



STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Regular Session on February 19, 2024, at 9:00 a.m. Mayor Becky Haas proceeded to call the meeting to order at 9:02 a.m. The meeting was broadcast via video conference call. A quorum was present, with the following members in attendance:

Becky Haas, Mayor  
Terry Gaul, Commissioner P1  
Barry Beard, Commissioner P2  
Carl Drozd, Commissioner P3  
Alex BeMent, Commissioner P4  
Terri Vela, City Manager  
Howard Christian, Assistant City Manager  
Gary Smith, City Attorney  
Lasha Gillespie, City Secretary

**A1. Call to Order, Quorum Determined and Meeting Declared Open.**

- Mayor Haas called the meeting to order at 9:02 a.m.

*Mayor Haas skipped to agenda item A6.*

**A6. Presentation on the Richmond Police Department 2023 Annual Report.**

- Chief Craig provided a brief overview of the crime statistics outlined in the report, indicating that more detailed information would be provided during tonight's meeting.

**A7. Update on Petitions for release from Extraterritorial Jurisdiction.**

- The discussion addressed key points, including the importance of informing the City Commission about ETJ release petitions in advance and emphasized that petitioners should be made aware of the potential losses, such as access to GRP and fire support. Additionally, there was a conversation about organizing a workshop to develop a clear procedure and strategy for handling ETJ release requests.

**A8. Presentation on Safe Drinking Water Act regarding Consumer Confidence Report.**

- ACM Christian will present at this evening's meeting.

**A9. Presentation on the Comprehensive Master Plan Update.**

- During tonight's meeting, a discussion will focus on various aspects of the report, with a representative from Kendig-Keast in attendance to provide the latest updates and respond to any questions.

**A10. Consent Agenda**

- Commissioner BeMent- selected Finance and Municipal reports for discussion.
- Mayor Haas- selected Public Works, PD, Code Enforcement, and Building reports for discussion.
- **PD-** Discussion on the number of calls in the Beat 5 report and that Beat 10 and 11 still have no reports. Officers have now been assigned to those beats. Going forward reports for all beats will be provided.
- **Municipal-** Discussion on revenue being up over last year. The correlation is citations have gone up. Also

- Safe Harbor week is coming up and outstanding warrants increased by two.
  - **Finance-** Discussion on Days in Cash for clarification.
  - **PW-** Discussion on the concern that the road in the Williams Ranch Multi-family won't be big enough-more information will be provided this evening. Also wayside horn not working property- the proper individuals will be alerted.
  - **Building-** Question regarding the permits for 2117 Lamar. More information will be provided at a later date for this property and 1920 Thompson and 515 Austin.
  - **Code-** Update on rental registration.
- A11. Review and consider taking action on Preliminary Plat – Kingdom Heights Section Nine – 45.97 acres of land – 5 Blocks – 100 Lots – 7 Reserves. The subject site is a section within the Kingdom Heights Master Planned Community located along the east side of FM 723.**
- No discussion
- A12. Review and consider taking action on Resolution No. 472-2024, Joint Election Agreement and Contract for Election Services with Fort Bend County.**
- Contact FBC Election Administrator to request Richmond Water for the May 2024 election as an EV and ED site.
- A13. Review and consider accepting the 2023 Richmond Police Department Racial Profiling Report.**
- General discussion to clarify specific details highlighted within the report.
- A14. Review and consider taking action on the Annual Comprehensive Financial Report for Year Ending September 30, 2023.**
- No discussion
- A15. Review and consider taking action on Development Corporation FY 2023 Annual Report.**
- No discussion
- A16. Review and consider taking action on Resolution No. 473-2024, appointing board members to the Planning and Zoning Board.**
- General discussion on processes.
- A17. Review and consider taking action on Resolution No. 474-2024, appointing board members to the Building and Standards Commission.**
- Discussion of the interview process, including the consideration of whether to conduct re-interviews for current members seeking to remain in their positions, alongside interviews for new candidates.
- A18. Review and consider taking action on Resolution No. 469-2024, request to consent to create Fort Bend County Municipal Utility District No. 263.**
- Questions will be reserved for Executive Session.
- A19. Review and discuss Comprehensive Parks Master Plan.**
- City Manager Vela mentioned that the plan undergoes revisions every five years, with the next update scheduled for 2025. Conversation also covered assigning responsibility for the document's updates and incorporating provisions to ensure the safety of amenities and the city's protection.

**A20. Review and consider taking action on Resolution No. 475-2024, adopting a FEMA approved Hazard Mitigation Plan.**

- No discussion

**A21. Review and consider taking action on authorizing City Manager to execute a contract for a Branding and Marketing Plan.**

- Clarification on the financial responsibilities which will be covered by the city.

**C2. Adjournment.**

- With no further business to discuss, Mayor Haas adjourned the meeting at 10:39 a.m.

**APPROVED:**



Becky K. Haas, Mayor

**ATTEST:**



Lasha Gillespie, City Secretary