



**Parks and Recreation Board Meeting Minutes**  
City Commission Room | 600 Morton Street, Richmond, Texas 77469  
Wednesday, January 10, 2024, at 5:00 p.m.

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The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, January 10, 2024, at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas – Chair  
Pat Pittman  
Susan Farris  
Ruben Cortinas  
David Pella

Staff in attendance: Howard Christian, Assistant City Manager; Jim Whitehead, Assistant Public Works Director; Gary Smith, City Attorney; and Brittany Mullings, Executive Secretary.

Chairman Haas introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. The Pledge of Allegiance to the U.S. Flag and Texas Flag was recited by the Board.

Chairman Haas introduced agenda item A3., Public Comments. He asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairman Haas introduced consent agenda item B1., Review and approve minutes of the Regular Meeting held on Wednesday, October 11, 2023. Board Member Farris moved to approve the meeting minutes. The motion was seconded by Board Member Pittman. The vote for approval was unanimous.

Chairman Haas introduced consent agenda item B2., Date of next meeting: The next meeting will be held on Wednesday, February 14, 2024, at 5:00 p.m. All Board Members were in favor.

Chairman Haas introduced regular agenda item C1., Monthly Park Board Report to City Commission. None to discuss.

Chairman Haas introduced regular agenda item C2., Keep Richmond Beautiful (KRB) Committee.

- a) KRB Monthly Report. Ms. Pittman stated she participated in the Keep Texas Beautiful webinar in December, changes in requirements are being made for the affiliates. Currently, data is being compiled for the 2023 Projects to send in for their annual report, which is due by March 8, 2024. She also announced that this year is KRB's 10<sup>th</sup> anniversary as an affiliate of Keep Texas Beautiful.
- b) KRB Notifications, Requests, Projects, Plans, and Others. Ms. Pittman reported the 2024 Shred Events will be held on April 13, 2024, and October 19, 2024.
- c) Membership for KRB. No discussion.

Chairman Haas introduced regular agenda item C3., General discussion on the proposed neighborhood park near Juan Seguin Early Childhood Center. Mr. Christian did not have an update at this time.

Chairman Haas introduced regular agenda item C4., Decker Park update. None to discuss.

Chairman Haas introduced regular agenda item C5., Staff update on Traffic Signal Art Wraps. Catapult Art Gallery owner Carmen Flores gave a presentation to the Board and showed renderings of the work that would be provided. In response to the presentation, the Board provided feedback on what they would like to see. Mr. Christian would like the Board to submit ten to fifteen ideas/general subject matter to Ms. Flores. Once the top ten are chosen, they will be sent over to Ms. Flores to have renderings done.

Chairman Haas introduced regular agenda item C6., Staff Information Reports. Mr. Whitehead reported that the Parks Department is preparing for the upcoming freeze. All sprinkler systems and backflow prevention devices have been drained at the parks. On Sunday afternoon, the restrooms at the parks will be closed for winterization and will reopen on Tuesday. The basketball courts at Clay and Freeman Town Park have been power washed and painted. There have been complaints about water puddling on the basketball court at Freeman Town Park. The issue is currently being investigated by Mr. Whitehead. It is anticipated that the sidewalk project from Fourth Street to Wessendorff Park will be completed by the end of February.

Chairman Haas introduced regular agenda item C7., Park visits by Park Board Members. Board Member Farris visited all the parks with the exception of George Park, they all looked well maintained. Board Member Pella commented that he was pleased to see people using all of the parks while he was visiting them. Board Member Cortinas reported they all appeared to be in good condition.

Chairman Haas introduced regular agenda item C8., Future agenda items. None to discuss.

Chairman Haas introduced regular agenda item C9., Excuse from attendance at regular Park and Recreation Board Meeting. Board Member Pella moved to approve the absence of Vice-Chair Torres and Board Member Hodge. The motion was seconded by Board Member Pittman. The vote for approval was unanimous.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:45 p.m.

Approved



Robert Haas, Chairman  
Parks and Recreation Board