan Update

Park Master Plan Goal

To ensure the provision of a balanced park and open space system that meets the recreational needs of the citizens of Richmond.

Objectives

- Continue to renovate and enhance existing parks
- Develop a trail system that connects parks, residential areas and historic downtown
- Continue to partner with local youth sports organizations
- Acquire land along the Brazos for preservation and enhancement
- Forge partnerships with public and private organizations for the development, and O/M of existing and future park system
- Ensure safe parks
- Provide new and different recreational opportunities for all ages and abilities

Background

- Master Plan includes recommendations and 2017 cost projections through 2027
- Plan includes area within the City limits
- Master Plan evaluated the existing park system
- Completed citizen survey
- Compared City's existing park system to national standards for:
 - Parks acreage to population
- Designated Park classifications and inventoried

Park Classifications and Inventory

EXISTING PARKS & OPEN SPACES					
	Name	Type of Park	Owned/ Maintained	Total Acres	Facilities
1	City Hall Park	Pocket/Ornamental	City	.25	Native Landscaping Benches
2	Clay Park	Neighborhood	City	2.4	Play Equipment Basketball Court Pavilion Benches Picnic Areas Landscaping Walking Trail
3	Crawford Park	Pocket/ Ornamental	City	.50	Monuments Benches Picnic Areas
4	George Park	Special Use	City	217 (60 Developed)	Soccer Fields Baseball Fields Softball Fields Multi-Purpose Trails Open Lawn Areas Pavilions Playgrounds Volleyball Courts Restroom Facilities Concession Stand Bench Stations Natural Open Spaces Parking Lots
5	Wessendorff Park	Special Use	City	2.2	Gazebo Multi-Purpose Trails Open Lawn Areas Restroom Facility Bench Stations Landscaping
6	Lamar Homestead Park (County Park)	Regional	County	7.3	Walking Trails Workout Stations Open Lawn Areas Picnic Areas Benches Landscaping

Classification and Inventory

Cont.

Does not include 0.75 acres for
Freeman Town Park.

	Name	Type of Park	Owned/ Maintained	Total Acres	Facilities
7	TW Davis Family YMCA	Regional (Privately Owned & Operated)	Private	22	Baseball Fields Softball Fields Soccer Fields Sand Volleyball Courts Lighted Tennis Courts Skate Park Open Lawn Areas Play Equipment Natural Areas Swimming Pool Gymnasium Fitness Center Racquetball Courts Aerobic Rooms
Total Park Acres				251.65	
Total Developed Park Acres (Not Including YMCA Property)				72.65	
Level of Service (Developed Park Acres Per 1,000 Residents)				5.9	

City of Richmond CIP Request 2016 - 2025

* - Potential Grant Funding

Parks	CIP year	Status
Freeman Town Park	2016	completed
George Park Restrooms	2017	completed
George Park play ground equip	2017	Not funded
Park Maintenance Bldg	2017	Not funded
George Park entrance	2017	completed
George Park overlay	2017	Not funded
Wessendorff Trail	2017	completed
George Park splash pad	2017	Not funded
Girls softball parking	2017	completed
Collins hike and bike	2018	completed
Wessendorff Water feature	2018	completed
Morton Street food Park	2021	Not funded
Juan Seguin Park	2021	Not funded*
Downtown Sidewalk Grant match	2025	

Recommendations

Parks and Recreation Implementation Schedule

Project	Estimated Cost	Potential Funding Source
Develop Pocket Park In Freeman Town <ul style="list-style-type: none"> - Construct basketball court - Construct pavilion - Install site amenities CONSTRUCTION COMPLETED SUMMER 2017	\$150,000	General Fund General Obligation Bond
Upgrade/Renovate George Park <ul style="list-style-type: none"> A. Renovate Existing Restrooms B. Construct Sprayground C. Construct Playground D. Construct Disc Golf Course E. Construct Basketball Court F. Construct Pavilion G. Enhance Landscaping H. Upgrade Site Furniture 	A. \$150,000 ea. B. \$200,000 C. \$75,000 D. \$10,000 E. \$65,000 F. \$120,000 G. \$20,000 H. \$25,000	TPWD Outdoor Grant Private / Public Partnership General Fund General Obligation Bond
Partner with LCISD & Helping Hands to Develop Existing Property as a Neighborhood Park <ul style="list-style-type: none"> - Construct Sprayground - Enhance Basketball Court - Construct Pavilion - Enhance Existing Baseball Field - Construct Multi-Purpose Trails - Construct Playground - Install Site Furniture & Landscaping 	\$800,000	Private / Public Partnership TPWD Outdoor Grant General Fund General Obligation Bond
Partner With YMCA To Develop Existing Property as Neighborhood Park <ul style="list-style-type: none"> - Construct Sprayground - Construct Pavilion - Construct Multi-Purpose Trails - Construct Playground 	\$650,000	TPWD Outdoor Grant Private/Corporate Donations General Fund General Obligation Bond

Recommendations Cont.

Project	Estimated Cost	Potential Funding Source
Expand Wessendorff Park A. Add Site Furniture B. Construct Water Feature C. Construct Playground D. Construct Multi-Purpose Trails (Under Construction)	A. \$10,500 B. \$175,000 C. \$85,000 D. \$900,000	Wessendorff Foundation General Fund General Obligation Bond
Construct Pavilion on the Square Block of Preston St, S. 4 th St, N. Calhoun St. & 5 th St.	\$150,000	General Fund General Obligation Bond
Construct Sidewalks and Enhance Streetscape along the 100-500 Block of Morton Street	+/- \$275,000	General Fund General Obligation Bond
Annually Review & Increase Park's Budget for Maintenance		General Fund General Obligation Bond

Capital Projects

City of Richmond CIP Request 2016 - 2025						
* - Potential Grant Funding						
Parks			CIP year			Status
Freeman Town Park			2016			completed
George Park Restrooms			2017			completed
George Park play ground equip			2017			Not funded
Park Maintenance Bldg			2017			Not funded
George Park - expand parking			2017			completed
George Park entrance			2017			completed
George Park overlay			2017			Not funded
Wessendorff Trail			2017			completed
George Park splash pad			2017			Not funded
Girls softball parking			2017			completed
Collins hike and bike			2018			completed
Wessendorff Water feature			2018			completed
Morton Street food Park			2021			Not funded
Juan Seguin Park			2021			Not funded*
Downtown Sidewalk Grant match			2025			



Questions?



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A20. Review and consider taking action on Resolution No. 475-2024, adopting a FEMA approved Hazard Mitigation Plan.



**CITY COMMISSION
AGENDA ITEM COVER MEMO**

DATE: 02/13/2024

Staff Review:

City Manager _____

City Attorney _____

Finance _____

Fire Department _____

Police Department _____

Public Works _____

AGENDA ITEM: Hazard Mitigation Plan Update

SUBMITTED BY: Robert Oliver

SYNOPSIS

Staff is seeking adoption of the updated Hazard Mitigation Plan through Fort Bend County.

COMPREHENSIVE PLAN GOALS ADDRESSED

The Hazard Mitigation Plan will help rehabilitate and preserve Richmond’s existing neighborhoods and enhance and preserve Richmond’s natural amenities all while mitigating hazards. This plan will also help strengthen the awareness and image of Richmond throughout the region.

BACKGROUND

The City of Richmond has adopted the Fort Bend County Hazard Mitigation Plan for years. Every five years this plan is updated using current jurisdictional information. In 2023, the City of Richmond, along with almost every other jurisdiction within Fort Bend County began this update process. City staff worked with Fort Bend County OEM and TetraTech (an outside company) to complete this task and update the City of Richmond’s annex within this plan.

During this process, the City took part in an online survey which allowed citizens to review a draft of the HMP and make any comments.

One of the key takeaways from having this plan, is it allows the City to apply for grant funding through FEMA, the BRIC Program, Hazard Mitigation Funding Program and other possible funding opportunities.

BUDGET ANALYSIS

FUNDING SOURCE	ACCOUNT NUMBER	PROJECT CODE/NAME	FY2024 FUNDS BUDGETED	FY2024 FUNDS AVAILABLE	AMOUNT REQUESTED

BUDGET AMENDMENT REQUIRED? YES _____ NO X _____

Requested Amendment:

Budgeted funds estimated for FY2024:

Purchasing Review:

Financial/Budget Review:

FORM CIQ: _____

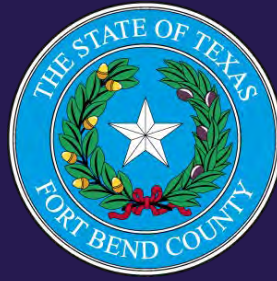
FORM 1295 _____

SUPPORTING MATERIALS

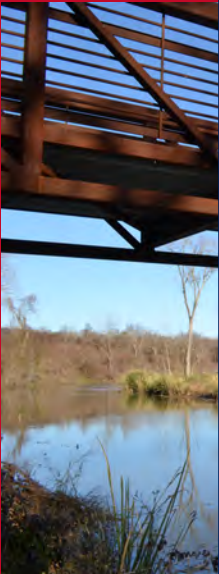
Attached Adoption Resolution

STAFF'S RECOMMENDATION

City Manager Approval: _____



Fort Bend County Hazard Mitigation Action Plan 2023



Volume II
September 2023





SECTION 8. PLANNING PARTNERSHIP

This section describes the Planning Partnership, their responsibilities throughout the planning process, and the jurisdictional annexes developed as a result of their efforts.

8.1 Plan Maintenance Procedures

The Federal Emergency Management Agency (FEMA) encourages multi-jurisdictional planning for hazard mitigation. All participating jurisdictions must meet the requirements of Chapter 44 of the Code of Federal Regulations (44 CFR):

“Multi-jurisdictional plans (e.g., watershed plans) may be accepted, as appropriate, as long as each jurisdiction has participated in the process and has officially adopted the plan” [Section 201.6a(4)]

Members of the Planning Partnership have the expertise to develop the plan and have their jurisdiction’s authority to implement the mitigation strategy developed during the planning process. The Planning Partnership is responsible for developing and reviewing draft sections of the plan, updating their respective annex, creating the mitigation strategy for their jurisdiction, and adopting the final plan.

For the Fort Bend County HMP update, a Planning Partnership was formed to leverage resources and to meet requirements for the federal Disaster Mitigation Action of 2000 (DMA) for as many eligible governments as possible. Members of the Planning Partnership consisted of representatives from each jurisdiction. The DMA defines a local government as follows:

Any county, municipality, city, town, township, public authority, school district, special district, intrastate district, council of governments (regardless of whether the council of governments is incorporated as a nonprofit corporation under State law), regional or interstate government entity, or agency or instrumentality of a local government; any Indian tribe or authorized tribal organization, or Alaska Native village or organization; and any rural community, unincorporated town or village, or other public entity.

Each participating Planning Partner has prepared an annex to this plan. These annexes, as well as information on the process by which they were created, are contained in this volume.

8.2 Initial Solicitation and Letters of Intent

Fort Bend County solicited the participation of all municipalities in the Planning Area at the commencement of this project. Fort Bend County and 17 of its municipalities participated in the update process and have met the minimum requirements of participation as established by the County and Steering Committee.

8.3 Planning Partner Expectations

The Planning Partners agreed to the following expectations, which were outlined in the letter sent by Fort Bend County on October 3, 2022, and confirmed at the kick-off meeting held on November 16, 2022 (see Appendix C [Meeting Documentation] for details):

- Provide representation at regular planning group meetings and workshops.
- Be responsible for providing data and information as requested.



- Review and comment on data and information compiled by the contract consultant relevant to their jurisdiction.
- Be responsible for completing plan documents specific to your municipality using provided templates with guidance and assistance from the contract consultant.
- Assist with the identification of stakeholders within your community that should be informed and potentially involved with the planning process.
- Facilitate public outreach efforts with residents and local stakeholders within your community using materials provided by the contract consultant.
- Assist with the identification of strengths, weaknesses, opportunities, and obstacles to implementing natural hazard mitigation within your community.
- Assist with the identification of past, ongoing, and appropriate future mitigation strategies and activities within your municipality.
- Review and comment on plan documents, specifically the draft and final plans prior to submission to Texas Division of Emergency Management (TDEM) and FEMA.

As described in Section 7 (Plan Maintenance), the Planning Partnership is intended to remain active beyond the regulatory update to support plan maintenance. Regarding the composition of the Steering and Planning Committees, it is recognized that individual commitments change over time, and it will be the responsibility of each jurisdiction and its representatives to inform the HMP Coordinator of any changes in representation.

8.4 Jurisdictional Annex Preparation Process

New to the 2023 HMP, jurisdictional annexes were used to provide a unique, stand-alone guide to mitigation planning for each participating jurisdiction. The 2023 HMP update is organized so that there is an annex for Fort Bend County and for every participating jurisdiction. Section 9 (Annexes) includes an annex for every jurisdiction in the Planning Area.

8.4.1 Data Collection

Each jurisdiction was paired with a contract consultant mitigation planner to work with the mitigation team to update their annex. Each jurisdiction was asked to participate in a municipal kick-off meeting, held on November 16, 2022, to review participant expectations and the updated information needed to support the annex update. It was made clear that the annexes are sections of the plan that can be enhanced if more information is available to further customize all aspects of mitigation planning.

8.4.2 Hazard Ranking Exercise

The presentation of the risk assessment and hazard ranking for each jurisdiction was conducted March 22, 2023. At this meeting, the consultant presented the overall risk assessment for the hazards of concern and distributed jurisdiction-specific handouts with risk assessment results relevant to each plan participant. In addition, each Planning Partner was asked to review the ranked hazards specific to its jurisdiction. Refer to Section 4.4 (Hazard Ranking) for the methodology of the hazard ranking process. The calculated ranking was presented to each jurisdiction, and they were asked to review the ranking and revise based on history of events, probability of occurrence, and the potential impact on people, property, and the economy. In addition, each jurisdiction was asked to rank their adaptive capacity for each hazard. Refer to Appendix B (Participation Matrix) for the input submitted by each municipality. The objectives of this exercise were to familiarize the partnership with how to use the risk assessment as a tool to support other planning and hazard mitigation



processes and to help prioritize types of mitigation actions that should be considered. Hazards that were ranked as “high” for each jurisdiction as a result of this exercise were considered to be priorities for identifying appropriate mitigation actions, although jurisdictions also identified actions to mitigate “medium” or “low” ranked hazards as appropriate.

8.4.3 Mitigation Strategy Workshop

A mitigation strategy workshop was conducted by the contracted planning consultant on March 29, 2023, for all participating jurisdictions to support the development of the updated mitigation strategy. To assist with the identification of implementable and action-oriented mitigation actions, the participating jurisdictions were provided with tools to help identify mitigation strategies: public survey responses, potential mitigation actions for each jurisdiction, and FEMA Mitigation Ideas. The purpose of this workshop was to guide the Planning Partnership in completing this portion of the planning process and discuss how projects that are well developed and documented are more quickly identifiable for selection when grants become available.

At the workshop, the Planning Partnership focused on developing problem statements based on the impacts of hazards in the Planning Area. The results of the updated risk assessment, problems and solutions identified during the capability assessment update and problem and solutions identification exercise, and information gathered from the public survey were used to develop mitigation strategies. As a result, a mitigation workbook was compiled with potential mitigation actions for Fort Bend County and participating jurisdictions. This workbook helped form a bridge between the hazard risk assessment, which quantifies impacts to each community, with the development of achievable mitigation strategies. Mitigation development worksheets were filled out by each jurisdiction to identify additional problem statements, and draft action worksheets were developed.

8.4.4 Municipal Support Conference Calls

In addition to the municipal kick-off meeting, municipal support conference calls were held throughout the planning process. During these calls, the consultant worked one-on-one with the Planning Partners to complete their jurisdictional annexes. Each section of the annex was discussed to ensure accuracy and completeness. This included but was not limited to the following:

- Reviewing the calculated hazard ranking for the jurisdiction and provide input to adjust the ranking as necessary
- Updating information regarding the jurisdiction’s capabilities and past integration of hazard mitigation concepts
- Identifying mitigation initiatives that have reasonable potential to be accomplished within the lifespan of the County HMP (five years), including both FEMA-eligible projects and those projects using funds from non-FEMA sources

8.4.5 Jurisdictional Annexes

While the jurisdictional annex format is designed to document and ensure local compliance with the DMA 2000 regulations, its greater purpose and function includes:

- Providing a locally relevant synthesis of the overall mitigation plan that can be readily presented, distributed, and maintained
- Facilitating local understanding of the community’s risk to natural hazards



- Facilitating local understanding of the community’s capabilities to manage natural hazard risk, including opportunities to improve those capabilities
- Facilitating local understanding of the efforts the community has taken, and plans to take, to reduce their natural hazard risk
- Facilitating the implementation of mitigation strategies, including the development of grant applications
- Providing a framework by which the community can continue to capture relevant data and information for future plan updates

It is recognized that each jurisdiction’s annex is a “living” document and will continue to be improved as resources permit. As such, its design is intended to promote and accommodate continued efforts to maintain the annex to be current and to improve the effectiveness of the annex as the key tool, reference, and guiding document by which the jurisdiction will implement hazard mitigation locally.

The following provides a description of the various elements of the jurisdictional annex.

Section 9.X.1: Hazard Mitigation Planning Team: Identifies the hazard mitigation planning team who provided input during the planning process. Further detail is provided in Section 2 (Planning Process) and Appendix B (Participation Matrix).

Section 9.X.2: Jurisdictional Profile: Provides an overview and profile of the jurisdiction, including identification of areas of known and anticipated future development and the vulnerability of those areas to the hazards of concern.

Section 9.X.3: Jurisdictional Capability Assessment and Integration: This subsection provides an inventory and evaluation of the jurisdiction’s tools, mechanisms, and resources available to support hazard mitigation and natural hazard risk reduction. Within the municipal annexes, tables provide an inventory of the municipality’s planning and regulatory, administrative, technical, and fiscal capabilities. Further, another table identifies the municipality’s level of participation in state and federal programs designed to promote and incentivize local risk reduction efforts. Further information regarding federal, state, and local capabilities may be found in the Capability Assessment portion of Section 5.

Section 9.X.4: National Flood Insurance Program (NFIP) Compliance: A tabular summary of the specific information on the management and regulation of the regulatory floodplain, including current and future compliance with the NFIP.

Section 9.X.5: Growth/Development Trends: Identifies areas of known and anticipated future development and the vulnerability of those areas to the hazards of concern.

Section 9.X.6: Jurisdictional Risk Assessment:

- **Hazard Extent and Location:** Each annex includes a map (or series of maps) illustrating identified hazard zones and critical facilities. Further, these maps show areas of known or anticipated future development, as available and provided by the jurisdiction.
- **Hazard Event History:** Identifies hazard events that have caused significant impacts within the jurisdiction, including a summary characterization of those impacts as identified by the jurisdiction. The documentation of events and losses is critical to supporting the identification and justification of appropriate mitigation actions, including providing critical data for benefit-cost analysis. It is recognized that this “inventory” of events and losses is a work-in-progress and may continue to be improved as



resources permit. As such, the lack of data or information for a specific event does not necessarily mean that the jurisdiction did not suffer significant losses during that event.

- **Hazard Ranking and Vulnerabilities:** This subsection provides information regarding each plan participant’s vulnerability to the identified hazards. Full data and information on the hazards of concern, the methodology used to develop the vulnerability assessments, and the results of those assessments that serve as the basis of these local risk rankings may be found in Section 4 (Risk Assessment).

Section 9.X.7: Mitigation Strategy and Prioritization: This section discusses and provides the status of past mitigation actions and status, describes proposed hazard mitigation initiatives, and addresses prioritization.

- **Past Mitigation Initiative Status:** Where applicable, a review of progress on the jurisdiction’s prior mitigation strategy is presented, identifying the disposition of each prior action, project, or initiative in the jurisdiction’s updated mitigation strategy. Other completed or ongoing mitigation activities that were not specifically part of a prior local mitigation strategy may be included in this subsection as well.
- **Additional Mitigation Efforts:** Other completed or ongoing mitigation activities that were not specifically part of a prior local mitigation strategy may be included in this subsection as well.
- **Proposed Hazard Mitigation Initiatives for the Plan Update:** Table 9.X-16 presents the jurisdiction’s updated mitigation strategy. As indicated, applicable mitigation actions, projects, and initiatives are further documented on an Action Worksheet, which provides details on the project identification, evaluation, prioritization, and implementation process. Table 9.X-17 provides a summary of the local mitigation strategy prioritization process discussed in Section 6 (Mitigation Strategy).

8.4.6 Annex Review

Workshops and additional meetings (via email and/or teleconference) to complete the jurisdictional annexes were held with the Steering Committee and Planning Partnership throughout the planning process. In preparation for the draft plan public review, each jurisdiction was asked to have their mitigation team review their annex to ensure it was complete and accurate for posting to the Fort Bend County Office of Emergency Management’s mitigation website. To demonstrate broad and comprehensive review and input, each jurisdiction collected signatures from these representatives. Refer to Appendix B (Participation Matrix) to review the annex signature pages.

In summary, all participating communities and the County completed the Planning Partner expectations and annex preparation process. Details regarding these meetings are described further in Section 2 (Planning Process) and Section 6 (Mitigation Strategy). Completed jurisdictional annexes are presented in Section 9 (Annexes).

8.5 Coverage Under the Plan

Fort Bend County and the participating jurisdictions met the participation requirements specified by the Steering Committee. Any non-participating local jurisdiction within Fort Bend County Planning Area can “dock” to this plan in the future following the linkage procedures defined in Appendix H (Linkage Procedures).

Table 8.5-1 lists the status of each participating jurisdiction and their ultimate status in this plan update. Refer to Appendix B (Participation Matrix) and Appendix C (Meeting Documentation) for details on participation and meeting attendance.



Table 8.5-1. Jurisdictional Status

Municipality	Attended Workshops and/or Meetings and Project Calls	Provided Update on Past Projects	Submitted Mitigation Actions for Current Plan	Seeking Approval for Adoption (meets all previous requirements)
Fort Bend County	X	X	X	X
Arcola (C)	X	X	X	X
Beasley (C)	X	X	X	X
Fairchilds (V)	X	X	X	X
Fulshear (C)	X	X	X	X
Kendleton (C)	X	X	X	X
Meadows Place (C)	X	X	X	X
Missouri City (C)	X	X	X	X
Needville (C)	X	X	X	X
Orchard (C)	X	X	X	X
Pearland (C)	X	X	X	X
Pleak (V)	X	X	X	X
Richmond (C)	X	X	X	X
Rosenberg (C)	X	X	X	X
Simonton (C)	X	X	X	X
Stafford (C)	X	X	X	X
Sugar Land (C)	X	X	X	X
Thompsons (C)	X	X	X	X
Weston Lakes (C)	X	X	X	X

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SECTION 9. JURISDICTIONAL ANNEXES

9.12 City of Richmond

This section presents the jurisdictional annex for the City of Richmond that provides resources and information to assist public and private sectors to reduce losses from future hazard events. This annex is not guidance of what to do when a disaster occurs. Rather, this annex concentrates on actions to reduce or eliminate damage to property and people that can be implemented prior to a disaster. Information presented includes a general overview of the municipality, the City of Richmond representatives who participated in the planning process, an assessment of the City of Richmond’s risk and vulnerability, the different capabilities used in the City of Richmond, and an action plan that will be implemented to achieve a more resilient community.

9.12.1 Hazard Mitigation Planning Team

The City of Richmond identified the primary and alternate points of contact and developed this 2023 Hazard Mitigation Plan (HMP) over the course of several months with input from City of Richmond departments, including the Department of Emergency Services, and the Department of Engineering. The Mayor is a member of the Steering Committee and represents the community on the Fort Bend County HMP Planning Partnership along with the Emergency Management Coordinator and the City Engineer. The City supported the local planning process requirements by securing input from additional persons with specific knowledge to enhance the plan. All departments were asked to contribute to the annex development through reviewing and contributing to the capability assessment, reporting on the status of previously identified actions, and participating in action identification and prioritization.

The following table summarizes municipal officials who participated in the development of the annex and in what capacity. Additional documentation on the municipality’s planning process through Planning Partnership meetings is included in Volume 1, Section 2 (Planning Process) and Appendix C (Meeting Documentation).

Table 9.12-1. Hazard Mitigation Planning Team

Primary Point of Contact		Alternate Point of Contact	
Name/Title:	Robert Oliver, Emergency Management Coordinator	Name/Title:	Terri Vela City Manager
Address:	600 Morton Street Richmond, Tx 77469	Address:	402 Morton Street Richmond, Tx 77469
Phone Number:	281-342-0559	Phone Number:	281-342-5456
Email:	roliver@richmondx.gov	Email:	Tvela@richmondx.gov
NFIP Floodplain Administrator			
Name/Title:	Duane Whitehead, City Engineer		
Address:	600 Morton Street Richmond, Tx 77469		
Phone Number:	281-341-0808		
Email:	dwhitehead@kaluzainc.com		
Additional Contributors:			
Name/Title:	Rebecca K. Haas, Mayor		
Method of Participation:	On Steering Committee, Planning Committee Member and prepared correspondence.		
Name/Title:	Jim Whitehead, Assistant Public Works Director		
Method of Participation:	Planning Committee Member		



Name/Title: Method of Participation:	Donald Kovar / Planning Section Chief
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9.12.2 Municipal Profile

The City of Richmond, incorporated in May 1837, is the county seat of Fort Bend County and is on the Brazos River 15 miles southwest of Houston. The City's transportation links include U.S. highways 90A and 59, the Southern Pacific Railroad, and the Atchison, Topeka, and Santa Fe Railway.

As the county seat for Fort Bend County, Richmond has a concentration of County and City jobs. In addition, the educational services, health care, social assistance, and construction industries are the largest employers in Richmond, primarily due to Lamar Consolidated Independent School District, Wharton County Junior College, Texas State Technical College, and OakBend Medical Center.

The City of Richmond is the county seat of Fort Bend County. Richmond's downtown shops and small businesses are part of what gives Richmond its unique culture and atmosphere. The overall City of Richmond Jurisdiction has a total of 21,366.5 acres or 33.4 square miles. The City limits have a total area of 2,710.4 acres or 4.2 square miles.

According to the 2021 American Community Survey, the total population for the City of Richmond was 11,768, a slight increase from the 2010 Census population of 11,679. Data from the 2020 U.S. Census indicate that 5.7 percent of the population is 5 years of age or younger, and 13.4 percent is 65 years of age or older. Communities must deploy a support system that enables all populations to safely reach shelters or to quickly evacuate a hazard area.

9.12.3 Jurisdictional Capability Assessment and Integration

The City of Richmond performed an inventory and analysis of existing capabilities, plans, programs, and policies that enhance its ability to implement mitigation strategies. Volume 1, Section 5 (Capability Assessment) describes the components included in the capability assessment and their significance for hazard mitigation planning. The jurisdictional assessment includes the following analyses:

- An assessment of legal and regulatory capabilities
- Development and permitting capabilities
- An assessment of administrative and technical capabilities
- An assessment of fiscal capabilities
- An assessment of education and outreach capabilities
- Classification under various community mitigation programs
- The community's adaptive capacity to withstand hazard events

For a community to succeed in reducing long-term risk, hazard mitigation must be integrated into the day-to-day local government operations. As part of the hazard mitigation analysis, planning/policy documents were reviewed, and each jurisdiction was surveyed to obtain a better understanding of their progress toward plan integration. The updated mitigation strategy provided an opportunity for the City of Richmond to identify opportunities for integration of mitigation concepts that can be incorporated into municipal procedures.

Planning, Legal, and Regulatory Capability and Integration

The table below summarizes the regulatory tools that are available to the City of Richmond. The comment field provides information as to how the capability integrates hazard mitigation and risk reduction.



Table 9.12-2. Planning, Legal, and Regulatory Capability and Integration

	Jurisdiction has this? (Yes/No)	Code Citation and Date (code chapter, name of plan, date of plan)	Authority (local, county, state, federal)	Individual / Department / Agency Responsible
Codes, Ordinances, & Regulations				
Building Code	Yes	International Building Code	Local	Code Enforcement
<i>How does this reduce risk?</i> The City of Richmond adopted the 2015 International Building Code, which incorporates the latest safety standards to address known hazards to the community. The City’s current building code has not been updated since the 2018 HMP; therefore, it does not integrate the HMP. When the City does update the code, they will review the current HMP and integrate into the code accordingly.				
Zoning/Land Use Code	Yes	Unified Development Ordinance – Revised Through 8/15/2022	Local	City Council
<i>How does this reduce risk?</i> The Unified Development Ordinance is part of the Development Services Code which details requirements for all zoning, land use, public infrastructure development, lot sizes, site designs, parking and access. The City’s Unified Development Ordinance has been updated since the 2018 HMP and the City has integrated the HMP accordingly through the implementation of integrated regulations and design criteria the ordinance preserves and protects existing trees and vegetation, floodplains, stream corridors, and other areas of environmental significance from adverse impacts of development.				
Subdivision Ordinance	Yes	Unified Development Ordinance – Revised Through 8/15/2022– Revised Through 8/15/2022	Local	City Council
<i>How does this reduce risk?</i> The Unified Development Ordinance is part of the Development Services Code which details requirements for all zoning, land use, public infrastructure development, lot sizes, site designs, parking and access. The City’s Unified Development Ordinance has been updated since the 2018 HMP and the City has integrated the HMP accordingly through the implementation of integrated regulations and design criteria the ordinance preserves and protects existing trees and vegetation, floodplains, stream corridors, and other areas of environmental significance from adverse impacts of development.				
Site Plan Ordinance	Yes	Unified Development Ordinance – Revised Through 8/15/2022	Local	City Council
<i>How does this reduce risk?</i> The Unified Development Ordinance is part of the Development Services Code which details requirements for all zoning, land use, public infrastructure development, lot sizes, site designs, parking and access.				
Stormwater Management Ordinance	Yes	Public Infrastructure Design Manual – 11/21/2016	Local	City Council
<i>How does this reduce risk?</i> Chapter 7 - Stormwater System Design Requirements identifies the requirements and goals of stormwater design requirements. One of the main goals is the prevention of structure flooding and the maintenance of one passable travel lane in each direction on major thoroughfares during a 100-year storm event to maintain safe routes for emergency vehicles and to critical facilities.				
Post-Disaster Recovery/ Reconstruction Ordinance	No	-	-	-
<i>How does this reduce risk?</i>				
Real Estate Disclosure	-	The Private Real Property Rights Preservation Act - Subchapter B: Chapter 2007 of the General Government Code	-	-
<i>How does this reduce risk?</i>				
Growth Management	N/A	-	-	-
<i>How does this reduce risk?</i>				
Environmental Protection Ordinance	N/A	-	-	-
<i>How does this reduce risk?</i>				



	Jurisdiction has this? (Yes/No)	Code Citation and Date (code chapter, name of plan, date of plan)	Authority (local, county, state, federal)	Individual / Department / Agency Responsible
Flood Damage Prevention Ordinance	Yes	Unified Development Code – 4.3.200 Floodplain Management and Flood Damage Prevention	Local	-
How does this reduce risk?				
It is the purpose of this Division to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas. It reduces risk by:				
<ul style="list-style-type: none"> Restricting or prohibiting uses that are dangerous to health, safety or property in times of flood, or cause excessive increases in flood heights or velocities; Requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction; Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters; Controlling filling, grading, dredging and other development which may increase flood damage; and Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands. 				
The City’s Unified Development Ordinance has been updated since the 2018 HMP and the City has integrated the HMP accordingly through the implementation of integrated regulations and design criteria the ordinance preserves and protects existing trees and vegetation, floodplains, stream corridors, and other areas of environmental significance from adverse impacts of development.				
Wellhead Protection	No	-	-	-
How does this reduce risk?				
Emergency Management Ordinance	No	-	-	-
How does this reduce risk?				
Climate Change Ordinance	No	-	-	-
How does this reduce risk?				
Other	-	-	-	-
Planning Documents				
Comprehensive/Master Plan	Yes	City of Richmond Comprehensive Master Plan – July 2014	Local	City Commission
How does this reduce risk?				
The City of Richmond Comprehensive Master Plan objective is to establish a community supported vision to guide growth and development, strengthen the public and private partnership between intergovernmental, institutional, and private sector leaders, influence the regulatory environment to ensure the community values and desired outcomes are realistic and enforceable, and design a strategic implementation program for directing annual work programs and prioritize capital improvement projects. The City’s Comprehensive Master Plan has not been updated since the 2018 HMP and the City has integrated the HMP accordingly through the implementation of integrated recommendations the plan’s goals include preserving and protecting existing trees and vegetation, floodplains, stream corridors, and other areas of environmental significance from adverse impacts of development, in addition to recommending facility improvements to mitigate future hazards. (It should be noted that the Master Plan is in the process of being updated).				
Capital Improvement Plan	Yes	9/19/2022	Local	Finance
How does this reduce risk?				
Fiscal Year 2023 FY23 capital projects total \$34.46 million. Drainage projects make up much of the distribution at 36.90% and will reduce the risk of flooding in the targeted areas. Streets projects are at 11.75%, Municipal projects are at 19.22%, and Utilities projects are at 32.13%. Drainage projects total \$12.71 million and include \$7.65 million for Northside drainage improvements and \$5.06 million Clay Street/Second Street drainage improvements				
Disaster Debris Management Plan	No	-	-	-
How does this reduce risk?				
Floodplain Management or Watershed Plan	No	-	-	-
How does this reduce risk?				



	Jurisdiction has this? (Yes/No)	Code Citation and Date (code chapter, name of plan, date of plan)	Authority (local, county, state, federal)	Individual / Department / Agency Responsible
Stormwater Management Plan	Yes	Stormwater Management Program	Local	Department of Public Works – Street and Drainage
<p>How does this reduce risk? The City of Richmond has developed a Storm Water Management Program to reduce pollutants in the City’s storm water system and to improve the water quality in the local creeks and rivers. The City’s Stormwater Management Program addresses the following seven minimum control measures:</p> <ul style="list-style-type: none"> • Public Education and Outreach • Public Involvement and participation • Illicit Discharge Detection and Elimination • Construction Site Runoff Control • Post-Construction Storm water Management in New Development and redevelopment • Pollution Prevention and Good Housekeeping and Municipal Operations • Authorization for Municipal Construction Activities <p>To satisfy the minimum control measures requirements, City developed various programs known as Best Management Practices (or BMPs). The effectiveness of the implementation of each bmp is assessed by one or more measurable goals.</p>				
Open Space Plan	Yes	Parks, Recreations and Open Space Plan – 2017 - 2027	Local	City Commission
<p>How does this reduce risk? The Parks, Recreation, and Open Space Master Plan provides the City of Richmond with an information base to help guide decisions related to parks, recreation, and open space. The plan set guidelines for future park and open space development that are feasible for Richmond in accordance with the desires of its citizens and assist in the implementation of those decisions. The plan includes the area within the incorporated limits of Richmond as well as property outside of the City limits which is owned by the municipality. The plan has a ten-year life (2017-2027) Aspects of the plan that integrate with the goals of the HMP include objectives such as;</p> <ul style="list-style-type: none"> • To be proactive in the acquisition and protection of unique natural open spaces along the Brazos River Corridor and its contributing tributaries. • To limit development in natural open spaces and encourage environmentally responsible private development to minimize adverse effects on valuable ecosystems. 				
Urban Water Management Plan	No	-	-	-
How does this reduce risk?				
Habitat Conservation Plan	No	-	-	-
How does this reduce risk?				
Economic Development Plan	No	-	-	-
How does this reduce risk?				
Shoreline Management Plan	No	-	-	-
How does this reduce risk?				
Community Wildfire Protection Plan	No	-	-	-
How does this reduce risk?				
Community Forest Management Plan	No	-	-	-
How does this reduce risk?				
Transportation Plan	Yes	Transportation Section - City of Richmond Comprehensive Master Plan – July 2014	Local	City Commission
How does this reduce risk?				



	Jurisdiction has this? (Yes/No)	Code Citation and Date (code chapter, name of plan, date of plan)	Authority (local, county, state, federal)	Individual / Department / Agency Responsible
<p>A policy of creating a mobility network of interconnected activity centers, corridors, and neighborhoods will provide a structure for guiding new growth and development. This will entail an efficient, well connected street layout that provides multiple paths to external destinations (and critical access for emergency vehicles) while also discouraging non-local or cut-through traffic</p> <p>The City's Comprehensive Master Plan has not been updated since the 2018 HMP and the City has integrated the HMP accordingly through the implementation of integrated recommendations the plan's goals include preserving and protecting existing trees and vegetation, floodplains, stream corridors, and other areas of environmental significance from adverse impacts of development, in addition to recommending facility improvements to mitigate future hazards. (It should be noted that the Master Plan is in the process of being updated).</p>				
Agriculture Plan	No	-	-	-
<i>How does this reduce risk?</i>				
Climate Action/ Resiliency/Sustainability Plan	No	-	-	-
<i>How does this reduce risk?</i>				
Tourism Plan	No	-	-	-
<i>How does this reduce risk?</i>				
Business/ Downtown Development Plan	No	-	-	-
<i>How does this reduce risk?</i>				
Other	No	-	-	-
Response/Recovery Planning				
Comprehensive Emergency Management Plan	Yes	Fort Bend County - Emergency Operation Plan 2018	County	OEM
<p><i>How does this reduce risk?</i></p> <p>The Emergency Operations Plan (EOP) is an all-hazard plan that guides Fort Bend County's efforts to prepare for, respond to, recover from, and mitigate the effects of a major emergency or disaster. Consider the following:</p> <ul style="list-style-type: none"> Does your CEMP cover short-term response and long-term recovery to address communications, evacuation, and housing necessary for identified hazards? 				
Continuity of Operations Plan	No	-	-	-
<i>How does this reduce risk?</i>				
Strategic Recovery Planning Report	No	-	-	-
<i>How does this reduce risk?</i>				
Threat & Hazard Identification & Risk Assessment (THIRA)	No	-	-	-
<i>How does this reduce risk?</i>				
Post-Disaster Recovery Plan	No	-	-	-
<i>How does this reduce risk?</i>				
Public Health Plan	Yes	The Fort Bend County Health and Human Services Department (FBHHS) provides public health services for the City. FBHHS has public health plans as part of Annex H of the Fort Bend County EOP.	County	FBHHS
<i>How does this reduce risk?</i>				
FBHHS has plans in place to prevent public health issues through regular inspections of regulated facilities, as well as prepare for and respond to public health emergencies.				
Other	Yes	Bravos River Erosion Study – 1/7/2019	Local	City Commission-



Jurisdiction has this? (Yes/No)	Code Citation and Date (code chapter, name of plan, date of plan)	Authority (local, county, state, federal)	Individual / Department / Agency Responsible
How does this reduce risk?			
Due to the accelerated bank erosion along the Brazos River following significant flooding in 2015. 2016 and Hurricane Harvey in 2017, the City of Richmond contracted to have a geomorphologic study of bank erosion along the Bravos River. The river's meander migration was projected for the next 30 years to allow for advanced planning to address future flooding.			

Development and Permitting Capability

The table below summarizes the capabilities of the City of Richmond to oversee and track development.

Table 9.12-3. Development and Permitting Capability

Indicate if your jurisdiction implements the following	Yes/No	Comment:
Do you issue development permits? • If yes, what department is responsible?	Yes	Building and Permits Department
If you do not issue development permits, what is your process for tracking new development?	N/A	-
Are permits tracked by hazard area? (For example, floodplain development permits.)	Yes	City Floodplain Administrator
Do you have a buildable land inventory? • If yes, please describe	No	-
Describe the level of build-out in your jurisdiction.	N/A	85%

Administrative and Technical Capability

The table below summarizes potential staff and personnel resources available to the City of Richmond and their current responsibilities that contribute to hazard mitigation.

Table 9.12-4. Administrative and Technical Capabilities

Resources	Available? (Yes/No)	Comments (available staff, responsibilities, support of hazard mitigation)
Administrative Capability		
Planning Board	Yes	The Planning and Zoning Commission is a five member Commission appointed by the City Commission. The Planning and Zoning Commission is appointed to staggered terms of two years. The Planning and Zoning Commission is charged with undertaking a continued planning program for the physical, social, and economic growth, development, and redevelopment of the City and Extraterritorial Jurisdiction. The Planning and Zoning Commission is charged with review and making recommendations on text amendments to the Unified Development Code; amendments to the Official Zoning Map; conceptual or specific area plans; annexations; plats; concepts plans; periodic review of the Unified Development Code and Official Zoning Map; periodic review of the Comprehensive Master Plan; and ensure for the orderly growth, development, and welfare of the City.
Zoning Board of Adjustment	Yes	The Zoning Board of Adjustment (ZBA) is five member Board appointed for terms of two years by the City Commission. The ZBA is authorized by the Texas Local Government Code Section 211.008, Board of Adjustment. The ZBA is authorized to enforce ordinances related to appeals from alleged errors in the Code Official's



Resources	Available? (Yes/No)	Comments (available staff, responsibilities, support of hazard mitigation)
		decision; interpretations to the provisions of the Unified Development Code; and variances from the standards of the Unified Development Code where exceptional and peculiar hardship would be caused by enforcement of the regulations and where such variance would not substantially deviate from the intent of the Unified Development Code (UDC)
Planning Department	Yes	The goal of the Planning Department is to guide the development in the City of Richmond and the extraterritorial jurisdiction by advocating a long-term, comprehensive approach to planning in a manner that preserves the values, character, and history of Richmond while providing for strategic and complimentary new growth. The Department administers the Comprehensive Master Plan, the UDC, and other Master Plans, while ensuring the health, safety, and welfare of its citizens and property by regulating the use of land within the corporate limits of the City of Richmond.
Mitigation Planning Committee	No	-
Environmental Board/Commission	No	-
Open Space Board/Committee	No	-
Economic Development Commission/Committee	No	-
Public Works/Highway Department	Yes	The Public Works Department is responsible for the operation and maintenance of the City's public streets; bridges; drainage system; capital improvement projects, solid waste; water service; wastewater; and recycling. The Public Works Department is dedicated to providing the highest level of service to the citizens of Richmond.
Construction/Building/Code Enforcement Department	Yes	The mission of The Code Enforcement Department is to enhance City of Richmond's livability by protecting the health, safety and welfare of the City's residents and visitors by assuring compliance with the Development Code and General Ordinances. The City will ensure compliance both by encouraging voluntary compliance and by following progressive steps, including legal action, if necessary, for ordinance violators.
Emergency Management/Public Safety Department	Yes	The mission of the Emergency Management Department is to provide an integrated emergency management plan for all natural, man-made, or technological hazards that could adversely affect citizens, businesses, and visitors to the community by preparing, training, and coordinating emergency responses and recover efforts for the City of Richmond.
Warning Systems / Services (mass notification system, outdoor warning signals, etc.)	Yes	Email Alerts vis Emergency Management Department
Maintenance programs to reduce risk (stormwater maintenance, tree trimming, etc.)	Yes	See Public Works
Mutual aid agreements	No	-
Human Resources Manual	Yes	All staff members have training for working during an emergency situation. All staff members sign off knowing that if there is an emergency situation, they may be called into work.
Other	-	-
Technical/Staffing Capability		
Planners or engineers with knowledge of land development and land management practices	Yes	Public Works Dept.
Engineers or professionals trained in building or infrastructure construction practices	Yes	Code Enforcement Dept.
Planners or engineers with an understanding of natural hazards	Yes	Planning Department



Resources	Available? (Yes/No)	Comments (available staff, responsibilities, support of hazard mitigation)
Staff with expertise or training in benefit/cost analysis	Yes	Finance
Professionals trained in conducting damage assessments	Yes	Building Department / Fire Marshall
Personnel skilled or trained in GIS and/or Hazards United States (HAZUS) – Multi-Hazards (MH) applications	No	-
Environmental scientist familiar with natural hazards	No	-
Surveyor(s)	No	-
Emergency Manager	Yes	Emergency Management Coordinator
Grant writer(s)	No	-
Resilience Officer	No	-
Other (this could include stormwater engineer, environmental specialist, etc.)	No	-

Fiscal Capability

The table below summarizes financial resources available to the City of Richmond.

Table 9.12-5. Fiscal Capabilities

Financial Resources	Accessible or Eligible to Use? (Yes/No)
Community Development Block Grants (CDBG, CDBG-DR)	Yes
Capital improvements project funding	Yes
Authority to levy taxes for specific purposes	Yes
User fees for water, sewer, gas, or electric service	Yes
Impact fees for homebuyers or developers of new development/homes	Yes
Stormwater utility fee	Yes
Incur debt through general obligation bonds	Yes
Incur debt through special tax bonds	Yes
Incur debt through private activity bonds	No
Withhold public expenditures in hazard-prone areas	No
Other federal or state funding programs	Yes
Open space acquisition funding programs	Yes
Other (for example, Clean Water Act 319 Grants [Nonpoint Source Pollution])	-

Education and Outreach Capability

The table below summarizes the education and outreach resources available to the City of Richmond.

Table 9.12-6. Education and Outreach Capabilities

Outreach Resources	Available? (Yes/No)	Comment:
Public information officer or communications office	No	-
Personnel skilled or trained in website development	No	-
Hazard mitigation information available on your website	Yes	Emergency Management Department website provides information for man-made and natural hazards.



Outreach Resources	Available? (Yes/No)	Comment:
Social media for hazard mitigation education and outreach	Yes	Email
Citizen boards or commissions that address issues related to hazard mitigation	No	-
Warning systems for hazard events	Yes	FBC Alert / City of Richmond Alert System
Natural disaster/safety programs in place for schools	No	-
Does the jurisdiction have any public outreach mechanisms / programs in place to inform citizens on natural hazards, risk, and ways to protect themselves during such events? <ul style="list-style-type: none"> If yes, please describe. 	Yes	The Department of Emergency Management has a webpage that provides safety, preparation and evacuation tips and instructions for Natural Disasters such as, Hurricanes, Tornadoes, Floods and Severe Thunderstorms.

Community Classifications

The table below summarizes classifications for community programs available to the City of Richmond.

Table 9.12-7. Community Classifications

Program	Participating? (Yes/No)	Classification (if applicable)	Date Classified (if applicable)
Community Rating System (CRS)	No	-	-
Building Code Effectiveness Grading Schedule (BCEGS)	No	-	-
Public Protection (ISO Fire Protection Classes 1 to 10)	No	-	-
Storm Ready Certification	No	-	-
Firewise Communities classification	No	-	-
Other	-	-	-

Adaptive Capacity

Adaptive capacity is defined as “the ability of systems, institutions, humans and other organisms to adjust to potential damage, to take advantage of opportunities, or respond to consequences” (IPCC 2014). Each jurisdiction has a unique combination of capabilities to adjust to, protect from, and withstand a future hazard event, future conditions, and changing risk. The table below summarizes the adaptive capacity for each identified hazard of concern and the jurisdiction’s capability to address related actions using the following classifications:

- Strong: Capacity exists and is in use.
- Moderate: Capacity might exist; but is not used or could use some improvement.
- Weak: Capacity does not exist or could use substantial improvement.

Table 9.12-8. Adaptive Capacity

Hazard	Adaptive Capacity – Strong/Moderate/Weak
Dam/Levee Failure	Strong
Disease Outbreak	Moderate
Drought	Strong



Extreme Temperature	Strong
Flood	Strong
Geologic Hazards	Moderate
Hurricane/Tropical Storm	Strong
Severe Weather	Strong
Tornado	Strong
Wildfire	Strong
Winter Weather	Moderate

9.12.4 National Flood Insurance Program (NFIP) Compliance

This section provides specific information on the management and regulation of the regulatory floodplain, including current and future compliance with the NFIP. The Floodplain Administrator is responsible for maintaining this information and is listed in the Hazard Mitigation Planning Team table at the beginning of this annex.

NFIP Summary

The following table summarizes the NFIP statistics for the City of Richmond.

Table 9.12-9. NFIP Summary

Municipality	Policies in Force ^a	Number of Paid Claims ^a	Amount of Paid Claims ^a	Number of NFIP RL Properties ^b	Number of NFIP SRL Properties ^b
Richmond (C)	338	226	\$4,391,812.52	13	0

Sources: a BureauNet 2022 (<https://nfipservices.floodsmart.gov/reports-flood-insurance-data>)
 b 2018 Fort Bend County HMP

Notes: Due to a contractual agreement with FEMA, detailed information at the municipal level was not available to incorporate into the 2023 HMP Update. The information presented here was collected from data provided by the State of Texas and from FEMA's HUDEX Report.

*Number of RL and SRL properties provided by the State of Texas

**Total policies in force and paid claims collected from FEMA's OpenFEMA Dataset: FIMA NFIP Redacted Claims

RL Repetitive Loss

SRL Severe Repetitive Loss

Flood Vulnerability Summary

The following table provides a summary of the NFIP program in the City of Richmond.

Table 9.12-10. NFIP Summary

NFIP Topic	Comments
Flood Vulnerability Summary	
Describe areas prone to flooding in your jurisdiction. <ul style="list-style-type: none"> Do you maintain a list of properties that have been damaged by flooding? 	The City of Richmond is capable of maintaining this information; however, it is currently outsourced.
<ul style="list-style-type: none"> Do you maintain a list of property owners interested in flood mitigation? How many homeowners and/or business owners are interested in mitigation (elevation or acquisition)? 	N/A
Are any RiskMAP projects currently underway in your jurisdiction? <ul style="list-style-type: none"> If so, state what projects are underway. 	N/A
<ul style="list-style-type: none"> How do you make Substantial Damage determinations? 	N/A



NFIP Topic	Comments
<ul style="list-style-type: none"> How many were declared for recent flood events in your jurisdiction? 	
How many properties have been mitigated (elevation or acquisition) in your jurisdiction? <ul style="list-style-type: none"> If there are mitigated properties, how were the projects funded? 	N/A
Do your flood hazard maps adequately address the flood risk within your jurisdiction? <ul style="list-style-type: none"> If not, state why. 	Yes. The City uses the mapping developed by the County and approved by FEMA.
NFIP Compliance	
What local department is responsible for floodplain management?	N/A
Are any certified floodplain managers on staff in your jurisdiction?	The City Engineer is contracted staff and is a CFM.
Do you have access to resources to determine possible future flooding conditions from climate change?	The FBC Drainage District may have access to resources needed to predict future flooding resulting from Climate Change but the City does not.
Does your floodplain management staff need any assistance or training to support its floodplain management program? <ul style="list-style-type: none"> If so, what type of assistance/training is needed? 	N/A
Provide an explanation of NFIP administration services you provide (e.g. permit review, GIS, education/outreach, inspections, engineering capability)	Floodplain Development permit applications are reviewed. Once in compliance, permits are issued.
How do you determine if proposed development on an existing structure would qualify as a substantial improvement?	The City utilizes FBCAB value and construction cost to determine if it is over 50% of the current value.
What are the barriers to running an effective NFIP program in the community, if any?	N/A
Does your jurisdiction have any outstanding NFIP compliance violations that need to be addressed? <ul style="list-style-type: none"> If so, state the violations. 	N/A
When was the most recent Community Assistance Visit (CAV) or Community Assistance Contact (CAC)?	N/A
<ul style="list-style-type: none"> What is the local law number or municipal code of your flood damage prevention ordinance? What is the date that your flood damage prevention ordinance was last amended? 	N/A
Does your floodplain management program meet or exceed minimum requirements? <ul style="list-style-type: none"> If exceeds, in what ways? 	N/A
Are there other local ordinances, plans or programs (e.g. site plan review) that support floodplain management and meeting the NFIP requirements? For instance, does the planning board or zoning board consider efforts to reduce flood risk when reviewing variances such as height restrictions?	N/A
Does your community plan to join the CRS program or is your community interested in improving your CRS classification?	N/A

9.12.5 Growth/Development Trends

Understanding how past, current, and projected development patterns have or are likely to increase or decrease risk in hazard areas is a key component to appreciating a jurisdiction’s overall risk to its hazards of concern. The table below





summarizes recent and expected future development trends, including major residential/commercial development and major infrastructure development.

Table 9.12-11. Number of Building Permits for New Construction

Type of Development	2016		2017		2018		2019		2020		2021		2022	
Number of Building Permits for New Construction Issued Since the previous HMP* (total/within regulatory floodplain)														
	Total	Within SFHA	Total	Within SFHA	Total	Within SFHA	Total	Within SFHA	Total	Within SFHA	Total	Within SFHA	Total	Within SFHA
Single Family	1	0	1	0	2	0	3	0	8	0	106	0	147	0
Multi-Family	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Other (commercial, mixed-use, etc.)	2	0	5	0	1	0	2	0	3	0	17	0	1	0
Total Permits Issued	3	0	6	0	3	0	5	0	11	0	123	0	148	0

SFHA Special Flood Hazard Area (1% annual chance flood event)

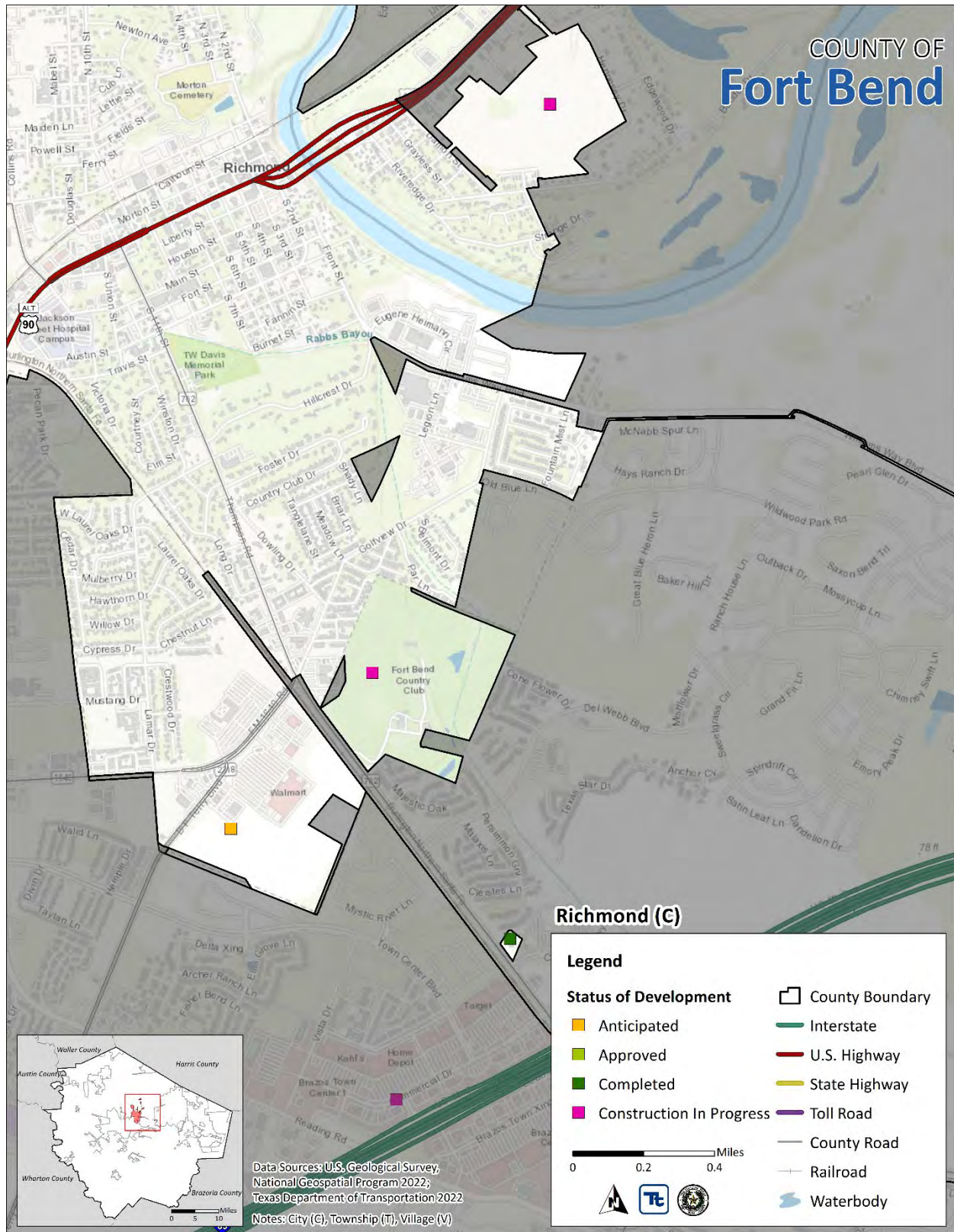
* Only location-specific hazard zones or vulnerabilities identified.

Table 9.12-12. Recent and Expected Future Development

Property or Development Name	Type (e.g. Res., Comm.)	# of Units / Structures	Address and Parcel ID	Known Hazard Zone(s)	Description/Status of Development
Recent Major Development from 2018 to Present					
Mandola Farms	Residential	263	200 Mandola Farms Drive	Expansive Soils, 1% Flood, 2% Flood	Construction in progress
Veranda	Residential	10 Buildings with future build-out possible	24500 Wildwood Park Drive	Expansive soils, Wildfire	Construction in progress
New Quest	Commercial	1 Structure – 5 Units	3415 FM 762 Road	Expansive soils, Wildfire	Completed
Known or Anticipated Major Development in the Next Five (5) Years					
West Street Village	Residential	150	200 Wall Street	Expansive Soils	Anticipated, no approval date
Pit-Stop Express	Commercial	2 Structures	Williams Way @ 59	Expansive Soils	Anticipated, no approval date
Circle Oak	Mixed-use	Unknown currently	100 Cemetery Road	Wildfire	Construction in progress



Figure 9.12-1. City of Richmond Extent and Location Map-New Development





9.12.6 Jurisdictional Risk Assessment

The hazard profiles in Volume 1, Section 4 (Risk Assessment) provide detailed information regarding each plan participant's vulnerability to the identified hazards. Section 4.1 (Methodology and Tools) and Section 4.4 (Hazard Ranking) provide detailed summaries for the City of Richmond's risk assessment results and data used to determine the hazard ranking discussed later in this section.

Hazard area extent and location maps provided below illustrate the probable areas impacted within the jurisdiction based on the best available data at the time of the preparation of this plan and are adequate for planning purposes. Maps were generated only for those hazards that can be identified clearly using mapping techniques and technologies and for which the City of Richmond has significant exposure. The maps also show the location of potential new developments, where available.

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Figure 9.12-2. City of Richmond Hazard Area Extent and Location Map-Dam Inundation

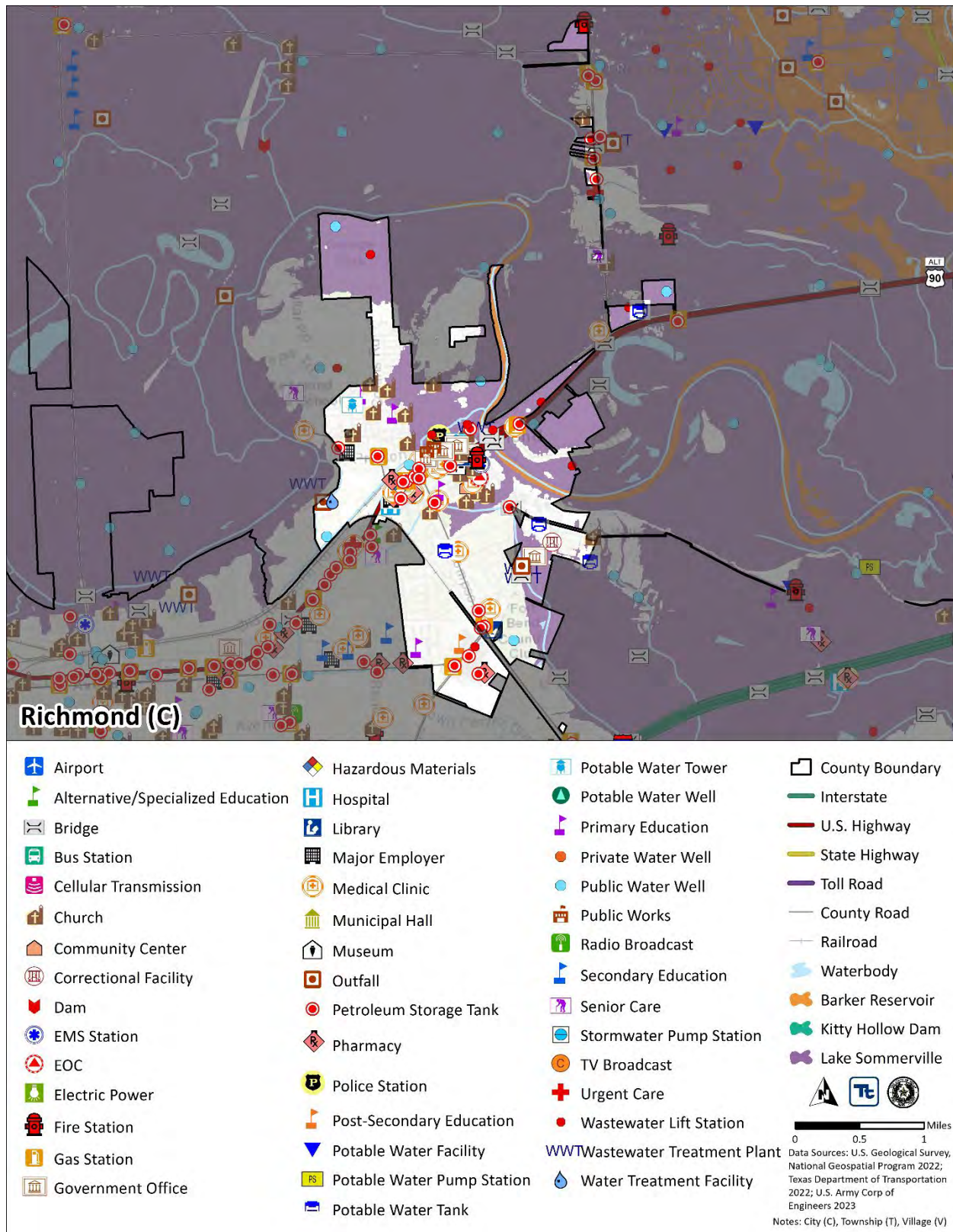
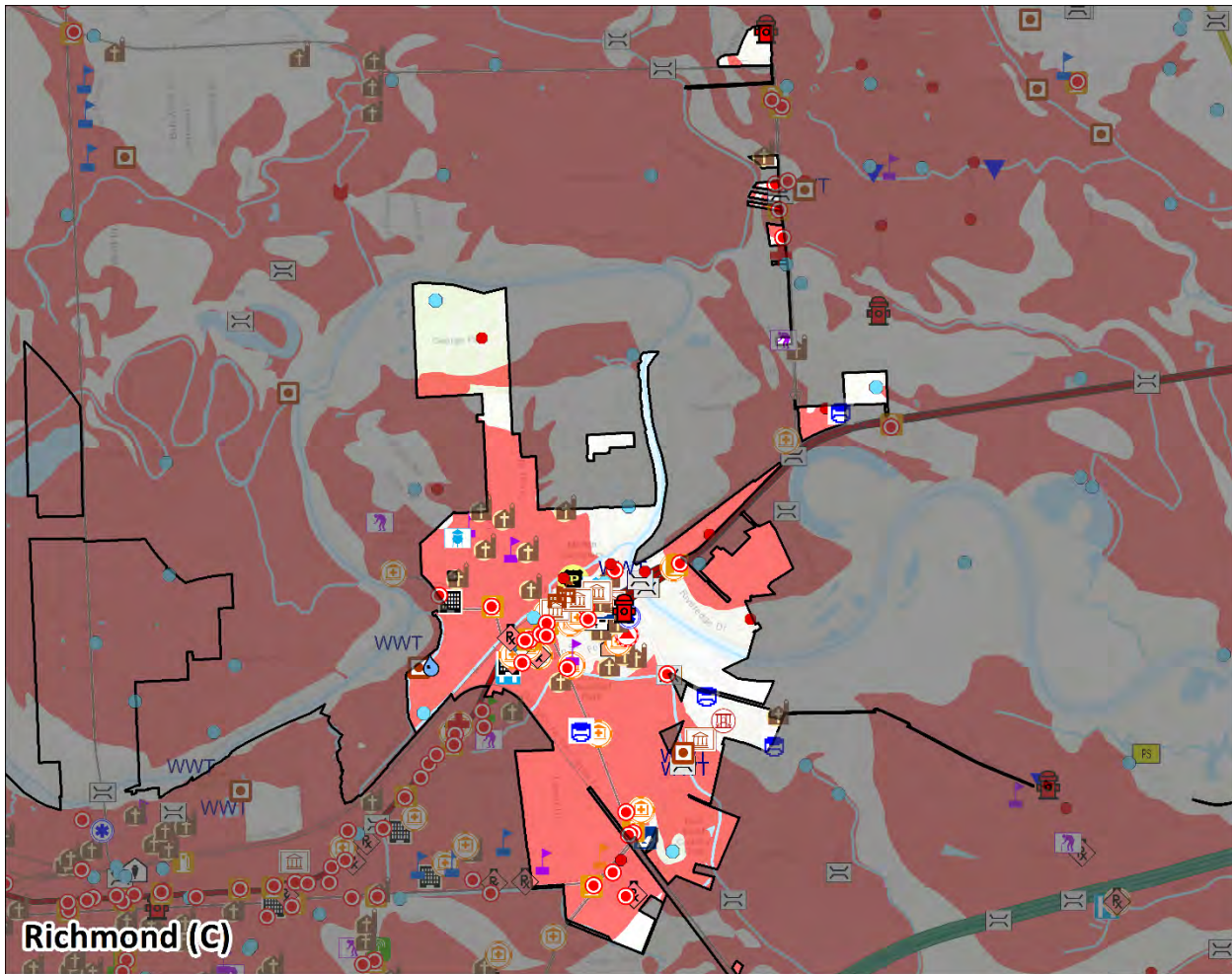




Figure 9.12-3. City of Richmond Hazard Area Extent and Location Map- Expansive Soils



Richmond (C)

Airport	Hazardous Materials	Potable Water Tank	County Boundary
Alternative/Specialized Education	Hospital	Potable Water Tower	Interstate
Bridge	Library	Potable Water Well	U.S. Highway
Bus Station	Major Employer	Private Water Well	State Highway
Cellular Transmission	Medical Clinic	Public Water Well	Toll Road
Church	Municipal Hall	Public Works	County Road
Community Center	Museum	Radio Broadcast	Railroad
Correctional Facility	Outfall	Secondary Education	Waterbody
Dam	Petroleum Storage Tank	Senior Care	Expansive Soils Hazard Area
EMS Station	Pharmacy	Stormwater Pump Station	Linear Extensibility >6%
EOC	Police Station	TV Broadcast	North Arrow
Electric Power	Post-Secondary Education	Urgent Care	0 0.475 0.95 Miles
Fire Station	Potable Water Facility	Wastewater Lift Station	Data Sources: U.S. Geological Survey, National Geospatial Program 2022; Texas Department of Transportation 2022; U.S. Department of Agriculture, Natural Resources Conservation Service 2022
Gas Station	Potable Water Pump Station	Water Treatment Facility	Notes: City (C), Township (T), Village (V)
Government Office			



Figure 9.12-4. City of Richmond Hazard Area Extent and Location Map- Flood

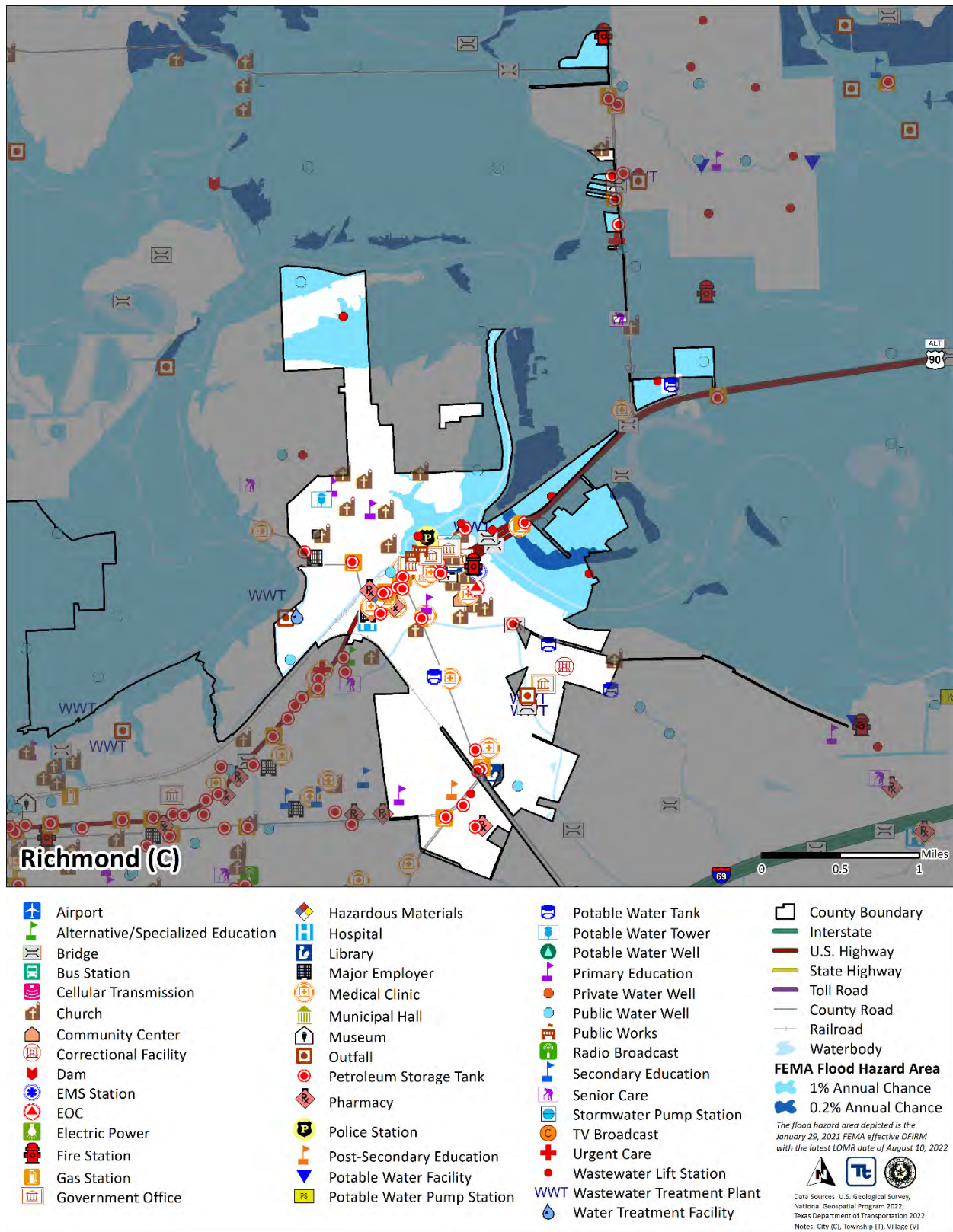




Figure 9.12-5. City of Richmond Hazard Area Extent and Location Map- Inland Erosion

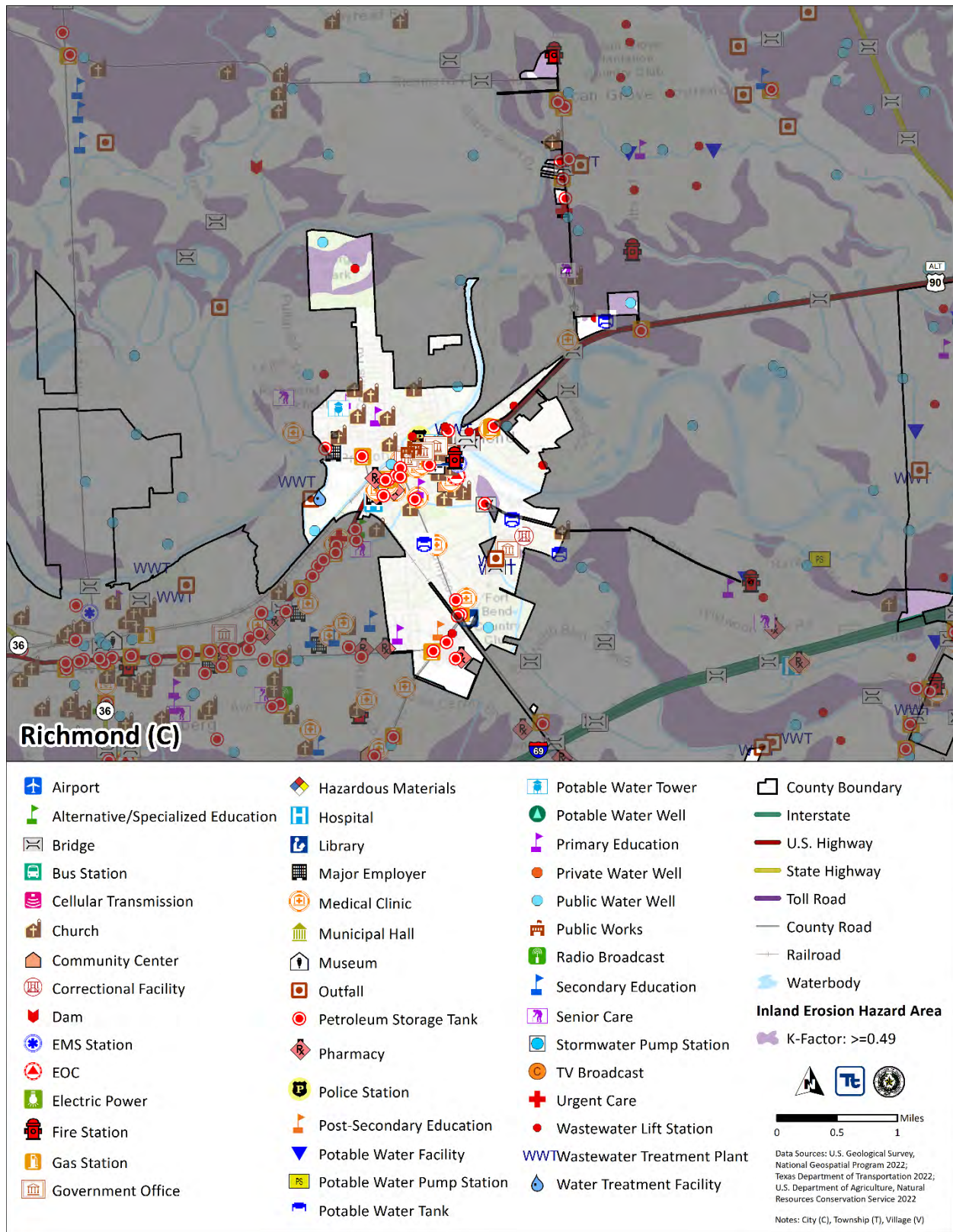
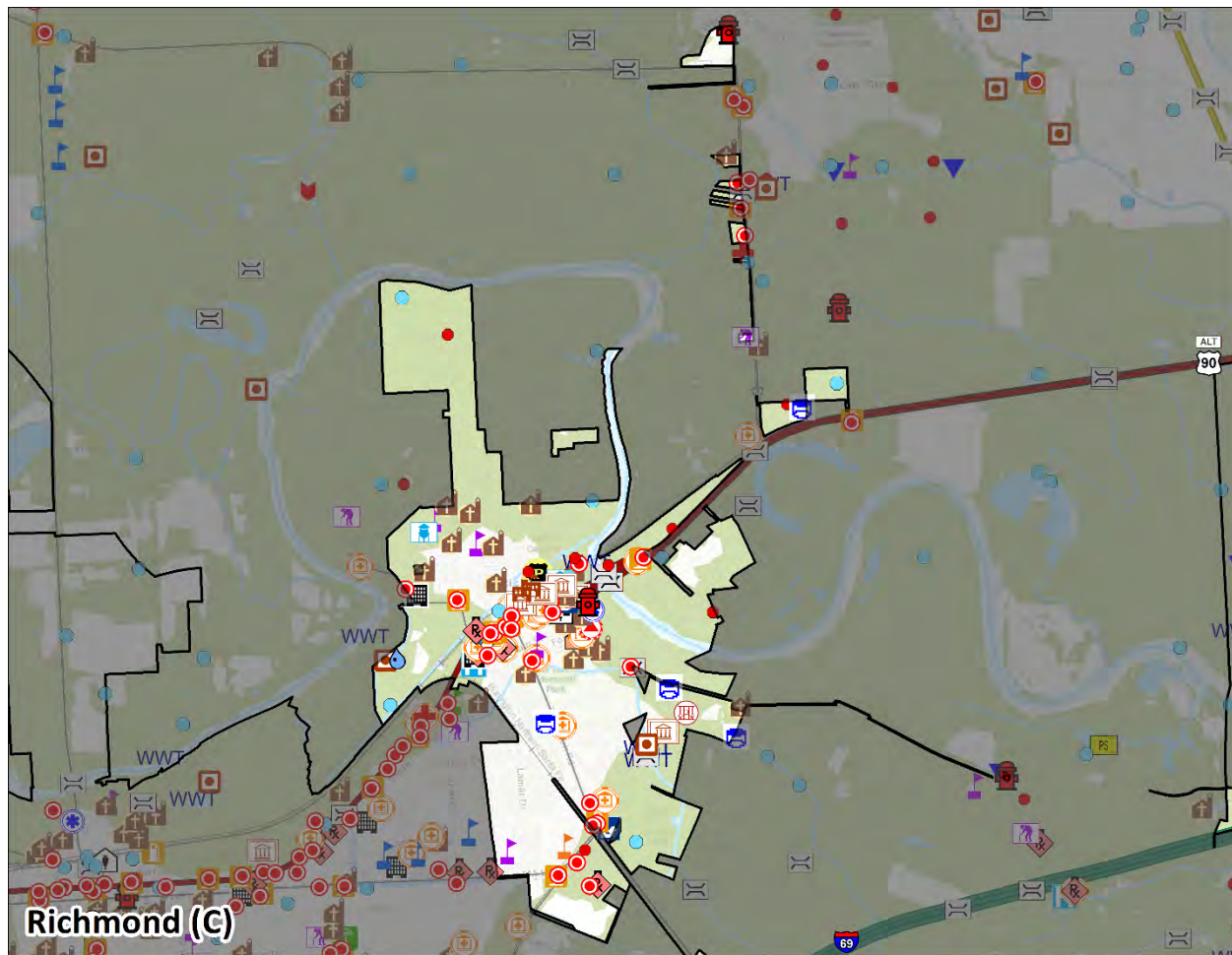




Figure 9.12-6. City of Richmond Hazard Area Extent and Location Map-Wildfire



Richmond (C)

- | | | | |
|-----------------------------------|----------------------------|---------------------------------------|---|
| Airport | Hazardous Materials | Potable Water Tower | County Boundary |
| Alternative/Specialized Education | Hospital | Potable Water Well | Interstate |
| Bridge | Library | Primary Education | U.S. Highway |
| Bus Station | Major Employer | Private Water Well | State Highway |
| Cellular Transmission | Medical Clinic | Public Water Well | Toll Road |
| Church | Municipal Hall | Public Works | County Road |
| Community Center | Museum | Radio Broadcast | Railroad |
| Correctional Facility | Outfall | Secondary Education | Waterbody |
| Dam | Petroleum Storage Tank | Senior Care | Wildfire Hazard Area |
| EMS Station | Pharmacy | Stormwater Pump Station | Low Threat |
| EOC | Police Station | TV Broadcast | Moderate Threat |
| Electric Power | Post-Secondary Education | Urgent Care | North Arrow |
| Fire Station | Potable Water Facility | Wastewater Lift Station | Fort Bend County Seal |
| Gas Station | Potable Water Pump Station | Water Treatment Facility | 0 0.5 1 Miles |
| Government Office | Potable Water Tank | WWT Wastewater Treatment Plant | Data Sources: U.S. Geological Survey,
National Geospatial Program 2022,
Texas Department of Transportation 2022,
Texas A&M Forest Service 2022 |
- Notes: City (C), Township (T), Village (V)





Hazard Event History

Fort Bend County has a history of natural and non-natural hazard events, as detailed in Volume I, Section 4 (Risk Assessment). A summary of historical events is provided in each of the hazard profiles and includes a chronology of events that have affected the County and its municipalities.

The City of Richmond’s history of federally declared (as presented by FEMA) and significant hazard events [as presented in NOAA-National Centers for Environmental Information (NCEI)] is consistent with that of the County. The table below provides details regarding municipal-specific loss and damages the City of Richmond experienced during hazard events since the last HMP update. Information provided in the table below is based on reference material or local sources.

Table 9.12-13. Hazard Event History

Dates of Event	Event Type (Disaster Declaration if applicable)	County Designated?	Summary of Event	Municipal Summary of Damages and Losses
January 20, 2020 – continuing	EM-3458 – Covid-19; DR-4485 – Covid-19 Pandemic	Yes	COVID-19 pandemic	\$661,815
July 25-31, 2020	EM-3530 – Hurricane Hanna	Yes	Hurricane-force winds resulted in a significant number of downed trees and utility lines.	While the County was impacted by this event, the City did not document significant damages or losses.
August 23-27, 2020	EM-3540 – Tropical Storms Marco and Laura	Yes	Fort Bend County activated their emergency operations center as fringe impacts of Tropical Storms Marco and Laura impacted the County.	While the County was impacted by this event, the City did not document significant damages or losses
September 12-18, 2021	EM-3572 – Hurricane Nicholas	Yes	Hurricane Nicholas produced several hours of tropical storm-force sustained winds and gusts. There were numerous power outages and minor to moderate damage to some structures and roofs. Trees down in areas.	While the County was impacted by this event, the City did not document significant damages or losses
February 11-21, 2021	DR-4586; EM-3554 - Severe Winter Storms	Yes	Winter Storm Uri distributed a record amount of snow throughout Texas. Snow, ice, and ultra-low temperatures caused widespread road closures.	\$56,577

Source: FEMA 2023; NOAA 2023

Hazard Ranking and Vulnerabilities

The hazard profiles in Volume 1, Section 4 (Risk Assessment) have detailed information regarding each plan participant’s vulnerability to the identified hazards. The following summarizes the City of Richmond’s risk assessment results and data used to determine the hazard ranking.

Hazard Ranking

This section provides the community specific identification of the primary hazard concerns based on identified problems, impacts and the results of the risk assessment as presented in Volume 1, Section 4 (Risk Assessment). The ranking process involves an assessment of the likelihood of occurrence for each hazard; the potential impacts of the hazard on people, property, and the economy; and community capabilities to address the hazard and changing future climate conditions. Mitigation action development uses the inputs from the evaluation to target those hazards with the highest level of concern.





As discussed in Volume 1, Section 4.4 (Hazard Ranking), each participating jurisdiction has differing degrees of risk exposure and vulnerability compared with the County as a whole. Therefore, each municipality ranked the degree of risk to each hazard as it pertains to their community. The table below summarizes the hazard risk/vulnerability rankings of potential natural hazards for the City of Richmond. The City of Richmond reviewed the County hazard risk/vulnerability risk ranking table and individual results to reflect the relative risk of the hazards of concern to the community.

During the review of the hazard/vulnerability risk ranking, the City of Richmond indicated the following:

- Extreme Temperature – The City adjusted the ranking to high. The City is concerned w/ climate change.
- Geologic Hazards – The City adjusted the ranking to medium. The City has not had an incident in years.
- Wildfire – The City adjusted the ranking to medium due to drought conditions and the amount of undeveloped land located throughout the municipality.

Table 9.12-14. Hazard Ranking Input

Hazard	Municipal Hazard Ranking
Dam/Levee	Medium
Disease Outbreak	Low
Drought	Medium
Extreme Temperature	High
Flood	Low
Geologic Hazards	Medium
Hurricane/Tropical Storms	Medium
Severe Weather	High
Tornado	Medium
Wildfire	Medium
Winter Storm	Low

Critical Facilities

The table below identifies the number of critical facilities and community lifelines in the community located in hazard areas. The community reviewed the list of facilities and lifelines to determine appropriate mitigation measures for the facilities, where appropriate. Refer to Section 4.3 (Hazard Profiles) for details on the risk assessment and the facilities and lifelines exposed to each hazard of concern.



Table 9.12-15. Potential Flood Losses to Critical Facilities

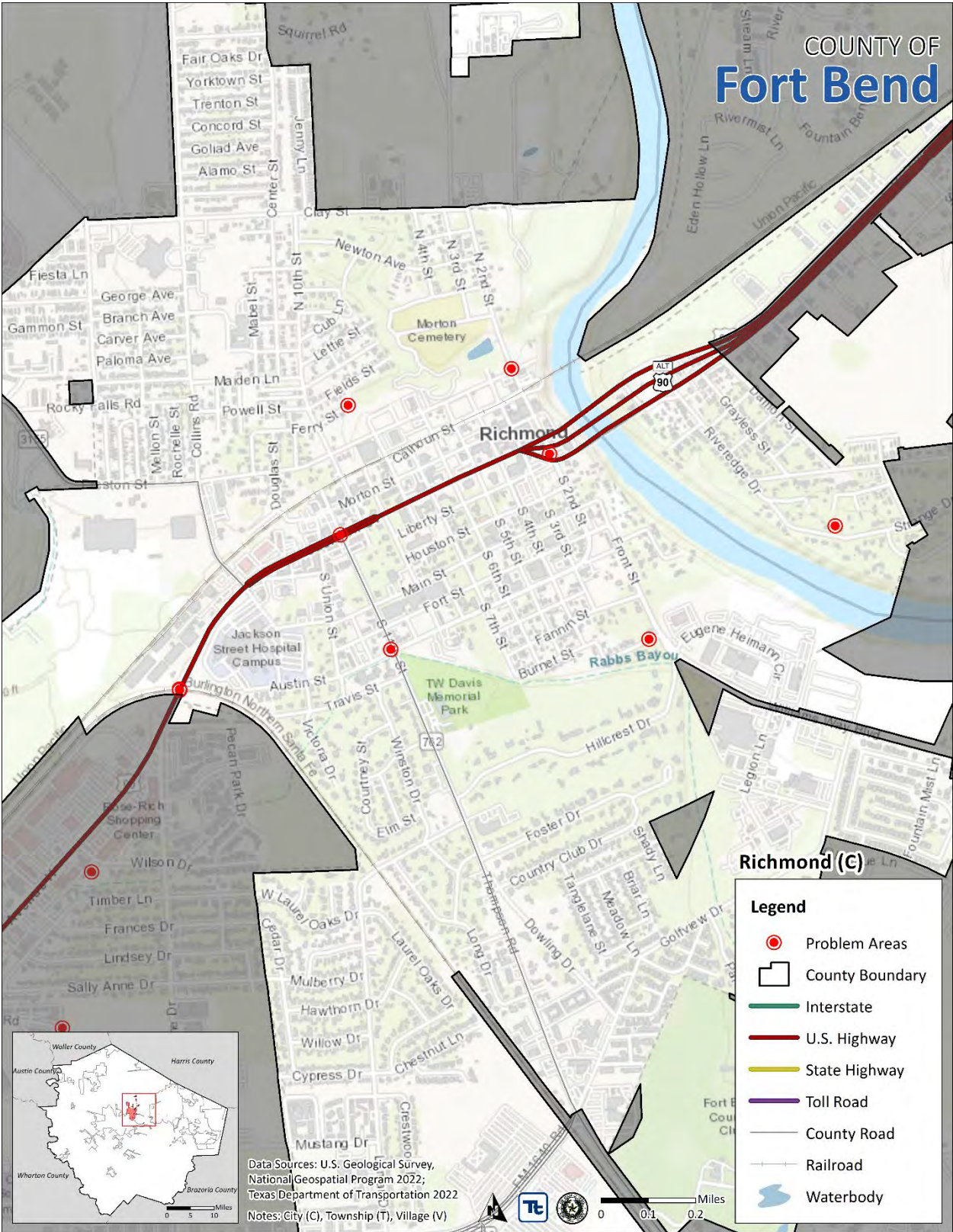
Jurisdiction	1-Percent Annual Chance Flood Event Hazard Area		Wildfire Hazard Area – Moderate Risk		Inland Erosion (K-Factor: >= 0.49) Hazard Area		Expansive Soils (Linear Extensibility >6%) Hazard Area		Dam Inundation Hazard Area - Barker Reservoir Dam Inundation Area		Dam Inundation Hazard Area - Lake Somerville Dam Inundation Area		Dam Inundation Hazard Area - Kitty Hollow Dam Inundation Area	
	Critical Facilities	Lifelines	Critical Facilities	Lifelines	Critical Facilities	Lifelines	Critical Facilities	Lifelines	Critical Facilities	Lifelines	Critical Facilities	Lifelines	Critical Facilities	Lifelines
Richmond (C)	21	21	0	0	8	8	72	63	0	0	35	33	0	0

Source: Fort Bend County; Hazus v5.1; FEMA 2022; Fort Bend Drainage District 2023

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Figure 9.12-7. City of Richmond Extent and Location Map-Problem Areas





Identified Issues

After review of the City of Richmond’s hazard event history, hazard rankings, jurisdiction specific vulnerabilities, hazard area extent and location, and current capabilities, the City of Richmond identified the following vulnerabilities within their community:

- During river rising events, North Second Street is inundated with water making it impassable to vehicular traffic. North Second is a direct emergency route for Fire Police and EMS.
- During river rising and/or flood events, the lift station at Greenwood becomes inundated and inoperable.
- Residents may be unaware or underinformed about potential hazards within the community in which they live due to lack of internet or technical knowledge/smart devices.
- Richmond, like all other cities, are susceptible to all types of pathogens and diseases that are undetectable until someone becomes infected. Some of these diseases can be highly contagious and could infect a large portion of the population.
- Many residents may not have proper heating and/or cooling equipment or they may not have access to temperature-controlled facilities.
- There are some areas in the City that may have an excess amount of potential fuels that could help ignite a wildfire. The City of Richmond has not had a wildfire in many years, however, the potential is always there, especially in the undeveloped areas of the City.
- Drought, land subsidence and infrastructure fortification. Solution: Initiate upgrades to at-risk structures and/or infrastructure to include structurally fortifying at-risk infrastructure, integrating increased thermal insulation, impact resistant film or glass, surge protection systems and wind resistant windows and doors.
- The areas of Riveredge Drive south of Edgewood Drive, 800 block Ferry Street, and Rabbs Bayou - Wheaton Street at Richmond Pkwy flood during major river rising events impacting private residences and roadways.
- These areas experience excessive ponding during heavy rains, US Hwy 90A at South Second Street, US Hwy 90A at South Eleventh (FM 762), US Highway 90A at Underpass, and Austin at Thompson Hwy (FM 762). In many cases the roadways must be closed and the underpass Floods during heavy rain events - Road access to the area is often hampered. Avenue H at the Railroad Underpass at Lane Drive Floods during heavy rain events - Road access to the area is impacted.

9.12.7 Mitigation Strategy and Prioritization

This section discusses past mitigations actions and status, describes proposed hazard mitigation initiatives, and prioritizes actions to address over the next five years.

Past Mitigation Initiative Status

The following table indicates progress on the community’s mitigation strategy identified in the 2018 HMP. Actions that are in progress are carried forward and combined with new actions as part of this plan update and are included in the tables with prioritization. Previous actions that are now ongoing programs and capabilities are indicated as such and previously presented in the Capability Assessment earlier in this annex.



Table 9.12-16. Status of Previous Mitigation Actions

Project	Responsible Party	What is the status? (e.g., In Progress, No Progress, Ongoing Capability, or Completed) If in progress or completed, please describe the funding source, cost and who is implementing.	If you did not complete the action, should the action be included in the 2023 HMP (i.e., there is still a need, this is still a priority)?		
			Yes/No	If Yes, please describe the original problem (i.e., hazard, location, historic losses)	If Yes, identify the responsible department/person to implement the project.
Pursue acquisition, elevation or floodproofing projects and structural solutions to flooding for the 11 repetitive loss structures.	City of Richmond Public Works	Complete	No	-	-
Promote flood insurance.	City of Richmond Engineering	Ongoing	No	-	City of Richmond Communications Division
Join the NFIP's Community Rating System (CRS).	City of Richmond Engineering	In Progress	No	-	-
Increase public awareness of hazard mitigation.	City of Richmond OEM	Ongoing	No	-	-
Ensure that the City has adequate evacuation plans and notification procedures in place.	City of Richmond OEM, Police	Ongoing	No	-	-
Wildfire hazard areas study	City of Richmond Fire Dept.	Ongoing	No	-	-
Monitor drought conditions	City of Richmond Water Dept.	Ongoing	No	-	City of Richmond Public Works
Public information campaigns	City of Richmond OEM	Ongoing	No	-	-
Evaluate the risks presented by excessive heat and humidity, especially in terms of high-risk populations such as the elderly/low-income.	City of Richmond OEM	Ongoing	No	-	-
In cooperation with County and State officials, ensure that high-risk populations are adequately addressed in response plans that are related to excessive heat risks.	City of Richmond OEM	Ongoing	No	-	-
Review plans and resources to address risk posed by snow and ice hazards during winter storms.	City of Richmond Public Works, OEM	Ongoing	No	-	City of Richmond Public Works, OEM
Various mitigation actions to reduce wildfire risk	City of Richmond Fire Dept.	Ongoing	No	-	-



Upgrades to at-risk structures and higher standards for new structures	City of Richmond Engineering, Public Works	Ongoing	Yes		City of Richmond Engineering, Public Works
Complete a detailed structural/engineering survey of Richmond public facilities to ensure their soundness with respect to resisting the effects of high winds, extreme roof loading from snow or ice, and hail. Test soil for traits of expansive soil. Establishes basis of decisions about any additional actions to mitigate risk.	City of Richmond Public Works	Complete	No		
Understanding dam/levee risks	City of Richmond Engineering	Complete	No		
Evacuation plans	City of Richmond OEM	Choose an item.	No		

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Additional Mitigation Efforts

In addition to the mitigation initiatives completed in the table above, the City of Richmond identified the following mitigation efforts completed since the last HMP:

- Upper Rabbs Bayou Drainage Improvements – General Land Office Flood Mitigation Grant to improve drainage for Rabbs Bayou from the Richmond/Rosenberg City limits near Victoria Drive through Freeman Town Park. Project will mitigate flooding along Austin Street. City of Richmond Public Works is managing the project
- Elevate North Second Street - General Land Office Flood Mitigation Grant to prevent Brazos River flooding Lake Richmond, Richmond Police Department and Wessendorff Park. Elevating North Second Street will create a barrier to prevent the Brazos River from flooding when it reaches flood stage. City of Richmond Public Works is managing the project
- Elevating/relocating sanitary sewer lift stations- General Land Office Flood Mitigation Grant to prevent flooding sanitary sewer facilities in the flood plain in North Richmond and East of the Brazos River. City of Richmond Public Works is managing the project
- North Richmond Drainage Improvement Project – Project will include underground storm drainage infrastructure from Clay at Collins, east on Clay to Second St, down Second St and outfall into the Brazos River. Project will mitigate flooding in North Richmond. City of Richmond Public Works is managing the project.

Proposed Hazard Mitigation Initiatives for the HMP Update

Fort Bend County participated in a mitigation action workshop in March 2023 and was provided the following FEMA publications to use as a resource as part of their comprehensive review of all possible activities and mitigation measures to address their hazards: FEMA Mitigation Ideas – A Resource for Reducing Risk to Natural Hazards (January 2013) and FEMA Mitigation Assistance Resource Guide for Texas (2020).

The table below indicates the range of proposed mitigation action categories. Both the four FEMA mitigation action categories and the six CRS mitigation action categories are listed in the table to further demonstrate the wide-range of activities and mitigation measures selected.

Table 9.12-17. Analysis of Mitigation Actions by Hazard and Category

Hazard	FEMA				CRS					
	LPR	SIP	NSP	EAP	PR	PP	PI	NR	SP	ES
Dam/Levee		X		X			X		X	
Disease Outbreak			X					X		
Drought		X		X			X		X	
Extreme Temperature		X		X			X		X	
Flood		X		X			X		X	
Geologic Hazards		X		X			X		X	
Hurricane/Tropical Storms		X		X			X		X	
Severe Weather		X		X			X		X	
Tornado		X		X			X		X	
Wildfire		X	X	X			X	X	X	
Winter Storm				X			X			

Note: Mitigation categories are described below the Mitigation Initiatives.



The table below summarizes the specific mitigation initiatives the City of Richmond would like to pursue in the future to reduce the effects of hazards. The initiatives are dependent upon available funding (grants and local match availability) and may be modified or omitted at any time based on the occurrence of new hazard events and changes in municipal priorities.

Table 9.12-18. Proposed Hazard Mitigation Initiatives

Project Number	Mitigation Initiative Name	Description of Problem and Solution	Hazard(s) to be Mitigated	Goals Met	Estimated Timeline	Lead and Support Agencies	Potential Funding Sources	Estimated Benefits	Estimated Costs	Priority	Mitigation Category	CRS Category
2023-Richmond-001	North Second Mitigation	Problem: During river rising events, North Second Street is inundated with water making it impassable to vehicular traffic. North Second is a direct emergency route for Fire Police and EMS. Solution: The City will complete an engineering study to determine next steps in elevating North Second Street. Once the study is complete, the City will seek funding to begin elevating the roadway which will protect infrastructure and allow emergency personnel to access this roadway during a disaster.	Dam and Levee Failure; Flood; Hurricane/Tropical Storm; Severe Weather	2, 3	Within two years	Public Works	BRIC and HMGP; TX Local Government Projects Program	Allows the roadway to stay open for all emergency traffic during events. This will also reduce the risk to certain areas of the City from being inundated.	\$5 Million	High	SIP	SP
2023-Richmond-002	Lift station elevation	Problem: During river rising and/or flood events, the lift station at Greenwood becomes inundated and inoperable. Solution: By raising the lift station, the City may continue providing services without interruption during flood events. The station will be elevated to the City's requirements for structural elevations.	Dam and Levee Failure; Flood; Hurricane/Tropical Storm; Severe Weather	2, 5	Three years	Public Works	FMA, BRIC, or HMGP; City Budget	Being able to continue uninterrupted services.	\$2 million	High	SIP	SP
2023-Richmond-003	Public Outreach	Problem: Residents may be unaware or underinformed about potential hazards within the community in which they live due to	Dam and Levee Failure; Drought; Extreme Temperature; Flood; Geologic;	1, 2, 3, 4, 5	1 year	OEM	City Budget	This will assist in getting more of the citizens informed about potential hazards that could	\$10,000	High	EAP	PI



Project Number	Mitigation Initiative Name	Description of Problem and Solution	Hazard(s) to be Mitigated	Goals Met	Estimated Timeline	Lead and Support Agencies	Potential Funding Sources	Estimated Benefits	Estimated Costs	Priority	Mitigation Category	CRS Category
		lack of internet or technical knowledge/smart devices. Solution: Continue to provide information on all web-based platforms. Send informational flyers along with water bills in the mail. Post information at City facilities.	Hurricane/Tropical Storm; Disease Outbreak; Severe Weather; Tornado; Wildfire; Winter Weather					occur and how to react if they do occur.				
2023-Richmond-004	PPE Storage	Problem: Richmond, like all other cities, are susceptible to all types of pathogens and diseases that are undetectable until someone becomes infected. Some of these diseases can be highly contagious and could infect a large portion of the population. Solution: Stockpile PPE kits for distribution during an outbreak event. PPE will include face masks, face shields, gowns, gloves, eye protection, hand sanitizer, and any other essential items needed during a disease outbreak.	Disease Outbreak	1, 2, 3, 5	1 year	OEM	HMGP, City Budget	It would allow the City to help reduce the number of infect citizens by providing PPE in a timely manner.	\$250,000	Medium	NSP	NR
2023-Richmond-005	Warming/Cooling Centers	Problem: Many residents may not have proper heating and/or cooling equipment or they may not have access to temperature-controlled facilities. Solution: Working with local businesses, churches and schools, the City will identify facilities to use as warming/cooling centers for residents. The City will create MOUs with the facility owners to allow them to access the facilities when needed to serve as heating/cooling centers.	Extreme Temperature; Winter Weather	1, 2, 3, 5	1 year	OEM	City Budget	This will help reduce the risk to our citizens during extreme temperatures by providing them a safe place to go to get out of the weather.	\$10,000	High	SIP	SP



Project Number	Mitigation Initiative Name	Description of Problem and Solution	Hazard(s) to be Mitigated	Goals Met	Estimated Timeline	Lead and Support Agencies	Potential Funding Sources	Estimated Benefits	Estimated Costs	Priority	Mitigation Category	CRS Category
2023-Richmond-006	Reduce exposure and vulnerability	<p>Problem: There are some areas in the City that may have an excess amount of potential fuels that could help ignite a wildfire. The City of Richmond has not had a wildfire in many years, however, the potential is always there, especially in the undeveloped areas of the City.</p> <p>Solution: On a case by case basis, develop and initiate mitigation actions to reduce the wildfire and brush fire risk by creating fire breaks. Actions may include informing property owners of appropriate actions, clearing vegetation and wildfire fuels.</p>	Wildfire	1, 2, 3, 4, 5,	5 years	Fire Department	Staff Time	Cost-effective, as measures tend to be inexpensive and prevent fires.	No additional cost	Medium	NSP	NR
2023-Richmond-007	Reduce Exposure and Vulnerability to Natural Hazards	<p>Problem: Drought, land subsidence and infrastructure fortification. Solution: Initiate upgrades to at-risk structures and/or infrastructure to include structurally fortifying at risk infrastructure, integrating increased thermal insulation, impact resistant film or glass, surge protection systems and wind resistant windows and doors.</p> <p>Solution: Integrate higher levels of soil compaction standards, foundation supports and mandate freeboard for new development.</p>	Drought; Extreme Temperature; Flood; Geologic; Hurricane/Tropical Storm; Severe Weather; Tornado; Wildfire; Winter Weather; Dam and Levee Failure	1, 2, 3, 5	One to two years per project	City Engineer	Locally funded, HMGP and FMA	Infrastructure will be hardened and capable of withstanding many natural disasters and continue to operate without interruption.	\$10,000 - \$1,000,000	Medium	SIP	SP
2023-Richmond-008	Bravos River Flood Mitigation	<p>Problem: The areas of Riveredge Drive south of Edgewood Drive, 800 block Ferry Street, and Rabbs Bayou - Wheaton Street at Richmond Pkwy flood during major river rising events impacting private residences and roadways.</p>	Flood	2 and 3	2 years	City Engineer	BRIC, HMGP, FMA	The Brazos River will not flood as much, and the properties nearby will not be flooded as often.	Engineering Study: \$5,000	High	SIP	SP



Project Number	Mitigation Initiative Name	Description of Problem and Solution	Hazard(s) to be Mitigated	Goals Met	Estimated Timeline	Lead and Support Agencies	Potential Funding Sources	Estimated Benefits	Estimated Costs	Priority	Mitigation Category	CRS Category
		Solution: Identify river bank areas most vulnerable to breaches for additional fortification measures; elevate homes and roadways at risk.										
2023-Richmond-009	Stormwater Flooding Study	<p>Problem: These areas experience excessive ponding during heavy rains, US Hwy 90A at South Second Street, US Hwy 90A at South Eleventh (FM 762), US Highway 90A at Underpass, and Austin at Thompson Hwy (FM 762). In many cases the roadways must be closed and the underpass Floods during heavy rain events - Road access to the area is often hampered. Avenue H at the Railroad Underpass at Lane Drive Floods during heavy rain events - Road access to the area is impacted.</p> <p>Solution: Inspect conveyance structures for obstructions, increase quantity of stormwater detained and conveyed, and identify nonstructural means of conveying stormwater allowing for percolation.</p>	Flood	2 and 3	2 years	City Engineer	BRIC HMGP, FMA	Roadways will not flood allowing for evacuation and emergency access during storm events.	\$10,000	High	SIP	SP

*Mitigation initiative is related to a critical facility and/or community lifeline
 Notes: Not all acronyms and abbreviations defined below are included in the table.

Acronyms and Abbreviations:

- CRS Community Rating System
- FEMA Federal Emergency Management Agency
- HMA Hazard Mitigation Assistance
- N/A Not applicable
- NFIP National Flood Insurance Program

Potential FEMA HMA Funding Sources:

- FMA Flood Mitigation Assistance Grant Program
- HMGP Hazard Mitigation Grant Program
- BRIC Building Resilient Infrastructure and Communities Program

Timeline:

The time required for completion of the project upon implementation.

Cost:

The estimated cost for implementation.

Benefits:

A description of the estimated benefits, either quantitative and/or qualitative.

Mitigation Category:

- Local Plans and Regulations (LPR)—These actions include government authorities, policies or codes that influence the way land and buildings are being developed and built.
- Structure and Infrastructure Project (SIP)—These actions involve modifying existing structures and infrastructure to protect them from a hazard or remove them from a hazard area. This could apply to public or private structures, as well as critical facilities and infrastructure. This type of action also involves projects to construct man-made structures to reduce the impact of hazards.





- *Natural Systems Protection (NSP)*—These are actions that minimize damage and losses, and also preserve or restore the functions of natural systems.
- *Education and Awareness Programs (EAP)*—These are actions to inform and educate citizens, elected officials, and property owners about hazards and potential ways to mitigate them. These actions may also include participation in national programs, such as StormReady and Firewise Communities.

CRS Category:

- *Preventative Measures (PR)*—Government, administrative or regulatory actions, or processes that influence the way land and buildings are developed and built. Examples include planning and zoning, floodplain local laws, capital improvement programs, open space preservation, and storm water management regulations.
- *Property Protection (PP)*—These actions include public activities to reduce hazard losses or actions that involve (1) modification of existing buildings or structures to protect them from a hazard or (2) removal of the structures from the hazard area. Examples include acquisition, elevation, relocation, structural retrofits, storm shutters, and shatter-resistant glass.
- *Public Information (PI)*—Actions to inform and educate citizens, elected officials, and property owners about hazards and potential ways to mitigate them. Such actions include outreach projects, real estate disclosure, hazard information centers, and educational programs for school-age children and adults.
- *Natural Resource Protection (NR)*—Actions that minimize hazard loss and also preserve or restore the functions of natural systems. These actions include sediment and erosion control, stream corridor restoration, watershed management, forest and vegetation management, and wetland restoration and preservation.
- *Structural Flood Control Projects (SP)*—Actions that involve the construction of structures to reduce the impact of a hazard. Such structures include dams, setback levees, floodwalls, retaining walls, and safe rooms.
- *Emergency Services (ES)*—Actions that protect people and property during and immediately following a disaster or hazard event. Services include warning systems, emergency response services, and the protection of essential facilities.

The prioritization criteria provided in Volume 1, Section 6 (Mitigation Strategy) identify 14 evaluation/prioritization criteria to complete the prioritization of mitigation initiatives. For each new mitigation action, a numeric rank is assigned (-1, 0, or 1) for each of the 14 evaluation criteria to assist with prioritizing actions as High, Medium, or Low. The table below provides a summary of the prioritization of all proposed mitigation initiatives for the HMP update.

Table 9.12-19. Summary of Prioritization of Actions

Project Number	Project Name	Life Safety	Property Protection	Cost-Effectiveness	Technical	Political	Legal	Fiscal	Environmental	Social	Administrative	Multi-Hazard	Timeline	Agency Champion	Other Community	Total	High / Medium / Low
2023-Richmond-001	North Second Mitigation	1	1	1	1	1	1	1	1	-1	1	1	1	1	1	12	High
2023-Richmond-002	Lift station elevation	1	1	1	1	1	1	0	1	-1	1	1	1	1	1	11	High
2023-Richmond-003	Public Outreach	1	1	1	0	1	1	1	1	-1	1	1	1	1	1	11	High
2023-Richmond-004	PPE Storage	1	0	1	0	1	1	1	0	0	1	0	1	1	0	8	Medium
2023-Richmond-005	Warming/Cooling Centers	1	0	1	1	1	1	1	1	-1	0	1	1	1	0	9	High
2023-Richmond-006	Reduce exposure and vulnerability	1	1	1	1	1	1	1	1	-1	1	1	1	1	1	12	High
2023-Richmond-007	Reduce Exposure and Vulnerability to Natural Hazards	1	1	1	1	1	1	1	1	-1	0	1	1	1	1	11	High



Project Number	Project Name	Life Safety	Property Protection	Cost-Effectiveness	Technical	Political	Legal	Fiscal	Environmental	Social	Administrative	Multi-Hazard	Timeline	Agency Champion	Other Community	Total	High / Medium / Low
2023-Richmond-008	Bravos River Flood Mitigation	1	1	1	1	0	0	1	1	0	1	0	1	1	0	9	High
2023-Richmond-009	Stormwater Flooding Study	1	1	1	1	0	0	1	1	0	1	0	1	1	1	10	High

Note: Volume 1, Section 6 (Mitigation Strategy) conveys guidance on prioritizing mitigation actions. Low (0-4), Medium (5-8), High (9-14).

DRAFT

RESOLUTION NO. 475-2024

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF RICHMOND, TEXAS, APPROVING AND ADOPTING THE 2023 FORT BEND COUNTY HAZARD MITIGATION ACTION PLAN UPDATE

Fort Bend County and the jurisdictions within the County recognize the threat that natural hazards pose to people and property within Fort Bend County.

The County and the jurisdictions within the County have prepared a multi-hazard mitigation plan, hereby known as the 2023 Fort Bend County Hazard Mitigation Action Plan Update in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended.

The 2023 Fort Bend County Hazard Mitigation Action Plan Update identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Fort Bend County and the jurisdictions within the County from the impacts of future hazards and disasters.

Adoption by Fort Bend County and the jurisdictions within the County demonstrate commitment to hazard mitigation and achieving the goals outlined in the 2023 Fort Bend County Hazard Mitigation Action Plan Update; Now Therefore:

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF RICHMOND, TEXAS:

Section 1. The matters and facts set forth in the preamble to this Resolution are found and determined to be true and correct.

Section 2. The City Commission of the City of Richmond, Texas approves and adopts the 2023 Fort Bend County Hazard Mitigation Action Plan Update, including the City of Richmond's Annex. While content related to Fort Bend County and the City of Richmond may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the City of Richmond to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

Section 3. This Resolution shall be effective upon adoption by the City Commission.

PASSED AND APPROVED this 19th day of February, 2024.

Rebecca K. Haas, Mayor

ATTEST:

Lasha Gillespie, City Secretary



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

- A21. Review and consider taking action on authorizing City Manager to execute a contract for a Branding and Marketing Plan.



Cover Memo

AGENDA ITEM A 21. Review and consider taking action on authorizing City Manager to execute a contract for a Branding and Marketing Plan.

Background:

Ad Hoc Committee Update re: Marketing Plan

Members:

Kit Jones
Tim
Jeffcoat
Terri Vela
Jerry W. Jones Jr.

Update as of September 8, 2023:

Staff received notice that the Lou Hammond office has canceled all their Houston- area agreements and withdrew their proposal. We are asking for the board to reject all bids while we look at other avenues to procure the services needed.

Update as of October 18, 2023

Staff provided all consultants with a reject all bid letter. We then had the ad hoc committee and staff review the Request for Proposal document and resubmit it to the public October 19th. The new RFP set a deadline to submit proposals no later than 5:00 p.m. CST on November 9, 2023.

Update as of December 7, 2023

Staff shared with Ad Hoc committee that we received eight (8) firms which is more than the original amount of interested firms. Those interested firms were:

- AOE Creative
- CivicBrand
- Bella Media
- ADIM Media
- We Us Them Inc.
- HighSpirits Essentials Inc.
- Gumbo Media x Cypress
- we ventures

The Ad Hoc committee met and scheduled interviews with the top 3 firms. The top firms were ADIM, Civic Brand and Bella Media. The interview was scored on 4 areas:

- **Previous Clientele (100 points max.)**
- **Background and Experience working with government or related entities (120 points max.)**
- **Value for Marketing services proposed (40 points max.)**
- **Strategy, credibility, and expertise expressed in Proposal (140 points max)**

We held the interviews and the total scores for the firms were as follow:

Company	Total points are the committee of 4 calculations. (400 points max.)
ADIM	240
CivicBrand	345
Bella Media	292

Staff Recommendation:

On February 13, 2024, the Development Corporation of Richmond unanimously approved supporting the selection of Civic Brand and requested that the consideration for the consulting firm selection be forwarded to the city commission for final approval. Upon approval of the City Commission, the city will move forward as the primary point of contact on the project; the DCR staff will shift towards support for this project rather than the lead.

CivicBrand

NOVEMBER 2023



BRANDING & MARKETING STRATEGY

RICHMOND, TX - DEVELOPMENT CORPORATION

Ryan Short - CivicBrand founder & Project Lead



EDUCATION

- Human Centered Design, Pratt Institute
- BBA Marketing, University of North Texas

EXPERIENCE

15 Years Experience as CivicBrand founder

PROFESSIONAL AFFILIATIONS

- IAP2 - International Association of Public Participation
- Downtown Colorado Inc
- Texas Downtown Association
- Main Street America
- Proud Place, Founding Member

RECENT AWARDS

2021 Finalist - City Nation Place Global
Best Use of Data - 7th Street Plaza, Waco, TX

2021 1st Place - APA New Mexico
Long Range Planning, Las Cruces, NM

2019 Finalist - City Nation Place Global
Best Use of Design - Waupaca, WI

2018 Finalist - City Nation Place Global
Best Citizen Baggage - Park Rapids, MN

2018 Gold Winner - Hermes Creative Awards
Brand Identity - Heartland Lakes / Park Rapids, MN

2018 Platinum Winner - Hermes Creative Awards
Social Strategy - Old Town Lewisville, TX

2017 Platinum Winner - Hermes Creative Awards
Brand Identity - Benioff Ocean Initiative / UCSB

Since 2008, Ryan Short has been the CEO and co-founder of CivicBrand, an organization at the forefront of transformative place branding and community engagement. Ryan hosts the "Eyes on The Street" podcast, where he delves into discussions about the intersection of place, identity, and community, has been published on Forbes.com, and regularly speaks on topics of engagement, placemaking, and place branding.

With an unwavering passion for the profound impact of place on our lives, Ryan co-founded CivicBrand, dedicating himself to the mission of helping communities unlock their full potential. Ryan has cultivated a proficient team, fine-tuned processes, and developed cutting-edge tools that are tailored to fully engage communities. These resources are not just about attracting attention or visitors; they are instrumental in nurturing civic pride and facilitating the discovery and implementation of each community's authentic identity.

At the helm of CivicBrand, Ryan provides strong leadership, guiding the team towards realizing their shared vision of creating vibrant and meaningful places. His impressive portfolio of work spans diverse communities across the US. This portfolio includes comprehensive city and county-wide branding initiatives, district branding projects, as well as placemaking and activation strategies that breathe life into once-neglected areas. Furthermore, Ryan has been a driving force behind various planning efforts, including comprehensive plans, open space and trails master plans, parks and recreation master plans, and downtown master plans, all aimed at shaping sustainable and thriving communities.

Featured Clients

References available upon request



Approach

Richmond, TX

Branding & Marketing Strategy

Phase 1

Task 1

Kick-Off & Project Management

- 1.1 Kick off meeting
- 1.2 Committee Meetings
- 1.3 Status Checks
- 1.4 Project website
- 1.5 Data Transfer

Task 3

Brand Strategy

- 3.1 Brand Vision
- 3.2 Brand Story & Principles
- 3.3 Identity & Brand Architecture
- 3.4 Focus Areas

Task 2

Research, Engagement & Audit

- 2.1 Trip 1 - Engagement & Asset Audit
- 2.2 Virtual Engagement & Research
- 2.3 Trip 2 - Equitable Engagement
- 2.4 Place Brand Audit

Task 4

Implementation Guide

- 4.1 Brand Implementation Guide

Phase 2

Task 5

Implementation Plan

- 5.1 Quarterly Implementation Plan
- 5.2 Management & Reporting



CIVICBRAND
STRATEGIST
BRISA BYFORD
LEADING A
FOCUS GROUP

Task 1

Project Management & Kick-Off

A process built on proactive communication & transparency

Task 1.1 Kick-Off Meeting

We kick-off the project with a virtual meeting with the staff project team to align on project goals, processes and timelines. In this meeting we will also discuss committee development, role of the committee, and background items needed for the data transfer.

1.2 Committee Meetings

We will work closely with your team, City Council, and key staff throughout the project at key points. We recommend creating an advisory committee that is representative of your community to engage with during the process. Our process is designed avoid a big reveal at the end and instead get heads slowly nodding yes along the way to build consensus and buy-in. Knowing that meeting with more than two council members at a time constitutes a public meeting we are strategic about how and when we engage council in the process. Most committee meetings will be

virtual with the exception of those that coincide with our community visits.

1.3 Status Checks

We will work with the staff project team to establish the schedule for regular check-in meetings. The frequency of the meetings will change at various stages of the project.

1.4 Project website

We will launch a project website which will serve as the 24/7 hub of public information for the project. This will allow us to keep all stakeholders informed about the process and will offer multiple options for interactive engagement and survey questions throughout the project.

1.5 Data Transfer

CivicBrand will request relevant background information from the project team including previous planning efforts, strategic plans, lists of community assets, current brand assets and files, maps, and other relevant documents. It is vital that efforts like these reference and coalesce other plans and engagement that has already been done to avoid engagement fatigue,



PROJECT WEBSITE FOR CITY OF LUBBOCK, TX
BRANDING PROJECT



CIVICBRAND TEAM CONDUCTING AN ASSET AUDIT IN HIGH POINT, NORTH CAROLINA

Task 2

Research, Engagement & Audit

In depth research and equitable engagement in order to measure twice and cut once

2.1 Trip 1 - Engagement & Asset Audit

On Trip 1 the CivicBrand team will take an extensive tour of the community, establish existing conditions, and conduct initial interviews and in-person focus groups. We will also conduct on-the-street engagement with residents, visitors, and business owners as we

explore the community. The CivicBrand team also take inventory of and audit community assets during this first trip.

2.2 Virtual Engagement & Research

Between Trip 1 and Trip 2 we will conduct robust digital engagement and research. This includes interviews, virtual focus groups, interactive surveys as well as auditing competing communities. CivicBrand is an industry leader in digital engagement and we have a wide range of tools and tactics to reach the community in an effective and efficient way which makes the budget go that much further. In addition

to the digital engagement, CivicBrand will research the community's online presence and audit how that compares to competing communities for similar assets and amenities through the lens of a persona based target audience approach. With our research partner Probolsky Research we also have the ability to conduct research in key markets. This external key market research is an optional add-on.

2.3 Trip 2 - Equitable Engagement

A major focus of Trip 2 is equitable engagement and reaching those demographics and groups we haven't heard from during Trip 1 or during the digital engagement and pop-up phase of the project. If you Google "equity in public engagement" the first thing that comes up will be a Forbes article by our founder. We will be closely monitoring who we have heard from and who we haven't. We then make additional efforts through community partners, pop-ups, and on-the-street engagement strategies to reach audiences we have yet to connect with. This is vital for ensuring that the brand developed is authentic and benefits the entire community. On Trip 2 we will also be visiting assets that were not visited on Trip 1 or those where we need to gather more information to complete the brand audit phase of the project.

2.4 Place Brand Audit

This phase ends with the Place Brand Audit which is a 100+ page document that details all of our findings across engagement and research. This is the first key deliverable and sets the stage for entering into the brand strategy phase. The Place Brand Audit provides a SWOT analysis across numerous categories and covers both the entire community.





CUSTOM
BRAND
ILLUSTRATION
BY CIVICBRAND
DESIGN TEAM

Task 3

Brand Strategy

A comprehensive brand platform is far more than just a logo and tagline

3.1 Brand Vision

Everything we learn in the Place Brand Audit will shape the brand vision. While we will engage with diverse groups of residents and stakeholders, we seek to find the underlying shared values and common thread with which a shared brand vision can be created. With a

clear and shared vision for the future we will begin developing a strategy needed to achieve that vision.

3.2 Brand Story & Principles

The brand story brings the vision to life through an inspiring narrative that captures the essence of the community and the strategic vision. The brand principles are used as a decision making filter for all implementation tasks and creative.

3.3 Identity & Brand Architecture

With an approved brand vision, story, and principles, we will bring the brand to life through identity design. We will

create a comprehensive brand platform and brand architecture that defines a place brand and various sub-brands and endorsement brands that can be used strategically to make up the overall brand platform.

3.4 Messaging & Visual Language

In addition to the logo and brand architecture elements, we will develop messaging and a visual language. This is the look, feel, voice, tone, colors, and surrounding elements that all shape how the brand will be communicated and brings the brand to life.

3.5 Testing

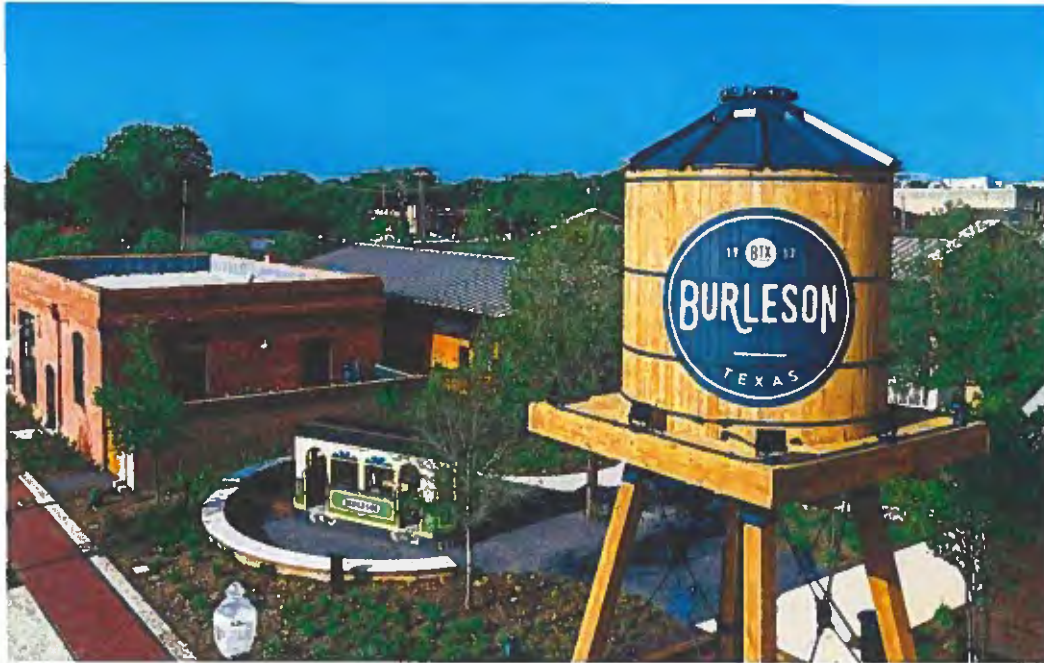
Throughout task 3, we will be testing concepts and messaging with multiple audiences including staff, locals we engaged with in the first phase, as well as testing with anonymous online participants to gauge how our concepts are being interpreted and measured against the brand principles and goals.

3.6 Brand Guidelines

With branding finalized, we will produce a brand guidelines document that details how the brand should be used. This will define logo usage, brand architecture rules, fonts, colors, icons, and imagery. This document serves as a reference document for staff and any vendors or contractors who will work with the brand.



BRAND MESSAGING IN LUBBOCK, TX



BRANDING AND MONUMENT SIGNAGE FOR BURLESON, TEXAS

Task 4

Implementation Plan

A brand is built by living the brand promise on a daily basis

4.1 Implementation Guide

The greatest brands in the world meant nothing on day 1. Their value is entirely based on how they are implemented, managed, and, ultimately, how they fulfill the brand promise. The implementation guide is organized by the strategic focus areas and provides

guidance for how the brand should be implemented. It is based on everything learned in the Place Brand Audit. Therefore, the guide is 100% custom. We would consider it a red flag if any agency is already suggesting how to allocate your implementation budget without having completed the audit work to determine what needs to be done. The guide will encompass multiple focus areas, including traditional marketing and advertising as well as placemaking and the built environment. Richmond is your product and the recommendations will go beyond mere marketing tactics to ensure that you fulfilling the brand promise.



BRANDING
AND
MONUMENT
SIGNAGE FOR
BURLESON,
TEXAS

Task 5

Implementation

Day to Day Implementation & Reporting

5.1 Quarterly Implementation Plans

Task 4 from the previous phase will focus on developing the overarching brand implementation guide, which is a long-term strategy for implementing and managing the brand with identified key catalyst projects. In this phase and task, we will break down and

expand upon this long-term brand implementation guide, creating quarterly implementation plans. This approach allows for a more detailed exploration of specific implementation tactics and offers the flexibility to adapt to what works and what doesn't within specific marketing tactics and channels.

While the overall direction of the brand implementation plan remains our constant north star, the detailed marketing plan is designed to be flexible, providing a clear long-term vision with an agile and data-backed approach to achieving it.

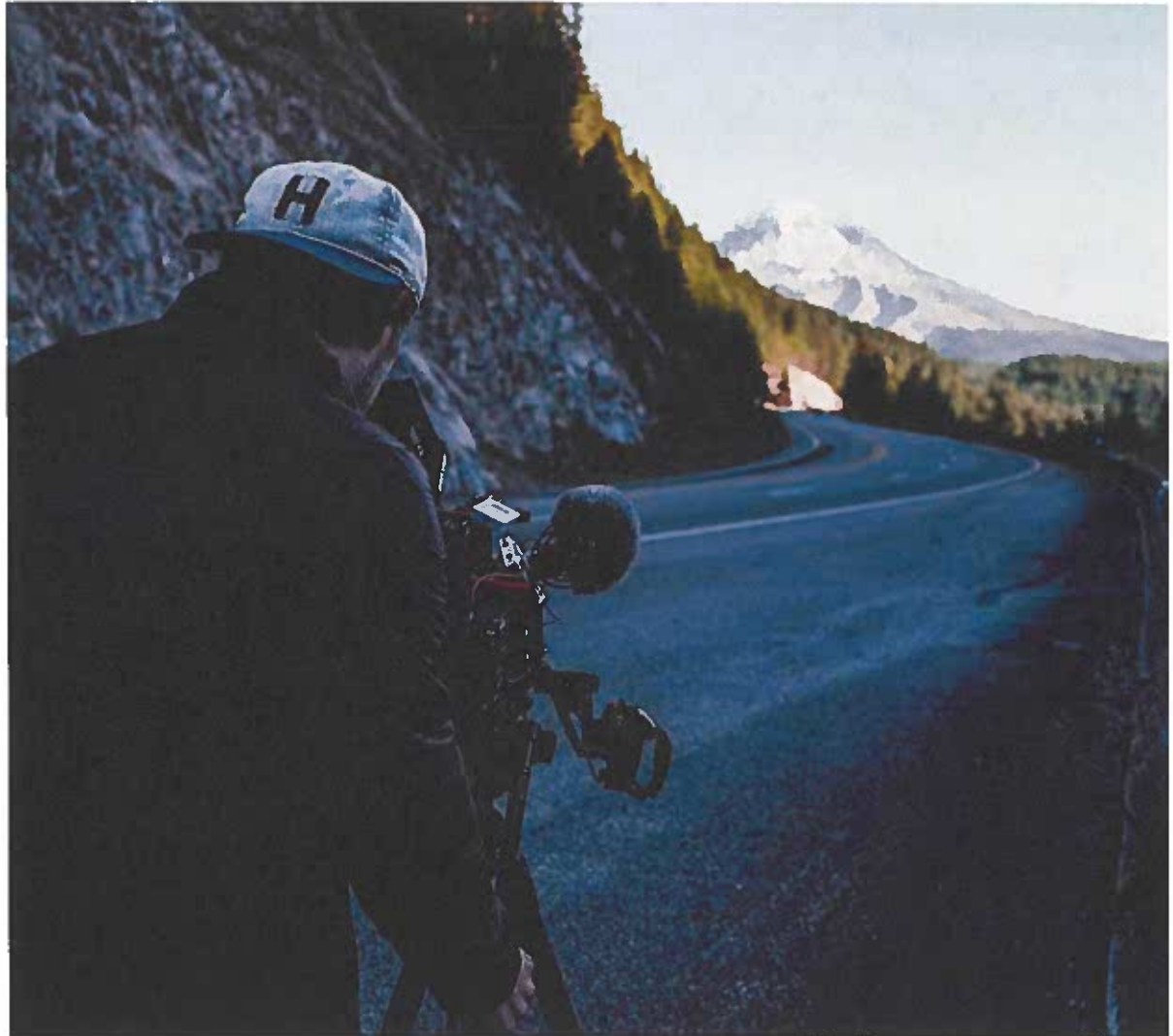
5.2 Management & Measurement

CivicBrand has 15 years of experience in managing and implementing branding and marketing plans on retainer for numerous clients. As a HubSpot Gold Partner and an award-winning Google Partner, we possess in-depth experience in managing paid media and creating content, spanning from photography and video to interactive digital experiences and website development.

CivicBrand is fully capable of managing the entire implementation process and would collaborate closely with your team to create content, execute the brand and marketing plan, and provide detailed quarterly reports on the work done, including key performance indicators (KPIs) for all marketing efforts. Each quarterly report would also outline and update the plan for the upcoming quarter. This agile quarterly approach enables flexibility to adapt to changing needs and priorities while using data to make well-informed decisions.

We strongly recommend avoiding any agency that prescribes how the \$100,000 budget should be allocated before completing the brand audit. Although some channels and tactics may be similar from one community to another, there will undoubtedly be a unique mix with different priorities for

CIVICBRAND VIDEO SHOOT AT MT. HOOD
FOR CLACKAMAS COUNTY, OREGON



PHASE 1 - MONTHLY PROJECT SCHEDULE	1	2	3	4	5	6	7	8	9
KICK-OFF & DATA TRANSFER	█								
TRIP 1 - ENGAGEMENT & AUDIT		█							
VIRTUAL ENGAGEMENT & RESEARCH		█	█	█	█				
TRIP 2 - EQUITABLE ENGAGEMENT					█				
PLACE BRAND AUDIT	█	█	█	█	█				
BRAND STRATEGY					█	█	█		
IDENTITY & MESSAGING						█	█	█	█
IMPLEMENTATION GUIDE								█	█

PHASE 1 - BUDGET

\$100,000 - includes travel expenses for 2 engagement trips

PHASE 2 - BUDGET

TBD - guidance on how to spend the implementation budget is a deliverable of Phase 1



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

A22. Excuse from Attendance at Regular City Commission Meeting.



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

A23. Consider taking action on requests for future agenda items.



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

A24. Adjourn to Executive Session, as authorized by Texas Government Code, Sections 551.072, Deliberation of Real Estate Discussions and 551.074, Personnel Matters.

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

EXECUTIVE SESSION

- E1. Executive Session for Deliberation Regarding Real Estate and Personnel Matters.

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.



City of Richmond

Where History Meets Opportunity

Regular Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, February 19, 2024 at 4:30 P.M.

OPEN MEETING

- C1. Reconvene into Open Meeting, and take action on items, if necessary.
 - A. Real Estate.
- C2. Adjournment.

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 – for purpose of consultation with attorney, on any or all subjects or matters authorized by law.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex. 505 for needed accommodations.

If you have any questions, please let me know.

Terri Vela

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.